

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 1, 2022
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Nielsen to approve the consent agenda which included approval of the minutes from February 15, 2022, and the agenda for March 1, 2022. All voted in favor.

A conference call with the Lyon County Joint Ditch Board was held. Lyon County Commissioners present were Crowley, Ritter, Sanow, and Anderson. Lincoln County Commissioners present were Drietz, Hauswedell, Nielsen, Sik and VanDeVere.

Commissioner Anderson called the JD 31 meeting to order.

The Public Hearing to review and consider the Preliminary Engineer's Report on the Petition for Improvement to Branch No. 24 of JD #31 needs to be set. The suggested hearing date is March 30 at 1:30 p.m. to be held in the Lyon County Commissioner's Room

The public hearing to review and consider the Preliminary Engineer's Report on the Petition for Improvement to Branch No. #24 of JD #31 was set by Commissioner Anderson for March 30th at 1:30 p.m. in the Lyon County Commissioner's room.

The JD 31 meeting was adjourned.

Motion by VanDeVere, seconded by Hauswedell to approve the setting of the date of March 30th at 1:30 p.m. for the JD 31 Preliminary Hearing to be held in the Lyon County Commissioner's room. All voted in favor.

Dustin Hauschild, Lincoln County Environmental, would like to update the fee schedule as it pertains to permit fees. Hauschild would like to add a construction permit for the \$50,000 - \$99,999 construction cost to be \$100.00. Currently the range is from \$50,000 - \$199,999 construction cost and the permit fee is \$200.00. This would add an additional permit fee so the fees wouldn't go from \$50 to \$200. Motion by Nielsen, seconded by Drietz to approve the proposed construction permit fee to add a range of \$50,000 - \$99,900 with a fee of \$100. All voted in favor.

Hauschild reviewed the radio ads agreement. We currently have an agreement Christensen Broadcasting which includes the stations of KLOH, KISD, and KJOE at a cost of \$4,000 per station per year. The radio ads include Friday and Saturday ads as well as the sportsman report. Motion by VanDeVere, seconded by Sik to approve the Christianson Broadcasting Agreement which includes advertising on 3 radio stations for a total of \$12,000.00. All voted in favor.

Hauschild informed the Board that we contribute \$750.00 towards Linder Broadcasting. There are 16 other counties that contribute as well. The Board was in consensus with continuing the contribution. Information only.

Hauschild informed the Board that we spent \$9,984.00 towards Rural Garbage and Recycling radio ads in 2021. Hauschild would like to cut the cost by eliminating one of the ads and reduce the number of plays on the other ads. Motion by VanDeVere, seconded by Hauswedell to eliminate one of the Rural Garbage

and Recycling radio ads and the number of plays on the other ads to reduce the cost of advertising for the Rural Recycling Program. All voted in favor.

Hauschild informed the Board that the two campers from the property clean-up are still sitting at the landfill. The Board was in consensus with doing what we can to get rid of the campers. Information only.

Hauschild informed the Board that we received new FEMA Flood Insurance Maps. Hauschild has requested a follow-up meeting to discuss some of the changes. Information only.

Amber Scholten, Lincoln County Emergency Management, informed the Board that she would like to hire John Hovland to do safety training. His training company is called ARMOR. Hovland would do an average of 1 training per month and would charge \$500 per visit for a total amount of \$5,000 - \$6,000 per year. Each visit would be 8 hours. Motion by VanDeVere, seconded by Nielsen to hire ARMOR for Lincoln County's safety training at a cost of \$500.00 per visit with each visit being 8 hours. All voted in favor.

Scholten informed the Board that we are paying Alpha Wireless for 2021 and would like to pay that as an auditor warrant. Motion by Sik, seconded by Hauswedell to pay Alpha Wireless for 2021 in the amount of \$20,208.00 as an auditor warrant. All voted in favor.

Lisa Graphenteen, Director of Housing and Economic Development, presented the Service Agreement between DSI and Lincoln County as it relates to the grant award from GMRPTC. This would include administering the grant, the environmental review, the coordination of the project and the grant reporting. Motion by VanDeVere, seconded by Sik to approve the Service Agreement as it relates to the grant award from GMRPTC not to exceed \$6,500.00. All voted in favor.

Graphenteen presented the grant application service agreement which would include the application for the next grant. Motion by VanDeVere, seconded by Hauswedell to approve the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) Grant Application Service Agreement between DSI and Lincoln County not to exceed \$4,700.00 for personnel expense using these grant funds to finish phase 1 improvements. All voted in favor.

The Annual 2022 Road and Bridge Hearing was held at 10:00 a.m. in the Commissioner's room.

Joe Wilson, Lincoln County Engineer, covered the following items.

- Purpose of the meeting
- 2021 construction projects
- Overview of the Lincoln County Highway System
- Bridge status update
- Road status update
- 5 year tentative construction plan
- Spring load restrictions
- MnDOT's 10 year construction plan

The Road and Bridge Hearing ended at 10:30 a.m.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to prepare for 2022 projects
- Planning to have an informational meeting for the pedestrian ramp project.

Wilson presented maintenance updates. They were as follows:

- The new trailer has been received and is being prepared for use.
- All intersection signs are up except around the lakes and where posts are needed.
- Have been inspecting signs for reflectivity.
- Minor building and equipment maintenance.

Wilson informed the Board that notice was received approving the Tyler Safe Routes to School Funding. The County will need to be the fiscal agent for the project's federal funds. Information only.

Wilson presented the equipment sales results for the surplus equipment. They were as follows:

- Rubber-tire Roller - \$17,500.00
- Oshkosh Snowgo - \$5,700.00
- F250 Pickup - \$3,600.00
- Lorenz 3-point Snow blower - \$3,100.00

Information only.

Wilson informed the Board that he has been going through the Road Use Agreement and the Development Agreement for Buffalo Ridge Wind. Information only.

Wilson would like to allow employees to take vehicles home prior to attending recertification/certification trainings if the training is in the direction of where the employee lives. The Board was in consensus that this could be allowed. Information only.

Wilson informed the Board that the Annual Township meeting will be held on March 14th at 1:00 p.m. at the Community Center in Ivanhoe. Information only.

Brad Leibfried, Lincoln County Deputy Assessor/GIS, informed the Board that the Pictometry flyover will take place next spring. The flyover is done every 3 years. Leibfried presented different samples of quality. Leibfried will bring quotes forward at a future meeting. Information only.

Tami Nelson, Lincoln County Financial Accountant, presented the Restricted/Assigned Resolution for approval. Motion by Drietz, seconded by Nielsen to approve Resolution 14-2022 Resolution to Restrict/Assign Specific Accounts. All voted in favor.

RESOLUTION NO. 14-2022
RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS

BE IT RESOLVED, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2021

12/31/2021

01...2704	Assigned	Health Insurance Pool	77,050
01...2754	Restricted	Recorder's Equipment Fund	12,593
01...2755	Restricted	Compliance Fund	110,356
01...2756	Restricted	E-911 Enhancement	383,391
01...2764	Restricted	Sheriff's Contingency Fund	1,345
01...2765	Restricted	Attorney's Forfeiture Fund	8,624
01...2772	Restricted	Ag BMP ISTS	0
01...2773	Restricted	Lac Qui Parle ISTS	0
01...2774	Restricted	BWSR ISTS	52,516
01...2780	Restricted	Adult Probation Programming	41,110
01...2782	Restricted	Safe & Sober	321
01...2787	Restricted	Ag BMP Note Fund	181,351
01...2792	Restricted	Redwood River Watershed Note Fund	55,032
01...2793	Restricted	Lac Qui Parle Watershed Note Fund	(7,051)
01...2794	Restricted	Gun Permit To Carry	58,076

01...2795	Restricted	ARPA	521,868
01...2813	Restricted	Recycle/Score	0
01...2820	Assigned	Prime West	450,000
01...2847	Assigned	Joint Powers Solid Waste	24,974
01...2853	Assigned	Capital Improvements	769,917
01...2867	Assigned	Technology/Communications	32,126
01...2877	Restricted	Aquatic Invasive Species	28,486
01...2878	Restricted	Buffer Aid	69,137
01...2879	Restricted	Feedlot	2,318
	Total		2,873,540

ADOPTED by unanimous vote this 1st day of March 2022.

_____ Corey Sik, Board Chair	_____ Deb Vierhuf, County Auditor-Treasurer
	<u>12/31/2021</u>
Total Fund Balance (Unaudited)	10,173,628 (Unaudited)
Less: Assigned-Above	1,354,067
Less: Restricted-Above	1,519,473
Unreserved/Undesignated	<u>7,300,088</u>
	2,873,540

Committee Reports were given:

- Drietz – CPT Personnel, CPT regular meeting, Yellow Medicine Watershed
- Hauswedell – Personnel, Buffalo Ridge Wind Meeting, SWHHS, Prime West
- Nielsen – None
- Sik – Personnel, Buffalo Ridge Wind Meeting, SWHHS, Plum Creek
- VanDeVere – Prime West, UCAP

Auditor Warrants were presented.

Motion by Drietz seconded by Hauswedell to approve the following Commissioner Warrants #17684 - #17730 for the following amounts: Revenue - \$28,193.74, Road & Bridge - \$3,829.43, and Ditch - \$7,677.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Axon Enterprise, Inc. - \$3,456.00, Diebold Law Firm LLC - \$2,025.00, Randy Mortland - \$7,595.00, Tessier's Inc. Mechanical Contractors - \$12,348.00 and 43 payments less than \$2,000.00 - \$14,276.17.

Deb Vierhuf, Lincoln County Auditor Treasurer, requested approval of an agreement with Morris Electronics to do weekly security updates to the Lincoln County Servers. Motion by VanDeVere, seconded by Drietz to approve Morris Electronics to provide updates on Lincoln County Servers at a rate of \$45.00 per hour for 3.75 hours per week for the period of February 28, 2022 through May 20, 2022. All voted in favor.

Vierhuf requested approval to allow Dryland Farms to remove ½ of the straw from leased land. It is stated in the lease that they need that approval prior to removing any crop residue. Motion by Drietz, seconded by Hauswedell to approve allowing Dryland Farms to remove ½ of the straw from leased land in section 25 of Verdi Township for the 2022 crop year. All voted in favor.

Vierhuf requested approval to hire the new CVSO. Motion by VanDeVere, seconded by Drietz to approve hiring Kenton Stanek as the Lincoln County VSO for an average of 24 hours per week at a wage of \$23,000.00 per year. All voted in favor.

Motion by VanDeVere, seconded by Drietz, to adjourn at 11:10 a.m. All voted in favor.

ATTEST: (SEAL)

Corey Sik, 2022, Board Chair

Deb Vierhuf, County Auditor-Treasurer