

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

December 1, 2020
Courthouse Assembly Room
Ivanhoe, MN 56142

The meeting was called to order at 4:00 p.m. by Board Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, and Mic VanDeVere via conference line. Commissioner Hamer arrived at 4:06 p.m. Commissioner Jack Vizecky was absent. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hamer, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from November 17, 2020, the agenda for December 1, 2020 and the FY 2021 Snowmobile Maintenance Grant Agreement. All (4) voted in favor.

Deb Vierhuf, Lincoln County Auditor-Treasurer, informed the Board that interviews have been held for the Deputy Auditor-Treasurer position and requested approval to hire Haley Panka as a Deputy Auditor-Treasurer. Motion by Sik, seconded by VanDeVere to approve hiring Haley Panka as a Deputy Auditor-Treasurer. All (4) voted in favor.

Bruce Nielsen, Lincoln County Assessor, introduced Jean Nelson to the Board. Nelson was recently hired to be the new Lincoln County Assessor. Information only.

Nielsen requested approval to post and advertise the vacant Deputy Assessor position. Motion by Sik, seconded by Hamer to approve posting and advertising for the vacant Deputy Assessor position. All (4) voted in favor.

Daryl Schlapkohl, Parks Manager, said that the current lawn mower has run out of warranty. Schlapkohl presented two quotes for purchasing a new mower. Both quotes gave a trade-in allowance for our current mower. Information for the quotes was as follows:

- | | | | |
|-----------------------|-------------|---------------------------|------------|
| • Kibble Equipment | \$28,500.00 | Less Trade-in \$23,524.00 | \$4,976.00 |
| • C&B Operations, LLC | \$30,900.00 | Less Trade-in \$25,000.00 | \$5,900.00 |

Schlapkohl's recommendation is to purchase the new mower from Kibble Equipment. Motion by Sik, seconded by VanDeVere to purchase a John Deere 1580 Terrain Cut Commercial Front Mower with a 72" deck from Kibble Equipment for a net cost of \$4,976.00 after trade-in. All (4) voted in favor.

Schlapkohl requested replacing the parks 2014 Gator. Two quotes were presented. Both quotes gave a trade-in allowance for our current gator. Information for the quotes was as follows:

- | | | | |
|-----------------------|-------------|--------------------------|-------------|
| • Kibble Equipment | \$16,287.57 | Less Trade-in \$5,800.00 | \$10,487.57 |
| • C&B Operations, LLC | \$16,900.00 | Less Trade-in \$5,000.00 | \$11,900.00 |

Schlapkohl's recommendation is to purchase the new John Deere Gator XUV865E (2021 model) from Kibble Equipment. Motion by Sik, seconded by Hamer to purchase a John Deere Gator XUV865E (2021 model) from Kibble Equipment for a net cost of \$10,487.57 after trade-in. All (4) voted in favor.

Schlapkohl informed the Board that he would like to replace the parks pickup and will bring information back to the Board at the next meeting. Information only.

Robert Olsen, Lincoln County Environmental, informed the Board that they are investigating a 15" tile issue. The tile is about 2,000 feet long and it may be full of sand. This tile was replaced in 2012. This also involves city drainage. Olsen will bring back more information at a future meeting. Information only.

Olsen continues to have issues at the rural garbage dumpsters. These issues are being taken care of as they come up. Information only.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Continue to develop projects for 2021 and 2022
- Continue to work with the consultant on the State Road account project for the City of Lake Benton. Should be able to advertise for bids soon.

Information only.

Wilson presented maintenance updates. They were as follows:

- Continue to trim trees as weather permits.
- Plan to haul some rock to rip-rap washout areas.
- Plan to haul some winter sand.
- Working on equipment and building maintenance.

Information only.

Wilson presented Resolution 28-2020 to make final payment to Knife River Corporation for contract 06-2019. Motion by VanDeVere, seconded by Sik to approve Resolution 28-2020 Final Payment on Contract 06-2019. All (4) voted in favor.

**RESOLUTION
28 - 2020**

WHEREAS, the construction of Contract 06-2019 (Projects SAP 041-602-011, 041-608-037, 041-611-005, CP 000-129-019, & CSAH 8 Maintenance Patch) has in all things been completed by Knife River Corporation, the final contract costs are as follows:

Original Contract Amount	\$	1,072,219.52
Contract Changes	\$	38,264.67
Revised Contract Amount	\$	1,110,484.19
Final Contract Amount	\$	1,094,550.47
Final Payment Amount	\$	10,945.50

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 1st day of December, 2020.

ATTEST:

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Wilson presented crack filling material quotes. The quotes were as follows:

- Mid-States .4975 per lb. x 42,000 lb. load
- Konrad .498 per lb. x 45,000 lb. load

Wilson recommended going with Mid-States at .4975 per lb. Motion by Hamer, seconded by Sik to approve the crack filling material quote at the .4975 per lb. for a 42,000 lb. load for a total amount of \$22,895.00. All (4) voted in favor.

Wilson informed the Board that bids for contract 03-2020, bridge replacement on County Highway 1 and County Highway 5, were opened on November 30th. The Engineers Estimate was \$864,990.50. The results of the bids were as follows:

- Riley Bros Construction Inc. \$679,559.54
- R&G Construction \$747,836.04
- Midwest Contracting LLC \$765,478.90
- A & C Excavating \$772,880.54
- Landwehr Construction, Inc. \$807,010.50
- Central Specialties Inc. \$951,897.54

Wilson recommended going with Riley Bros. Construction Inc. Motion by Drietz, seconded by Sik to award the bid for Contract 03-2020, bridge replacement on County Highway 1 and County Highway 5, to Riley Bros. Construction Inc. in the amount of \$679,559.54 which is 21.44% under the engineer's estimate. All (4) voted in favor.

Wilson informed the Board that bids for contract 04-2020, 2021 paving and grading on County Highway 1 5, and 13, were opened on November 30th. The Engineers Estimate was \$1,490,475.46. The results of the bids were as follows:

- Duininck Inc. \$1,575,575.34
- Knife River Corporation \$1,672,671.10
- Central Specialties Inc. \$1,724,562.85

Wilson recommended going with Duininck Inc. Motion by Sik, seconded by VanDeVere to award the bid for Contract 04-2020, bridge replacement on County Highway 1 and County Highway 5, to Duininck Inc. in the amount of \$1,575,575.34 which is 5.71% over the engineer's estimate. All (4) voted in favor.

Wilson presented quotes to replace unit #28. Both quotes are from State bid and are as follows:

- Midway Ford - Ford 2021 F250 ¾ ton Super Cab 8' Box \$44,108.91
- Karl Chevrolet - Chevy 2021 2500 HD ¾ ton 4WD Double Cab 8' Box \$43,977.62

Motion by VanDeVere, seconded by Sik to approve purchasing the Chevy 2021 2500 HD ¾ ton 4WD Double Cab 8' Box from Karl Chevrolet in the amount of \$43,977.62 plus corresponding fees. All (4) voted in favor.

Wilson presented quotes to replace unit #45. Both quotes are from State bid and are as follows:

- Midway Ford - Ford 2021 F150 Super Cab ½ ton 6.5' Box \$31,001.12
- Karl Chevrolet - Chevy 2021 1500 HD ½ ton 4WD Double Cab 6.5' Box \$28,194.35

Motion by VanDeVere, seconded by Sik to approve purchasing the Chevy 2021 1500 HD ½ ton 4WD Double Cab 6.5' Box from Karl Chevrolet in the amount of \$28,194.35 plus corresponding fees. All (4) voted in favor.

Dale Sterzinger, District Manager for SWCD, was present to request approval of the Memorandum of Agreement for Lac Qui Parle – Yellow Bank Partnership. Motion by Hamer, seconded by Drietz to approve the Memorandum of Agreement for Lac Qui Parle – Yellow Bank Partnership. All (4) voted in favor.

Sterzinger also mentioned that we will need a Commissioner plus an alternate on the policy committee for the Lac Qui Parle – Yellow Bank Partnership which the Board decides in January. Information only.

Vince Robinson, Lincoln County Enterprise Development Corp. (LCEDC), Executive Director, informed the Board that with the property transfer related to the release of grant funds from the DNR, we need a map redefining the boundaries of the park. In order for WSB to do that map, there would be an additional cost of \$1,500.00 which will still be below the budgeted amount. A contract amendment will need to be approved to add the \$1,500.00 to the WSB contract. Motion by VanDeVere, seconded by Hamer to approve the WSB & Associates Inc. WSB Project No. 016593-000 Hole in the Mountain Park Master Plan, Cost Estimate & Operational Budget Projections Amendment No. 1. All (4) voted in favor.

Committee Reports were given:

Drietz – Missouri River Watershed, CPT

Hamer – None

Sik – Personnel, HRA

VanDeVere – ACE, United Community Action, MN DOT/Highway Department, Rural MN Energy Board, Personnel, PACE

Vizecky – None

Auditor Warrants were presented.

Motion by Hamer, seconded by Sik to approve the following Commissioner Warrants #14323 - #14376 for the following amounts: Revenue - \$46,571.81, Road & Bridge - \$14,382.27, Ditch - \$445.15, and Solid Waste - \$495.00. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$8,115.00, Ag Plus Cooperative - \$10,579.74, Alpha Wireless Communications Co. - \$3,368.00 Election Systems and Software Inc. - \$6,144.76, West Shore Services, Inc. - \$2,150.00, WSB & Associates, Inc. - \$8,580.25, Ziegler Inc. - \$2,108.20 and 47 payments less than \$2,000.00 - \$20,848.28.

Deb Vierhuf, Lincoln County Auditor-Treasurer requested approval of a new sponsorship resolution for the snowmobile trails. Motion by Hamer, seconded by Sik to approve Resolution 29-2020 Sponsorship of Snowmobile Trails. All (4) voted in favor.

**Resolution No. 29-2020
Authorizing Sponsorship of Snowmobile Trails Operated by
Lincoln County Snowmobile Trail Association**

BE IT RESOLVED that LINCOLN COUNTY act as sponsor for an application for funding to the State of Minnesota Department of Natural Resources for the maintenance of snowmobile trails managed by Lincoln County Snowmobile Trail Association.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Lincoln County may enter into agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Lincoln County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project for the years 2021 – 2025.

ADOPTED BY LINCOLN COUNTY ON December 1, 2020.

ATTEST:

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Vierhuf presented a proposed salary schedule and Commissioners Resolution for the Board to review for approval at the meeting on December 15th. Information only.

Vierhuf reviewed the budget with the Board. The final budget will be approved at the meeting on December 15th. Information only.

Motion by VanDeVere, seconded by Hamer to adjourn the regular Board meeting at 5:05 p.m. All voted in favor.

ATTEST: (SEAL)

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Joe Drietz, Board Chair, called the Truth and Taxation public meeting to order at 6:00 p.m. Present were County Commissioners Drietz, Hamer, and Sik; County Staff Deb Vierhuf, Bruce Nielsen, Joe Wilson,; Members of the public John Appelen, Sandra Appelen, Ted Stoffel, and Jeffrey Davis.

The Board reviewed the proposed 2021 County levy. The budget summary and area county increases were provided to those in attendance. Public discussion was held on the following topics:

- Ag property value increases
- The use of the increase in wind production tax
- The Broadband project

Bruce Nielsen, Lincoln County Assessor, answered the questions regarding value.

Motion by Sik, seconded by Hamer to adjourn the Truth in Taxation meeting at 6:42 p.m.

SIGNED: ATTEST: (SEAL)

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer