

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

June 18, 2019
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 3:00 p.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Corey Sik, Mic VanDeVere and Jack Vizecky. Also present was Lincoln County Auditor-Treasurer Deb Vierhuf. No conflicts of interest were noted.

Motion by Hamer, seconded by Sik to approve the consent agenda which included June 4, 2019 minutes and June 18, 2019 agenda. All voted in favor.

Amber Scholten, Emergency Management, informed the Board that she had been asked to represent the Southwest Regional Radio Board at the first ARMER Net Broadband State Conference held in Chicago, IL and asked for approval for out-of-state travel. Motion by Drietz, seconded by Sik to approve out-of-state travel for Amber Scholten to Chicago IL to attend the first ARMER Net Broadband State Conference and to represent the Southwest regional Board. All voted in favor.

Scholten informed the Board that the second safety training will be held on June 26th at 10:00 a.m. and 1:00 p.m. Anyone that was not able to attend the April training should attend this training. Information only.

Scholten informed the Board that Homeland Security and Emergency Management (HSEM) will be in Lyon County on June 26th at 1:00 p.m. If there are townships or cities looking for Federal Emergency Management Agency (FEMA) money, they should be at this meeting. Scholten will contact all the townships and cities in Lincoln County and inform them of the meeting. Information only.

Scholten informed the Board that the Hazard Mitigation Plan has been moving forward and it will be brought to the Board at a future date. Information only.

Scholten informed the Board that she is looking into what needs to be done with the radio tower at the Hole in the Mountain Park so it does not prevent us from getting grant dollars. Information only.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Started on bridge safety inspections.
- Getting close to complete with paving plans.
- Surveys for 2020 projects.

Wilson presented plans for the Courthouse/Highway Parking Lot Improvement Project and requested approval to advertise. Wilson feels that if we do both parking lots at one time, it should save some dollars and if the bids come in too high, we can wait and rebid at a later date. Motion by Drietz, seconded by Sik to approve advertising for the Courthouse/Highway Parking Lot Project. All voted in favor.

Deb Vierhuf, Lincoln County Auditor-Treasurer asked for clarification on what account to charge the design and construction inspection for the Courthouse and Highway Parking Lot Improvement Project and informed the Board that we have an invoice for the May professional services from Wenck and that she would like this paid as an Auditor Warrant. Motion by Hamer, seconded by Drietz to pay Wenck for the design & Construction of the Courthouse/Highway Parking Lot Improvement Project out of the capital improvement account and to pay invoice No. 11903246 in the amount of \$6,160.59 as an Auditor Warrant. All voted in favor.

Wilson presented maintenance updates. They were as follows:

- Blading roads as weather permits.
- Culvert replacement work.
- Looked at the Dead Coon outlet. Area II and their engineers are also looking at the issue.
- Started hauling gravel for spot maintenance
- Bituminous patching will start soon
- Roadside mowing will start soon
- Originally we thought highway maintenance could upgrade the bridge that is load posted on County Road 1 but with the specs that are needed, we will be looking at hiring a contractor to do it.
- Looking to change supply companies for the Highway building

Wilson brought discussion to the Board regarding culverts & signs purchased through the County for Townships and Cities. Wilson was wondering if we should add a 10% handling fee for these items to cover the time it takes to order, bill, store, handle and load the materials. The Board would like to see us

work with the townships and cities on these type of things and were not in favor of charging a 10% handling fee. Information only.

Wilson informed the Board that Contract 04-2017 is complete and he would like to pass Resolution No. 32-2019 Final Payment of Contract 04-2017. Motion by Drietz, seconded by Hamer to approve Resolution No. 32-2019 Final Payment of Contract 04-2017 to Riley Bros. Construction Inc. in the amount of \$14,619.05. All voted in favor.

**RESOLUTION NO. 32 – 2019
FINAL PAYMENT OF CONTRACT 04-2017**

WHEREAS, the construction of Contract 04-2017 (Projects SAP 041-601-029, SAP 041-601-030 & SAP 041-607-044) has in all things been completed by Riley Bros Construction Inc., the final contract costs as follows:

Original Contract Amount	\$ 1,464,797.50
Final Contract Amount	\$ 1,461,905.24
Final Payment Amount	\$ 14,619.05

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 18th day of June, 2019.

ATTEST:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Wilson informed the Board that there may be some grant dollars available for a railroad crossing on Co Hwy. 1. The amount we will apply for is \$300,000.00. The County would be responsible for 10%. The grant funds will be available in 2022. The Board was in consensus with pursuing the grant dollars if the ongoing maintenance on the railroad crossing is minimal. Wilson will look into if there is future maintenance and if so, what the cost of would be. Information only.

Committee Reports were given:

Drietz – CPT, Dead Coon Issue, SW MN PIC Council
Hamer – None
Sik – SW MN Mental Health Consortium
VanDeVere – AMC, RCRCA, SWHHS Strategic Planning Meeting, Dead Coon Issue
Vizecky – None

Auditor Warrants were presented.

Motion by Hamer, seconded by Sik to approve the following Commissioner Warrants #10467 - #10543 for the following amounts: Revenue – \$74,007.03, Road & Bridge - \$57,001.74, and Ditch - \$478.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Bueltel Moseng Land Surveying Inc. - \$2,275.00, Counties Providing Technology – 5,255.00, Divine Prov. Health Center Inc. - \$2,862.86, GCR Tires and Service - \$4,964.74, Harrison Truck Centers, Inc. - \$2,073.57, Kirkvold Oil Co - \$2,735.00, North Central International Inc. - \$2,207.83, Petersen Law Service - \$23,145.00, Prairie Pride Cooperative - \$15,506.79, Southwest Health and Human Services - \$20,466.00, Titan Machinery - \$5,008.80, True North Steel Inc. - \$9,101.08, Waste Management of WI-MN - \$4,242.49, Ziegler Power Systems (CAT) - \$2,439.25 and 63 payments less than \$2,000.00 - \$29,203.36.

Vierhuf informed the Board that the JD #19 ditch fund does not have sufficient funds to pay for the redetermination and requested that Resolution No. 31-2019 Resolution of the Lincoln County Ditch System for One-Year Loan be approved. Motion by Hamer, seconded by Drietz to approve Resolution No. 31-2019 Resolution of the Lincoln County Ditch System for One-Year Loan. All voted in favor.

**RESOLUTION NO. 31-2019
RESOLUTION OF THE LINCOLN COUNTY DITCH SYSTEM
FOR ONE-YEAR LOAN**

BE IT RESOLVED by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota, that the following ditch transfers are herewith adopted; and

BE IT FURTHER RESOLVED that the Lincoln County General Fund loan to the following ditch system in the total sum of \$128,776.29 for the duration of one (1) year with interest at the rate of 4%.

The following individual ditch system will have a deficit cash balance. Minn. Stat. 103E.655, subd. 2 allows for loans to be made from the General Fund to a ditch system with insufficient cash to pay

expenditures. If the County Board transfers money from another fund to a drainage system account, the money must be reimbursed from the proceeds of the drainage system account that received the transfer.

Fund		Amount
40-784	Judicial Ditch 19 – Redetermination Fund	128,776.29

Consider the approval of the transferring monies in the amount of \$128,776.29 as of June 18, 2019 from the General Fund to individual ditch system with deficit cash balances.

WHEREUPON the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 18th day of June, 2019

ATTEST:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Commissioner VanDeVere informed the rest of the Board that we will need to have two delegates as representatives for Dead Coon Lake due to the cost to fix issues. Motion by Sik, seconded by Hamer to approve appointing Commissioner Drietz and Commissioner VanDeVere as delegates for the Dead Coon Lake issues. All voted in favor.

Motion by Drietz, seconded by Sik to adjourn at 3:58 p.m. All voted in favor.

ATTEST: (SEAL)

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer