

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

March 7, 2023  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Corey Sik, and Mic VanDeVere. Commissioner Nielsen attended via zoom and his location was posted on the bulletin board. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hauswedell, seconded by VanDeVere to approve the consent agenda which included approval of the Commissioner meeting minutes from February 21, 2023, and the agenda for March 7, 2023. All voted in favor.

Lisa Graphenteen, Director of Housing and Economic Development, was present to review the engineering contract and the budget for the Hole in the Mountain Park Legacy Project. The County match for the original contract is \$51,000.00 plus \$10,000.00 from the Lake Benton Lake Improvement District for a total of \$61,000.00. The contribution from Greater Minnesota Regional Parks and Trails Commission will be \$1,026,698.00. Other items to be covered by the County would be the online reservation and ticket system, (if the county chooses to have this) grant administration, the topographic survey, the archaeological survey, engineering costs over the 10%, optional engineering-concrete foundation inspections and testing, optional engineering – contractor payroll certification, and optional engineering – construction staking. Graphenteen will check into county work to be used for our contribution. Jason Amberg was present and noted that WSB had added the optional services to the scope of work. The base services would be \$143,484.00, the optional services would be \$28,667.00 and the mileage/lodging and per diem would be \$4,000.00 for a total of \$176,151.00. Motion by VanDeVere, seconded by Hauswedell to approve the WSB Scope of Work for Hole in the Mountain Regional Park which includes design, bidding and construction administration for hours/hiking trails and sledding hill improvements. All voted in favor.

Jean Nelson, Lincoln County Assessor, informed the Board that when she had advertised for the Deputy Assessor/GIS, she did not receive any applications. The county re-advertised with the GIS items removed and received 4 applications. Nelson would like to advertise for a temporary part-time GIS Professional position with the hope that we would be able to hire a GIS individual to cover all of those responsibilities. We would continue to explore other options to keep the County in compliance with all GIS duties. This position would be evaluated every year as other options are looked into. Commissioner Drietz inquired on if we could possibly contract with RCRC and Area II to do the GIS or if it would be possible to add these responsibilities to a current county position. With all the education that is needed, learning the position without the college degree, would be difficult, but we will continue to look into these options. Nelson had also checked with other counties, but none of the area counties felt they could take on GIS for Lincoln County. A job description and advertisement were presented for approval.

Motion by Drietz, seconded by Hauswedell to approve the job description for the Part-Time, Temporary GIS Professional position. All voted in favor.

Motion by Hauswedell, seconded by Drietz to approve posting and advertising for the Part-Time Temporary GIS Professional position. All voted in favor.

Nelson requested that authorization be given to the Personnel Committee to hire the Deputy Assessor and the Part-Time Temporary GIS Professional. Motion by VanDeVere, seconded by Drietz to approve giving authorization to the Personnel Committee to hire the Deputy Assessor and Temporary GIS Professional position. All voted in favor.

Dustin Hauschild, Lincoln County Environmental Administrator, has been requesting quotes for the transfer site. The quotes will be presented at the March 21, 2023 meeting. Many of the contractors have their schedule filled so it may be difficult to get quotes. Information only.

Hauschild informed the Board that he will be attending the Solid Waste Administrator's Conference on March 7<sup>th</sup> and 8<sup>th</sup>. The SCORE funding will be discussed at this conference. Information only.

Hauschild informed the Board that he will be attending the County Feedlot Officer's Conference on March 21<sup>st</sup> – March 23<sup>rd</sup>. Information only.

Hauschild presented new income brackets for the ISTS grants that are given to landowners. The income brackets were determined by HUD income guidelines. The cap for the amount of the ISTS was also adjusted due to the increased cost for septic systems. Motion by VanDeVere, seconded by Drietz to approve the new income brackets for the ISTS grant funds and to increase the cap amount due to increased cost of septic systems. All voted in favor.

Tami Nelson, Lincoln County Financial Accountant, presented Resolution No. 15-2023 Resolution to Restrict /Assign Specific Accounts. Motion by Drietz, seconded by Hauswedell to approve Resolution No. 15-2023 Resolution to Restrict/Assign Specific Account. All voted in favor.

**RESOLUTION NO. 15-2023**  
**RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS**

**BE IT RESOLVED**, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2022

|           |                   |                                   | <u>12/31/2022</u> |
|-----------|-------------------|-----------------------------------|-------------------|
| 01...2704 | <b>Assigned</b>   | Health Insurance Pool             | (3,157)           |
| 01...2754 | <b>Restricted</b> | Recorder's Equipment Fund         | 2,674             |
| 01...2755 | <b>Restricted</b> | Compliance Fund                   | 113,766           |
| 01...2756 | <b>Restricted</b> | E-911 Enhancement                 | 491,996           |
| 01...2764 | <b>Restricted</b> | Sheriff's Contingency Fund        | 1,698             |
| 01...2765 | <b>Restricted</b> | Attorney's Forfeiture Fund        | 8,624             |
| 01...2772 | <b>Restricted</b> | Ag BMP ISTS                       | 0                 |
| 01...2773 | <b>Restricted</b> | Lac Qui Parle ISTS                | 0                 |
| 01...2774 | <b>Restricted</b> | BWSR ISTS                         | 14,604            |
| 01...2780 | <b>Restricted</b> | Adult Probation Programming       | 40,483            |
| 01...2782 | <b>Restricted</b> | Safe & Sober                      | 321               |
| 01...2787 | <b>Restricted</b> | Ag BMP Note Fund                  | 177,759           |
| 01...2792 | <b>Restricted</b> | Redwood River Watershed Note Fund | 55,032            |
| 01...2793 | <b>Restricted</b> | Lac Qui Parle Watershed Note Fund | (15,291)          |
| 01...2794 | <b>Restricted</b> | Gun Permit To Carry               | 65,311            |
| 01...2795 | <b>Restricted</b> | ARPA                              | 0                 |
| 01...2813 | <b>Restricted</b> | Recycle/Score                     | 34,499            |
| 01...2820 | <b>Assigned</b>   | Prime West                        | 450,000           |
| 01...2847 | <b>Assigned</b>   | Joint Powers Solid Waste          | 19,789            |
| 01...2853 | <b>Assigned</b>   | Capital Improvements              | 2,395,371         |
| 01...2867 | <b>Assigned</b>   | Technology/Communications         | 27,491            |
| 01...2877 | <b>Restricted</b> | Aquatic Invasive Species          | 41,627            |
| 01...2878 | <b>Restricted</b> | Buffer Aid                        | 102,778           |
| 01...2879 | <b>Restricted</b> | Feedlot                           | 2,778             |
|           |                   | Total                             | <u>4,028,153</u>  |

**ADOPTED** by unanimous vote this 7th day of March 2023

\_\_\_\_\_  
Corey Sik, Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer

|                                |  | <u>12/31/2022</u>       |             |
|--------------------------------|--|-------------------------|-------------|
| Total Fund Balance (Unaudited) |  | 13,033,350              | (Unaudited) |
| Less: Assigned-Above           |  | 2,889,494               |             |
| Less: Restricted-Above         |  | 1,138,659               |             |
| <b>Unreserved/Undesignated</b> |  | <u><b>9,005,197</b></u> | 4,028,153   |

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to work on plans and proposals for county bridges, township bridges, paving, ADA Pedestrian Ramp, and seal coat projects.

Wilson presented maintenance updates. They were as follows:

- Staying busy with ice and snow removal.
- The new snowplow truck has been received and close to ready to put in service.
- The fuel tank system has had some issues. The electrical system ended up getting some water in it. We may need to look at running some new wires through the conduit and sealing it better so it doesn't happen in the future.
- New legislation was passed that may require us to use some E15. If we are required to do that, we will have to have our tanks re-rated.
- We may have a maintenance position opening up soon.

Information only.

Wilson informed the Board that he continues to work on finalizing and closing out projects from 2020 and 2021. Information only.

Wilson requested approval to designate the 2010 Freightliner Plow Truck (unit #20) as surplus. Motion by Drietz, seconded by VanDeVere to designate the 2010 Freightliner Plow Truck (Unit #20) as surplus to be sold at an online auction. All voted in favor.

Wilson would like to advertise bids on the Wilno Pit farmable area. Wilson will get that ready and we will advertise for bids. Information only.

The Annual 2023 Road and Bridge Hearing was held at 10:00 a.m. in the Commissioner's room.

Joe Wilson, Lincoln County Engineer, covered the following items.

- Purpose of the meeting
- 2022 construction projects
- Overview of the Lincoln County Highway System
- Bridge status update
- Road status update
- 5-year tentative construction plan
- Spring load restrictions
- MnDOT's 10-year construction plan

The Road and Bridge Hearing ended at 10:29 a.m.

Commissioner Drietz left the meeting at 10:30 a.m.

Chad Meester, Lincoln County Sheriff, presented a quote for water rescue equipment. The equipment included water rescue throw bags and water rescue dry suits. Motion by VanDeVere, seconded by Hauswedell to approve the purchase of water rescue equipment from Mustang USA in the amount of \$6,895.14. All voted in favor.

Committee Reports were given:

Drietz – absent  
 Hauswedell – None  
 Nielsen – Minnesota Rural Counties  
 Sik – Personnel  
 VanDeVere – SWHHS, Opioid advisory meeting, Prime West, Transit

Auditor Warrants were presented.

Motion by VanDeVere seconded by Hauswedell to approve the following Commissioner Warrants #20246 - #20290 for the following amounts: Revenue - \$96,902.33, and Road and Bridge - \$158,772.23. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$7,978.38, BioAg Energy Services LLC - \$4,505.74, CliftonLarsonAllen LLP - \$6,510.00, H& L Mesabi - \$12,986.00, Lipinski Garage - \$2,093.63, MN Dept of Agriculture - \$51,792.30, Peterson Law Office PLLC - \$30,384.96, Towmaster - \$123,508.00, Tyler Oil Co. - \$3,314.99, Vollan Oil - \$3,509.00 and 35 payments less than \$2,000.00 - \$9,091.56.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval to move the date for the first meeting in July to Thursday, July 6, 2023. Motion by VanDeVere, seconded by Hauswedell to approve moving the meeting for the first week in July to Thursday, July 6, 2023. All (4) voted in favor.

Motion by VanDeVere, seconded by Hauswedell, to adjourn at 10:42 a.m. All (4) voted in favor.

ATTEST:

(SEAL)

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 Corey Sik, 2023 Board Chair

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 Deb Vierhuf, County Auditor-Treasurer