

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 5, 2019
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, and Mic VanDeVere. Commissioner Hamer and Vizecky were absent. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf. No conflicts of interest were noted.

Motion by Sik, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from February 19, 2019 and the agenda for March 5, 2019. All (3) voted in favor.

Robert Olsen, Environmental, presented Resolution No. 18-2019 Authorizing the Assessment of Benefits for CD #39. Motion by Drietz, seconded by Sik to approve Resolution No. 18-2019 Authorizing the Assessment of Benefits for CD #39. All (3) voted in favor.

**STATE OF MINNESOTA
LINCOLN COUNTY BOARD OF COMMISSIONERS**

Regarding the assessment of benefits for the Improvement of Lincoln County Ditch No. 39, as ordered by the Board of Managers of the Yellow Medicine River Watershed District acting as the Ditch Authority for County Ditch No. 39

**Resolution #18 -2019 Authorizing the
Assessment of Benefits, Establishing
the Term of Assessment and
Establishing a Rate of Interest on
Assessments**

At the Regular Meeting of the Lincoln County, Minnesota Board of Commissioners on March 5, 2019, Commissioner Drietz moved, seconded by Commissioner Sik, adoption of the following Resolution.

Whereas, the Board of Managers of the Yellow Medicine River Watershed District acting as the Ditch Authority for County Ditch No. 39; and

Whereas, the State's Drainage Code, Minnesota Statutes Chapter 103E, places certain obligations on Lincoln County related to the fiscal administration of the drainage system, including the assessment of benefits for construction of the improvement; and

Whereas, the County Board previously authorized payment of up to \$300,000 for the improvement proceedings, including construction of the improvement, to be reimbursed from benefits assessments; and

Whereas, final costs of the proceedings are now known, individual property assessments have been calculated, to include interest and administrative costs, and a reasonable term of assessment has been determined; and

Whereas, the County Auditor requires record of the County Board's action regarding the assessment of benefits for the improvement.

Now, therefore, be it resolved that:

1. The Lincoln County Board of Commissioners, pursuant to its authority and obligations under Statutes Chapter 103E, authorizes and directs the assessment of benefits upon real property

identified in the Viewer's Report adopted by the Board of Managers of the Yellow Medicine River Watershed District in the proceedings for Improvement of County Ditch 39.

2. The assessments shall be extended to real property according to the spreadsheet attached as **Exhibit A**, to be collected in equal installments for a period of 10 years and carry an interest rate of 4% per annum on the unpaid balance until paid in full.
3. The assessments may be prepaid but will accrue interest on the entire unpaid principal from the date the drainage lien was recorded to January 1 of the next calendar year, and afterwards from January 1 to January 1 of each year, in accordance with Statute Section 103E.605.

After discussion and upon a vote the Board Chair declared the Resolution adopted by vote of 3 yeas and 0 nays.

Upon vote, the Chair declared the Resolution adopted by unanimous resolution.

ATTEST:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Olsen informed the Board that the Vegetation Management Draft has been put together and will be reviewed on March 11, 2019. Olsen is optimistic that the DNR will be in favor of a full lake treatment this summer. Information only.

Joe Wilson, Lincoln County Engineer, asked for approval to purchase a 24" Frost Ripper from Titan Machinery in the amount of \$1,468.80. The amount that has been budgeted for this is \$2,000. Motion by VanDeVere, seconded by Sik to approve the purchase of a 24" Frost Ripper from Titan Machinery in the amount of \$1,468.80. All (3) voted in favor.

Joe Wilson presented project updates. They were as follows:

- Working on Plans and permits for 2019 projects.
- The ADA projects will be selected for the Transportation Avenue funding. The official answer will be in April. The projects will be completed in 2021 and the funding will come in 2023. We will use State Aid dollars until the projects are sent.

Wilson presented maintenance updates. They were as follows:

- Snow removal – it has been a challenge finding a balance between plowing the routes and cutting the snow banks back.

Wilson informed the Board that the Development Agreement for Blazing Star 2 Wind Development Project is in need of a few revisions. Wilson will bring the completed agreement back at the March 19, 2019 meeting. Information only.

Wilson presented an updated bridge load posting report. There are a couple Lincoln County bridges that have been rated at 6 and 10 tons. The County could do a temporary fix for about \$10,000. If nothing is done, the county and public travel will be restricted. The bridges are currently scheduled to be repaired in 2020. Information only.

Wilson informed the Board that the Township Annual Meeting will take place on March 18th at 1:00 p.m. Information only.

The Annual 2019 Road and Bridge Hearing was held at 10:00 a.m. in the Commissioner's room.

Wilson covered the following items.

- Purpose of the meeting

- 2018 construction projects
- Overview of Lincoln County Systems
- Bridge status update
- Road status update
- 5 year tentative construction plan
- Spring load restrictions
- MnDOT's 10 year construction plan

The Road and Bridge Hearing ended at 11:00 a.m.

Robin Sterzinger, Lincoln County Financial Accountant, presented Resolution 16-2019 Assigned Committed Funds. Motion by Sik, seconded by Drietz to approve Resolution 16-2019 Assigned Committed Funds. All (3) voted in favor.

RESOLUTION NO. 16-2019
RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS

BE IT RESOLVED, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2018:

12/31/2018

01...2704	Assigned	Health Insurance Pool	261,292
01...2754	Restricted	Recorder's Equipment Fund	25,877
01...2755	Restricted	Compliance Fund	93,894
01...2756	Restricted	E-911 Enhancement	231,639
01...2764	Restricted	Sheriff's Contingency Fund	115
01...2765	Restricted	Attorney's Forfeiture Fund	4,122
01...2772	Restricted	Ag BMP ISTS	-18,700 *
01...2773	Restricted	Lac Qui Parle ISTS	5,751
01...2774	Restricted	BWSR ISTS	597
01...2780	Restricted	Adult Probation Programming	35,140
01...2782	Assigned	Safe & Sober	321
01...2787	Restricted	Ag BMP Note Fund	168,684
01...2790	Restricted	Greater YMR Phase II Note Fund	0
01...2792	Restricted	Redwood River Watershed Note Fund	80,565
01...2793	Restricted	Lac Qui Parle Watershed Note Fund	13,716
01...2794	Restricted	Gun Permit To Carry	32,635
01...2813	Assigned	Recycle/Score	52,379
01...2847	Assigned	Joint Powers Solid Waste	32,201
01...2853	Assigned	Capital Improvements	379,959
01...2867	Assigned	Technology/Communications	69,856
01...2877	Assigned	Aquatic Invasive Species	31,169
01...2878	Assigned	Buffer Aid	136,594
01...2879	Assigned	Feedlot	43,890
		Total	1,681,697

* Money received 1/18/2019 in the amount of \$18,700 to clear out negative balance.

ADOPTED by unanimous vote this 5th day of March 2019.

Mic VanDeVere, Board Chair

Deb Vierhuf, Auditor-Treasurer

	<u>12/31/2018</u>	
Total Fund Balance (Unaudited)	4,909,865	(Unaudited)
Less: Assigned-Above	1,007,662	
Less: Restricted-Above	674,035	
Unreserved/Undesignated	3,228,168	1,681,697

Sterzinger presented the county asset 2019 disposal list. These are the assets that are no longer owned by the county and need to be officially disposed of. Motion by Drietz, seconded by Sik to approve disposal of assets as per the list supplied by Sterzinger. All (3) voted in favor.

Sterzinger presented the UCAP letter of support to apply for funding to enter into the planning phase for a Regional Transportation Coordination Council. Commissioner VanDeVere said that we had approved this letter one other time but UCAP did not end up trying for the grant. Motion by VanDeVere, seconded by Sik to approve the UCAP letter of support to apply for funding to enter into the planning phase for a Regional Transportation Coordination Council. All (3) voted in favor.

Bruce Nielsen, Lincoln County Assessor, requested that the Board of Appeal and Equalization meeting be set. Motion by Drietz, seconded by Sik to set the Board of Appeal and Equalization meeting for June 18, 2019 at 6:30 p.m. The regular Board meeting will start later in the afternoon instead of 9:00 a.m. All (3) voted in favor.

Carrie Bendix, Executive Director of SW Private Industry Council, was present to give an update on the organization. Items covered were as follows:

- The Workforce Innovation and Opportunity Act
- Working with adult dislocated workers and youth workers
- Southwest MN Regional Workforce Development Plan goals and strategies.
- Population changes
- Unemployment rate by age and race.
- Career pathway programs
- Career counseling services in High Schools
- The 2018 SW PIC annual report
- Employment training opportunities for public assistance individuals

Committee Reports were given:

Drietz – CPT, ITC - Broadband
Hamer – Absent
Sik – SWHHS
VanDeVere – SWHHS, ITC – Broadband, UCAP
Vizecky – Absent

Auditor Warrants were presented.

Motion by Sik seconded by VanDeVere to approve the following Commissioner Warrants #9702- #9746 for the following amounts: Revenue - \$11,254.58, and Road & Bridge - \$19,320.97. Commissioner Sik, and VanDeVere voted in favor. Commissioner Drietz abstained due to a bill for Ivanhoe Service Center. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: BioAg Energy Services LLC - \$3,897.58, Dr. Tabb McCluskey D.O. - \$2,021.92, Prairie Pride Cooperative - \$12,054.22 and 42 payments less than \$2,000.00 - \$12,601.83.

Deb Vierhuf, Lincoln County Auditor- Treasurer, presented a letter of resignation/retirement from Julie Leibfried. Leibfried's last day will be June 1, 2019. Motion by Drietz, seconded by VanDeVere, to accept the resignation from Julie Leibfried due to retirement and authorized posting and advertising for the Deputy Auditor-Treasurer position. All (3) voted in favor.

Vierhuf presented Resolution No. 17-2019 Appointing Commissioners for HRA. Motion by Drietz, seconded by Sik to approve Resolution No. 17-2019 Appointing Commissioners for HRA. All (3) voted in favor.

**Resolution No. 17-2019
RESOLUTION APPOINTING CERTAIN COMMISSIONERS
OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF LINCOLN COUNTY, MINNESOTA**

WHEREAS, Minnesota Statutes, Section 462.428, Subdivision 1, authorizes the governing body of a county to appoint Commissioners of a Housing and Redevelopment Authority (HRA);

NOW THEREFORE BE IT RESOLVED by the County Board of Lincoln County, Minnesota:

1. Robert Fritz is hereby appointed as a Commissioner of the Lincoln County HRA for a term of office ending July 11, 2023. Mr. Fritz is filling the seat from District 2, previously held by Jon Olson of Tyler, MN.

2. The Board finds that the terms of office of the other HRA Commissioners are scheduled to end as follows:

Julie Hogie of Hendricks, From and for County Commissioner District 3.	July 11, 2022
--	---------------

John Lichtsinn of Lake Benton From and for County Commissioner District 1.	July 11, 2021
--	---------------

VACANT SEAT From and for County Commissioner District 5.	July 11, 2019
--	---------------

Jaime McKenzie of Ivanhoe, From and for County Commissioner District 4.	July 11, 2020
---	---------------

Jennifer Nordmeyer of Lake Benton From and for County Commissioner District 1 (Commissioner District with Greatest number of public housing units)	July 11, 2023
---	---------------

Marilyn Powell of Lake Benton From and for County Commissioner District 1 as an At-Large Board Member	July 11, 2022
---	---------------

ADOPTED this 5th day of March, 2019.

ATTEST:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Vierhuf asked for approval of a new money market account with Moreton Capital Markets, LLC. Motion by VanDeVere, seconded by Drietz to approve a new money market account with Moreton Capital Markets, LLC. All (3) voted in favor.

Vierhuf informed the Board that the wind production report for payable 2019 has been received. The portion that will be retained by Lincoln County will be \$1,291,534.80 and the amount that will be disbursed to the Townships will be \$322,883.70. Information only.

Vierhuf informed the Board that the Forfeited Auction was held on February 26th and 3 of the 4 properties were sold. The only remaining property is parcel 18-0250-000 which is a small house in Ivanhoe. Information only.

Motion by Drietz, seconded by Sik to close the meeting to discuss a personnel matter. All (3) voted in favor.

Motion by Sik, seconded by Drietz to open the meeting. All (3) voted in favor.

Motion by Drietz, seconded by Sik to adjourn at 12:06 p.m. All (3) voted in favor.

ATTEST: (SEAL)

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer