

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

June 16, 2020  
Courthouse Assembly Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Mic VanDeVere and Jack Vizecky and Corey Sik via conference call. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hamer, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from June 2, 2020 and the agenda for June 16, 2020. All voted in favor.

Michelle Facile, Lincoln County Recorder, requested approval to write off some old invoices. The list of invoices was presented to the Board. The dates of the invoices ranged from 2003 – 2018. Efforts have been ongoing to collect the invoices without success. Motion by VanDeVere, seconded by Sik to approve writing off old Recording invoices in the total amount of \$470.00 as provided by Facile, Lincoln County Recorder. All voted in favor.

Lisa Graphenteen, Development Services Incorporated, provided an update on the Hole in the Mountain Park Planning Project. Currently there is engagement going on with the community through surveys, business outreach, radio, Facebook, and newspaper ads. The goal is to reach about 200 people and at this time they have reached about 160. The next step in the process is to post the request for proposals and the RFP for architectural services. Graphenteen has a list of 6 firms that the RFP will be forwarded to. It will also be posted on the AMC and Lincoln County websites. The results of the RFP will be reviewed by the Legacy Grant Committee which also needs to be set. Information only.

Graphenteen requested approval of the Legacy Grant Committee. Motion by Hamer, seconded by Drietz to approve Mic VanDeVere, Daryl Schlapkohl, Joe Wilson, Deb Vierhuf, and Todd Draper to the Legacy Grant Committee. All voted in favor.

Amber Scholten, Lincoln County Emergency Management, presented the Emergency Management and Preparedness Agreement between Lincoln County and Lyon County. The agreement states that Lyon County will pay Lincoln County \$60.00 per hour for any services Scholten provides for Lyon County at a minimum of 16 hours per week. Motion by VanDeVere, seconded by Hamer to approve the Emergency Management and Preparedness Agreement between Lincoln County and Lyon County. All voted in favor.

Discussion was held on giving an additional stipend to Scholten for the added responsibilities. Motion by Drietz, seconded by Vizecky to approve a stipend of \$250 per week to be paid to Scholten for the additional Lyon County Emergency Management duties. Commissioner Drietz, Hamer, VanDeVere and Vizecky voted in favor. Commissioner Sik voted in opposition. Motion carried by majority vote.

Scholten provided an update which included the following items:

- We have started renewing driver's license by appointment only. This will avoid long wait periods.
- Commissioner meetings will continue to be held in the Assembly room through July and will be addressed monthly.
- If the Media would like to attend in person at the first meeting in July, they are able to do so.
- Working on Safety Training for the year.
- Assisting Lyon County with community based COVID-19 testing possibly Wednesday, Thursday and Friday.

Information only.

Discussion was held on whether to open the bathrooms at our County Parks. Since our park bathrooms do not have all the requirements that are stated in the COVID-19 guidelines, we will not be opening them at this time. Daryl Schlapkohl, Lincoln County Parks Manager, informed us that the porta pottys are working well and that he has had no complaints regarding the bathrooms. There have been complaints about golf carts being used after hours. This will be discussed by the Park Board to come up with a way to try to enforce the golf cart rules. Information only.

Robert Olsen, Environmental, requested authorization to move ahead with the road construction project in Hendricks for the rural dumpster site. The gravel will be built up from the dumpster area to Highway 271. There will be a cost share between Olsen Custom Farms, the City of Hendricks, Nielsen storage units and the County. The County share will be between \$2,500 - \$3,000 and the cost of a fence. Motion by VanDeVere, seconded by Drietz to move forward with the road construction project between the rural dumpster site on the Hendricks Farmers Lumber property and State Highway 271. Commissioner Drietz, Sik and VanDeVere voted in favor. Commissioner Hamer and Vizecky abstained. Motion carried by majority vote.

Joe Wilson, Lincoln County Engineer, received quotes to patch ¼ mile on County Hwy 1, and an area of County Highway 22. The low quote for County Highway 1 is \$33,365.00 but could end up to be a lower

cost if Excel Energy mills out the gravel at the same time. County Highway 22's low quote is \$14,306.00. Motion by VanDeVere, seconded by Hamer to approve the low quotes of \$33,365.00 to patch County Highway 1 and \$14,306.00 to patch County Highway 22. Commissioner Drietz, Hamer and VanDeVere voted on favor. Commissioner Sik and Vizecky abstained due to poor reception on the conference line. Motion carried by majority vote.

Wilson presented project updates. They were as follows:

- One of the township box culverts is finished. The second box culvert is being placed now. The third box culvert will be delayed due to the Topeka Shiner.
- Continuing to work on plans for projects in 2021.
- Will hold a preconstruction meeting mid-July for the paving projects.

Wilson presented maintenance updates. They were as follows:

- Mowing shoulders
- Replacing a culvert that passed through County Highway 110. Still have two culverts to complete on County Highway 101.
- Hauling gravel for surface maintenance
- Working with the wind tower development company to lay out gravel after it is hauled in by them.
- Would like to do some paving patches but have had to wait for material.

Information only.

Wilson informed the board that we are looking to advertise for bids on the Courthouse and Highway parking lot improvements by the end of the week. The bid opening will be July 14<sup>th</sup> with awarding on the 21<sup>st</sup>. Information only.

Wilson informed the board that the bids for Sealcoat and Striping will be open on June 23<sup>rd</sup> at 1:00 p.m. with the bid being awarded on July 7<sup>th</sup>. Information only.

Wilson informed the Board that the Blade is back from being repaired and the warranty should cover the repair. Information only.

Wilson informed the Board that the Air Conditioning unit on the Highway building was damaged and the insurance adjuster was here to look at it. Once we get the units repaired, Rick Drietz, Maintenance Supervisor, will build cages to protect them from future damage. Information only.

Wilson informed the Board that some surplus equipment has been sold. The items sold were the following:

- Old gravel sieves - sold at \$270.00 each
- Hand operated packer - \$305.00
- John Deere mower - \$4,425.00

Information only.

Committee Reports were given:

Drietz – Career Force  
 Hamer – None  
 Sik – HRA, SWHHS  
 VanDeVere – COVID-19, Prime West, Park Board  
 Vizecky – None

Auditor Warrants were presented.

Motion by Drietz, seconded by Sik to approve the following Commissioner Warrants #13007 - #13099 for the following amounts: Revenue - \$203,300.11, Road & Bridge - \$13,402.63, and Ditch - \$361.64. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Area II MN River Basin Projects - \$4,822.10, Christensen Broadcasting - \$2,000.00, Counties Providing Technology - \$5,266.00. Gopher State One – Call - \$2,610.90, Ivanhoe Public Library - \$7,000.00, Lincoln Co. Council on Aging - \$2,000.00, Kibble Equipment LLC - \$18,000.00, Lake Benton Library - \$7,000.00, Lincoln Co. Enterprise Dev. Corp - \$30,000.00, Lincoln Co. Fair Assn. - \$18,712.50, Lincoln Co. Historical Soc. - \$10,000.00, Lincoln Soil-Water Conservation District - \$50,000.00, Marshall NW Pipe Fittings Inc. - \$2,350.53, Plum Creek Library Sys. - \$3,250.00, RCRCA - \$5,175.00, Siverson Public Library - \$7,000.00, SW MN Private Industry Council - \$2,080.00, Tyler Public Library - \$7,000.00 and 63 payments less than \$2,000.00 - \$32,797.35.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested an amendment to a motion contained in the 12-17-19 minutes. The total cost in the December minutes was a bit higher than the final bill. Motion by Hamer, seconded by VanDeVere to approve amending a motion from 12-17-19 to be worded as follows: to approve the election equipment SeaChange quote for 3 Omni Ballot Tablets to be purchased with \$4,520.28 grant dollars and \$8,379.72 Lincoln County dollars at a total cost of \$12,900.00. All voted in favor.

Motion by Sik, seconded by VanDeVere to adjourn at 5:35 p.m. All voted in favor.

ATTEST: (SEAL)

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Joe Drietz, 2020 Board Chair

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Deb Vierhuf, County Auditor-Treasurer