

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Sept 18, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Hamer was absent. Also present was Lincoln County Auditor Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Sik to approve the consent agenda which included approval of the minutes from September 4, 2018, and the agenda for September 18, 2018. All (4) voted in favor.

Chad Meester, Lincoln County Sheriff, and Robin Sik, Lincoln County Jail Administrator, presented an update on the camera quote. Sik stated that Scott's Electronics can expand to a 64 ip camera DVR for an additional \$500. A quote was also given for cameras in the Courthouse which would include 2 cameras on first and second floor and one outside the entry door and one inside the entry door. The Sheriff's camera quote is \$9,895.00 and the Courthouse camera quote is \$3,077.00. An additional TV or two will also need to be purchased. The Highway department is also interested in possibly getting 6 cameras. This will be looked into further. Motion by Drietz, seconded by VanDeVere to approve the 64 ip camera DVR, 13 Sheriff's office cameras, labor, and up to two TV's for a total of \$10,895.00 and to approve 6 cameras for the Courthouse plus labor for a total of \$3,077.00. All (4) voted in favor.

Amber Scholten, Emergency Management Director, informed the Board that Joe Savage has taken a different position. Cornerstone Consulting Services will take over the services at the same cost but Scholten would like approval of their contract. Motion by Sik, seconded by Vizecky to approve the Emergency Operations Center Contract with Cornerstone Consulting Services for regional full scale exercise. All (4) voted in favor.

Scholten informed the Board that Daryl Schlapkohl, Parks Manager, would like to take over the use of the EM pickup since it is no longer needed for Emergency Management. The Board was in agreement with this. Information only.

Scholten informed the Board that Schlapkohl does not want the topper that comes with the pickup. Scholten would like to sell the topper. Scholten would also like to dispose of the Durango. Motion by VanDeVere, seconded by Sik to designate the topper as surplus to be sold on Minnbid and to designate the Durango as surplus to be disposed of. All (4) voted in favor.

Vince Robinson, Lincoln County Enterprise Development, gave a budget update and provided information on the appropriation request which is \$60,000. The increase is due to increased expenditures with Broadband and the Hole in the Mountain Regional Parks grant. Robinson informed the Board that no additional funds would be requested during the year unless there is a substantial increase in hours for these projects. Commissioner VanDeVere requested that a more detailed report be given on where the money appropriated was used. Robinson will put together a summary to present. Information only.

Robinson presented the Broadband Coalition pledge form with a request of \$500.00. This group provides advocacy support at legislature for broadband funding. These funds have been used to hire lobbyists for broadband funding. Motion by VanDeVere, seconded by Vizecky to pledge \$500.00 to MN Rural Broadband Coalition to be used to obtain broadband funding. All (4) voted in favor.

Robinson gave an update on the Boarder to Boarder Broadband project. ITC has won the CAF II bid. ITC plans to build fiber to rural residents with the Lake Benton exchange in 2019 and to rural residents with the Hendricks exchange in 2020. The plan is to include the eastern side of Lincoln County during the 2020

project. Robinson recommends not entering into any development agreements until we know what our sources of funding would be. We have about a year to secure other funding and in 2020 we can look into development agreements. Information only.

Robert Olsen, Lincoln County Environmental, gave an update on the Highway 75 crossing of CD #35 that was brought forward by Brian Krog. Olsen hired Scott Knutson with C & K Tiling to send a camera through the crossing. A misalignment was found in the downstream part of the system. Olsen discussed changing the intake size with Krog and removing some built up soil in the field. Olsen has a permit from MnDOT to replace the single wall pipe on the east side of the system. Krog felt this was a good start to the correction. The cost will be approximately \$2,000.00. After this is complete, the drainage will be monitored. Information only.

Olsen provided an aerial photo of a branch of CD #45. The branch is being investigated because it is not draining properly. The tile line has some tree roots in the system due to the line being below a newly planted grove. Olsen proposed that the line be replaced and have it go around the grove. About 1,072 feet of 10" single wall non perf tile will replace the 8" to 12" clay tile line at an approximate cost of \$8,000.00. Motion by Drietz, seconded by Sik to replace about 1,072 feet of tile on a branch of CD #45 in section 20 of Marble Township at an approximate cost of \$8,000.00. All (4) voted in favor.

Olsen provided an aerial photo of CD #18 and asked for approval to clean about 5900 feet of open ditch in Section 12 of Diamond Lake Township. The estimated cost is about \$8,800.00 which includes leveling the spoils. Olsen would also like to replace 40 feet of a crossing with a 48" culvert for an additional \$2,500.00. Motion by Drietz, seconded by Vizecky to approve cleaning about 5,900 feet of open ditch on CD #18 in section 12 of Diamond Lake Twp. and to replace 40 feet of a crossing with a 48" culvert for a total approximate cost of \$11,300.00. All (4) voted in favor.

The public hearing was postponed until 10:30 a.m. to wait for legal counsel. Glen Petersen, Lincoln County Attorney arrived at 10:25.

The public hearing for the Business Subsidy Policy was called to order.

Glen Petersen, Lincoln County Attorney, stated that the Business Subsidy Policy that was provided to the Commissioners was a very basic policy. The County currently does not have a Business Subsidy Policy and it is required for some projects. The Broadband project currently being looked at requires that we have a Business Subsidy Policy in place. As the needs of the County change, the policy can be amended. Petersen recommended that the policy be approved.

There were no public comments.

Motion by Drietz, seconded by Sik to approve the Business Subsidy Policy as presented. All (4) voted in favor.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- County wide maintenance striping for 2018 was completed last week.
- Box Culverts are mostly complete. Just a few clean up items to finish.
- 2nd paving project is nearly finished. A little bit of striping needs to be done.
- Wilson has received a couple complaints about not paving all the way back on the apron of residential driveways. One resident claims a verbal agreement was put in place about 4 engineers ago that paving of the apron would take place going forward. This type of agreement is enforceable for 1 year if it isn't in writing. Wilson will discuss further with the County Attorney.
- Nearly finished with the clean-up items for the Red Pine Project.
- Will start on survey work for 2020 projects and continue design work on 2019 projects.

Wilson presented maintenance updates. They were as follows:

- Continuing to use the rented excavator for cleaning ditches and culvert work.
- The asbestos testing results have been returned on the removal of the old Tyler shop. It has been determined that an abatement is not needed.
- Continue to haul gravel for the roads.
- Once hauling is complete, shoulder work will begin.
- Wilson requested extending the summer hours 1 week. The Board was in approval.
- Weed spraying contractor will be here in the next few weeks.
- There are a couple of issues on the catch basin in Tyler on County Road 7. The basin drains into Public Ditch #5. Will look at having a camera run through the tile to see what the issue is. A-Tech out of Watertown can run a camera through and clean tile with water pressure if the blockage is from tree roots. The city is responsible for 1/5th of cost. Wilson will check into this further.

Bob Vershelde, Maintenance, presented quotes for a 48X32 cold storage building. The quotes for the materials which includes labor and cement were as follows:

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|-------------------------|-------------|------------------------|-------------|
| • Hendricks Lumber Yard | \$24,750.00 | • Tyler Lumber Company | \$27,868.68 |
|-------------------------|-------------|------------------------|-------------|

Quotes for electrical were as follows:

- | | | | |
|--------------------|------------|--------------------|------------|
| • Ivanhoe Electric | \$4,000.00 | • Lincoln Electric | \$1,970.00 |
| • Tyler Electric | \$3,900.00 | | |

The Road and Bridge dirt work would be approximately \$7,000.00 and the city permit would be \$100.00.

Motion by Sik, seconded by Drietz to accept the low bids which would be Hendricks Lumber Yard - \$24,750.00, Lincoln Electric - \$1,970.00 and the additional cost of \$7,000 for dirt work and the \$100 permit for a total cost of \$33,820.00. All (4) voted in favor.

Robin Sterzinger, Lincoln County Financial Accountant, informed the Board that with a couple of adjustments that have been made, the levy increase is at 2%. The Board will continue to review the budget. Information only.

Committee Reports were given:

Drietz – Computers Providing Technology, SW MN Workforce Development
 Hamer – Absent
 Sik – Area II Water
 VanDeVere – SW Regional Development, Solid Waste Recycling Commission
 Vizecky – None

Auditor Warrants were presented.

Motion by Drietz seconded by Sik to approve the following Commissioner Warrants #8413 - #8491 for the following amounts: Revenue - \$57,772.05, Road & Bridge - \$34,953.99, and Ditch - \$255,990.35. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Bornhoff Concrete Inc.-Pipestone - \$9,205.44, CliftonLarsonAllen LLP - \$23,800.00, Computer Professional Unlimited Inc. - \$5,137.00, Contech Engineered Solutions LLC - \$3,597.50, Cornerstone Consulting Service, LLC - \$13,202.00, Kirkvold Oil Co. - \$3,134.00, Southwest Health and Human Services - \$2,370.00, YMR Watershed District - \$246,784.91, Ziegler Power Systems (CAT) - \$2,358.52 and 65 payments less than \$2,000.00 - \$35,127.02.

Deb Vierhuf, Lincoln County Auditor, presented Resolution 31-2018 Tax Forfeited Classifications. Once approval to sell is received from Arco City and Royal Township, values will be placed on the parcels and

an auction date will be set. Motion by Drietz, seconded by Sik to approve Resolution 31-2018 Tax Forfeited Classifications. All (4) voted in favor.

**Resolution No. 31-2018
Tax Forfeited Classification**

WHEREAS, certain lands in Lincoln County, Minnesota, have forfeited to the State of Minnesota for non-payment of taxes, and,

WHEREAS, the Lincoln County Board of Commissioners classify these lands as **non-conservation lands**, in accordance with Minnesota Statutes 282.01.

NOW THEREFORE BE IT RESOLVED, that the Lincoln County Board of Commissioners hereby certify that all parcels of land listed below have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01 Subd. 8; and 282.018; and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED, that the Lincoln County Board of Commissioners does not need the approval of the Minnesota Department of Natural Resources for the sale of platted parcels.

City of Arco

Parcel #16-0073-000

ARCO

Blk – 7

W ½ of Lot 3 & All Lots 4-5 & 6

Royal Township

Parcel #13-0199-000

BLK – 2

Lots 4 & 5

ADOPTED by unanimous vote, this 18th day of September, 2018.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor

Vierhuf asked for ratification of the professional services agreement between Trimin Systems Inc. and the Minnesota Counties Computer Cooperative for maintenance and support of IFS which is collectively owned by IFS users. Motion by Sik, seconded by Drietz, to ratify the professional services agreement between Trimin Systems Inc. and the Minnesota Counties Computer Cooperative for the maintenance and support of IFS effective January 1, 2019 through December 31, 2021. All (4) voted in favor.

Motion by Drietz, seconded by Sik to approve voiding check #8289 to Lincoln Soil and Water Conservation District in the amount of \$30,389.00. All (4) voted in favor.

Vierhuf presented the final bill for Thomas Electric, Inc. Motion by VanDeVere, seconded by Sik to approve the final bill for Thomas Electric, Inc. for the retro fit lighting project in the amount of \$31,105.00 and to pay as an Auditor Warrant. All (4) voted in favor.

Motion by Drietz, seconded by Vizecky to adjourn at 11:10 a.m. All voted in favor.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor