

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

May 2, 2023
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hauswedell, seconded by Nielsen to approve the consent agenda which included approval of the Commissioner meeting minutes from April 18, 2023, the agenda for May 2, 2023, and the Marble Park Tractor Pull - VFW 1 Day On-Sale Liquor License for the event to be held May 27, 2023. All voted in favor.

Lisa Graphenteen, DSI Director of Housing and Economic Development, and Jason Amberg, WSB Director of Landscape Architecture, were present to review the amendment to be added for the Archeological Services. WSB has reached out to Blondo Consulting, LLC to provide the scope of services related to the archeological work. WSB will provide the project management which includes duties such as project setup scheduling, invoice review, meetings and coordination/communication, and map creation for efforts related to the archeological study as it pertains to the proposed improvements. WSB proposes an hourly not to exceed fee of \$52,782.88 for the services. The Archeological Survey needs to be complete before the project can move forward. Motion by VanDeVere, seconded by Hauswedell to approve the Hole in the Mountain Park Amendment request from WSB to add the Archeological Services at an hourly not to exceed fee of \$52,782.88. All voted in favor.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to work on 2023 County and Township Box Culverts, ADA Pedestrian Ramps, and Paving Plans out for bid.

Wilson presented maintenance updates. They were as follows:

- Started Crack Filling – had a few equipment issues, but they are resolved for now.
- Gravel shoulders have been disked and pulled in.
- Some work has been done in the Guida pit with the dozer.
- Have started stump removal with the new stump grinding tool.

Information only.

Wilson informed the Board that he continues to work on finalizing and closing out projects from 2020 and 2021. Information only.

Wilson presented the Seal Coat and Striping bids that were opened on May 1, 2023 at 2:00 p.m. The Engineer's Estimate is \$1,703,413.83. The bids were as follows:

- Astech Asphalt Corp \$1,451,368.68 • Allied Blacktop Co. \$1,516,972.26
- Morris Sealcoat & Trucking, Inc. \$1,540,941.60

Wilson's recommendation is to accept the low bid from Astech Asphalt Corp. Motion by Drietz, seconded by Nielsen to approve the Seal Coat and Striping bid from Astech Asphalt Corp. in the amount of \$1,451,368.68. All voted in favor.

Wilson informed the Board that the 2010 Freightliner plow Truck is currently being advertised on Purple Wave and closes on May 2, 2023. Information only.

Wilson presented Title VI Non-Discrimination Assurances and requested authorization to sign on behalf of Lincoln County. This form is required for the FHWA Program Funds for the ADA Ramp Project. Motion by Nielsen, seconded by VanDeVere to approve authorizing Joe Wilson, Lincoln County Engineer, authority to sign The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances DOT Order No. 1050.2A. All voted in favor.

Wilson informed the Board that the ADA Ramp Project will require a railroad crossing in Lake Benton. An agreement will need to be done with the railroad and Wilson requested authority to sign this agreement. Motion by VanDeVere, seconded by Drietz to give authority to Joe Wilson, Lincoln County Engineer, to sign the agreement with the railroad regarding the railroad crossing in Lake Benton with additional work being done by the railroad having a total cost of \$14,080.00. All voted in favor.

Wilson informed the Board that the Tyler Truck Driver position is vacant and the process of posting and advertising for the position will begin. The Board was in consensus with this. Information only.

Wilson informed the Board that he would like to clarify that he will be posting and advertising for a Tech 1, 2, or 3 position. Wilson is hoping to get someone with experience. Information only.

Wilson would like to post internally for the Engineer's Assistant. The Board would like to wait until the next meeting to discuss this. Information only.

Dustin Hauschild, Lincoln County Environmental Administrator, will bring the quotes for the MPCA Greater MN Recycling and Compost Grant at a later date. Information only.

Hauschild informed the Board that the Marble Store Garbage site will need to be moved. The site that is being looked at is on Don Olsen's land and we are looking at doing an agreement for \$1,500.00 per year which is comparable to the site in Hendricks. Some ground maintenance will need to be done to give the site a firm base and a fence would need to be built. The Board was in consensus with moving forward. Hauschild will bring an agreement to a future meeting. Information only.

Hauschild informed the Board that they are doing the Household Hazardous Waste collection in Tyler, Lake Benton, Hendricks and Ivanhoe. Information only.

Hauschild informed the Board that the hearing for the drainage redeterminations has been set for June 20, 2023. The Ditch Systems that will be addressed during the hearing are JD #11, CD #49, JD #21, CD #45, and JD #32. Information only.

Hauschild requested that his drainage expenditure limit be increased from \$5,000.00 to \$10,000.00 due to the increased cost of ditch repairs. Deb Vierhuf, Lincoln County Auditor-Treasurer stated that if the Board would like to do this, we would need to change it in our policies and procedures. Vierhuf has no objection to increasing this limit. Motion by Drietz, seconded by Hauswedell to approve increasing the spending limit for drainage/ditch repairs to \$10,000.00 before Board approval is needed. All voted in favor.

Hauschild presented information on the following drainage issues:

- CD #35 – South of Ivanhoe – Section 27 of Royal Twp.- Water is not draining.
- CD #35 – South on Highway 75 – An intake and an outlet has washed out.
- CD #37 – North of Ivanhoe – there is a hole that needs to be patched up.
- CD #40 – Between Tyler and Lake Benton – a line was plowed through during the wind tower project. The wind company has a contract with Southwest Tile to do these repairs.
- CD #45 – North of Ivanhoe – Will need to replace about 800 feet to restore the drainage.
- JD #32 – North of Tyler – the outlet was opened up and the water drained. An improvement may be needed.

Information only.

Hauschild requested approval of Resolution No 21-2023. Motion by VanDeVere, seconded by Drietz to approve Resolution No 21-2023 CWP Lincoln County Septic Loan 2 Project. All voted in favor.

**21-2023
RESOLUTION OF THE LINCOLN COUNTY
BOARD OF COMMISSIONERS**

BE IT RESOLVED by the Lincoln County Board of Commissioners that it hereby designates Dustin Hauschild, Environmental Administrator, as Project Representative for the implementation of the CWP Lincoln County Septic Loan 2 Project .

The Project Representative shall have the authority to represent Lincoln County in all Project matters that do not specifically require action by the Board.

BE IT FURTHER RESOLVED by the Lincoln County Board of Commissioners that, as Project Sponsor and a Loan Sponsor, Lincoln County enters into the attached Minnesota Clean Water Partnership Project Loan Agreement along with the Minnesota Pollution Control Agency to conduct the CWP Lincoln County Septic Loan 2 Project.

BE IT FURTHER RESOLVED by the Lincoln County Board of Commissioners that the Environmental Administrator, Dustin Hauschild be authorized to execute the attached Minnesota Clean Water Partnership Project Loan Agreement for the above referenced Project on behalf of the Lincoln County Board of Commissioners as Project Sponsor and Loan Sponsor.

BE IT FURTHER RESOLVED by the Lincoln County Board of Commissioners that Dustin Hauschild, Environmental Administrator, be authorized to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Organization.

WHEREUPON the above resolution was adopted at a Regular meeting of the County Board of Commissioners this 2nd day of May 2023.

ATTEST:

Corey Sik, 2023 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Hauschild informed the Board that we did not receive the MPCA Septic Grant. We have some funds left from prior grants, but will continue to look at other avenues. Information only.

Hauschild informed the Board that Lake Stay's weed treatment was completed on 4-27-23. The Environmental office will be monitoring the chemical levels. Information only.

Kristina Richmond, Lincoln County Deputy Auditor-Treasurer presented information regarding the Opioid Funds. On April 3, 2023, Lincoln County paid SWHHS \$7,831.00 for the opioid dollars that were received in 2022. Lincoln County has received \$41,206.93 so far in 2023. Quite a bit of research has been done on what the Opioid Funds can be used for. Richmond presented ideas on how these funds can be used in Lincoln County and would like to keep some of the 2023 funds in Lincoln County. Commissioner VanDeVere proposed that we do this on a 50/50 split. Commissioner Drietz would like Lincoln County to keep control of the money and donate what we are unable to use or have SWHHS request it from Lincoln County. Motion by Drietz, seconded by Hauswedell to keep the 2023 Opioid Funds in Lincoln County and if SWHHS has a project where funds are needed, they can request the funds from Lincoln County. All voted in favor.

Elizabeth Hoffman, Plum Creek Library System's Director, gave an update on Plum Creek Library. In Lincoln County, Plum Creek has 4 public libraries and 3 school libraries. Materials can be shared among all of these libraries. Plum Creek is working with the Page Education Foundation and there is a display at the Siverson's Public Library in Hendricks. Plum Creek has had an increase in e-book and audio book checkouts. Plum Creek's request from Lincoln County will be \$3,250.00 for the 2024 year. The Board will consider this. Information only.

Committee Reports were given:

Drietz – CPT, Yellow Bank Watershed
 Hauswedell – Highway Round Table, Building Committee, Western Mental Health, Opioid Meeting with SWHHS
 Nielsen – Personnel, MN Rural Counties
 Sik – Highway Round Table, Personnel, Labor Management
 VanDeVere – Highway Round Table, Building Committee, Opioid Meeting with SWHHS, United Community Action, Southern Prairie, Supporting Hands

Auditor Warrants were presented.

Motion by Drietz, seconded by Hauswedell to approve the following Commissioner Warrants #20601 - #20660 for the following amounts: Revenue - \$74,886.48, Road and Bridge - \$28,623.09 and LID - \$597.20. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$18,328.31, The Computer Man, Inc. - \$14,518.00, MN Dept of Corrections - \$39,892.61, Roggenbuck Tree Service - \$6,700.00, Schaeffer Mfg. Co - \$2,562.24 and 55 payments less than \$2,000.00 - \$22,105.61.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval of the Amended Resolution No. 06-2023. Motion by Drietz, seconded by VanDeVere to approve the Amended Resolution 06-2023 to include PFM Asset Management LLC (Magic) as a designated financial institution. All voted in favor.

Amended
Resolution 06-2023
2023 Depository Designations

WHEREAS, Minnesota Statute 118A.02, subdivision 1 (a) states "The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions."

WHEREAS, Minnesota Statute 118A.02, subdivision 1 (b) allows the governing body to authorize the Auditor-Treasurer or chief financial officer to make investments of funds under Minnesota Statute 118A.01 to 118A.06 or other applicable law;

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Lincoln County, designates as depositories the following financial institutions and designates the following as brokers and authorized investment holders:

Wells Fargo
 MBS (Multi Bank Securities)
 US Bank
 Bank of the West
 Canby Co-op Credit Union
 First Security Bank, Hendricks
 First Security Bank-Canby/Lake Benton Branch
 First Independent Bank of Russell
 PFM Asset Management LLC (Magic)

All banks and financial institutions that our brokerage firms deposit in and the said Board of Commissioners of said County having designated said banks and brokerage firms to act as depositories of the public funds of said County.

BE IT RESOLVED, by the Board of Commissioners of Lincoln County, that the proposals, the securities therein specified and the assignments thereof of each said institutions be and the same are hereby approved this 2nd day of May 2023.

ATTEST:

Corey Sik, 2023 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Vierhuf requested approval to be a designated signer for PFM Asset Management LLC (Magic Fund) documents. Motion by Nielsen, seconded by Hauswedell to approve Deb Vierhuf, Lincoln County Auditor-Treasurer as the authorized signer for PFM Asset Management LLC Magic Fund documents. All voted in favor.

Vierhuf informed the Board that the individual we had approved as the Deputy Assessor hire at the April 18th meeting had decided to turn down the position. The Personnel Committee, along with Jean Nelson, Lincoln County Assessor, hired Kathy Wall as the Deputy Assessor. She will begin employment on May 8, 2023. Information only.

Motion by Drietz, seconded by VanDeVere, to adjourn at 10:26 a.m. All voted in favor.

ATTEST:

(SEAL)

Corey Sik, 2023 Board Chair

Deb Vierhuf, County Auditor-Treasurer