

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

September 5, 2023  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were, Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Hauswedell to approve the consent agenda which included approval of the Commissioner meeting minutes from August 15, 2023 and the agenda for September 5, 2023. All voted in favor.

Bob Bushman, Lincoln County Sheriff wanted to thank all the County staff for having open communication with him and stated that the staff at the Sheriff's office is very competent and they are all invested in working for Lincoln County. It is very important that we retain our staff. Bushman gave an update on the following items:

- In 2022, the Sheriff's office had about 276 calls per month. In 2023, we are up to 284 calls per month.
- The population in the jail for 2022 was 1.9 per day. The population for 2023 is about 3.5 per day.
- There continues to be new requirements with the DOC and we need to keep current with those requirements.
- An important part of the Sheriff's job is risk management. We need to reduce the risk while fulfilling all requirements.
- Bushman is looking at appointing the Chief Deputy position and will be updating the job description and bringing it to the Board at a future date.
- The jailer position is currently vacant. Bushman would like to fill that position with a deputy.
- We have had one individual that is interested in the part-time dispatcher position. This person will be talked to soon.
- Bushman feels that some of the cases should have more investigation and follow-up.
- A discussion was held with the judges on court security. Bushman would like to be sure we have adequate staff for that.
- Once some of the vehicles are replaced, Bushman would like to hold on to a vehicle for staff to take to trainings.
- The Drug Task force vehicle needs to be rotated out and should be rotated on a regular basis. This could be a used vehicle.
- We are in need of some squad car cameras. The cost of the cameras is about \$3,000.00 each.
- The Sheriff's office radios are at the end of life. Bushman is hoping there is enough ARMOR money to purchase 10 radios at \$5,800.00 each.
- Body cameras should be planned for. The public's expectation is that video is available through body cameras.

Information only.

Bushman informed the Board that the first year with the Drug Task Force is complete. Lincoln County did not have to contribute during the first year. In 2021, there were 105 arrests that included 14 child placements. In 2022, there were 149 arrests that included 21 child placements. In 2022, there have been fentanyl seizures. The cost for the second year with the Drug Task Force is \$4.50 per Lincoln County resident for a total amount of \$25,380.00. Lincoln County will receive \$46,000.00 from the Drug Task Force. Motion by VanDeVere, seconded by Drietz to approve the 2024 agreement with the Drug Task Force with a contribution of \$25,380.00 and a return of \$46,000.00, to offset the salary, from the Drug Task Force. All voted in favor.

Bushman presented a vehicle spreadsheet with our current inventory of vehicles with the age of the vehicle and the mileage noted. Sheriff Meester had previously ordered two vehicles from Guardian. The vehicles are on back order with no delivery date guaranteed. Bushman would like to order two Durango's from John Jones in the amount of \$48,170.00 before the upfitting fee. Bushman would like to follow up with ordering Chevies at a later date. There is currently about \$98,000.00 in the budget for vehicles. Motion by Drietz, seconded by Hauswedell to purchase two Durango's from John Jones in the amount of \$48,170.00 each plus corresponding fees. All voted in favor.

Bushman informed the Board that the current Taser Contract has expired. The new contract includes new Taser models and would be \$6,500.00 per year. The total cost of the 5-year contract would be \$33,700.00. This includes equipment and cartridges. Motion by VanDeVere, seconded by Nielsen to approve a 5-year Taser contract around \$6,500.00 per year with a total 5-year contract in the amount of \$33,700.00. All voted in favor.

Bushman invited the Commissioners to come over to the Law Enforcement Center to review some changes he would like to make. Information only.

Dustin Hauschild, Lincoln County Environmental Administrator, informed the Board that the 2023 Landfill Advisory Board Meeting will be held on October 16, 2023. Information only

Hauschild gave a ditch update. The updates were as follows:

- CD 7 Ditch cleaning – This has been started on the South mile last week and they are working their way up.
- CD 36 – This system is mostly tile and is located East of Ivanhoe on County Road 17. Hauschild will be discussing the system with the land owners as there are issues with the tile.
- CD 37 Ditch Crossing Culvert replacement in Royal Twp. Section 34 North of Ivanhoe – The pipe has been ordered. The pipe is 10 feet longer, but can be cut down and is a better cost.
- CD 37 Ditch Cleaning along County Road 110 still needs some touchup.
- CD 37 – There is a beaver dam under CSAH 5, south of 17. There are two centerline culverts and a dam is built in the middle of both.
- JD 31 Br 24 – the Final Hearing for the improvement will be held September 19<sup>th</sup> at 1:00 p.m. at the Lyon County Courthouse.
- Hauschild is applying for a grant to purchase a UTV sprayer.

Information only.

Hauschild informed the Board that he requested bids from 3 contractors for the Lake Shaokatan Dam Replacement. Only one bid was received. The bid received was from A&C Excavating in the amount of \$145,788.50. This bid was 7% over the engineer's estimate. Hauschild has \$110,000.00 available in buffer funds that can be used for the project. Hauschild inquired if the remaining \$36,000.00 could come out of the capital improvement fund. Motion by Nielsen, seconded by Hauswedell to approve the Lake Shaokatan Dam Replacement bid from A&C Excavating in the amount of \$145,788.50 with \$110,000.00 being paid out of the buffer funds and the remaining amount out of the capital improvement account. All voted in favor.

Hauschild informed the Board that he had talked to ITC about dropping a broadband line at the landfill. He is hoping to get that done at little to no cost. Information only.

Hauschild requested approval of Resolution No. 28-2023 which shows the history of changes to the comprehensive ordinance. Motion by Drietz, seconded by Nielsen to approve Resolution No. 28-2023 Cleanup of the Comprehensive Ordinance with Hauschild getting clarification of what Ordinance number we will need to use. All voted in favor.

**RESOLUTION NO. 28-2023**  
**SECTION XVII. RESOLUTION**

**Subdivision 100.0 Repealer**

- 101.0 Repealer.** Lincoln County Ordinance # 24, titled Lincoln County Floodplain Ordinance August 20, 1991, is hereby repealed and replaced with the adoption of this ordinance.
- 102.0 Repealer.** Lincoln County Ordinance # 27, titled Lincoln County Shoreland Ordinance December 17, 1992, is hereby repealed and replaced with the adoption of this ordinance.
- 103.0 Repealer.** Lincoln County Ordinance # 28, titled the Lincoln County Solid Waste Ordinance June 15, 1993, is hereby repealed and replaced with the adoption of this Ordinance.
- 104.0 Repealer.** Lincoln County Ordinance # 34, titled Lincoln County Feedlot Ordinance May 4, 1999, is hereby repealed and replaced with the Adoption of this Ordinance.
- 105.0 Repealer.** Lincoln County Ordinance #35, titled Lincoln County Comprehensive Development Ordinance December 19, 2000, is hereby repealed and replaced with the Adoption of Ordinance #36
- 106.0 Repealer.** Lincoln County Ordinance #36, titled Lincoln County Comprehensive Development Ordinance August 7, 2001, is hereby repealed and replaced with the Adoption of Ordinance #37.
- 107.0 Repealer.** Lincoln County Ordinance #37, titled Lincoln County Comprehensive Development Ordinance February 5, 2002, is hereby repealed and replaced with the Adoption of Ordinance #38.
- 108.0 Repealer.** Lincoln County Ordinance #38, titled Lincoln County Comprehensive Development Ordinance September 7, 2004, is hereby repealed and replaced with the Adoption of Ordinance #39.

**109.0 Repealer.** Lincoln County Ordinance #39, titled Lincoln County Comprehensive Development Ordinance December 2, 2004 is hereby repealed and replaced with the Adoption of Ordinance #40.

**110.0 Repealer.** Lincoln County Ordinance #40, titled Lincoln County Comprehensive Development Ordinance October 2011, is hereby repealed and replaced with the Adoption of Ordinance #52.

**Subdivision 200.00 Effective Date**

**201.0 Date of Effect.** This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

ATTEST:

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Corey Sik, 2023 Board Chair

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Deb Vierhuf, County Auditor-Treasurer

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to work on getting the 2023 County and Township Box Culverts, and Paving Plans out for bid.
- Working through permitting for County Highway 8 Bridge.
- The Chip Seal project is finished.

Wilson presented maintenance updates. They were as follows:

- Continue to work on road patching.
- Will be having the motor graders go out and maintain the gravel road surfaces.
- About 5 miles left of surfacing the gravel roads.
- Working on leveling and restoring the Manly and Guida gravel pits.
- Plan to start culvert replacing in the next couple weeks.

Information only.

Wilson informed the Board that he continues to work on finalizing and closing out projects from 2020, 2021, and 2022. Information only.

Wilson informed the Board that he is working on the final sign off on the Wind Tower Project. They need to come back and knock down weeds and finish seeding Information only.

Wilson requested approval on the quote for replacing the two overhead doors on the Ivanhoe shop. We have received one quote from Overhead Door Company in the amount of \$28,777.00 for a 2-inch door. If we decide to go with the 3-inch door, it would be an additional \$3,850.00. The 3-inch door would have more resistance against the wind and would be a better insulated door. This includes the doors with new tracks and openers. Wilson stated that Highway has very healthy reserves so if this causes him to go over budget, this would come from Highway reserves. Motion by VanDeVere, seconded by Hauswedell to approve the quote from Overhead Door Company in the amount of \$32,627.00 for the 3-inch-thick door to be paid out of Highway reserves if necessary. All voted in favor.

Wilson requested approval on the quote for replacing the key system on the County gas and fuel pumps. We received one quote from Minnesota Petroleum in the amount of \$17,211.00 which includes the keypad and a reporting program that should keep our fuel more secure. Motion by VanDeVere, seconded by Drietz to approve the purchase of the key system on the County gas and fuel pumps in the amount of \$17,211.00 from Minnesota Petroleum Service to be paid out of Highway reserves if necessary. All voted in favor.

Wilson has 3 pickups that he would like to replace. The pickups have been previously ordered and cancelled. These include unit #34, #46, and #41. Wilson is looking to purchase from Midway. (Which is the state bid) The amounts would be unit #34 – F350 Super Cab in the amount of \$54,830.73, Unit # 46 – F350 Super Cab in the amount of \$56,248.96 and unit #41 – F350 Super Cab in the amount of \$58,567.36. Wilson would like to get them ordered and hope that they come. Motion by Hauswedell, seconded by Nielsen to purchase three F350 Super Cabs in the amount of \$54,830.73 to replace Unit #34, \$56,248.96 to replace Unit #46, and \$58,567.46 to replace unit #41 plus corresponding fees. All voted in favor.

Wilson notified the Board that the speed limit question by the RTR school will be able to be done through the Safe Routes to School Grant. Information only.

Wilson informed the Board that the bridge on County Highway 7 needs to be replaced. Wilson would like to set up a plan and look at what we can do. Wilson is wondering if there is enough wind money to possibly replace this bridge. The other option would be bonding. Information only.

Rick Drietz, Lincoln County Maintenance Supervisor, presented the heating and cooling quotes. Each floor will be completed at a different time, but the following quotes represent all three floors added together.

• Bisbee	\$311,200.00	• Chappell Central including	
Plus subcontractor work	\$47,959.00	Subcontractor work	
<b>Total</b>	<b>\$359,159.00</b>	<b>Total</b>	<b>\$326,359.00</b>

If we use Chappell Central, we have someone local that can do maintenance on the system going forward. Motion by VanDeVere, seconded by Drietz to approve the 1<sup>st</sup> Floor Heating and Cooling quote from Chapell Central in the amount of \$187,588.00. All voted in favor.

Motion by VanDeVere, seconded by Drietz to approve the 2<sup>nd</sup> Floor Heating and Cooling quote from Chapell Central in the amount of \$97,372.00. All voted in favor.

Motion by VanDeVere, seconded by Drietz to approve the 3<sup>rd</sup> Floor Heating and Cooling quote from Chapell Central in the amount of \$100,399.00. All voted in favor.

Drietz presented two quotes for cementing the Law Enforcement Parking Lot. The bids were as follows:

Martinez Contracting	\$85,900.00	KHC Construction	\$67,900.00
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Commissioner Drietz would like to see this rebid in the Spring. The Board was in consensus. Information only.

Kristina Richmond, Lincoln County Deputy Auditor-Treasurer, gave an update on the grant funds. The update was as follows:

- An ARPA funding breakdown was presented. Some of the items on this list Are earmarked for the funding, but will still need to be approved.
- Tribal Funding – An item that was possibly going to purchased is the HR Module from CPT, but it was decided that it is not cost effective for now. We are planning to use the Tribal funds for the ADA Compliant County Website and the new phone system.
- Opioid Funding – A meeting was held with the cities and schools to get their feedback. These funds could be used for naloxone training, educational meetings for the schools and communities, and Narcan training for the fire departments. Richmond is checking into using the Steve Rummier Hope Network for the Narcan training and Emily’s Foundation for the school and community education. The schools had mentioned getting a curriculum and having the school councilors do this education with the students.

Richmond stated that once a decision is made on what to use the funds for, she will still come back to the Board for approval. Information only.

Tami Nelson, Lincoln County Financial Accountant, presented the proposed budget. It is set at 6%. The Highway department did not have their final budget numbers, so a 3% increase was added for now. The Southwest Health and Human Services budget is not final yet, but the committee members expect it to be at a 6-7% increase. The Lincoln County Health insurance will be getting a 30% increase which would be a 4% levy increase. The proposed budget will need to be approved at the September 19<sup>th</sup> meeting. Information only.

- Drietz – CPT
- Hauswedell – SWHHS, Western Mental Health
- Nielsen – Personnel
- Sik – Personnel
- VanDeVere – UCAP, SWHHS

Auditor Warrants were presented.

Motion by Hauswedell, seconded by Drietz to approve the following Commissioner Warrants #21521-#21593 for the following amounts: Revenue - \$93,030.82, Road and Bridge - \$28,457.00, Ditch - \$3,480.95, and Solid Waste - \$27915.00.

The following bills were over \$2,000.00 per M.S. 375.12 CliftonLarsonAllen LLP - \$38,598.00, The Computer Man Inc. - \$3,230.85, Duinick Incorporated - \$5,740.80, Election Systems and Software Inc. - \$2,295.00, Gall’s LLC - \$2,363.52, North Central International Inc. - \$5,748.15, PLM Lake and Land Management - \$27,915.00, Rupp, Anderson, Squires & Waldspurger P.A. - \$4,278.00, Saber Shred Solutions, Inc - \$2,299.20, Southwest Health and Humban Services - \$22,273.88, Tolk Graveling LLC - \$2,389.88, TrueNorth Steel Inc - \$7,980.43, WSB & Associates, Inc. - \$2,247.50 and 60 payments less than \$2,000.00 - \$25,523.56.

Deb Vierhuf, Lincoln County Auditor-Treasurer, presented a handout with a calculation of the Interim Sheriff’s salary. The Interim Sheriff is not receiving the same benefits as the previous Sheriff, so this was taken into consideration. This amount will stay the same for the year 2024. Motion by Nielsen, seconded by Sik to approve the Interim Sheriff’s salary as per calculated on the handout. All voted in favor.

- Interim Sheriff Salary - \$115,500.00 per year

Vierhuf presented a quote from ITC for the Lincoln County phone service. The quote includes installation, configuration, training and an amount for miscellaneous cabling and hardware. The quoted amount is not to exceed \$3,240.00. We have been considering a new provider due to the phones being down 3 days at a time and not having a customer service rep in the area. Motion by Nielsen, seconded by VanDeVere to approve the quote from ITC not to exceed \$3,240.00 for installation of phones and moving to ITC as our phone service provider. All voted in favor.

Vierhuf stated that we had found out that the Sheriff vehicles that they are getting rid of would not be a good fit for the courthouse. Vierhuf feels we should still look at selling the Taurus. Information only.

Motion by Drietz, seconded by VanDeVere, to adjourn at 10:56 a.m. All voted in favor.

ATTEST: (SEAL)

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Corey Sik, 2023 Board Chair

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Deb Vierhuf, County Auditor-Treasurer