

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 16, 2021
Courthouse Commissioners Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also present were Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Sik, seconded by Hauswedell to approve the consent agenda which included approval of the minutes from March 2, 2021, and the agenda for March 16, 2021. All voted in favor.

Robin Sik, Lincoln County Jail Administrator, requested approval of the T-CPR Instruction Services Agreement. The agreement is to allow North Memorial Health Care to provide CPR instruction if needed for 911 calls. With having one dispatcher on duty, it would be difficult to provide this instruction at Lincoln County due to tying up the phone line until the ambulance arrives. If we enter into the T-CPR Instruction Services Agreement, the call would be transferred to North Memorial Health Care and they would provide CPR instruction. There is no cost to the County for this service. Motion by Drietz, seconded by Nielsen, to approve the T-CPR Instruction Services Agreement. All voted in favor.

Chad Meester, Lincoln County Sheriff, presented a Code Red Video. Code Red is a messaging service that individuals can subscribe to. These messages can be any emergency notification. Some examples are weather alerts, road closings, snow covered roads, and power outages. These messages can be sent via text, email, through an App or through a landline. There is no cost to the subscriber. There is a cost to the County. A one-year subscription would cost \$3,772.80. Since this is considered an emergency public service, the 911 funds can be used. Motion by Sik, seconded by Drietz to approve the Code Red Service in the amount of \$3,772.80 for an annual subscription. All voted in favor.

Meester informed the Board that an application has been sent for federal funds to be used for the purchase of a boat. A confirmation has been received stating that we are approved for up to \$22,000.00. Once the grant documents are received, they will be brought to the Board for approval. Information only.

Robert Olsen, Environmental, gave an update on the County Sign Project. The proposal information will be completed soon. This project will come out of the capital improvement fund. Information only.

Olsen informed the Board that there are about 6 people that should receive administrative penalties due to non-compliance with the Buffer Ordinance. A Resolution needs to be approved, published and recorded. Motion by Drietz, seconded by Hauswedell to approve Resolution 11-2021 A Resolution of the Board of Commissioners of Lincoln County, Minnesota, Approving Summary Publication of Ordinance No. 50 Buffer Ordinance. All voted in favor.

**Board of County Commissioners
Lincoln County, Minnesota
State of Minnesota**

RESOLUTION 11-2021

A Resolution of the Board of Commissioners of Lincoln County, Minnesota, Approving Summary Publication of Ordinance No. 50 Buffer Ordinance

WHEREAS, Minnesota Statutes, Section 103F.48, provides that a County Board of any Minnesota County may adopt an ordinance to regulate buffer strips; and,

WHEREAS, the Lincoln County Board of Commissioners held a public hearing at 7:00 p.m. on September 20, 2017 in the Commissioners' Room, Lincoln County Courthouse, 319 North Rebecca Street, Ivanhoe, Minnesota; and ,

WHEREAS, the Board of Commissioner of Lincoln County, Minnesota adopted Ordinance No. 50 Buffer Strips on October 17, 2017; and,

WHEREAS Minnesota Statute 375.51 Subd. 3 provides for the publication of a summary of lengthy ordinances in conformance with Minnesota Statute 331A.01 Subd. 10;

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln County Board of Commissioners due to the lengthy nature of Ordinance No. 50, has directed that this title and summary be prepared for publication pursuant to Minnesota Statute 375.51 Subd. 3:

The Board of Commissioner of Lincoln County, Minnesota finds that the following text clearly informs the public of the intent and effect of Ordinance No. 50 Buffer Strips, and hereby approves the following summary text for publication.

“SUMMARY OF ORDINANCE NO. 50 BUFFER STRIPS

AN ORDINANCE OF LINCOLN COUNTY, MINNESOTA ADOPTING ORDINANCE NO. 50 BUFFER STRIPS, was approved by the Board of Commissioners on October 17, 2017. This Ordinance regulates buffer strips as defined by Minn. Stat. 103b.48, Subd. 19(c) along certain waters and provides for the enforcement thereof and penalties for violations.

NOTICE: The full text of this Ordinance is available for public inspection at the office of the Lincoln County Auditor/Treasurer located at 319 North Rebecca Street, Ivanhoe, Minnesota, 56142, during regular business hours.”

WHEREAS, the Board of Commissioners has approved this public notice on the 16th day of March, 2021.

ATTEST:

Mic VanDeVere, 2021 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Continue to work on 2021 and 2022 projects.
- We are currently advertising for box culverts on County Highway 15 and 19
- Plan to advertise for the County Highway 7 widening project soon

Wilson presented maintenance updates. They were as follows:

- Crack filling
- Vehicle maintenance
- Blading

Wilson presented a quote for a 1 ton, 2021 Chevy Silverado from Karl Chevrolet in the amount of \$32,991.58. This is a state bid quote. Motion by Drietz, seconded by Sik to purchase a 1 ton, 2021 Chevy Silverado from Karl Chevrolet in the amount of \$32,991.58 plus corresponding fees. (State bid) All voted in favor.

Tami Nelson, Lincoln County Financial Accountant, presented Resolution 13-2021 Resolution to Restrict/Assign Specific Accounts. Motion by Drietz, seconded by VanDeVere to approve Resolution 13-2021 Resolution to Restrict/Assign Specific Accounts. All voted in favor.

RESOLUTION NO. 13-2021
RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS

BE IT RESOLVED, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2020:

12/31/2020

01...2704	Assigned	Health Insurance Pool	194,615
01...2754	Restricted	Recorder's Equipment Fund	13,322
01...2755	Restricted	Compliance Fund	99,347
01...2756	Restricted	E-911 Enhancement	311,050
01...2764	Restricted	Sheriff's Contingency Fund	1,212
01...2765	Restricted	Attorney's Forfeiture Fund	8,258
01...2772	Restricted	Ag BMP ISTS	0
01...2773	Restricted	Lac Qui Parle ISTS	5,751
01...2774	Restricted	BWSR ISTS	19,457
01...2780	Restricted	Adult Probation Programming	37,799
01...2782	Assigned	Safe & Sober	322
01...2787	Restricted	Ag BMP Note Fund	152,635
01...2790	Restricted	Greater YMR Phase II Note Fund	0
01...2792	Restricted	Redwood River Watershed Note Fund	71,950
01...2793	Restricted	Lac Qui Parle Watershed Note Fund	(7,265)
01...2794	Restricted	Gun Permit To Carry	48,751
01...2801	Assigned	Squad Car	0
01...2813	Assigned	Recycle/Score	7,278
01...2820	Assigned	Prime West	450,000
01...2821	Assigned	Broadband	0
01...2847	Assigned	Joint Powers Solid Waste	32,360
01...2853	Assigned	Capital Improvements	269,540
01...2867	Assigned	Technology/Communications	31,566
01...2877	Assigned	Aquatic Invasive Species	44,402
01...2878	Assigned	Buffer Aid	181,091
01...2879	Assigned	Feedlot	53,835
	Total		2,027,276

ADOPTED by unanimous vote this 16th day of March 2021.

Mic VanDeVere, Board Chair	Deb Vierhuf, County Auditor-Treasurer
	12/31/2020
Total Fund Balance (Unaudited)	8,682,439 (Unaudited)
Less: Assigned-Above	1,265,009
Less: Restricted-Above	762,267
Unreserved/Undesignated	6,655,163

2,027,276

Committee Reports were given:

- Drietz – RCRC, Lincoln County Enterprise Dev., Annual Township Meetings
- Hauswedell – Building Committee, Extension, Prime West
- Nielsen – LCEDC, Extension, Township Supervisors regarding signs
- Sik – None
- VanDeVere – Prime West, Transportation, SW Reg. Dev.

Auditor Warrants were presented.

Motion by Drietz seconded by Sik to approve the following Commissioner Warrants #15115 - #15180 for the following amounts: Revenue - \$34,042.15 and Road & Bridge - \$13,380.79. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$2,467.27, CNH Industrial Capital America LLC - \$11,057.46, Counties Providing Technology - \$5,376.00, Development Services Inc. - \$2,000.00, Truck Center Companies East LLC - \$2,251.37, WSB & Associates, Inc. - \$2,740.75, and 60 payments less than \$2,000.00 - \$21,530.09.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval of Resolution No. 12-2021 Corporate Credit Card Resolution. This resolution is needed to get new credit cards through Bank of the West. Motion by Hauswedell, seconded by Drietz to approve Resolution 12-2021 Corporate Credit Card Resolution. All voted in favor.

**RESOLUTION AUTHORIZING SIGNERS FOR THE CORPORATE CREDIT CARD PROGRAM
RESOLUTION NO. 12-2021**

WHEREAS, Lincoln County has a credit card policy within the Accounting Policies and Procedures Manual that is reviewed and approved by the Board.

WHEREAS, a current corporate resolution does not exist for the credit card program approval.

WHEREAS, The County would like to grant authorization to Deborah Vierhuf, Lincoln County Auditor-Treasurer and Jodette Otto, Lincoln County Deputy Auditor – Treasurer as authorized signers for the Corporate Credit Card Program.

NOW, THEREFORE, BE IT RESOLVED, That this will grant Lincoln County to engage in lending with the Bank of the West related to the Corporate Credit Card Program and the authorized signers will be Deborah Vierhuf, Lincoln County Auditor-Treasurer and Jodette Otto, Lincoln County Deputy Auditor-Treasurer.

ADOPTED by unanimous vote, this 16th day of March, 2021.

ATTEST:

Mic VanDeVere, 2021 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Vierhuf presented Resolution 14-2021 for approval. Motion by Nielsen, seconded by Sik to approve Resolution No. 14-2021 Resolution Recommending the Appointment of Peter D. Petersen to the Lincoln Pipestone Rural Water System Board of Commissioners. All voted in favor.

**RESOLUTION NO 14-2021
RESOLUTION RECOMMENDING THE APPOINTMENT OF
PETER D. PETERSEN
TO THE
LINCOLN PIPESTONE RURAL WATER SYSTEM
BOARD OF COMMISSIONERS**

BACKGROUND INFORMATION

WHEREAS, Glen Grant resigned as a Commissioner on the Lincoln Pipestone Rural Water System (“LPRWS”) Board of Commissioners effective as of December 15, 2020; and

WHEREAS, Peter D. Petersen has agreed to replace Glen Grant on the LPRWS Board of Commissioners; and

WHEREAS, on February 22, 2021 the LPRWS Board of Commissioners unanimously adopted a Motion which recommends that Peter D. Petersen be appointed to the LPRWS Board of Commissioners to complete Glen Grant’s term which is scheduled to expire on December 31, 2022; and

WHEREAS, the County Board of Commissioners believes that Peter D. Petersen is qualified to act as a Commissioner on the LPRWS Board of Commissioners and is worthy of appointment.

ATTEST:

Mic VanDeVere, 2021 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Commissioner VanDeVere informed the Board that Brad Leibfried, Deputy Assessor, has resigned and the Personnel Committee has authorized posting and advertising for this position. Information only.

Motion by Drietz, seconded by Sik to adjourn at 10:14 a.m. All voted in favor.

ATTEST:

(SEAL)

Mic VanDeVere, 2021 Board Chair

Deb Vierhuf, County Auditor-Treasurer