

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

March 6, 2018  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Attorney, Glen Petersen and Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Sik to approve the consent agenda which included the minutes from February 20, 2018, and the agenda for March 6, 2018. All voted in favor.

Chad Meester, Lincoln County Sheriff asked for approval to start the new Dispatcher/Jailer Mary Wickstrom on step 4 of the Union wage schedule due to her experience with this occupation. Wickstrom previously worked for Lincoln County and was working at Lyon County as a dispatcher prior to coming back to Lincoln County. The Union was notified and voted that they supported Wickstrom starting at a higher step. After Board discussion, it was decided they would approve starting at step 3. Motion by Drietz, seconded by Sik to approve starting Mary Wickstrom at step 3 of the Union Contract wage scale. Commissioner Drietz, Sik, and VanDeVere voted in favor. Commissioner Hamer and Vizecky voted in opposition. Motion carried by majority vote.

Meester presented quotes to the Board for a new squad purchase. This vehicle will replace the 2012 Chevrolet Tahoe with 178,000 miles. Meester received quotes from the following:

- Ford of Hibbing - Ford Police Interceptor – Range of \$28,264 - \$35,530
- Lockwood Motors - Dodge Ram 1500 – Range of \$28,125 - \$28,474

Meester's recommendation was to purchase the Dodge Ram 1500. Motion by Sik, seconded by Vizecky to purchase the Dodge Ram 1500 from Lockwood Motors in Marshall, MN at a bid price of \$28,125.00 plus corresponding fees and to approve the issuance of an Auditor's Warrant upon delivery of the vehicle. All voted in favor.

Meester presented information on the up-fitting of the vehicle. The previous vendor we used is behind schedule so Meester's recommendation is to go with Guardian Fleet Safety located in Clear Lake, MN with a quote of \$10,050.82. Motion by Sik, seconded by VanDeVere to approve the purchase of the up-fitting package from Guardian Fleet Safety in Clear Lake, MN at the quoted price of \$10,050.82 plus corresponding fees and to approve the issuance of an auditor's warrant upon completion of services. Commissioner Drietz, Hamer, Sik and VanDeVere voted in favor. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Meester presented a list of items to be declared as surplus equipment and sold on the auction site. Motion by Hamer, seconded by Drietz to declare items from the Sheriff's office to be declared surplus per list and sold on the Minnbid auction site. All voted in favor.

Meester informed the Board that there is a public drop off box for old medications and prescriptions located at the Sheriff's office. This is a program that has been started with the support of the Hendricks Hospital. The disposal box is located in the lobby of the Law Enforcement Center and items can be dropped off anytime during the day or night. Information only.

Meester informed the Board that the Zuercher system is going well. Meester feels that the system has helped with a majority of the calls and feels it has been great having the mapping and access to the data out in the field. Information only.

Brian Krog, a landowner on ditch system #35, was present to express concerns about a needed correction on the system. Due to Lincoln Pipestone Rural Water putting a line in after the ditch system was in place, there are some drainage issues. Krog requested that the County rectify the issue. Robert Olsen, Environmental, agreed with Krog that there is an issue with this system and has contacted Tyler Underground and received an estimate of \$20,000.00 to correct the issue. Olsen will also contact MnDOT and Lincoln Pipestone Rural Water and will also consult with an Engineer for a recommendation. Proposals will be brought back to the Board at a later date. The Board was in consensus to move forward with this issue. Information only.

Olsen informed the Board that he has received the following offer from Wayne Steele. Steele is a landowner in Verdi and has been issued an administrative order to clean up his property. Steele would like to deed over that piece of property to the County. If the property is deeded to the County, we could proceed with the cleanup. Once the title search is complete and the property is deemed clear, the Board will consider accepting the property. Information only.

Olsen presented a list of property to be declared as surplus and sold on the Minnbid site or local auction. The recycle sheds are on the list. Olsen stated that two of the recycle sheds will go to the parks department, one is currently being used by the thrift store in Ivanhoe and one would be retained to be used at the landfill. Olsen would like to sell the remaining sheds at a local auction in Ivanhoe with a charge

of 12% commission. Motion by Drietz, seconded by Hamer to declare the Environmental items as surplus as per list and authorize them to be sold on Minnbid or at local auction. All voted in favor.

Olsen informed the Board that he met with the DNR along with Commissioner Drietz and the LBLID Chair and Vice Chair to discuss the curly leaf pond weed in the Lake Benton Lake. The DNR is willing to work with the County on this but they will need proposals and specific density numbers. Information only.

Olsen informed the Board that he will continue to monitor the lakes. The current boat they are using for the AIS program is very old and Olsen presented the Board with two quotes for the purchase of a new boat. The quotes were as follows:

- Action Sports -2017 165 Classic Yamaha 70, 3 year warranty, trailer and cover - \$17,199.00
- Dan's Marine Sales Service, Inc. - 2018 Alum craft 165 Yamaha F70 and trailer - \$18,840.00

Motion by Drietz, seconded by Vizecky to approve the purchase of a 2017 165 Classic Yamaha 70, 3 year warranty, trailer and cover for \$17,199.00 plus corresponding fees. All voted in favor.

The Annual 2018 Road and Bridge Hearing was held at 10:00 a.m. in the Commissioner's room.

Joe Wilson, Lincoln County Engineer, covered the following items.

- Purpose of the meeting
- 2017 construction projects
- Overview of Lincoln County Systems
- Bridge status update
- Road status update
- 5 year tentative construction plan
- Spring load restrictions
- MN dot's 10 year construction plan

The Road and Bridge Hearing ended at 11:00 a.m.

Wilson presented project updates.

- Finishing overlay plans
- Working on bridge plans
- Working on gravel plans for CSAH 10
- Attended the Blazing Star CUP meeting – The road use agreement will be presented soon. Blazing Star is hoping to get the O&M building by Hendricks and the switch site by the CapX line built first and Phase 1 of the project is projected to begin in 2019.
- Load restrictions start today and go through May 1, 2018.

Wilson presented maintenance updates. They were as follows:

- Some issues have arose with the headers of the doors of the main shop. Some of the springs have been coming down. This will be looked into.
- Have had 3 snow events
- Have had above normal vehicle breakdowns and repairs.
- Will be installing the air and water lines at the Tyler shop.

Wilson presented Resolution No. 12-2018 Corridors of Commerce. Motion by Drietz, seconded by Hamer to approve Resolution No. 12-2018 Corridors of Commerce. All voted in favor.

**RESOLUTION  
12-2018  
Corridors of Commerce**

WHEREAS, the Legislature has provided for \$300 million in bonding for Corridors of Commerce projects, and

WHEREAS, MnDOT has or will soon solicit for projects to be considered and scored for utilization of this funding, and

WHEREAS, Lincoln County views and recognizes TH 23 as a vital corridor of commerce for our community and the surrounding area;

NOW, THEREFORE BE IT RESOLVED that Lincoln County submits the following project for consideration:

**Adding a passing lane to TH 23 on the segment immediately north of US 212 and east of the Granite Falls ethanol plant.**

ATTEST:

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Mic VanDeVere, 2018 Board Chair

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Deb Vierhuf, County Auditor

Robin Sterzinger, Lincoln County Financial Accountant, presented Resolution 11-2018 Resolution to Restricted/Assigned Specific Accounts. Sterzinger brought up the negative amount on the resolution which was due to a large expense paid out in December 2017 and not receiving the funding until January 2018. Motion by Hamer, seconded by Vizecky to approve Resolution 11-2018 Resolution to Restricted/Assigned Specific Accounts. All voted in favor.

**RESOLUTION NO. 11-2018**  
**RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS**

**BE IT RESOLVED**, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2017:

12/31/2017

01...2704	<b>Assigned</b>	Health Insurance Pool	300,000
01...2754	<b>Restricted</b>	Recorder's Equipment Fund	22,692
01...2755	<b>Restricted</b>	Compliance Fund	90,624
01...2756	<b>Restricted</b>	E-911 Enhancement	185,695
01...2764	<b>Restricted</b>	Sheriff's Contingency Fund	530
01...2765	<b>Restricted</b>	Attorney's Forfeiture Fund	3,813
01...2772	<b>Restricted</b>	Ag BMP ISTS	-101,529 *
01...2773	<b>Restricted</b>	Lac Qui Parle ISTS	5,751
01...2774	<b>Restricted</b>	BWSR ISTS	8,078
01...2780	<b>Restricted</b>	Adult Probation Programming	39,125
01...2782	<b>Assigned</b>	Safe & Sober	321
01...2787	<b>Restricted</b>	Ag BMP Note Fund	106,482
01...2788	<b>Restricted</b>	Lake Shaokatan Note Fund	0
01...2790	<b>Restricted</b>	Greater YMR Phase II Note Fund	755
01...2791	<b>Restricted</b>	Verdi Well Field Imp. Fund	0
01...2792	<b>Restricted</b>	Redwood River Watershed Note Fund	75,191
01...2793	<b>Restricted</b>	Lac Qui Parle Watershed Note Fund	33,509
01...2794	<b>Restricted</b>	Gun Permit To Carry	26,297
01...2813	<b>Assigned</b>	Recycle/Score	30,666
01...2847	<b>Assigned</b>	Joint Powers Solid Waste	25,321
01...2853	<b>Assigned</b>	Capital Improvements	282,838
01...2867	<b>Assigned</b>	Technology/Communications	61,135
01...2877	<b>Assigned</b>	Aquatic Invasive Species	34,514
01...2878	<b>Assigned</b>	Buffer Aid	93,847
01...2879	<b>Assigned</b>	Feedlot	38,524
		<b>Total</b>	<b>1,364,180</b>

\* Money received 1/12/2018 in the amount of \$101,529.26 to clear out negative balance.

**ADOPTED** by unanimous vote this 6th day of March 2018.

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Mic VanDeVere, Board  
Chair

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Deb Vierhuf, County Auditor

	<u>12/31/2017</u>	
Total Fund Balance (Unaudited)	4,357,699	(Unaudited)
Less: Assigned-Above	867,166	
Less: Restricted-Above	497,014	1,364,180
<b>Unreserved/Undesignated</b>	<u><u>2,993,519</u></u>	

Sterzinger presented the county asset list. The list was reviewed by each department and there are assets on the list that are no longer owned by the county and need to be officially disposed of. Motion by VanDeVere, seconded by Drietz to approve disposal of assets as per the list supplied by Sterzinger. All voted in favor.

Motion by Hamer, seconded by Sik to issue duplicate check numbers 6725 for \$1,200.77 and 6728 for \$167.11 to Frontier Communications due to the checks being lost in the mail. All voted in favor.

Committee Reports were given:

- Drietz –Missouri Watershed, One Water One Plan, DNR Meeting regarding LBLID
- Hamer – Union Negotiations
- Sik – SWHHS, Plum Creek Library
- VanDeVere – Union Negotiations, UCAP

## Vizecky – Union Negotiations

Auditor Warrants were presented.

Motion by Vizecky seconded by Hamer to approve the following Commissioner Warrants #6960 - #6995 for the following amounts: Revenue - \$29,487.08 and Road & Bridge - \$58,678.70. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$3,429.75, The Computer Man Inc. - \$3,534.00, Computer Prof Unlimited Inc. - \$5,284.00, Ken's Auto body & Exhaust - \$10,537.45, Musch Construction Inc. - \$6,105.00, Titan Machinery - \$46,536.84 and 42 payments less than \$2,000.00 - \$12,738.74.

Glen Petersen, Lincoln County Attorney, asked for approval to ratify the MCAP (MN County Attorney Practice System) which was previous approved by the MCCC user group. This system is used by Petersen to file complaints and documents into the court system electronically. The cost of the MCAP agreement is paid by Glen Petersen's office and reimbursed through the Lincoln County budget. Motion by Hamer, seconded by Vizecky to approve ratification of the MCAP (MN County Attorney Practice System) Agreement which was approved by the MCCC user group. All voted in favor.

Petersen informed the Board about some Skime property that is going to be transferred to Ducks Unlimited. There were mineral rights retained by the county dating back to 1991. This property will be owned by the State once everything is complete. The State would like the County to transfer the mineral rights back to Laurel Skime. Petersen would like to wait until the transfers have taken place and once the state owns the land, we could then transfer the mineral rights back to the state. Information only.

Loretta Lundberg, Lincoln County Recorder, presented the State of Compliance for the calendar year 2017. Information only.

Deb Vierhuf, Lincoln County Auditor, asked for approval of the 2018 SWHHS Lease Agreement. Motion by Hamer, seconded by Drietz to approve the SWHHS Lease Agreement commencing January 1, 2018 and continuing through December 31, 2018. All voted in favor.

Vierhuf asked for approval of the Plum Creek Library System Agency Agreement which was passed out for review at the previous meeting. The Agreement has been reviewed by Attorney Petersen. Motion by Sik, seconded by Hamer to approve the Plum Creek Library System Agency Agreement. All voted in favor.

Vierhuf presented copies of the three Union contracts and wage schedules to the Commissioners for review. This will be brought back for approval at the March 20, 2018 meeting. Information only.

The salaries for the appointed/elected officials was discussed. Loretta Lundberg, Sue Paluch and Bruce Nielsen were present for special salary requests. The requests were tabled until the next meeting. Information only.

The non-union salary increases were presented for approval. This was tabled until the next meeting. Information only.

Motion by Hamer seconded by Vizecky to adjourn at 12:09 p.m. All voted in favor.

ATTEST:

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Mic VanDeVere, 2018 Board Chair

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Deb Vierhuf, County Auditor