

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 20, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Rick Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by Sik to approve the consent agenda which included the minutes from February 6, 2018, the agenda for February 20, 2018 and appointment of John Cornell as Lac Qui Parle Watershed District Manager. All voted in favor.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Overlay plans
- Bridge plans for a couple of townships.
- Plans for gravel surfacing of CSAH 10.
- Preparing for the Road and Bridge Hearing and compiling the draft multiyear plan.
- Auto cad design software training is taking place this week.
- Blazing Star wind project phase two PUC meeting will take place at the Hendricks School tonight at 6:00 p.m.

Wilson presented maintenance updates. They were as follows:

- Snow removal.
- Equipment maintenance.
- Tree cutting and spraying.
- Working on the wiring of the side dump trailer so it will hook up to our truck.
- The concrete walls have been poured at the Tyler shop and they will continue to work on the interior work.

Robert Olsen, Environmental, presented a petition from a landowner who is requesting abandonment of a part of JCD #16. The landowner would like to replace this part of the ditch with tile. The abandonment would revert the cost of any maintenance or improvement to the landowner and will only affect the land owner's land. Olsen recommended accepting the letter and setting up a public hearing. Motion by Drietz, seconded by Hamer to accept the JCD #16 petition letter and set a public hearing for April 17, 2018 at 10:00 a.m. All voted in favor.

Olsen informed the Board that a trip to New Ulm is planned to visit the DNR to discuss management practices for treating Lake Benton. Olsen, Commissioner Sik, Sam Hedge, LBLID Chair, and Greg Peters LBLID Vice Chair, will be attending. Information only.

Jim Trojanowski, Plum Creek Library System Director, presented the Plum Creek Library System Agency Agreement. Trojanowski presented a sheet of summarized changes since the last agreement. In 2012 the Agreement was updated but not approved. The Agreement that is currently in force is dated 2001. Plum Creek would like to get a current Agreement approved. Trojanowski went through each of the changes. Some of the more significant changes were as follows:

- The Board is now required to meet at least six times per year in II.C.1. Currently, it meets 4-5 times per year.
- A quorum of the board is now defined in II.C.3.c.
- The Board is required to permit the Advisory Council (the directors of the member libraries of the system) to appoint a liaison to the board in II.C.4.c. This improves accountability by assuring that the system director is not the only source of information flowing between the board and the member libraries.
- Section IV. FUNDING AND GENERAL ADMINISTRATION has been rewritten in acknowledgment that the first version did not reflect current practice or meet the needs of member libraries.
- Language has been added to Sections V., VI, and VII. to define the consequences for each type of member for failing to meet membership obligations.
- Section X. DISSOLUTION has been changed to clarify what happens to assets should the system be dissolved.
- Section XII. INDEMNIFICATION AND HOLD HARMLESS is new. It says the system, not its members, shall be responsible for losses caused by the action of its board, staff, or others working on behalf of the system.

Trojanowski would like to see the Agreement approved by all parties soon. The Board will review the agreement and upon approval by the County Attorney, will bring it back for approval at a future meeting. Information only.

Chad Meester, Lincoln County Sheriff, presented the revised Letter of Agreement between the Lincoln County Law Enforcement Center and Western Mental Health Center Individualized Therapy Program. Item No. 15 was added which states that WMHC may conduct training to staff, and training and prep time will be billed out at the agreed rate per hour. This training will go towards our DOC requirements. Motion by Hamer, seconded by Drietz to approve the revised Letter of Agreement between the Lincoln County Law Enforcement Center and Western Mental Health Center Individualized Therapy Program. All voted in favor.

Meester also informed the Board that interviews were completed for the full-time Dispatcher/Jailer and the 32 hour Dispatcher/Jailer. The full-time Dispatcher/Jailer candidate was from within the Sheriff's office. Meester requested approval to promote part-time Dispatcher/Jailer Jaime McKenzie to full-time Dispatcher/Jailer. Motion by Drietz, seconded by Sik to approve promoting Jaime McKenzie to full-time Dispatcher/Jailer. All voted in favor.

Meester requested approval to hire Mary Wickstrom as a 32 hour permanent part-time Dispatcher/Jailer. Motion by VanDeVere, seconded by Drietz to approve hiring Mary Wickstrom as a 32 hour permanent part-time Dispatcher/Jailer. Commissioner Hamer, Drietz, Sik, and VanDeVere voted in favor. Commissioner Vizecky voted in opposition. Motion carried by majority vote.

Motion by Vizecky, seconded by Hamer to close the meeting at 10:45 a.m. to discuss Union Mediation. All voted in favor.

Motion by Hamer, seconded by Drietz to re-open the meeting at 11:05 a.m. All voted in favor.

Vince Robinson, Executive Director of Lincoln County Enterprise Development Corp, Mark Mrla, Finley Engineering, and Doug Dawson, President of CCG Consulting (by conference call), were present to discuss the Lincoln County Broadband Feasibility Study. Items that were discussed included the study area, the importance of broadband, designs and business plans considered, potential customers, network design, rural wireless scenarios, network costs, products offered, financial results scenarios, and where to go from here. Robinson informed the Board that a Broadband Feasibility meeting will be held at the Lyon County Government Center at 10:00 a.m. on March 5th and there will be a Broadband Day at the Capital to encourage legislators to support the broadband funding on April 12th. The Board was in favor of moving forward to the next step in the process. Motion by Drietz, seconded by Sik to move forward with Robinson approaching companies in our area to see if there is interest in partnering with Lincoln County to pursue getting broadband where needed in the County. All voted in favor.

Committee Reports were given:

- Drietz – Two Personnel meetings, CAER (Community Awareness – Emergency Response), Missouri Watershed,
- Hamer – None
- Sik – SWHHS, Highway Labor Management,
- VanDeVere – Two Personnel meetings, Missouri Watershed, Park and Rec, CAER (Community Awareness – Emergency Response)
- Vizecky – None

Auditor Warrants were presented.

Motion by Drietz seconded by Hamer to approve the following Commissioner Warrants #6868 - #6906 for the following amounts: Revenue - \$30,001.21, Road & Bridge - \$18,313.63, and Ditch - \$169.51. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Ivanhoe Ambulance - \$2,670.00, Prairie Pride Cooperative - \$14,897.26, Southwest Health and Human Services - \$2,077.50, Waste Management of WI-MN - \$18,748.22 and 35 payments less than \$2,000.00 - \$10,091.37.

Deb Vierhuf, Lincoln County Auditor, presented a revised State of Minnesota Voting Equipment Grant Agreement. The amount awarded was divided between e-poll books and Optical Scan/Assistive Voting Device equipment. The State had notified us that we could request a different breakdown. Vierhuf requested a small change in the breakdown to assure that we would be able to use all the funds. Motion by Drietz, seconded by Sik to approve the Revised State of Minnesota Voting Equipment Grant Agreement which awards \$28,830.28 for the purchase of Optical Scan Counters and Assistive Voting Devices and \$8,330.00 for the purchase of Electronic Rosters. All voted in favor.

Vierhuf presented a copy of a letter to each of the Commissioners from Marty Sterzinger (owner of 19 & 75 Filling Station, LLC) received on 2-8-18 and other documentation that came with the letter. At the July 21, 2015 meeting, Sterzinger had requested a payment plan and that penalty and interest be removed. At that time, the Board had agreed that if the taxes were paid in full, the penalty and interest would be removed. No tax amounts were received so in December of 2015, Vierhuf sent a letter to Sterzinger stating that since no payment had been received, the penalty and interest would not be removed. Sterzinger also receives a notice every year that these taxes are still owed. This property is now on the Notice of Expiration of Redemption list which will be published this week. Information only.

Vierhuf presented an invoice for the renewal of the Open Value Agreement which is our exchange email agreement. This agreement will be at a cost of \$799.00 per year for three years with a 1 year charge of

\$168.00 for a server standard license and the agreement will need to be signed by Vierhuf on-line. Motion by Drietz, seconded Sik to approve the renewal of the Open Value Agreement/Exchange Server at a cost of \$799.00 per year for three years with a 1 year charge of \$168.00 for a server standard license and to approve Vierhuf signing the agreement on-line. All voted in favor.

Vierhuf also clarified that according to the Purchasing Narrative in the Accounting Policies and Procedures Manual, the Lincoln County Engineer has authority to purchase items up to \$20,000 without Board approval. For all other department heads that amount is \$5,000. Information only.

Motion by Drietz, seconded by Sik to adjourn at 12:08 p.m. All voted in favor.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor