

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 20, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Attorney, Glen Petersen and Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Vizecky to approve consent agenda which included approval of the 3.2 On-Sale Malt Liquor License to Minnesota Music Hall of Fame (Larry Olsen) for May 24 – May 26, 2018, approval of the minutes from March 6, 2018 and the agenda for March 20, 2018. All voted in favor.

Michelle Baumhoefner and Roseanne Lasnetski asked for approval of Resolution No 13-2018 County Day Proclamation Day Resolution. Baumhoefner thanked the Board for their continued support and commitment. Baumhoefner went over the Regional and Lincoln County volunteer statistics. Lasnetski shared her A.C.E. newsletter and encouraged volunteers to fill out the Reporting Your Hours form. Motion by Sik, seconded by Vizecky to approve Resolution No. 13-2018 Proclamation Day Resolution. All voted in favor.

**Resolution No. 13-2018
County Day Proclamation
Lincoln County**

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's Counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, more than 14,400 Minnesota Senior Corps Volunteers provided more than 1.7 million hours of service in 2017. Lincoln County was served by 2 AmeriCorps State members, and 297 Senior Corps RSVP volunteers in 2017. The Senior Corps RSVP volunteers perform their volunteer service work under the guidance of A.C.E. of SW Minnesota – Lincoln County office. These volunteers provide vital support to county residents and improve the quality of life in Lincoln County, and

WHEREAS, as a County Commission, we work hard every day to make life better for our constituents, and strengthening the spirit and commitment of the volunteers who serve our county is just one of our many goals. We are grateful for the dedication and sacrifice of these citizens who are helping make our great county stronger, safer, and healthier, and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 3, 2018.

THEREFORE, BE IT RESOLVED that we, the Lincoln County Board of Commissioners, do hereby proclaim April 3, 2018, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor

Joe Wilson, Lincoln County Engineer, requested approval for advertising for the Gravel Crushing bid, Paving Projects, and State Aid paving projects.

Motion by Hamer, seconded by Sik to approve advertising for Gravel Crushing Bids. All voted in favor.

Motion by Drietz, seconded by Vizecky to approve advertising for the federal paving projects on CSAH 1 and CSAH 17. All voted in favor.

Motion by Hamer, seconded by Drietz to approve advertising for State Aid Paving projects on CSAH 17, CSAH 18, CSAH 7 and CR 110. All voted in favor.

Wilson informed the Board that since they will be doing CR 110, Royal Township has requested that a road be done in Wilno and the Wilno Church has requested the paving of the church parking lot. An agreement will be drawn up between the County and Royal Township and also with the County and the Wilno Church which will require the Township and the church to reimburse the County for the expense on the area that was requested by them.

Wilson presented maintenance updates. They were as follows:

- Snow plowing
- Removing excess snow and slush off the gravel roads.
- Minor repairs on trucks and a motor grader
- Crack filling
- Trees have been ordered to go around the Skime Gravel Pit.

Wilson asked if there were any requests or comments on the Multi-Year Plan. Commissioner Drietz mentioned that the townships would like to be involved on the road tour. Wilson was not sure if there would be enough room on the bus for all of the townships. A public meeting will be scheduled to discuss the roads of concern with invites being sent to the townships. The spring road tour was set for April 10, 2018. Information only.

Wilson informed the Board the State bridge rating system is going to be changed. Information only.

Wilson requested approval of Resolution No. 14-2018 Final Payment for Contract 01-2017. Motion by VanDeVere, seconded by Hamer to approve Resolution No. 14-2018 Final Payment for Highway Contract 01-2017. All voted in favor.

**RESOLUTION
14 - 2018**

WHEREAS, the construction of Contract 01-2017 (Projects SAP 041-609-020, SAP 041-609-021, SAP 041-610-011, & CP 000-107-017) has in all things been completed by Duininck Inc., the final contract costs as follows:

Original Contract Amount	\$ 856,001.61
Final Contract Amount	\$ 902,479.65
Final Payment Amount	\$ 45,123.99

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 20th day of March, 2018.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor

Wilson informed the Board that the public utilities commission meeting is scheduled for proposed upgrades to the Lake Benton Power Partners, LLC Wind Energy Generation Facility for April 3, 2018 at 6:00 p.m. at the Lake Benton Community Center. Information only.

Wilson distributed copies of his contract which will be renewed in May of 2018 for review. Information only.

Robert Olsen, Environmental, informed the Board that the Steele property in Verdi will not be deeded to the County because of some issues with the property at this time. Information only.

Lincoln County had received a request from an individual to have one of the unused recycle sheds donated to a youth soccer program. The normal process of disposal is to put unused county property on a public auction. The Board would like to stay with this procedure for the recycle sheds and was not in favor of donating to the program. Information only.

Olsen requested that the old boat used for AIS be declared surplus and put on auction or the Minnbid auction site. Motion by Hamer, seconded by Drietz to declare the old AIS boat as surplus and authorize it to be put on a local auction or the Minnbid Auction site. All voted in favor.

Olsen informed the Board that he attended the Township Association meeting and gave an update of what is going on in his office and how it affects the townships. Information only.

Olsen informed the Board that Pete Doyscher and Dallas Cornell attended the Ditch Inspection Meeting. Information only.

Michelle Overholser, District Administrator for the Yellow Medicine Watershed, was present to introduce herself and gave an update on the One Watershed One plan, funds received and how some of the funds are being spent. Information only.

Dan Kuss, Veteran Services Officer, brought a draft of the Veteran Transportation Service Policy and Procedures Manual to the Board and the County Attorney for review. Kuss is hoping to use grant funds for some of the van expenses and has also received information from United Community Action Transit that they would be of as much assistance as possible. Commissioner Vizecky would like Kuss to make sure this won't interfere with our grant funding. Discussion will be held at the April 3rd meeting. Information only.

Kuss requested approval for out of state travel for the National VSO Conference. Motion by Hamer, seconded by Drietz to approve out of state travel for the National VSO Conference in Reno, Nevada to take place June 2 – 8, 2018. All voted in favor.

Stacy Longtin, Adult Services Supervisor, Yvonne Sontag, WRAP Board Chair, and Linette Bahn, the new Lincoln County Coordinator Advocate, were present to discuss the WRAP program and the possibility of having an office within the SWHHS area for Bahn to use once a week. Sontag reviewed WRAPS mission statement, history, services provided and funding sources. Longtin stated that SWHHS was willing to find a spot within their area for Bahn to use once per week. The Board was in consensus that a space can be provided for the WRAP program within the SWHHS area as long as it is very secure. Information only.

Daryl Schlapkohl, Lincoln County Parks Manager, presented his new fee schedule to the Board. Motion by Vizecky, seconded by Hamer to approve the new Parks fee schedule after adding information about the \$100 damage deposit when renting the chalet. All voted in favor.

Committee Reports were given:

Drietz –LQP Watershed, Broadband teleconference-ITC, Broadband meeting with Woodstock, Broadband meeting in Marshal, Royal, Marble, Alta Vista Twp. meetings, Safety, SW MN Workforce Development
 Hamer – None
 Sik – Association of Townships Annual meeting, Twp district meetings,
 VanDeVere – SW Regional Development, Broadband meetings, WRAPS meeting,
 Vizecky – None

Auditor Warrants were presented.

Motion by Drietz seconded by Hamer to approve the following Commissioner Warrants #7046 - #7116 for the following amounts: Revenue - \$129,891.79, Road & Bridge - \$38,549.86 and Ditch – \$141.91. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Alpha Wireless Communications Co - \$8,359.20, Samantha Best - \$13,860.00, BioAg Energy Services LLC - \$2,067.41, Development Services Inc. - \$7,687.70, Frontier Precision Inc. - \$5,221.00, Kirkvold Oil Co. - \$2,665.00, MN Dept. of Agriculture - \$49,276.00, Prairie Pride Cooperative - \$12,783.42, Regents of the University of Minnesota - \$14,438.40, Southwest Health and Human Services - \$2,402.50, SW Regional Development Comm. - \$4,230.00, Tyler Oil Co. - \$2,738.42, Waste Management of WI-MN - \$18,288.50, Ziegler Power Systems(CAT) - \$5,361.28 and 50 payments less than \$2,000.00 - \$19,204.72.

Deb Vierhuf, Lincoln County Auditor, presented the IT Agreement with SWHHS for approval. Motion by VanDeVere, seconded by Hamer to approve the IT Agreement with SWHHS starting January 1, 2018 and ending December 31, 2018. All voted in favor.

Glen Petersen, Lincoln County Attorney, gave an update on the Skime deed. The County retained mineral rights previously because of State law. Ducks Unlimited is in the process of purchasing and would like the County to release the mineral rights prior to closing so Petersen has drawn up the deed and would like the Board to approve the deed being signed by the Board Chair and the Auditor. Motion by Hamer, seconded by Drietz to release any mineral rights for parcel 15-0175-000 to the State of Minnesota and to authorize the deed to be signed by the Board Chair and the Auditor. All voted in favor.

Petersen asked for approval of the Master Subscriber Agreement which allows him to access records electronically on the MN Government Access website. Motion by Vizecky, seconded by Sik to approve the Master Subscriber Agreement to allow the Lincoln County Attorney to access records electronically on the MN Government Access Website. All voted in favor.

Petersen informed the board that Lincoln County is in the midst of a commitment proceeding that is scheduled to go to court May 7th – 9th. The MN Attorney General has been assisting with this case which is standard procedure for smaller counties. The petition against the individual has 5 criminal sexual conduct offenses in his history. The individual will be released from incarceration soon and it has been suggested to the MN Attorney General that he be committed as a sexually dangerous person. An expert witness will be needed at a cost of \$15,000 - \$20,000 and Petersen would like approval to pay this fee if needed.

Motion by Vizecky, seconded by Sik to authorize payment of up to \$20,000 for expert witness fees for the court case scheduled May 7 – 9, 2018. All voted in favor.

Motion by VanDeVere, seconded by Vizecky to approve the three year Union Contracts for the Courthouse, Highway and Sheriff’s department with a .65 COL increase per year for the three years retroactive back to January 1, 2018. Commissioner Hamer, VanDeVere and Vizecky voted in favor. Commissioner Drietz and Sik abstained. Motion carried by majority vote.

Motion by VanDeVere, seconded by Hamer to approve the cost of living increase of .65 for the non-union positions of Deputy Auditor Confidential, Engineer’s Assistant and the Highway Accountant/Office Manager plus the normal step increase if they are not at the top of their scale. Commissioner Hamer, VanDeVere and Vizecky voted in favor. Commissioner Drietz and Sik abstained. Motion carried by majority vote.

Motion by VanDeVere, seconded by Vizecky to approve the Department Head/Elected Officials Salaries at an increase of \$1730 per year which is an average 2.75% increase except VSO Officer and the Highway Engineer which will be set separately. All voted in favor.

Salaries are posted below:

Assessor	\$70,350.00	Maintenance Supervisor	\$52,850.00
Attorney	\$46,850.00	Parks Manager	\$54,850.00
Auditor	\$64,850.00	Recorder	\$73,250.00
Commissioners	\$16,000.00	Sheriff	\$71,850.00
EM/Safety	\$55,350.00	Treasurer	\$56,850.00
Environmental	\$62,950.00		

Motion by VanDeVere, seconded by Hamer to approve the VSO salary to be set at \$21,467.00 for 2018 which is an increase of \$811 per year. All voted in favor.

Discussion was held on the Engineer’s contract which will be approved at a later meeting. Information only.

Deb Vierhuf, Lincoln County Auditor, informed the Board that they can be paid per diems for the township meetings they attend and this will be added to the committee lists. Information only.

Vierhuf informed the Board that the final bill came in for the Regional Park work from DSI and the total invoices paid were equal to the \$15,000 stated in the contract. Information only.

Motion by Hamer seconded by Vizecky to adjourn at 11:32 a.m. All voted in favor.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor