

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

June 05, 2018  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Auditor Deb Vierhuf. No conflicts of interest were noted.

Motion by Hamer, seconded by Sik to approve consent agenda which included approval of the minutes from May 15, 2018, the agenda for June 5, 2018, and the "Off Sale" 3.2 Malt Liquor License for 19 & 75 Filling Station LLC. All voted in favor.

Taylor Mueller, 4-H Program Coordinator, introduced Mariah Flanagan the 2018 4-H intern. Flanagan will be working with Lincoln County from May to September and is currently a sophomore at SDSU.

Mueller gave an update on the Volunteers in Vision & Action Program. (VIVA) The purpose is to define the direction a county 4-H program can take to contribute to the positive development of young people, strengthen the volunteer system and structure to advance 4-H priorities and identify potential organizational partners who have a mutual interest in working together. A Steering Committee has been organized. This committee will collect data, analyze the 4-H program demographics, present focus group themes and determine the priorities to guide the work for the 4-H Youth Development Program in Lincoln County. Information only.

Robert Olsen, Environmental, informed the Board that the Findings and Order for the JD #16 Hearing which was held on April 17, 2018 is complete and ready for signature. One item that still needs to be done is a crossing in the berm. A culvert will be put in and a crossing established due to the abandonment. Magellan Pipeline still needs to let us know what they will do with the pipeline that is in the middle of the ditch. Information only.

The dumpster sites have still been problematic. The containers are half the capacity of what was originally agreed to so Waste Management will rectify that. Until this is corrected, they will service the roll-offs once per week or more often if necessary. A fence has been put in at the Shaokatan dumpster site and this will help with blocking the view of the dumpster site. The Shaokatan containers will be serviced twice per week for the summer months. Olsen is looking at putting a fence up at the Lake Benton site. The city of Arco's dumpster will be repositioned. The Verdi shed is being maintained. Information only.

Attorney Glen Petersen arrived.

Olsen presented an update on the administrative orders that were sent out November 1, 2017 for the clean-up of some Verdi parcels. There has been improvement on some of the parcels and some of the property owners have requested more time. Since no improvement has been shown on Parcel #'s 15-0195-000 and 15-0206-000 and the landowners have not responded, Olsen's recommendation is to order an abatement and clean up the properties. The clean-up cost will be assessed to the parcels and the landowner will need to pay the cost through their taxes. Motion by Drietz, seconded by Hamer to order clean-up abatements on parcel #'s 15-0195-000 and 15-0206-000. All voted in favor.

Olsen informed the Board that the recycle sheds are being moved into Ivanhoe and are lined up along Swanson's auction site. These sheds will be auctioned off soon. Information only.

Glen Petersen, Lincoln County Attorney, requested approval of a survey of registered land owned by Sherman and Jane DeZeeuw. The DeZeeuw's are splitting the acreage from the farmable land and selling the acreage. Since it is registered land, it needs to be surveyed and then approved and signed by the Township, the City, and the County. Part of the parcel is in the city of Tyler and part of the parcel is in Hope Township. The Township Board and the City Council have signed off. Motion by VanDeVere, seconded by Hamer to approve the survey for registered land owned by Sherman and Jane DeZeeuw. All voted in favor.

Joe Wilson, Lincoln County Engineer, informed the Board that the bids for contract 01-2018 Federal Paving Projects were opened on May 30, 2018 at 10:30 a.m. The bids were as follows:

- Duininck Inc. - \$1,125,888.69
- Central Specialties Inc. - \$1,215,564.67

The bid needs to be reviewed and signed off at the State before it can be awarded so this will be done at a future meeting. Information only.

Wilson presented project updates. They were as follows:

- The Box Culvert Project that was let last year will be starting soon.
- Working on plans for a couple new Box Culvert plans.
- Working on plans for a driveway on the north side of the Highway shop property.
- Red Pine clean-up items are being finalized.

- CSAH 7(where the pipeline work was done) will be paved soon.

Wilson presented maintenance updates. They were as follows:

- The 1999 International was sold for \$6,050.00 on the Minnbid site.
- Shoulder blading has been completed on paved roads.
- Mowing on the roadside will be done in the next of couple weeks
- DOT certification is being completed on the trucks.
- Working on adding the water pump to the water truck that was acquired last year.
- Will be adding materials to shoulders once the water truck is ready to go.
- Culvert replacement will begin soon.
- Will be adding gravel to the roads where needed.
- Trucks are hauling material to get ready for paving projects.

Wilson requested approval of the 2017 Highway Annual Report. Motion by Drietz, seconded by Hamer to approve the 2017 Highway Annual Report. All voted in favor.

Wilson requested approval of Resolution No. 20-2018 Final Payment for Contract 06-2016. Motion by Vizecky, seconded by Hamer to approve Resolution No. 20-2018 Final Payment for Contract 06-2016.

**RESOLUTION  
20 – 2018**

WHEREAS, the construction of Contract 06-2016 (Projects SAP 041-599-052 & SAP 041-599-055) has in all things been completed by R&G Construction, the final contract costs as follows:

Original Contract Amount	\$ 120,090.50
Final Contract Amount	\$ 119,833.59
Final Payment Amount	\$ 5,991.68

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ATTEST:

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Mic VanDeVere, 2018 Board Chair

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Deb Vierhuf, County Auditor

Jordan Burmeister, Blazing Star Project Manager, gave an update on the upcoming wind project and was in support of the Development Agreement between Lincoln County and Blazing Star Wind Farm, LLC. The agreement was emailed to the Commissioners prior to the meeting for review. Motion by Drietz, seconded by Sik to approve the Development Agreement between Lincoln County and Blazing Star Wind Farm, LLC. All voted in favor.

Wilson informed the Board that a public meeting will be held for Blazing Star 2 on June 12, 2018 at 6:00 p.m. in the Hendricks school gym. Information only

Wilson informed the Board that MnDOT will be adding reflectors to the stop signs on State highways. Information only.

Committee Reports were given:

- Drietz – ARMOR, Personnel
- Hamer – Teleconference regarding Economic Development
- Sik – SWHHS
- VanDeVere – Rural MN Energy Board, SW Regional Development, Western Mental Health, ACE, United Community Action, Southern Prairie Community Care, Personnel
- Vizecky – None

Auditor Warrants were presented.

Motion by Hamer seconded by Drietz to approve the following Commissioner Warrants #7583 - #7638 for the following amounts: Revenue - \$117,602.77, Road & Bridge - \$103,700.05, Ditch – \$1,666.77, and Lake Improvement District – \$100.17. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Christianson Farm Mach Inc. - \$65,000.00, Computer Prof Unlimited Inc. - \$5,087.00, Elections Systems & Software Inc. - \$10,789.55, Fidlar Companies - \$6,901.85, Marston Consulting Group, LLC - \$20,000.00, MN Pollution Control Agency - \$47,579.22, Petersen Law Office PLLC - \$15,084.00, Prairie Pride Cooperative - \$13,895.00, Thomas Plumbing Inc. - \$11,143.11, United Truck & Equipment Inc. - \$6,433.50, Victor Construction Inc. - \$4,462.50 and 45 payments less than \$2,000.00 - \$16,694.03.

Deb Vierhuf, Lincoln County Auditor, informed the Board that the City of Hendricks has sent documents for a new TIF District for Industrial Development projects to be adopted June 18, 2018. Information only.

The lighting system bid that was approved on May 15<sup>th</sup> was discussed. A spec sheet of the number of bulbs needed for each building was presented and will be given to the interested bidders. It will also be posted on the Lincoln County website. Information only.

Vierhuf informed the board that a number of counties are looking into participating in a joint powers agreement with the intent of purchasing ownership of Computer Professional Unlimited, Inc. (CPU) CPU provides most of the software used for the county. If Lincoln County is interested in hearing the detailed information so an informed decision can be made, we will need to assign a couple of Commissioners and the Auditor to be in on hearing those details. A non-disclosure agreement will need to be signed by any individuals assigned to this task. This is just exploratory at this time and signing the non-disclosure agreement does not obligate the county in any way. Motion by Drietz, seconded by Hamer to authorize VanDeVere, Drietz and Vierhuf to sign the non-disclosure agreement with Computer Professionals Unlimited, Inc. All voted in favor.

Vierhuf presented Resolution 21-2018 AB-UOCAVA Ballot Board. Motion by Drietz, seconded by Vizecky to approve Resolution 21-2018 AB-UOCAVA Ballot Board. All voted in favor.

**LINCOLN COUNTY  
RESOLUTION NO. 21-2018  
ESTABLISHMENT OF LINCOLN COUNTY ABSENTEE/UOCAVA BALLOT BOARD**

WHEREAS, Minnesota Statutes 203B.121 authorizes Lincoln County to establish an absentee ballot board by resolution to process regular absentee ballots; and Minnesota Statute 203B.23 authorizes the County Auditor to establish the UOCAVA ballot board

WHEREAS, the absentee/UOCAVA ballot board will bring uniformity in the processing of accepting or rejecting returned absentee/UOCAVA ballots in Lincoln County; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in Minnesota Statutes Sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

NOW, THEREFORE, BE IT RESOLVED THAT, the Lincoln County Board of Commissioners establish the staff of the Lincoln County Auditor's office serve as the Absentee Ballot Board with the authority granted by Minnesota Statutes 203B.121, for the 2018 Primary and General elections.

AND, THEREFORE ALSO, BE IT RESOLVED THAT, the County Auditor shall appoint the staff of the Lincoln County Auditor's office serve as the UOCAVA Ballot Board according to Minnesota Statute 203B.23 for the 2018 Primary and General elections.

ADOPTED by unanimous vote this 5<sup>th</sup> day of June, 2018.

ATTEST:

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Mic VanDeVere, 2018 Board Chair

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Deb Vierhuf, Auditor

Vierhuf requested that the Board approve the payment of \$800 to Lyon Lincoln Electric Cooperative, Inc. for the energy audit as an Auditor Warrant. Motion by Sik, seconded by VanDeVere to pay \$800 to Lyon Lincoln Electric for the energy audit as an Auditor Warrant. All voted in favor.

Motion by Drietz, seconded by Sik to adjourn at 10:31 a.m. All voted in favor.

ATTEST:

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Mic VanDeVere, 2018 Board Chair

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Deb Vierhuf, County Auditor