

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

January 22, 2019
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Mic VanDeVere and Jack Vizecky. Commissioner Hamer arrived at 9:05. Commissioner Sik was absent. Also present was Lincoln County Auditor-Treasurer, Deb Vierhuf. Attorney Glen Petersen arrived at 9:20. No conflicts of interest were noted.

Motion by Vizecky, seconded by Drietz to approve the consent agenda which included approval of the minutes from January 8, 2019 and the agenda for January 22, 2019. All (3) voted in favor.

Commissioner Hamer arrived.

Vince Robinson, DSI President, was present to discuss the small cities grant application. A requirement of the grant is to have a Citizen Participation Plan so the public knows how to get information about the program, who to contact and they have a chance to comment at a public hearing. A public hearing was set by the Board for February 5th to allow the citizens of Lincoln County to give public input. Robinson asked for approval of Resolution 09-2019 to execute the Lincoln County Citizen Participation Plan. Motion by Drietz, seconded by Vizecky to approve Resolution 09-2019 Adopting the Citizen Participation Plan as Part of the Small Cities Development Program Project. All (4) voted in favor.

**RESOLUTION 09-2019
A RESOLUTION OF THE COUNTY OF LINCOLN
ADOPTING THE CITIZEN PARTICIPATION PLAN AS PART OF
THE SMALL CITIES DEVELOPMENT PROGRAM PROJECT**

WHEREAS, Lincoln County (the "County") intends to make application for project(s) contained in the Minnesota Department of Employment and Economic Development ("DEED") Small Cities Development Program ("SCDP") application, to be submitted on February 28, 2019; and

WHEREAS, a SCDP grant award may be considered by DEED only if the County certifies that it is following a detailed citizen participation plan, pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, it is appropriate for the County to adopt and adhere to the attached Citizen Participation Plan, including but not limited to conducting a public hearing to consider citizen input on the SCDP application on Tuesday, February 5th 2019 at 9:05 a.m., or soon thereafter, at the Lincoln County Courthouse, 319 N Rebecca, Ivanhoe, Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE COUNTY OF LINCOLN, MINNESOTA, THAT: the Chair is hereby authorized to execute the Lincoln County Citizen Participation Plan.

The adoption of the foregoing resolution was duly moved by Commissioner Drietz and seconded by Commissioner Vizecky, and after full discussion thereof and upon a vote being taken thereon, the following Commissioners voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the Lincoln County Board of Commissioners on this 22nd day of January, 2019.

Attest:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, Auditor-Treasurer

Commissioner VanDeVere inquired about the broadband process. Robinson said that everything is ready to go if funding is approved through legislature. Information only.

Dale Sterzinger, SWCD Manager, gave an update for the Soil and Water Conservation District. The update included the following:

- Wetland Conservation Act for 2018 – Approximately 410 Landowner/Operator Contracts in 2018.
- Task Force Meeting was held December 31, 2018
 - Water Plan funding breakdown is \$15,488 from the State and \$3,355 from the County. The number of projects has doubled in 2018 with funding being \$10,000 towards projects and the remaining \$8,843 to administration.
- Yellow Medicine River 1 Watershed 1 Plan implementation

- The funding level is \$551,712 of State funds for a biennium and is broken down as follows: Administration - \$40,000, Equipment - \$35,000, priority BMP implementation - \$241,712 and Technical Services - \$235,000.
- Lac Qui Parle Watershed WRAPS & Special Funding
- Missouri River 1 Watershed 1 Plan
- Redwood Watershed WRAPS
- Ag BMP Loan Program
 - \$550,333.88 have been received in requests. This is a \$357,000 increase over last year.
 - We will need to request the dollars as needed and cannot hold large amounts of money in one category prior to applications.
 - Reporting shows the money was used in 2018 as follows: 6 septic loans - \$142,627.01, 2 Ag waste loans - \$110,994.41, and 2 conservation till - \$196,596.62 for a total of \$450,218.04.
- Buffers – Letters have been sent to those that are out of compliance. No one has taken advantage of the Buffer cost share money and those funds will be sent back to the state.
- Staff – Training has been taking place for all new staff and the goal is that everyone will obtain the JAA as soon as possible.
- Red Pine landowner issues – The tile and power line issues have been taken care of on the Nielsen Family site with a little more touch up work needed on the power line issue. A 3 basin and 1 waterway plan is being worked on to slow the water from entering the Nielsen's property. An easement option is also being worked on for the Nielsen's.

Sterzinger thanked the Commissioners for their continued support. Information only.

Robin Sik, Lincoln County Sheriff's Jail Administrator, reported that all of the interviews for the Dispatcher/Jailer position have been completed. The interviewees were also asked back to take a test. Sik would like approval to hire Kara Amundson. Amundson did well in the interview and test and is a very good candidate. Offer would be contingent on passing the background check. Motion by VanDeVere, seconded by Drietz to approve hiring Kara Amundson as a Dispatcher/Jailer contingent on passing the background check. All (4) voted in favor.

Robert Olsen, Environmental Director, informed the Board that the JD #19 Viewers Report has been received by the Auditor-Treasurer's office. The expense of the redetermination is \$140,000. A ditch hearing will need to be set to explain the redetermination to the landowners and allow them a chance to comment. Motion by Hamer, seconded by Drietz to set a ditch hearing for JD #19 to discuss the redetermination on March 5, 2019 at 1:00 p.m. in the Commissioners Room. All (4) voted in favor.

Olsen informed the Board that there has been some discussion on what the viewers are paid. The Viewers feel their contracted rate should be increased. Olsen will research and find out what other counties are paying their viewers. Information only.

Olsen recommended that a redetermination should be done on JD #29 and if the Board is in consensus with this, a resolution will be prepared to move to redetermine. The Board was in consensus with moving forward on redetermining JD #29. Information only.

Olsen reported on the individuals that are out of compliance with the Buffer Ordinance. The landowners will be talked to again in the spring and if there are individuals that remain out of compliance, steps will be taken to enforce compliance. Information only.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- 2019-2020 box culvert plans
- Hwy 7 Widening project

Wilson presented maintenance updates. They were as follows:

- Sanding
- Snow blowing in trouble areas
- Plowing
- Grading rough spots when its warm enough
- Building maintenance as weather permits – some water damage at the Hendricks shop and working on headers on the overhead doors.
- Updated the lighting in the Lake Benton Shop with LED and did apply for the rebate. Hendricks shop is the only shop that is not LED
- Will haul pea rock as weather permits for upcoming sealcoat project.
- Will be doing some additional work at the Lake Benton shop.

Wilson presented a server quote from The Computer Man, Inc. in the amount of \$10,526.06. The current server is over 7 years old and in need of replacement. Motion by Hamer, seconded by Drietz to approve the quote from The Computer Man, Inc. for a new server for the Highway Department in the amount of \$10,526.06. All (4) voted in favor.

Wilson presented a state bid quote for a new truck. The cost of a 2019 Western Star 4700 Tandem Axle Cab and Chassis from Boyer Trucks, Inc. is \$118,812.80. The cost of the snow plow equipment and the box from Towmaster Truck Equipment is \$108,689.00. The total cost is \$227,501.80 plus corresponding fees. Motion by Hamer, seconded by Vizecky to approve purchasing a 2019 Western Star 4700 Tandem Axle Cab and Chassis from Boyer Trucks, Inc. in the amount of \$118,812.80 and the snow plow equipment and box from Towmaster Truck Equipment in the amount of \$108,689.00 for a total cost of \$227,501.80 plus corresponding fees. All (4) voted in favor.

Committee Reports were given:

Drietz – Lac Qui Parle Watershed, Personnel
 Hamer – None
 Sik – Absent
 VanDeVere – SWHHS, SW Regional Development, Personnel
 Vizecky – None

Auditor Warrants were presented.

Motion by Vizecky seconded by Hamer to approve the following Commissioner Warrants #9405 - #9470 for the following amounts: Revenue - \$55,560.72, Road & Bridge - \$14,017.89, and Ditch - \$16297.94. Commissioner Hamer, VanDeVere and Vizecky voted in favor. Commissioner Drietz abstained due to a bill for Ivanhoe Service Center. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: Buffalo Ridge Concrete Inc. - \$16,132.94, Hendricks Farmer Lumber Co. - \$4,800.00, Ken's Auto body & Exhaust - \$2,613.85, Lyon Co. Auditor-Treasurer - \$3,828.21, MN Counties Intergovernmental Trust – St. Paul - \$4,074.00, MN Sheriff's Assn. - \$3,778.04, Prairie Pride Cooperative - \$2,809.85, Southwest Health and Human Services - \$21,886.00, and 51 payments less than \$2,000.00 - \$25,953.66.

Deb Vierhuf, Lincoln County Auditor-Treasurer, asked for approval of the AMC Committees for 2019. Motion by Drietz, seconded by Hamer to approve the 2019 AMC Committees as follows:

- Environment & Natural Res. Policy Committee – Commissioner Vizecky
 - General Government Policy Committee – Commissioner Drietz
 - Health & Human Services Policy Committee – Commissioner Sik
 - Public Safety Policy Committee – Commissioner Hamer
 - Transportation & Infrastructure Policy Committee – – Commissioner VanDeVere
- And to appoint the following individuals as AMC voting delegates.
- Commissioner Drietz
 - Commissioner Hamer
 - Commissioner Sik
 - Commissioner VanDeVere
 - Commissioner Vizecky
 - Auditor Deb Vierhuf
 - Financial Accountant Robin Sterzinger
 - Emergency Management Director Amber Scholten

All (4) voted in favor.

Vierhuf presented a letter from Worthington HRA. Randy Thompson, Executive Director, would like to discuss an appropriation with the Board and has requested to come to a future meeting. The Board was in consensus so Thompson will be contacted and will appear at a future meeting. Information only.

Motion by Drietz, seconded by Vizecky to adjourn at 10:37 a.m. All (4) voted in favor.

ATTEST: (SEAL)

 Mic VanDeVere, 2019 Board Chair

 Deb Vierhuf, County Auditor-Treasurer