

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

April 19, 2022
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Hauswedell to approve the consent agenda which included approval of the minutes from April 5, 2022, and the agenda for April 19, 2022. All voted in favor.

Dustin Hauschild, Lincoln County Environmental, informed the Board that the Lake Stay treatment permit was approved by the DNR. Hauschild contacted PLM and the treatment has been scheduled for April 21st. After the treatment, samples will be collected every 7 days to assess how the chemical is working. The quote for the initial treatment of Lake Stay will be \$10,241.40. If Curly Leaf Pond weed is still present, additional treatments may be needed. The County will pay the full bill and will receive reimbursements from Lake Stay Township, the Sportsman Club, and the City of Arco. Information only.

Hauschild informed the Board that the DNR also looked at Lake Benton Lake and they did not find enough Curly Leaf Pond weed to do a treatment this year. Information only.

Hauschild informed the Board that some additional work will be done at the Marble Store, Arco and Tyler garbage sites. The Tyler site has a soft spot which will need to be addressed. The tile may need to be installed and gravel will need to be hauled in. The Marble Store site may need the dumpsters moved to a different spot on the current site or moved to a different site. The Arco site will have a fence installed soon. Information only.

Hauschild informed the Board of a proposed legislative change which would require a 30 day comment period for all drainage repairs including minor maintenance. This proposal is being closely watched by the Association of Minnesota Counties. Information only.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to prepare for 2022 projects
- Would like to hold off on some town paving until ADA projects are complete.
- Looking at opening the Paving Projects on June 6th and awarding the bid on June 7th.

Wilson presented maintenance updates. They were as follows:

- Crack filling has been done while weather permits.
- Continue to disk and blade shoulders.
- Had a few snow/ice events where plows went out.
- Every 3 years, a third party inspects our fuel tanks. A new requirement is to check the monitoring probe between the two tanks. We may have to upgrade the monitoring system.

Wilson informed the Board that he continues to work on closing out projects from previous years. Information only.

Wilson presented the quotes for County Highway 19 Patching. The quotes included sawing bituminous, removing aggregate and traffic control. These costs can be removed due to the Highway Department handling those items. The quotes without the previously mentioned items were as follows:

- Duinick \$33,967.30
- Bituminous Paving Inc. \$36,420.00

Motion by Drietz, seconded by VanDeVere to approve the County Highway 19 Patching Quote from Duinick in the amount of \$33,967.30 with the bid fluctuating due to quantity. All voted in favor.

Wilson informed the Board that the Highway Round Table meeting will be April 19th at 1:00 p.m. Informational only.

Wilson informed the Board that the Labor Management Meeting will be held on April 25th or 26th at 7:30 a.m. Information only.

Wilson informed the Board that the Engineer's 4 year contract will need to be reviewed and approved in May. The Personnel Committee will review first and then will be brought to the full board for approval. Information only.

Rick Drietz, Lincoln County Maintenance, presented 3 elevator upgrade options from MEI Total Elevator Solutions. We only received quotes from MEI due to no other companies in the area. The first option is to just upgrade the panel for \$39,837.74, the second option is to upgrade the panel and the switches for \$54,383.44, and the third option is a full upgrade for \$75,751.72. Drietz recommends option 2. We can always upgrade to option 3 in the future. Motion by Nielsen, seconded by Hauswedell to approve the option 2 quote from MEI Total Elevator Solutions in the amount of \$54,383.44 for the modernization agreement which will upgrade the elevator panel and switches to be paid out of the capital improvement fund. All voted in favor.

Drietz presented quotes to replace the ballast and membrane on the Courthouse and Sheriff's office roof. The quotes were as follows:

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|---|--|
| • Buysse Roofing Systems | • Pro-Tec Roofing |
| Sheriff's Office Roof \$139,480.00 | Sheriff's Office Roof \$74,880.00 |
| Courthouse Roof <u>\$ 98,940.00</u> | Courthouse Roof <u>\$68,000.00</u> |
| Total \$238,420.00 | Total \$142,880.00 |

Motion by VanDeVere, seconded by Drietz to approve the quote from Pro-Tec Roofing in the amount of \$142,880.00 to replace the ballast and membrane on the Courthouse and Sheriff's office roof to be paid out of the capital improvement fund. All voted in favor.

Drietz requested approval to do cement work to fix the handicap area at the Sheriff's office. One quote was received from Peterson Concrete in the amount of \$10,500.00. Drietz was unable to get additional quotes due to lack of interested contractors. Motion by Drietz, seconded by Nielsen to approve the quote from Peterson Concrete in the amount of \$10,500.00 to do the cement work at the Sheriff's office handicap area to be paid out of the capital improvement fund. All voted in favor.

Drietz requested approval to purchase a dump trailer from Boulton Trailer Sales in the amount of \$9,689.00. Motion by VanDeVere, seconded by Sik to purchase a dump trailer from Boulton Trailer Sales for the Maintenance Department in the amount of \$9,689.00. Commissioner Drietz, Hauswedell, Sik and VanDeVere voted in favor. Commissioner Nielsen voted in opposition. Motion carried by majority vote.

Glen Petersen, Lincoln County Attorney, presented information on starting a Lincoln County Housing Trust Fund. This would be a collaboration between the County and the Cities to have funds available for city housing projects. Vince Robinson, Development Consultant at DSI, had some examples of how this could work. An example would be possibly a rental rehab where grant dollars were received but additional dollars are needed. These funds could come from this trust fund. Another example would be if a city

needed to upgrade some housing due to a housing shortage. The trust fund could loan money to the city. The Lincoln County cities are struggling to find funding to improve infrastructure and these funds could be used for this as well. It is a way for the County to set funds aside without having every project come to the Board for approval. There would be guidelines set up on how the funds could be used and restrictions on how much can be used for administrative expenses. There are matching fund grants that can be applied for from the State. Currently a maximum of \$225,000 can be applied for with \$150,000 having a 100% match and an additional \$150,000 having a 50% match. Discussion will continue at future meetings. Information only.

Robinson informed the Board that the land the County currently has west of Ivanhoe could be sold to the Lincoln County HRA and the HRA could in turn sell the land to the city. A motion will be made at a future meeting. Information only.

Robinson informed the Board that a survey will be coming out on doing fiber within the city of Ivanhoe. This will be partially done with funds from Blanden. Robinson would like the Commissioners to consider contributing to this project. Information only.

Glen Petersen presented information on the Drug Task Force and wanted the Board to be aware that the dollars that could be used by Lincoln County will not be available after a couple of weeks. The Commissioners would like to see some questions answered regarding scheduling before they would make this decision. Information only.

Committee Reports were given:

Drietz – CPT, RCRCA, Yellow Medicine work committee,
 Hauswedell – Personnel, Negotiations
 Nielsen – Personnel, Negotiations
 Sik – Explore SW MN,
 VanDeVere – Prime West, Area Transit

Auditor Warrants were presented.

Motion by Nielsen seconded by VanDeVere to approve the following Commissioner Warrants #17998-#18056 for the following amounts: Revenue - \$76,877.15, Road & Bridge - \$12,346.52, and Ditch - \$6,237.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$7,593.00, Ag Plus Cooperative - \$2,141.59, Bolton & Menk - \$6,237.00, Central Square Technologies - \$2,496.00, Counties Providing Technology - \$5,514.00, Mactek Systems Inc. - \$6,142.00, OnSolve LLC - \$4,074.62, Regents of the University of Minnesota - \$15,389.80, Truck Center Companies East LLC - \$2,261.61, Tyler Oil Co. - \$2,146.46, Vesta Solutions, Inc. - \$22,964.23 and 48 payments less than \$2,000.00 - \$18,500.36.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval to pay the survey bill for the land West of Ivanhoe out of the capital improvement fund. Motion by VanDeVere, seconded by Drietz to approve paying Bueltel-Moseng Land Surveying, Inc. for the 4.85 Tract on the west side of Ivanhoe land survey out of the capital improvement fund in the amount of \$160.00. All voted in favor.

Vierhuf presented the letter from Ducks Unlimited. Information only.

Motion by Drietz, seconded by VanDeVere, to adjourn at 10:37 a.m. All voted in favor.

ATTEST:

(SEAL)

Corey Sik, 2022, Board Chair

Deb Vierhuf, County Auditor-Treasurer