

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

August 18, 2020
Courthouse Assembly Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Vice Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Mic VanDeVere, Corey Sik and Jack Vizecky. Commissioner Hamer arrived at 9:05 a.m. Commissioner Drietz was absent. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Vizecky, seconded by Sik to approve the consent agenda which included approval of the minutes from August 4, 2020 and the agenda for August 18, 2020. All (4) voted in favor.

Bryon Roth, General Manager ITC, called in to give an update on the Broadband project. He gave the following updates:

- The Board was assured that any field tile issues will be taken care of by ITC even if it is not noticed for a couple years.
- The mainline crews work will be completed by the end of the month. The lines from the ditch to the house will be completed by the end of September.
- Having some issues with the DNR as far as permitting about 56 households. These will be done once the permit is received.
- The original plan was to bring fiber to 833 households. Of these households, about 33% have filled out applications for the broadband service.
- About 53 of the 833 households have refused fiber. If these households decide to take fiber next year, ITC will get a crew out to bring it to those households.
- Have not been able to contact about 6 households.
- Once the fiber is in and all spliced, testing will take place to be sure there is good signal through everything.
- Some beta sites will be set up in October as part of the testing.
- Installs are planned to begin in November/December.
- The project is going really well and the crew cleanup has been very good.

Information only.

Daryl Schlapkohl, Lincoln County Park Manager, presented a letter that will go out to all seasonal campers for approval. The only thing that is not stated on the letter is the rates for each park. The rates for 2021 are as follows: Norwegian Creek Full hook-ups - \$1,700.00, Norwegian Creek – no sewer hook-up - \$1,400.00, Picnic Point - \$1,700, Hole in the Mountain Park - \$1,200.00 and the Horse Hill - \$1,200.00. The fees for the seasonal campers will be sent to the Auditor-Treasurers office. There will be \$100 fee at the end of the season to hold that same spot for the following year to be paid by October 1st which will be deducted from the full amount which needs to be paid by May 1st. ATV's will not be allowed at the park and if there is an issue with a golf cart, the camper will need to be removed from the park. Motion by Sik, seconded by Vizecky to approve the letter to the seasonal campers explaining the new rules for 2021. All (4) voted in favor.

Joe Wilson, Lincoln County Engineer presented project updates. They were as follows:

- The last Township Box Culvert is almost complete.
- The Courthouse/Highway Parking Lot Project dirt work is complete and the concrete work has started.
- The paving is finished with the Paving projects. The shouldering and striping will be finished soon.
- The Seal coating should be complete this week with just the striping to finish up.

Information only.

Wilson presented maintenance updates. They were as follows:

- Almost finished hauling gravel for the road maintenance. Once that is complete, we would like to start some repair and reinforcing the bridge on County Highway 12.
- Would like to do some subgrade repairs after the gravel work is done.

Information only.

Wilson requested approval to purchase an office copier. The current copier was purchased in 2014. Wilson received two quotes. They were as follows:

- A & B Business Solutions \$3,791.08
- Office Peeps \$3,947.00

With the different options on the contracts such as cost per copy, the bids were very close. The Highway Department is used to working with Office Peeps so that is the preferred option. Motion by Vizecky, seconded by Sik to approve purchasing a Highway office copier in the amount of \$3,947.00 from Office Peeps. All 4 voted in favor.

Wilson informed the Board that the Highway building is in need of a new water heater due to an internal leak and the computer board has gone out. The estimated cost of the water heater is \$6,250 plus installation. We will need to find someone to install. MnDOT will pick up 25% of the cost. Information only.

Wilson informed the Board that the city of Tyler is willing to have a redetermination done on Public Ditch 5. This will fall back on the Environmental office. Information only.

Robert Olsen, Environmental, informed the Board that he has received an additional quote from Kruse Ford for the pickup that they had quoted incorrectly in February. This would change the original motion made in the February 18th meeting. The new motion would be changed as follows:

Olsen presented two quotes for a new pickup which will replace the 2008 pickup. Olsen has budgeted \$30,000.00 for the purchase of the pickup. The two quotes were as follows:

- Kruse Ford - ~~\$27,580.00~~
\$29,924.00 including docking fee
- Midway Ford Commercial (State bid) - \$29,280.80

This does put the amount a little bit above state bid but we would most likely not be able to get a pickup from the state bid until next year. Olsen also feels it is nice to keep the business more local. The pickup will also have a couple additional items including running boards and clearance lights. Motion by Sik, seconded by Hamer to amend the motion from February 18th to approve the purchase of a new pickup for the Environmental Department from Kruse Ford in the amount of \$29,924.00 plus corresponding fees. Commissioner Hamer, Sik and VanDeVere voted in favor. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Olsen gave an update on the following items:

- The DNR and area hydrologist has been contacted regarding the water levels of Steep Bank Lake. Since the outlet is actually dry, they did display some concern and may have Blazing Star use a different lake for the water for the dusty roads.
- The ditch projects on CD #35 and CD #37 are complete. The cost of the CD #37 may come in a little high due to more digging than expected.
- Hendricks Garbage site project will begin next week. Although the road project has not been completed yet, we will begin with putting the fence up.
- The city of Tyler has a city clean up on September 10th and the Environmental office will be involved in this.

Information only.

Doug Host, our principal auditor with CliftonLarsonAllen LLP called in on the conference line to present the 2019 Audit Exit Report. The audit was done completely through the portal this year due to COVID19 which created more work than usual. Host went through some high points of the audit and stated that the audit went very well and with the turn-over, Election, and COVID19, the audit was done ahead of schedule this year and he felt the Auditor's office should get a round of applause. Motion by Sik, seconded by Hamer to accept the 2019 Audit Report as presented. All (4) voted in favor.

Committee Reports were given:

Drietz – Absent
Hamer – None
Sik – Plum Creek
VanDeVere – County Park Board, Personnel, COVID19
Vizecky – None

Auditor Warrants were presented.

Motion by Vizecky, seconded by Sik to approve the following Commissioner Warrants #13462 - #13534 for the following amounts: Revenue - \$64,477.79, Road & Bridge - \$59,151.87, Debt Service - \$39,775.00, and Ditch - \$26,350.64. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ag Plus Cooperative - \$3,344.25, Andrzejek Cherp Excav. Inc. - \$3,418.75, CliftonLarsonAllen LLP - \$29,400.00, Counties Providing Technology - \$5,266.00, Development Services Inc. - \$2,000.00, Dick's Excavation - \$21,940.00, Hydro-Klean LLC - \$5,338.75, Istate Truck, Inc. - \$37,049.49, Kirkvold Oil Co. - \$2,211.00, Lac Qui Parle YM Watershed District - \$3,124.34, Lozinski Construction Services - \$15,925.00 Regents of the University of Minnesota - \$2,731.35, SW Sanitation Inc. - \$2,228.68. Thomas Plumbing Inc - \$15,000.00, Tom Hodges construction & Electrical - \$16,350.00, Ziegler Power Systems (CAT) - \$4,719.05 and 56 payments less than \$2,000.00 - \$19,708.64.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval of the VEGA-2 grant agreement. These grant funds are what is left over from the first round of grant funds that went out to the counties. Motion by Vizecky, seconded by Sik to approve the State of Minnesota 2020 Voting Equipment Grant Agreement. (VEGA-2) All (4) voted in favor.

Vierhuf wanted clarification on the purchase of the Sterzinger land and the Hole in the Mountain land. Should these purchases come out of the capital improvement fund? The Commissioners were in consensus that these purchases should come out of the capital improvement fund. Information only.

Vierhuf requested approval to purchase 4 KnowINK poll pads. The additional poll pads will help the social distancing in the poll place and reduce the lines which will help slow the spread of COVID19. Cares funding can be used to purchase the KnowINK poll pads. Motion by Sik, seconded by Vizecky to purchase 4 KnowINK poll pads in the amount of \$5,120.00. All (4) voted in favor.

Vierhuf presented the final Purchase Agreement between Lincoln County and Lyle R. and Pamela J. Trautman in the amount of \$6,000.00 to resolve the Hole in the Mountain radio tower issue. Motion by Sik, seconded by Hamer to approve the final Purchase Agreement between Lincoln County and Lyle R. and Pamela J. Trautman in the amount of \$6,000.00 to resolve the Hole in the Mountain radio tower issue and authorized the agreement to be signed. All (4) voted in favor.

Motion by Vizecky, seconded by Sik to adjourn at 10:24 a.m. All (4) voted in favor.

ATTEST: (SEAL)

Joe Drietz, 2020 Board Chair

Deb Vierhuf, County Auditor-Treasurer