

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

September 7, 2021  
Courthouse Commissioner Room - zoom  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Steve Hauswedell, Dean Nielsen, Corey Sik and Mic VanDeVere. Commissioner Drietz arrived via zoom at 9:02 a.m. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Nielsen, seconded by Sik to approve the consent agenda which included approval of the minutes from August 17, 2021, and the agenda for September 7, 2021. All (4) voted in favor.

Chris Cauwels, IT Director, gave an update on the following items:

- The Security Policy has been updated and will be presented for approval later in the meeting along with the Personnel Policy. There are some new security features in the policy such as logging individuals off after a certain amount of time and required password changes. These changes will be implemented soon.
- The DR Server, which was previously approved, has been installed and is being used as a backup.

Cauwels, informed the Board that CrowdStrike, a new anti-virus program, is being offered to the Counties at no cost for the rest of 2021, \$12 per user in 2022, and \$14 per user in 2023. Lyon County has been testing the anti-virus program and are very impressed with it. This will be replacing the Symantec Anti-Virus which currently costs us approximately \$13 per device and does not provide the security that CrowdStrike does. Motion by Sik, seconded by Hauswedell to authorized Chris Cauwels to sign the agreement with CrowdStrike and move forward with getting the new anti-virus program installed. All voted in favor.

Rick Drietz, Maintenance Supervisor, informed the Board that a new Air Conditioning System will need to be purchased for the Sheriff's Office lobby. Drietz received a quote from Dean Brandt Heating and Air Conditioning in the amount of \$5,800.00 which included installation. Motion by Sik, seconded by Nielsen to approve purchasing an air conditioning system, for the Sheriff's office lobby, from Dean Brandt Heating and Air Conditioning in the amount of \$5,800.00 which includes installation. All voted in favor.

Kris Richmond, Lincoln County Deputy Auditor-Treasurer, presented the Personnel and the Security Guidelines Policy for approval. Most of the changes are just general updates and language clarifications. Richmond has also received the Safety Policy this morning but would like to review before having this approved. Motion by Nielsen, seconded by Hauswedell to approve the updated Personnel Policy and the Security Guidelines Policy. All voted in favor.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- The contractor has started Box Culvert on Co Hwy 1 on September 2<sup>nd</sup>.
- The contractor has started the Co. Hwy 7 & Widening Project with culverts and will have the grading started the following week.
- Box culverts on Co Hwy 15 and 19 will begin mid to late October when materials are available.

Information only.

Wilson presented maintenance updates. They were as follows:

- Lincoln County has performed maintenance on a structure/bridge that was found to be more deteriorated than previously thought. If the slab was not poured, the structure would have needed to be closed. This structure will need to be rated again.
- The rental excavator was received and will be used on some culvert repair.
- Have started doing some repairs on County Road 12 west of Highway 75. The repairs are due to soft spots on the road.

Information only.

Wilson presented the MnDOT detour agreement for the project on Trunk Highway 68 and Resolution No. 27-2021 Mn/Dot Detour Agreement No. 1047025. Motion by Sik, seconded by Nielsen to approve Resolution No. 27-2021 Mn/Dot Detour Agreement No. 1047025. All voted in favor.

**LINCOLN COUNTY  
RESOLUTION  
27-2021**

Mn/Dot Detour Agreement No. 1047025

IT IS RESOLVED that Lincoln County enter into MnDOT Agreement No. 1047025 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of Lincoln County State Aid Highway No. 7, No. 8, No. 19 and No. 20 as detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 68 from 1250 feet south of 170<sup>th</sup> Avenue to 100 feet

north of Redwood River under State Project No. 4210-49 (T.H. 68=068).

IT IS FURTHER RESOLVED that the Lincoln County Board Chair and the Lincoln County Engineer are authorized to execute the Agreement and any amendments to the Agreement.

ATTEST:

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Mic VanDeVere, 2021 Board Chair

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Deb Vierhuf, County Auditor-Treasurer

Wilson informed the Board that he is still working on closing and finalizing projects from last year. Information only.

Wilson informed the Board that the Highway 271 project is now planned to begin September 13<sup>th</sup>. Information only.

Wilson informed the Board that there is a funding option through the Federal Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA). Lincoln County is scheduled to receive \$133,484.00 which can be used towards county road maintenance. Information only.

Wilson presented two quotes for the annual maintenance striping. The two quotes were as follows:

- AAA Striping Service Co.    \$54,269.00
- Traffic Marking Service    \$54,269.00

Traffic Marking Service had mentioned they may have issues getting the paint. AAA Striping did not think they would have issues obtaining the paint. Wilson's recommendation is to go through AAA Striping. Motion by Sik, seconded by Drietz to accept the bid from AAA Striping in the amount of \$54,269.00 to do the annual striping maintenance. All voted in favor.

Tami Nelson, Lincoln County Financial Accountant, provided the Board with an updated budget. The Attorney's budget was added and some of the appropriations were changed. Tami just received the Highway budget. The final preliminary increase will be presented at the next meeting. Information only.

Robert Olsen, Environmental, informed the Board that the Joint County Ditch Board will be meeting today in Lyon County for JCD #12 and JCD #31. The meeting will be held in Lyon County at 1:30. The Joint County Ditch Board will need to appoint an Engineer and do a preliminary report. Information only.

Olsen informed the Board that the Environmental office did 5 intakes along the ditch system. The Buffer funds were used to pay for this expense. Information only.

Olsen requested approval to purchase a Dump Trailer from Bolton Trailer Sales in the amount of \$9,800.00. A cost comparison was done with another Trailer Company in Renville. They could not find a direct comparison, but the trailer from Renville would be about \$9,940.00. This trailer would be shared with the Highway Department. This would be beneficial to both departments. Motion by VanDeVere, seconded by Drietz to approve the purchase of a Dump Trailer from Bolton Trailer Sales in the amount of \$9,800.00 plus corresponding fees. Commissioner Drietz, Hauswedell, Nielsen and VanDeVere voted in favor. Commissioner Sik voted in opposition. Motion carried by majority vote.

Olsen held a discussion with the Board about the tax forfeited property. Olsen feels it is beneficial to clean up the property prior to auctioning the properties. Once Olsen has a waiver signed by a family member of one of property owners, he would like to move forward with removing the vehicles to the impound lot. The Board was in consensus with moving forward with the cleanup. A group including the Board Chair, one other Commissioner, Robert Olsen and Deb Vierhuf will need to go out and visit all of the properties and make decisions on what needs to be done on each property. Information only.

Committee Reports were given:

Drietz – CPT, Missouri Watershed  
Hauswedell – SWMHHS, Western Mental Health,  
Nielsen – Legacy Park Meeting, ACE, LCEDC  
Sik – None  
VanDeVere – Legacy Park Meeting, UCAP, Prime West

Auditor Warrants were presented.

Motion by Hauswedell, seconded by Nielsen to approve the following Commissioner Warrants #16327 - #16401 for the following amounts: Revenue - \$125,024.69, Road & Bridge - \$25,934.37, Debt Service - \$4,440.00, Ditch - \$1,757.50 and LID - \$1,640.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$14,442.00, Ace Home and Hardware - \$2,032.29, Central Square Technologies - \$7,500.19, CliftonLarsonAllen LLP - \$9,660.00, Guardian Fleet Supply - \$14,811.39, Hancock Concrete Prod Co LLC - \$13,894.51, Independent Emergency Services - \$12,907.00, MN Dept. of Agriculture - \$48,205.50, MN Dept. of Transportation – St. Paul - \$4,100.94, Quarnstrom & Doering PA - \$2,506.70, Vantage Point Psychological Consultants - \$2,000.00, and 60 payments less than \$2,000.00 - \$26,736.04.

Deb Vierhuf, Lincoln County Auditor-Treasurer, presented Resolution 26-2021 from the Hendricks Emergency Services for approval. This resolution was discussed at the previous meeting. Motion by Sik, seconded by Nielsen to approve Resolution 26-2021 Resolution to Support the Hendricks Community Hospital Emergency Department Ambulance Application to the Emergency Medical Services Regulatory Board to add a Part-Time Advanced Life Support License to its existing Basic Life Support License. All voted in favor.

**Lincoln County Board of Commissioners**  
**September 7, 2021 Resolution of the Lincoln County Board of Commissioners**  
**Resolution No. 26-2021**

**The Lincoln County Board of Commissioners supports the Hendricks Community Hospital Emergency Department Ambulance application to the Emergency Medical Services Regulatory Board to add a Part-time Advanced Life Support License to its existing Basic Life Support License.**

WHEREAS, Advanced Life Support skills are defined as special services designed to provide definitive prehospital emergency medical care, including, but not limited to, cardiopulmonary resuscitation, cardiac monitoring, cardiac defibrillation, advanced airway management, intravenous therapy, administration of specified drugs and other medicinal preparations, and other specified techniques and procedures administered by authorized personnel under the direct supervision of a physician medical director at the scene of an emergency, during transport to an acute care Hospital, during interfacility transfer, and while in the emergency department of an acute care Hospital until responsibility is assumed by the medical staff of that Hospital.

WHEREAS, these Advanced Life Support skills are designed to prevent premature mortality of and to reduce the morbidity to Lincoln County residents and visitors that arise from critical injuries and illnesses.

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln County Board of Commissioners is submitting this resolution of Support for the Hendricks Community Hospital Emergency Department Ambulance to add a part-time Advanced Life Support License to its current Basic Life Support License.

Adopted by the County Board of Commissioners the 7th Day of September, 2021.

ATTEST:

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 Mic VanDeVere, 2021 Board Chair

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 Deb Vierhuf, County Auditor-Treasurer

Motion by Sik, seconded by Hauswedell to approve ratifying the updated Rural Minnesota Energy Board Joint Powers Agreement and authorize Mic VanDeVere to sign for Lincoln County. All voted in favor.

Motion by Drietz, seconded by Sik to adjourn the Board of Commissioner's meeting at 10:15 a.m. All voted in favor.

ATTEST:

(SEAL)

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 Mic VanDeVere, 2021 Board Chair

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 Deb Vierhuf, County Auditor-Treasurer