

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

December 9, 2021  
Courthouse Commissioner Room - zoom  
Ivanhoe, MN 56142

The meeting was called to order at 4:00 p.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Steve Hauswedell, Mic VanDeVere, Dean Nielsen, and Corey Sik. Commissioner Drietz was absent. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf, and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hauswedell, seconded by Nielsen to approve the consent agenda which included approval of the minutes from November 16, 2021, and the agenda for December 9, 2021. All (4) voted in favor.

At 4:05 p.m. the public hearing for approval of the changes to the Public Health Ordinances was called to order.

Jason Kloss, Environmental Health Coordinator for Southwest Health and Human Services, reviewed the changes to the ordinances which were citation changes and additions. A summary of the changes was provided to the Commissioners.

Motion by Hauswedell, seconded by VanDeVere, to approve the changes to the following Public Health Ordinances.

- Public Health Administrative Ordinance
- Swimming Pool Ordinance
- Youth Camp Ordinance
- Public Health Food and Beverage Ordinance
- Lodging Ordinance
- MPH/RCA Ordinance

All (4) voted in favor.

Motion by Nielsen, seconded by Sik to adjourn the Public Health Ordinance Public Hearing. All (4) voted in favor.

The bid opening for the Riviera RV was scheduled for 4:15 p.m. No bids were received. Information only.

Daryl Schlapkohl, Lincoln County Parks Manager, informed the Board that he has reviewed the November Parks budget. There is enough money in the budget to pay off the skid loader and to pay back the balance to the capital improvement fund for the Norwegian Creek Improvement. The Board was in consensus with doing this. Information only.

Schlapkohl informed the Board that he would like to purchase a Diamond Mower. The Commissioners wanted to table this until we find out if we qualify for the Noxious Weed Grant. Information only.

Schlapkohl informed the Board that he would like to hold off on selling the GMC Truck. Some repairs can be done to it and it could be sold at a later date. Information only.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- The contractor is complete with the work on Co. Hwy 7 Widening Project. A few cleanup items may be done in the spring.
- Will be preparing for 2022 projects.

Information only.

Wilson presented maintenance updates. They were as follows:

- Have done some grading of the gravel roads.
- Have been installing a cement apron on Hwy 17.
- Ditch cleaning and signing work.
- Working at the Wilno pit.
- Will be doing some stuff at the Skime pit.
- Have been doing some tree removal.

Information only.

Wilson informed the Board that they are still working on finalizing and closing out projects from 2020 and 2021. These projects included 3 Township Box Culvert Projects – waiting on paperwork from the contractor. Courthouse and Highway Parking Lot Project – waiting on paperwork from the contractor. Box Culverts on Co Hwy 1 and 5. Paving on Co Hwy. 1, 13, and 8 and Paving for the Lake Benton access. Information only.

Wilson requested to transfer funds budgeted in 2021 to 2022. These funds included \$120,000 for the plow truck, \$75,000 for the cold storage building, and \$80,000 for the pickups. This would be a total of \$298,000.00. Motion by Sik, seconded by Nielsen to assign \$298,000.00 of Road and Bridge dollars from the 2021 budget to be used in 2022. All (4) voted in favor.

Wilson requested approval of the quote for crack filling material for 2022. The quotes were as follows:

- Midstates .559/lb. Total \$12,298.00
- Konrad .60/lb. Total \$13,500.00

Motion by Sik, seconded by Hauswedell to approve the 2022 quote from Midstates in the amount of .559/lb. for a total of \$12,298.00 for crack filling material. All (4) voted in favor.

Wilson requested approval to get quotes for hydraulic analysis for 5 upcoming culvert replacements. In order to get State funding, the hydraulic analysis needs to be done. Motion by Nielsen, seconded by Sik to approve getting hydraulic analysis quotes for 5 upcoming culvert replacements. All (4) voted in favor.

Wilson informed the Board that we were approached about contracting fuel for the whole county. Currently we contract fuel in each city where the tanks are located. The Commissioners would prefer contracting in each city where the tanks are located. Information only.

Robert Olsen, Environmental, presented Resolution 35-2021 Resolution of the Lincoln County Ditch System Assessments for 2022. Motion by Sik, seconded by Hauswedell to approve Resolution 35-2021 Resolution of the Lincoln County Ditch System Assessments for 2022. All (4) voted in favor.

**Resolution No. 35-2021  
Resolution of the Lincoln County Ditch System Assessments for 2022**

**Be it Resolved** by the Lincoln Board of Commissioners, acting as the County Ditch Authority, County of Lincoln, State of Minnesota, that the following assessments are herewith adopted; and

**Be it Further Resolved** that the following assessments are adopted to maintain an appropriate balance in each of the following Ditch Repair Funds:

<u>DITCH</u>	<u>AMOUNT</u>
County Ditch No. 2	5,000.00
County Ditch No. 7	5,000.00
County Ditch No. 8	2,500.00
County Ditch No. 10	5,000.00
County Ditch No. 14	10,000.00
County Ditch No. 15	5,000.00
County Ditch No. 18	5,000.00
County Ditch No. 20	5,000.00
County Ditch No. 35	50,000.00
County Ditch No. 36	5,000.00
County Ditch No. 37	25,000.00
County Ditch No. 41	5,000.00
County Ditch No. 49	2,500.00
County Ditch No. 50	2,500.00
Public Ditch No. 3	1,000.00
Judicial Ditch No. 11	2,500.00
Judicial Ditch No. 12	10,000.00
Judicial Ditch No. 19	10,000.00
Judicial Ditch No. 21	2,500.00
Judicial Ditch No. 22	2,500.00
Judicial Ditch No. 30	10,000.00
Judicial Ditch No. 31	15,000.00

**BE IT FURTHER RESOLVED**, that the aforementioned assessments are due and payable to the Ditch Repair Funds in 2022.

**WHEREUPON** the above resolution was adopted at the regular meeting of the Lincoln County Board of Commissioners this 9th day of December, 2021.

ATTEST:

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Mic VanDeVere, 2021 Board Chair

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Deb Vierhuf, County Auditor-Treasurer

Olsen requested approval of the 2022 Lincoln County AIS Prevention and Management Plan. Motion by Nielsen, seconded by VanDeVere to approve the 2022 Lincoln County AIS Prevention Management Plan. All (4) voted in favor.

Olsen requested approval of the 2022-2023 Minnesota Pollution Control Agency County Feedlot Program Delegation Agreement Work Plan. Motion by Hauswedell, seconded by Nielsen to approve the 2022-2023 Minnesota Pollution Control Agency County Feedlot Program Delegation Agreement Work Plan. All (4) voted in favor.

Olsen requested approval of increasing the hourly ditch work fee from \$35.00 per hour to \$40.00 per hour. Motion by Sik, seconded by Hauswedell to approve the hourly fee to be increased from \$35.00 per hour to \$40.00 per hour for the hours that Environmental spends on ditch work. All (4) voted in favor.

A discussion was held on the cold storage building to be built on the west side of the highway building. Olsen presented a proposal where the size of the building would be reduced to a 48x64 and would be 12 feet high instead of 14 feet. This would reduce the cost by about \$30,000.00. The Tyler Lumber Company

felt we would still be at \$28.50 per square foot for labor and materials. Commissioner VanDeVere would like to have the building rebid at the reduced size. Commissioner Nielsen would like more research done to be sure we are building the correct size, if the building is approved. Information only.

Olsen informed the Board that he received a quote in the amount of \$6,500.00 from A & C to demolish the house on parcel #19-0435-000, a quote from Ground Works in the amount of \$6,500.00 to demolish the house on parcel #16-0078-000, and a quote from Ground Works in the amount of \$15,000 - \$20,000 to remove the cement at the lumberyard lot in Ivanhoe. Motion by Hauswedell, seconded by VanDeVere to accept the quote in the amount of \$6,500.00 from A & C to demolish the house on parcel #19-0435-000, a quote from Ground Works in the amount of \$6,500.00 to demolish the house on parcel #16-0078-000, and a quote from Ground Works in the amount of \$15,000 - \$20,000 to remove the cement at the lumberyard lot in Ivanhoe. All (4) voted in favor.

Olsen informed the Board that the city of Arco has approached the Environmental Office for assistance in replacing the city sewage tanks and system. The cost would be about \$85,000.00. The County could give them a loan through MPCA and assess it as a special assessment on a city property. Motion by Sik, seconded by Hauswedell to approve providing a loan to the city of Arco through MPCA to replace the sewage system and tanks at approximately \$85,000.00 to be paid back through special assessments over 10 years at 1.5%. All (4) voted in favor.

Tami Nelson, Lincoln County Financial Accountant, was present to discuss the budget. The County is currently at a 2% increase to the levy. Information only.

Committee Reports were given:

Drietz – absent  
 Hauswedell – AMC  
 Nielsen – Extension, Department Head Reviews, AMC  
 Sik – HRA  
 VanDeVere – AMC, ARMER, UCAP, Solid Waste Recycling Commission, Rural MN Energy Board, Department Head Reviews, PrimeWest

Auditor Warrants were presented.

Motion by Sik, seconded by Hauswedell to approve the following Commissioner Warrants #17034-#17137 for the following amounts: Revenue - \$78,596.14, Road & Bridge - \$45,623.65, Debt Service - \$24,742.81, Broadband - \$734,791.02, Ditch - \$72,969.82, County Agency - \$724.29 and Solid Waste - \$2,430.00. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$16,195.13, Alpha Wireless Communications Co - \$39,884.18, Anna's, LLC - \$28,448.00, William Behnke - \$9,016.80, Larry Bunjer - \$7,532.00, C A S Plbg & Htg Inc. - \$21,942.81, Central Specialties Inc. - \$3,878.00, Barry Christensen - \$15,925.00, Counties Providing Technology - \$5,376.00, Ehlers Investment Partners - \$2,800.00, Hancock Concrete Prod Co LLC - \$6,484.32, Interstate Telecommunications Coop Inc. - \$734,791.02, Kibble Equipment LLC - \$3,771.00, Liberty Septic, Inc. - \$2,155.00, Linc. Co. Editorial Assn. - \$2,273.96, MN Counties Intergov. Trust – St. Paul - \$7,758.00, MN Dept. of Transportation – St. Paul - \$2,403.34, Reedsburg Hdwe. Co - \$2,434.99, SeaChange - \$2,250.00, Southwest Health and Human Services - \$5,674.15, SW Regional Development Comm. - \$2,430.00, Duane Wichern - \$2,184.00, WW Tire Service Inc - \$4,176.56, and 80 payments less than \$2,000.00 - \$30,093.47.

Deb Vierhuf, Lincoln County Auditor-Treasurer, presented the CliftonLarsenAllen 2021 Audit Engagement letter which covers the years of 2021 – 2023. Motion by Nielsen, seconded by Sik to approve the CliftonLarsenAllen Audit Engagement Letter which covers the years of 2021-2023. All (4) voted in favor.

Motion by Sik, seconded by Hauswedell to approve the Area II Joint Powers Agreement and authorize Joe Drietz to sign the agreement at an Area II Board Meeting. All (4) voted in favor.

Motion by Sik, seconded by Nielsen to ratify the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative for the maintenance and support of IFS (Integrated Financial System) effective January 1, 2022 – December 31, 2024. All (4) voted in favor.

Motion by Nielsen, seconded by Sik to authorize Deb Vierhuf, Lincoln County Auditor-Treasurer to electronically sign documents relating to the Opiate Litigation and Settlement. All (4) voted in favor.

Vierhuf presented a summary of the Courthouse and Highway Union requests for the contract years of 2022, 2023, 2024. Motion by VanDeVere, seconded by Nielsen to approve the AFSCME Summary of Negotiations for the contract years of 2022, 2023 and 2024. All (4) voted in favor.

Vierhuf informed the Board that the final broadband payment is being paid to ITC in the commissioner warrants for today's meeting. Information only.

Motion by Hauswedell, seconded by Sik to adjourn the Board of Commissioner's meeting at 5:54 p.m. All (4) voted in favor.

ATTEST:

(SEAL)

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Mic VanDeVere, 2021 Board Chair

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Deb Vierhuf, County Auditor-Treasurer

Mic VanDeVere, Board Chair, called the Truth and Taxation public meeting to order at 6:00 p.m. Present were County Commissioners Hauswedell, Nielsen, Sik and VanDeVere; County Staff Deb Vierhuf, Tami Nelson, Jean Nielsen, Joe Wilson, Dustin Hauschild; Members of the public Krist Wollum, John Appelen, Sandra Appelen, Dorothy Zimmerman, John Olson, Paul Fehrman, and Marty Sterzinger.

The Board reviewed the proposed 2022 County levy. The budget summary, a wind-tower revenue breakdown, and area county increases were provided to those in attendance. Public discussion was held on the following topics:

- Ag property value increases
- The use of the increase in wind production tax
- The Broadband project

A full recording is on file at the Auditor-Treasurer's office.

The Board will take the comments into consideration when setting the final budget.

Motion by VanDeVere, seconded by Hauswedell to adjourn the Truth in Taxation meeting at 6:51 p.m.

SIGNED:

ATTEST:

(SEAL)

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Mic VanDeVere, 2021 Board Chair

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Deb Vierhuf, County Auditor-Treasurer