

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

July 3, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 p.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Auditor Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Sik to approve the consent agenda which included approval of the minutes from June 19, 2018, and the agenda for July 3, 2018. All (4) voted in favor.

Commissioner Hamer arrived at 9:06.

Nancy Walker, Deputy Director of SWHHS, was present to give an update on the financial status of SWHHS. Late last year, Beth Wilms had given the Board a financial update that showed that SWHHS would be over budget by a significant amount. Starting in May of 2017, some expense cuts were made which helped the cash flow significantly. Currently there are 15 positions that have not been filled and many other areas of spending were analyzed to make sure items were needed. One of the goals that SWHHS has is to build up reserves. This may require a levy increase but there has not been a levy increase for a few years. SWHHS may have to fill some of the positions that are currently open but it will be looked at carefully. The SWHHS Board has also started a Finance Committee to review the financial position on an ongoing basis. SWHHS has also been paying closer attention to budget and trying to stay within the budget set. Walker commended the SWHHS staff for all of the hard work they have put in to help the situation. Commissioner Vizecky brought up some concerns and Walker suggested that Cindy Nelson could follow-up on the concerns since it was in her area of expertise. Information only.

At 9:30 AM bids were opened for the Lighting System Upgrade to retro fit LED bulbs to the Courthouse, the Highway building and the Sheriff's building. Bids were received as follows:

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| <ul style="list-style-type: none"> Tyler Electric \$29,535.00 Ivanhoe Electric \$19,000.00 | <ul style="list-style-type: none"> Thomas Electric \$23,875.00 |
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Due to some items being left off of the bid specifications, the board discussed rejecting all bids and looking at the project a little closer before having it re-bid. Motion by VanDeVere, seconded by Vizecky to reject all bids for the Lighting System Upgrade to retro fit LED bulbs to the Courthouse, the Highway building and the Sheriff's building. All voted in favor.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Gravel crushing has started but due to rain things have been delayed.
- Box Culvert Projects that were started have now been delayed due to the rain.
- Have been doing some work on the annual bridge safety inspections around the County.
- Duininck has indicated that they will begin the paving project sometime in August. The preconstruction meeting has been scheduled for July 24th at 1:00 p.m.

Wilson presented maintenance updates. They were as follows:

- The first round of shoulder mowing has been completed,
- Have started mowing some of the thistle patches to keep them from spreading.
- Pothole patching has been planned.
- Gravel hauling to roads has begun.
- Replaced a culvert on County Road 110.
- County Road 117, 118 and 123 had areas that washed over, due to the rain.
- Repair to the John Deere Tractor has been completed.

Shelly Eldridge, Senior Municipal Advisor, from Ehlers was present to give information on the proposed bonding for the Broadband Project and the MOU from ITC's legal counsel. Eldridge informed the Board that Attorney Jenny Boulton from Kennedy & Graven, reviewed the MOU and a copy of the changes were provided to the Board. Eldridge reviewed the changes with the Board. The MOU changes will be presented to ITC's legal counsel and will be discussed further at the next meeting. State level grant funding was also discussed. The grant application would need to be filled out by ITC but the funding is not available this year but would hopefully be available again next year. Eldridge also reviewed a schedule of events for the issuance of 2019A taxable abatement bonds with the Board. The bond would be a 20-year bond with a possible call feature to prepay the bond. The earlier the call date, the less favorable rate we would receive. The MOU will be considered for approval at the July 17, 2018 meeting. Information only.

Robert Olsen, Environmental, informed the Board that the Lake Improvement District meetings are coming up and our Legislators have been invited. The Lake Benton Lake Improvement annual meeting

will be held on July 14th at 10:00 a.m. in the Lake Benton Community Center. The Lake Shaokatan Lake Improvement annual meeting will be held on July 7th at 10:00 a.m. in the Assembly Room of the Lincoln County Courthouse. Information only.

Olsen informed the Board that the recycle sheds were put on an auction in Ivanhoe. The top bid for the Recycle Sheds was \$2,100 and the low bid was \$800.00. Also sold at the auction was the old boat selling for \$650.00, the four wheeler selling for \$650.00 and an H Farmall tractor selling for \$900.00. Information only.

Olsen informed the Board that they have been monitoring Lake Shaokatan. There have been some tile issues but until the water level goes down, there isn't a lot that can be done. Information only.

Commissioner VanDeVere informed Olsen that we are reviewing bid information for the retro fit lighting bids and asked if it would be ok to have the bulbs and other materials given to the Environmental department for disposal at the Landfill. Olsen was agreeable to the idea. Due to this information, the retro fit lighting bids will not need to include the cost of disposal for the bulbs and ballasts. Information only.

Olsen informed the Board that the CD 37 pump station is working very well. Information only

Olsen informed the Board that the Verdi clean-up abatements are still being worked on. Information only.

Committee Reports were given:

- Drietz – Insurance Committee
- Hamer – Hendricks City Council meeting
- Sik – Plum Creek
- VanDeVere – United Community Action Audit Meeting, Southern Prairie, HRA, Park and Rec, ACE, United Community Action Regular meeting
- Vizecky – Safety Training

Auditor Warrants were presented.

Motion by Drietz seconded by Hamer to approve the following Commissioner Warrants #7843- #7926 for the following amounts: Revenue - \$108,986.13, Road & Bridge - \$26,743.67, Debt Service – \$43,238.75, Ditch - \$13,550.59 and Lake Improvement District – \$532.11. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$2,420.00, Bond Trust Services Corporation - \$43,238.75, Computer Prof. Unlimited Inc. - \$5,087.00, Contech Engineered Solutions LLC - \$2,633.18, Diebold Law Firm LLC - \$3,717.64, Independent Emergency Services - \$10,382.65, Ivanhoe Ambulance - \$3,440.00, Kibble Equipment LLC - \$4,139.93, KNOW iNK - \$13,930.00, Lyon Co Auditor-Treasurer - \$2,500.00, Bill Moldestad - \$8,630.59, Prairie Pride Cooperative - \$13,091.91, Ramsey County - \$2,820.00, Regents of the University of Minnesota - \$14,438.40, Runchey, Louwagie & Wellman P.L.L.P. - \$12,074.12, SeaChange - \$3,985.70, Thomas Plumbing Inc. - \$3,250.00, Zuercher Technologies, LLC - \$20,133.00 and 66 payments less than \$2,000.00 - \$23,138.38.

Deb Vierhuf, Lincoln County Auditor, requested approval to void a check and reissue as an Auditor's Warrant. Motion by Sik, seconded by Hamer to approve voiding check # 7735 issued to Marco for \$2,610.51 and authorize a check be issued to MARCO for \$370.51 and a check to SWHHS for \$2,240.00 as Auditor Warrants. All voted in favor

Vierhuf presented the Joint Powers Agreement to create Counties Providing Technology and recommended that the Board move forward with the process. The investment amount would be \$150,000 - \$400,000 depending on how many counties move forward with an expected return on the investment within 7-8 years. A Lincoln County Delegate would be appointed along with an Alternate to the joint board. Motion by Drietz, seconded by VanDeVere to approve signing the Joint Powers Agreement to create Counties Providing Technology, a new Joint Powers Organization that will allow member counties to cooperate in developing and sharing software and other technology and related services. Commissioner Drietz, Hamer, Sik, and VanDeVere voted in favor. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Motion by Hamer, seconded by Sik to appoint Commissioner Drietz as the delegate to the CPT Joint Powers Committee and Commissioner VanDeVere as the alternate. All voted in favor.

Vierhuf gave an update on forfeited property. There are two properties that have forfeited to the State. Parcel # 13-0199-000 located in Wilno and parcel # 16-0073-000 located in Arco. The properties will need to be looked at by the building committee. Values will be set and the properties will go to auction. We currently have parcel 18-0250-000 on the forfeited list at a purchase price of \$10,000.00. We have had some individuals look at the property but no buyers at this time. This property will be looked at again to determine if the purchase price should be reduced. If the purchase price is reduced, the property would be put on the next auction at the new price. Information only.

Vierhuf presented a bill from Hansonville Township for \$100.00 which is for administrative services. The only administrative service the township performed for the County is to issue a check for a bill owed. The Commissioners were in consensus with denying the bill. Information only.

Commissioner VanDeVere presented information on the PACE program and mentioned the possibly of dropping out of the program. PACE offers energy loans to businesses where the updates would save enough money to pay the loan. The repayment of the loan would be paid back through a special assessment on the property owners taxes. VanDeVere requested that the other Commissioners give this some thought. A decision will be made at a later date. Information only.

Motion by Drietz, seconded by Vizecky to adjourn at 11:28 a.m. All voted in favor.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor