

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

May 1, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Hamer was absent. Also present was Lincoln County Auditor Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Vizecky to approve consent agenda which included approval of the minutes from April 17, 2018 and the agenda for May 1, 2018. All (4) voted in favor.

Robert Olsen, Environmental, held discussion regarding CD #35 and a crossing that was brought forward by Brian Krog at an earlier meeting. Olsen says there are two options. A new replacement of the tile from the outlet to Highway 75 then crossing Highway 75 and reconnecting to the existing tile at that point would cost an estimated amount of \$50,000. If the tile was replaced all the way to the end of the branch, it would add an estimated additional cost of \$20,000. Olsen would like to send letters to the benefited land owners so this can be discussed in a public meeting. Information only.

Olsen also informed the Board that a \$40,000 repair needs to be done on JD #29. The existing benefits were established in 1992. Olsen said that we could re-determine this system to establish and acquire the 1 rod. Olsen would like to send letters to the benefitted land owner so this can be discussed in a public meeting. The Board was in consensus with setting up a public meeting and sending both ditch systems letters to discuss the items with the benefitted land owners. Information only.

Commissioner Hamer arrived.

Olsen presented two quotes for a F150 4 door pickup to replace the 2001 Ford which has about 154,000 miles on it. The quotes were as follows:

- Kruse Motors, Marshall - \$29,819.00
- Midway Ford, Roseville - \$29,485.00

Olsen's recommendation was to go with Kruse Motors since that is the more local dealership. Motion by Drietz, seconded by Hamer to approve the purchase of a F150 4 door pickup from Kruse Motors in Marshall in the amount of \$29,819.00 plus corresponding fees and to sell the 2001 Ford on the Minnbid site. All voted in favor.

Olsen asked to amend the motion from the March 21, 2017 meeting that states that Karri Rupp would be hired for ditch training at \$10.00 per hour. Olsen stated that the amount for an apprentice should be \$20.00. Motion by VanDeVere, seconded by Vizecky to amend the motion from the March 21, 2017 meeting to change the rate from \$10.00 per hour to \$20.00 per hour and to pay Karri Rupp's invoice with an Auditor Warrant. All voted in favor.

Olsen reported that the lakes are pretty much ice free and he will be taking a look at Lake Benton Lake to determine if a treatment can be done. With the new sonar equipment, the density of the weeds can be checked at the bottom of the lake. The permits should be in place soon. Information only

Olsen informed the Board that the final payment for CD #38 was made. A closure hearing was completed and approved. The findings and order was submitted along with the final request for payment of \$42,436.78. The total amount that has been issued to YMR Watershed for this project is \$590,764.31. 4% interest will be charged until the assessments are placed. The assessment amounts for each benefited landowner will be calculated so prepaids can be decided. The balance after the prepay amounts will be assessed to the 2019 taxes. A resolution will be done in October to specify how many years and the amount of interest that will be charged for the tax assessment. Information only.

Joe Wilson, Lincoln County Engineer, presented the bid opening abstract for contract 02-2018 – State Aid Paving Projects. The bids were opened on April 26, 2018 at 10:30 a.m. Bids were as follows:

- Central Specialties - \$983,529.27
- Bituminous Paving Inc. - \$1,374,510.44
- Duininck Inc. - \$1,016,068.22

Wilson's recommendation was to accept the bid from Central Specialties. Motion by Vizecky, seconded by Drietz to accept the bid from Central Specialties for contract 02-2018 – State Aid Paving Projects which was 15.95% below the engineer's estimate of \$1,170,184.26. All voted in favor.

Wilson presented project updates. They were as follows:

- The Gravel Contract is moving forward. The bond will need to be signed by the Auditor and the Board Chair.
- A request has been received from a landowner to have their gravel road paved. The township would need to approve so they will need to contact them first. If it moves forward, there are some different options that can be done.

Wilson presented maintenance updates. They were as follows:

- Due to melting snow, we have had some shoulder washouts and one culvert was washed out. The water was over the road in one area due to a culvert not being open.
- Blading is being done on the gravel roads.
- Snow equipment has been removed.

Wilson asked for approval to declare the 1999 International Truck as surplus and sell on Minnbid. . Motion by Drietz, seconded by Vizecky to declare the 1999 International Truck as surplus and sell on Minnbid. All voted in favor.

Wilson requested that the Multi-Year plan be approved. Motion by Vizecky, seconded by Sik to approve the Road and Bridge Multi-Year Plan. All voted in favor,

Wilson requested approval of Resolution 18-2018 Proposed Prioritized Bridge Replacement List. Motion by Hamer, seconded by Drietz to approve Resolution 18-2018 Proposed Prioritized Bridge Replacement List. All voted in favor.

LINCOLN COUNTY
Resolution # 18-2018
Proposed Prioritized Bridge Replacement List
May 1st, 2018

WHEREAS, Lincoln County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Lincoln County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Lincoln County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

| Bridge Number (Old) | Road Number/Name | Total Project Cost | Township or State Bridge Funds | Local or State Aid Funds | Proposed Construction Year |
|---------------------|---|--------------------|--------------------------------|--------------------------|----------------------------|
| 3208 | 130 th Ave (Hendricks Twp.) | 130,000 | 110,000 | 20,000 | 2018 |
| L2027 | 120 th St (Verdi Twp.) | 85,000 | 65,000 | 20,000 | 2018 |
| L2064 | 130 th St (Hope Twp.) | 105,000 | 85,000 | 20,000 | 2018 |
| L2050 | 150 th Ave (Drammen Twp.) | 160,000 | 140,000 | 20,000 | 2018 |
| L2032 | 170 th St (Drammen Twp.) | 245,000 | 225,000 | 20,000 | 2018 |
| L2075 | 250 th Ave (Hope Twp.) | 285,000 | 265,000 | 20,000 | 2018 |
| L2068 | 230 th Ave (Marshfield/Diamond Lake Twp.) | 85,000 | 65,000 | 20,000 | 2018 |
| L2031 | 160 th St (Verdi/Drammen Twp.) | 100,000 | 80,000 | 20,000 | 2018 |
| L1978 | CSAH 15 | 110,000 | 55,000 | 55,000 | 2019 |
| L1988 | CSAH 19 | 160,000 | 80,000 | 80,000 | 2019 |
| L2105 | 330 th St (Royal Twp.) | 220,000 | 200,000 | 20,000 | 2019 |
| 191 | 380 th St (Hansonville Twp.) | 85,000 | 65,000 | 20,000 | 2019 |
| L2098 | 270 th St (Shaokatan Twp.) | 90,000 | 70,000 | 20,000 | 2019 |
| L2010 | CSAH 8 | 110,000 | 55,000 | 55,000 | 2020 |
| L2011 | CSAH 8 | 110,000 | 55,000 | 55,000 | 2020 |
| L2013 | CSAH 8 | 110,000 | 55,000 | 55,000 | 2020 |
| L2055 | 130 th Ave (Shaokatan Twp.) | 95,000 | 75,000 | 20,000 | 2021 |
| 7245 | CSAH 17 | 550,000 | 225,000 | 225,000 | 2021 |
| L2094 | 170 th Ave (Diamond/Drammen Twp.) | 95,000 | 75,000 | 20,000 | 2021 |
| L2040 | 220 th St (Diamond Lake Twp.) | 105,000 | 85,000 | 20,000 | 2021 |
| L2041 | 220 th St (Diamond Lake Twp.) | 105,000 | 85,000 | 20,000 | 2021 |
| L2111 | 380 th St (Alta Vista Twp.) | 145,000 | 125,000 | 20,000 | 2021 |
| L2051 | 140 th Ave (Verdi Twp.) | 160,000 | 140,000 | 20,000 | 2021 |
| 92703 | CSAH 25 | 100,000 | 50,000 | 50,000 | 2022 |
| 41507 | CR 101 | 425,000 | 212,000 | 213,000 | 2022 |
| 92466 | CSAH 13 | 130,000 | 65,000 | 65,000 | 2022 |

FURTHERMORE, Lincoln County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Lincoln County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

ATTEST:

 Mic VanDeVere, 2018 Board Chair

 Deb Vierhuf, County Auditor

Chad Meester, Lincoln County Sheriff, gave an update on the Drug Take Back Program. The DEA (Drug Enforcement Administration) has a grant where any items collected during the Drug Take Back Program can be taken to Alexandria to be incinerated. Lincoln County's investment to the program is the time and mileage taking the items to Alexandria. There are no other facilities in the County that collect old prescriptions. About 21 pounds were collected. Information only.

Meester reported that they have been busy with incidents from the storm and that there is an ongoing investigation where they are using the services of Crime Stoppers. Information only.

Daryl Schlapkohl, Lincoln County Parks Manager, was present to discuss the current land exchange proposal located at Hole in the Mountain Park. Through a land survey, it was discovered that part of the park belongs to a landowner. The landowner would like to exchange that part for another strip of land of equal value. Schlapkohl feels the exchange is fair and will not cause any issues with the county. A public hearing will be set at the next meeting. Information only.

Committee Reports were given:

Drietz – Safe Assure, Yellow Medicine River Watershed, Water One Plan, Broadband meeting,
 Hamer – None
 Sik – SWHHS, Labor Management with Highway
 VanDeVere – Western Mental Health, HRA, SWHHS, ACE, United Community Action, Southern
 Prairie
 Vizecky – None

Auditor Warrants were presented.

Motion by Hamer seconded by Vizecky to approve the following Commissioner Warrants #7360 - #7405 for the following amounts: Revenue - \$18,154.78, Road & Bridge - \$29,980.56, Ditch – \$54,889.93 and Lake Improvement District – \$251.23. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Computer Prof. Unlimited Inc. - \$5,087.00, Hendricks Farmers Lumber Co. - \$3,440.00, Lyon Co. Auditor-Treasurer - \$3,897.05, Mike Thooft - \$5,774.97, Prairie Pride Cooperative - \$12,845.59, Thomas Electric Inc. - \$12,701.63, YMR Watershed District - \$49,037.56, and 39 payments less than \$2,000.00 - \$10,492.70.

Deb Vierhuf, Lincoln County Auditor, asked for approval to purchase a DS200 Optical Scanner which will be used for absentee ballots received in the Auditor's office. Motion by Drietz, seconded by Sik to approve the purchase of a DS200 Optical Scanner, a 4 GB thumb drive, maintenance agreement, firmware license and installation for a total cost of \$5,487.50 less election grant dollars of \$2,630.00 and M100 optical scan unit trade-in of \$500 for a net cost to Lincoln County of \$2,357.50. All voted in favor.

Vierhuf presented insurance agreements for approval. These are approved every year and have been reviewed by the Auditor's office. Motion by Hamer, seconded by Sik to approve the Group Health and Group Life Continuation of Coverage Administrative Agreement, the ThrivePass Connect Administrative Agreement and the ThrivePass Flexible Benefits Plan Administrative Agreement. All voted in favor.

Robin Sterzinger presented the Security Guidelines Policy which has been reviewed by the IT staff and the Auditor's office. Sterzinger reviewed the minor changes and asked for approval of the policy. Motion by Sik, seconded by Hamer to approve the Security Guidelines Policy which included some minor changes since last review. All voted in favor.

Sterzinger presented the Anti-Fraud Policy which was reviewed by the Auditor's office and no changes were made. Motion by Hamer, seconded by Sik to approve the Anti-Fraud Policy after review with no changes. All voted in favor.

Commissioner VanDeVere stated that he had attended the Western Mental Health meeting and was informed that Lincoln County needs to designate a liaison. Motion by VanDeVere, seconded by Hamer to designate Joan Jagt as the Lincoln County Liaison to Western Mental Health. All voted in favor.

VanDeVere presented information about SWHHS and stated that they would like to hold a meeting with all the Commissioners of the SWHHS Counties. The Lincoln County Board was in favor of having this type of in-person meeting. Information only.

Motion by Drietz seconded by Sik to adjourn at 10:45 a.m. All voted in favor.

ATTEST:

 Mic VanDeVere, 2018 Board Chair

 Deb Vierhuf, County Auditor

