

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

July 7, 2020
Courthouse Assembly Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Mic VanDeVere, Corey Sik and Jack Vizecky via conference call. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Sik to approve the consent agenda which included approval of the minutes from June 16, 2020 and the agenda for July 7, 2020. All voted in favor.

Discussion was held on the Coronavirus Aid, Relief and Economic Security (CARES) act dollars that will be distributed to the counties. The first step to receiving this money is to sign the certification form which must be signed prior to the distribution. Motion by VanDeVere, seconded by Sik to approve signing the Coronavirus Relief Fund Certification Form which will allow the disbursement of fund from the State of Minnesota to Lincoln County. All voted in favor.

Some additional discussion items included the following:

- The amount that is designated for Lincoln County is \$740,212.00.
- Cares Act informational slides were provided to the Board explaining the types of expenses that qualify.
- The expense needs to occur for the County between the dates of March 1, 2020 and December 1, 2020.
- A program could be initiated to disburse the funds to other entities or people in need.
- Further research will need to be done to determine what the County will use the funds for.
- A task force may be formed to discuss and determine what and how we will use the money with these recommendations coming to the full Board for approval.

Information only.

Joe Wilson, Lincoln County Engineer presented project updates. They were as follows:

- The Patching for County Highway 1 is finished. This project used more mix than was expected due to rutting and cross slope issues.
- Two of the Township box culverts are finished.
- There will be a pre-construction meeting mid-July for the paving project that is tentatively planned for August.
- Continuing to work on the Blazing Star I Development Agreement

Information only.

Wilson presented maintenance updates. They were as follows:

- An excavator was rented for the month of July to assist with culvert replacement and repair on County Highway 1, 5, 8, and 13. We will also use it for some County Highway Ditch cleaning.
- 2/3 of the gravel hauling is complete.
- Patching
- Have been blading gravel as the Blazing Star contractor's haul the gravel.

Information only.

Wilson informed the Board that we are currently advertising for bids for the Courthouse-Highway parking lot project. The bids will be opened on July 14th and awarded on July 21st. Information only.

Wilson presented the bids for the Sealcoat and Pavement Marking Project that were opened on June 23, 2020. One bid was rejected due to an incomplete bid packet. The bids that were accepted are as follows:

- | | | | |
|---------------------------|----------------|------------------------------------|--------------|
| • Allied Blacktop Company | \$807,985.09 | • Astech Asphalt Surface Tech Corp | \$873,338.77 |
| • Pearson Bros. Inc. | \$973,183.74 | • Morris Sealcoat & Trucking | \$986,170.79 |
| • Bituminous Paving Inc. | \$1,228,077.06 | | |

Wilson's recommendation is to go with Allied Blacktop Company with the low bid of \$807,985.09. Motion by VanDeVere, seconded by Sik to approve the Sealcoat and Pavement Marking low bid from Allied Blacktop in the amount of \$807,985.09 which was 24% below the engineer's estimate. All voted in favor.

Wilson informed the Board that the Highway department is due to get a new skid loader in 2021. He would like to purchase in 2020 due to the additional specs they are adding to skid loaders in 2021 that are not necessary for what we use it for. Wilson will bring additional information to a future meeting. Information only.

Robert Olsen, Environmental, requested approval to move ahead on two ditch projects. One of the projects is on CD #35 and consists of replacing 750 ft. of dual wall bell and spicket non-perforated 10" tile.

The cost is estimated at \$10,000.00. Motion by VanDeVere, seconded by Hamer to approve moving forward on the CD #35 ditch project which consists of replacing 750 ft. of dual wall, bell and spicket, non-perforated, 10" tile at an estimated amount of \$10,000.00. There is adequate money in the CD #35 ditch fund to do the project. All voted in favor

Olsen requested approval to move ahead with a project on CD# 37 due to tile size being downsized in the past. There is also silt in the existing clay pipe that needs to be removed. Motion by Hamer, seconded by Sik to replace about 1050 ft. of 24" non-perforated tile on CD #37 due to the downsizing of the tile in the past at an estimated cost of \$20,000.00. There is adequate money in the CD #37 ditch fund to do the project. All voted in favor.

Olsen gave an update on the following items:

- City cleanups are in progress including picking up mattresses.
- The MCIT insurance adjuster was out to look at the building storm damage. Two overhead doors and one sliding door will be replaced.
- The Lake Benton Lake Improvement District and the Lake Shaokatan Improvement District meetings are coming up.

Information only.

Amber Scholten, Emergency Management, informed the Board that we have had some staff exposed to COVID-19. We will be holding a department head meeting to discuss how these exposures should be handled. Some different scenarios have been put together to give guidance on what to do with the different situations. Commissioner Vizecky feels that everyone in the courthouse should be wearing a mask. Currently we do not require anyone to wear a mask, but we do recommend keeping 6 feet apart from co-workers and we have glass partitions that are between us and the customers. Per MDH guidance, if you are not within 6 feet for more than 15 minutes, it is not considered an exposure that would require you to quarantine. If employees do need to quarantine, there is a 10 day Emergency leave that they can use. Information only.

Committee Reports were given:

Drietz – CPT, RCRCA and area II

Hamer – None

Sik – None

VanDeVere – Rural Transportation Coalition Council, ACE, UCAP, Southern Prairie Community Care, SWHHS, PACE, Rural MN Energy Board, Park and Rec

Vizecky – None

Auditor Warrants were presented.

Motion by Drietz, seconded by Hamer to approve the following Commissioner Warrants #13143 - #13210 for the following amounts: Revenue - \$75,268.82, Road & Bridge - \$54,703.92, Debt Service - \$35,500.00 and Ditch - \$2,123.96. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$10,843.94, Bond Trust Services Corporation - \$35,500.00, Counties Providing Technology - \$5,266.00, Development Services Inc. - \$2,000.00, Duinick Incorporated - \$8,149.35, Fidlar Companies - \$2,125.50, Ground Works, LLC - \$3,720.00, Lyon Co. Auditor – Treasurer - \$2,050.00, M-R Sign Co. Inc - \$7,304.72, Quarnstrom & Doering PA - \$2,272.50, Regents of the University of Minnesota - \$15,051.21, Rick's Welding Inc. - \$5,600.00, SeaChange - \$3,470.97, Trittech Software Systems - \$22,196.82, TrueNorth Steel Inc. - \$18,984.00 and 53 payments less than \$2,000.00 - \$23,061.69.

Motion by Sik, seconded by Hamer to adjourn at 10:39 a.m. All voted in favor.

ATTEST: (SEAL)

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer