

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

January 21, 2020
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Corey Sik, Joe Drietz, Rick Hamer, Mic VanDeVere and Jack Vizecky. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Vizecky to approve the consent agenda which included approval of the minutes from January 7, 2020 and the agenda for January 21, 2020. All voted in favor.

Michele VanDyke, Extension Educator of 4-H Development, asked for approval to appoint Jodi Otto as a new Extension Committee Member. Otto will replace Mary Kay Lacek. When refilling this position, we try to fill from the same location as the outgoing member. Otto has indicated that she is willing to serve on the committee. Motion by Sik, seconded by Vizecky to appoint Jodi Otto as the new Extension Committee Member. All voted in favor.

VanDyke informed the Board that we have 9 new volunteers which includes a poultry superintendent and a rabbit superintendent and several parents and many new 4-H members. These are very good numbers for a county of our size. Information only.

Vince Robinson, Executive Director of Lincoln Enterprise Development Corp., requested approval of Resolution 09-2020 in Support of Telecommuting Opportunities and Telecommuter Forward Certification. Motion by VanDeVere, seconded by Sik to approve Resolution 09-2020 In Support of Telecommuting Opportunities and Telecommuter Forward Certification. All voted in favor.

**RESOLUTION 09-2020
IN SUPPORT OF TELECOMMUTING OPPORTUNITIES
AND
TELECOMMUTER FORWARD CERTIFICATION**

AT A MEETING OF THE LINCOLN COUNTY, MN BOARD OF COMMISSIONERS HELD AT THE LINCOLN COUNTY COURTHOUSE, 319 N. REBECCA ST., IVANHOE, MN, ON JANUARY 21, 2020,

RESOLUTION - IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION;

WHEREAS, Lincoln County supports and commits to promote the availability of telecommuting options;

WHEREAS, Lincoln County hereby appoints Vince Robinson, Executive Director of Lincoln Enterprise Development Corp., as the single point of contact for coordinating telecommuting opportunities within Lincoln County including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the Lincoln County Board of Commissioners.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Lincoln County Board to support telecommuting opportunities for the Lincoln County, MN in its application for Telecommuter Forward! Community certification.

ATTEST:

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Robinson informed the Board that the Broadband Awards have been at the Governor's office for several weeks but have not been announced. Information only.

Deb Vierhuf, Lincoln County Auditor-Treasurer, presented a Sheriff's AFSCME Memorandum of Understanding allowing the Sheriff's office to have a cash payout of vacation and sick leave. This Memorandum will be in effect for three years. Once the three years has expired, a new Memorandum will need to be approved. Motion by Hamer, seconded by VanDeVere to approve the Sheriff's AFSCME Memorandum of Understanding allowing retirees to receive a cash payout of vacation and sick leave. Commissioner Drietz, Hamer and VanDeVere voted in favor. Commissioner Sik abstained. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Discussion was held on the Refugee issue. No decision is needed at this time. Information only.

Discussion was held on Committee Appointments for 2020. The committee appointments will remain the same for 2020. Motion by VanDeVere, seconded by Sik to approve the 2020 committee appointments/Re-appointments. All voted in favor.

Lincoln County Commissioner Committee Appointments – 2020

18 County Adult Mental Health	Hamer (Alternate VanDeVere)
5 th District Public Defender	Sik (Alternate VanDeVere)
ACE of SW MN Board	VanDeVere (Alternate Drietz)
Affirmative Action Officer	Sik (Alternate VanDeVere)
AMC Committees	All Commissioners
AMC Voting Delegates	VanDeVere (Alternate Drietz)
Area II Water	Drietz (Alternate Sik)
Audit	VanDeVere & Drietz
Building/Capital Improvement	VanDeVere/Hamer
Broad Band Task Force	VanDeVere & Drietz (Alternate Hamer)
Community Awareness & Emergency Response (CARE)	VanDeVere
County Council on Aging	Hamer
County Park Board	VanDeVere (Alternate Hamer)
Daytime Activity Center	VanDeVere
Dead Coon Lake Issues	VanDeVere & Drietz (both as delegates)
Emergency Communications Board	Drietz (Alternate Sik)
Explore SW Minnesota/Travel SW MN	Sik (Alternate VanDeVere)
Extension Committee	Hamer (Alternate Drietz)
Health/Safety	Drietz (Alternate Sik)
Supporting Hands (SWHHS)	VanDeVere (Alternate Sik)
Highway Round Table	All Commissioners
Hwy 68 Coalition	Hamer
Insurance Committee	Drietz
J.C.D. #13 and #31 Drainage (Lyon)	VanDeVere/Sik (Fenske/Stensrud/Ritter)
J.C.D. #16 Drainage (Pipestone)	VanDeVere, Sik, Drietz, Hamer
Juvenile Detention Center	Sik
Labor Management	Sik (Alternate VanDeVere)
LacQuiParle Watershed Advisory	Drietz
Land Use/Zoning	All Commissioners
Law Library	Sik
LBLID	Sub Committee – Sik & VanDeVere (Alternate Drietz)
Legacy Park Committee	VanDeVere/Drietz (Alternate Sik)
Lincoln Co Enterprise Dev	Drietz (Alternate VanDeVere)
Lincoln County Board of Appeals	All Commissioners
Lincoln County H R A	Sik (Alternate VanDeVere)
Lincoln County Library Board	Sik
Lincoln SWCD Board Representative	Drietz & all Commissioners as alternates
LSLID	Hamer (Alternate VanDeVere)
MCIT	All Commissioners per Board Approval
Negotiating Committee/Personnel - HIGHWAY	VanDeVere/Sik (Alternate Drietz)
Negotiating Committee/Personnel - SHERIFF	VanDeVere/Drietz (Alternate Sik)
Nutrition Council	VanDeVere
Missouri River Watershed Policy Committee	Drietz (Alternate Sik)
Plum Creek Library Board	Sik (Alternate VanDeVere)
Prairieland Economic Development	Drietz
Prime West	VanDeVere (Alternate Sik)
RCRCA	Drietz (Alternate Sik)
Regional Advisory Board (RAC)	Drietz, Amber Scholten Voting member(Alternate Chad Me
Road & Bridge Committee	Drietz/VanDeVere
Road Inspection Committee	All County Board Members
Rural MN Energy Board	VanDeVere (Alternate Drietz)
Solid Waste Recycling Comm.	VanDeVere & Drietz (Alternate Sik)
Southern MN Tourism Assoc.(State/per capita)	Sik
Southern Prairie Community Care	VanDeVere (Alternate Sik)
Step II Grievance	Hamer & VanDeVere (Alternate Drietz or Sik)
Step III Grievance	All Commissioners
SW Emergency Med. Services	Amber Scholten (Alternate Drietz)
SW Environmental Task Force	Sik
SW MN PIC Council/SW MN Workforce Development	Drietz

Council	VanDeVere
SW Regional Development	VanDeVere (Alternate Sik)
SWMHHS Health	Sik (Alternate VanDeVere)
SWMHHS Human Services	Hamer
Transit Representative	Hamer & Drietz
Water Management Task Force(C&VC)	VanDeVere (Hamer alternate)
United Community Action	VanDeVere (Alternate Hamer)
Western Mental Health	VanDeVere (Alternate Hamer)
Western Mental Health Dev. Selection	All Commissioners
Wind Power Committee/Mtgs.	Drietz (Alternate Sik)
Yellow Medicine Watershed Advisory	Drietz (Alternate Sik)
Yellow Medicine One Watershed One Plan	

Meester asked for approval of the Sheriff’s AFSCME Memorandum of Understanding regarding having an administrative bank. An Administrative time bank gives the Sheriff’s office another scheduling tool to allow for a 21 or 28 day schedule rotation. This method is used in surrounding counties. The Sheriff’s Union has approved the Memorandum. Motion by Hamer, seconded by Sik to approve the Sheriff’s AFSCME Memorandum of Understanding regarding having an administrative bank to allow for a 21 or 28 day rotating schedule versus a 14 day rotating schedule. Commissioner Drietz, Hamer, Sik and VanDeVere voted in favor. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Chad Meester, Lincoln County Sheriff presented the Employee Evaluation /Review form for the Sheriff’s office. Commissioner Drietz would like the Personnel Committee to look at it in detail and then bring back to the full Board. Information only.

Robert Olsen, Environmental, informed the Board that two of our ditch systems have a negative balance. Resolution 10-2020 Resolution of the Lincoln County Ditch System for One-Year Loans will make the ditch balances positive. Motion by Hamer, seconded by Sik to approve Resolution 10-2020 Resolution of the Lincoln County Ditch System for One-Year Loans. All voted in favor.

**RESOLUTION NO. 10-2020
RESOLUTION OF THE LINCOLN COUNTY DITCH SYSTEM
FOR ONE-YEAR LOAN**

BE IT RESOLVED by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota, that the following ditch transfers are herewith adopted; and

BE IT FURTHER RESOLVED that the Lincoln County General Fund loan to the following ditch systems in the total sum of \$4,600.00 for the duration of one (1) year with interest at the rate of 4%.

The following individual ditch systems will have a deficit cash balance. Minn. Stat. 103E.655, subd. 2 allows for loans to be made from the General Fund to a ditch system with insufficient cash to pay expenditures. If the County Board transfers money from another fund to a drainage system account, the money must be reimbursed from the proceeds of the drainage system that received the transfer.

<u>DITCH</u>	<u>Amount</u>
Judicial Ditch No. 12	\$ 600.00
Judicial Ditch No. 31	\$4,000.00

Consider the approval of the transferring monies in the amount of \$4,600.00 as of December 31, 2019 from the General Fund to individual ditch systems with deficit cash balances at 2019 year end. The monies transferred will be reimbursed effective December, 2020.

WHEREUPON the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 21st day of January, 2020

ATTEST:

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Olsen requested approval to appoint Richard Borresen to the Planning and Zoning Board which would fill the vacant seat. Motion by VanDeVere, seconded by Vizecky to appoint Richard Borresen (district 2) to the Planning and Zoning Board for a 3 year term. All voted in favor.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continuing to work on bridge replacement plans for 2021-2022. There are currently 7 bridges on the list for 2021 and 3 bridges on the list for 2022.
- Continuing to work on the Hwy 7 Widening project.
- Have ordered a computer to replace the last Windows XP computer.

Wilson presented maintenance updates. They were as follows:

- Scraping ice off the roads and working on setting back the snow.
- Equipment maintenance and safety items.

- Will continue to move snow and push the snow back from the roads.

Wilson presented quotes to purchase concrete pipe for 2020 maintenance. The quotes received were as follows:

- Forterra \$48,837.09
- Hancock \$41,868.88

Wilson's recommendation is to go with Hancock with a quote amount of \$41,868.88. Motion by VanDeVere, seconded by Sik to approve the concrete pipe 2020 maintenance quote from Hancock in the amount of \$41,868.88. All voted in favor.

Wilson presented information on purchasing a tractor to replace the 2004 6715 John Deere Tractor and rotary mowers. The tractor has been budgeted in 2020 for \$110,000.00. Wilson has some additional questions for the dealer and will bring back for approval at a future meeting. Information only.

Wilson informed the Board that the tentative date for the Labor Management meeting will be January 28, 2020 at 8:00 a.m. Information only.

Committee Reports were given:

- Drietz – CPT, Personnel
- Hamer – None
- Sik – Southern MN Consortium Meeting, Lake Benton City, SWHHS
- VanDeVere – SWHHS, SW Regional Development,
- Vizecky – None

Auditor Warrants were presented.

Motion by VanDeVere seconded by Hamer to approve the following Commissioner Warrants #12032 - #12083 for the following amounts: Revenue - \$69,037.54, Road & Bridge - \$30,213.63, and Ditch - \$1,367.84, and Solid Waste - \$100.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$4,057.50, County Providing Technology - \$4,823.54, DLT Solutions LLC - \$4,214.00, Election Systems & Software Inc. - \$42,080.00, Kruse Ford, Lincoln, Mercury Inc. - \$3,312.21, Lyon County Auditor-Treasurer - \$2,775.51, Midstates Equipment & Supply - \$20,370.00, Southwest Health and Human Services - \$2,312.50 and 44 payments less than \$2,000.00 - \$16,773.75.

Motion by Sik, seconded by Vizecky to adjourn at 10:10 a.m. All voted in favor.

ATTEST: (SEAL)

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer