

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 19, 2019
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Mic VanDeVere and Jack Vizecky. Commissioner Hamer was absent. Also present were Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Sik, seconded by Vizecky to approve the consent agenda which included approval of the minutes from February 5, 2019 and the agenda for February 19, 2019. All (4) voted in favor.

Robert Olsen, Environmental, presented the improvement for CD #39 and requested that the Board set the amount of years the ditch assessment will be paid over and the interest rate to be charged. Olsen recommended 5 – 10 years at 4%. Motion by Drietz, seconded by Sik to Assess the CD #39 improvement over 10 years at 4% interest. All (4) voted in favor.

Olsen presented a quote for a ditch camera/locator from Dakota Supply Group in the amount of \$7,500. Olsen stated that by purchasing a camera/locator instead of each item as a separate unit, the county would save around \$4,500.00. Having the camera/locator will save digging time and the use will be charged to each ditch system as it is used. Motion by Drietz, seconded by Sik to approve the purchase of a camera/locator from Dakota Supply Group in the amount of \$7,500.00 plus corresponding fees. All (4) voted in favor.

Olsen presented the Natural Resources Block Grant Agreement for septic systems for approval. The grant is in the amount of \$18,600.00. Motion by Vizecky, seconded by Drietz to approve the Natural Resources Block Grant for septic systems in the amount of \$18,600.00 for the year 2019. All (4) voted in favor.

Olsen presented the 2018 Planning and Zoning activities report. The report shows total septic permits, septic loans, septic grants, land use permits, total construction cost and land use permit fees for 2018. Information only.

Olsen presented the 2018 Drainage Systems Report – Ditch Inspectors Report for approval. Olsen stated that the financials, the ditch policies, an annual report and other ditch information is included within the report. Motion by Drietz, seconded by Vizecky to accept and approve the 2018 Drainage Systems Report – Ditch Inspectors Report. All (4) voted in favor.

Olsen informed the Board that with the assistance of Law Enforcement, the ordinance rule against dumpster diving is being enforced. If someone removes something from a dumpster, they are forced to return it to the dumpster. Information only.

Olsen informed the Board that since the skid loader was not sold on Minnbid, he is allowing the Maintenance Supervisor to use it until it is sold. Information only.

Joe Wilson presented project updates. They were as follows:

- Working on Plans and submitting permits for upcoming bridge projects.
- Wilson did a presentation for the Transportation alternative sub-committee. The presentation was to give them information to assist in selecting projects to move forward on.

Wilson presented Resolution No. 15-2019 Transportation Alternatives Project Maintenance. Since federal funding is received, the county needs to assume full responsibility for the operation and maintenance of the property. We will request that the Cities make similar resolutions. Motion by Sik, seconded by Vizecky to approve Resolution 15-2019 Transportation Alternatives Project Maintenance. All (4) voted in favor.

**RESOLUTION
15-2019
Transportation Alternatives Project Maintenance**

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: Lincoln County is the sponsoring agency for the transportation alternatives projects identified as "Hendricks, Ivanhoe, & Lake Benton ADA Updates" & "Tyler ADA Updates".

THEREFORE, BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Dated this 19th day of February, 2019.

ATTEST:

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer

Wilson presented maintenance updates. They were as follows:

- Snow removal
- Equipment upkeep

Wilson presented the Development Agreement for Blazing Star 2 Wind Development Project and informed the Board that a meeting has been set with Geronimo Energy to make comments and ask questions. After changes are complete, the agreement will need to be approved at the next Board meeting on March 5th. The agreement is similar to the agreements we have had with other wind energy companies. The agreement should be approved prior to Xcel taking over the project. Information only.

Wilson presented results of a recent load ratings report. Ratings were done on 11 bridge structures in Lincoln County. Some of those bridges will require posting. Wilson is checking with the consultant on how the ratings were determined and if we can do any temporary fixes to increase the rating. Wilson stated that the county should possibly replace the one 6 ton and one 10 ton bridge. The cost to replace is estimated at \$350,000. State aid funding dollars will probably need to be used. Information only.

Chad Meester, Lincoln County Sheriff, introduced the newly hired Jailer/Dispatcher, Kara Amundson. Amundson started with Lincoln County on February 4, 2019. Information only.

Meester informed the Board that he received a thank-you and a donation of \$500.00 to be used for training from the Fruechte family. Motion by Drietz, seconded by Sik to accept the donation of \$500.00 from the Fruechte family to be used for training. All (4) voted in favor.

Committee Reports were given:

Drietz – None
 Hamer – Absent
 Sik – None
 VanDeVere – Solid Waste Recycling Commission, Rural MN Energy Board, Community Awareness and Emergency Response,
 Vizecky – None

Auditor Warrants were presented.

Motion by Vizecky seconded by Sik to approve the following Commissioner Warrants #9585- #9647 for the following amounts: Revenue - \$20,136.07, Road & Bridge - \$32,093.77, and Solid Waste - \$1,215.00. Commissioner Sik, VanDeVere and Vizecky voted in favor. Commissioner Drietz abstained due to a bill for Ivanhoe Service Center. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: BioAg Energy Services LLC - \$2,778.98, Counties Providing Technology - \$5,335.00, Hartquist Funeral Home - \$2,478.96, Midstates Equip & Supply - \$22,638.00, Tyler Oil Co. - \$2,800.75 and 58 payments less than \$2,000.00 - \$17,413.15.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval of Resolution 14-2019 Coroner Appointment. Vierhuf has been in contact with Dr. Tabb McCluskey and he would like to be re-appointed for a four-year term. Motion by Vizecky, seconded by Sik to approve Resolution 14-2019 Coroner Appointment. All (4) voted in favor.

**Resolution No. 14-2019
 Coroner Appointment**

WHEREAS, in accordance with provisions of M.S.A. 390.005, Subd. 2, the County Board of Lincoln County, Minnesota has elected to appoint a County Coroner per resolution dated June 6, 1978; and

WHEREAS, in accordance with provisions of M.S.A. 390.005 Sub. 2 the appointed coroner shall serve for a term of office no longer than four years; and

WHEREAS, the present term of the Office of Coroner of Lincoln County will expire,

THEREFORE BE IT RESOLVED, the Lincoln County Board of Commissioners hereby appoints Tabb McCluskey, D.O. as Lincoln County Coroner for the term of March 1, 2019 to February 28, 2023. The oath and appointment shall be filed for record with the county recorder.

BE IT FURTHER RESOLVED that the Lincoln County Coroner shall appoint one or more deputies for when the coroner is absent or unable to act. Deputies shall have the same powers and are subject to the same liabilities as coroners. The deputy shall be appointed in writing. The oath and appointment shall be filed for record with the county recorder. The deputy shall act by name as deputy coroner.

Adopted the 19th day of February, 2019.

ATTEST:

 Mic VanDeVere, 2019 Board Chair

 Deb Vierhuf, Auditor-Treasurer

Vierhuf presented the Budget Policy, Anti-Fraud Policy and the Accounting Policies and Procedures Manual for approval. The only changes were changing the office titles of Treasurer and Auditor to Auditor-Treasurer. Motion by Drietz, seconded by Sik to approve the Budget Policy, Anti-Fraud Policy and the Accounting Policies and Procedures Manual. All (4) voted in favor.

Vierhuf informed the Board that she is looking at starting a new Money Market Account with another investor at a higher interest rate. Currently the Money Market Accounts are through Bank of the West. The Board was in favor of looking at other options. Information only.

Motion by Drietz, seconded by Vizecky to adjourn at 9:57 a.m. All voted in favor.

ATTEST: (SEAL)

Mic VanDeVere, 2019 Board Chair

Deb Vierhuf, County Auditor-Treasurer