

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

December 18, 2018
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Mic VanDeVere, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Mic VanDeVere and Jack Vizecky. Commissioner Hamer was absent. Also present were Lincoln County Attorney, Glen Petersen and Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Vizecky, seconded by Drietz to approve the consent agenda which included approval of the minutes from December 6, 2018, and the agenda for December 18, 2018. All (4) voted in favor.

Glen Petersen, Lincoln County Attorney, was present to administer the oath to the new Veterans Service Officer, John Hovland. Information only.

Hovland gave an update on the following items:

- Accreditation is scheduled for February in St. Paul.
- Hovland is in the office every Wednesday and when not at the county, has his phone forwarded to his cell phone.
- Hovland has heard from several veterans and has been getting them taken care of.

Information only.

Loretta Lundberg, Lincoln County Recorder, and Michelle Facile, Lincoln County Recorder Elect, asked for approval to hire Jaime McKenzie as Deputy Recorder. Motion by VanDeVere, seconded by Sik to approve hiring Jaime McKenzie as a Deputy Recorder with a start date of 1/2/19. All (4) voted in favor.

Facile also informed the Board that they are due to buy a new server at the end of 2019. After our IT staff member looked at our current server, it was found that the current server back-ups are working off and on and we will need to do something sooner than expected. Lundberg informed the Board that Fidler Technologies/Bastion offers an offsite back-up service in the amount of \$7,000 per year and statute requires an offsite back-up. We currently pay \$2,000 per year for a replication process which would also be included in the \$7,000 so the increased cost would be \$5,000 per year. The funds can be taken out of the compliance fund. Motion by Vizecky, seconded by Drietz to approve the agreement with Fidler Technologies/Bastion for replication and off-site backup services in the amount of \$7,000 per year to be taken out of the compliance fund. All (4) voted in favor.

Chad Meester, Lincoln County Sheriff, asked for approval to post and advertise for a full-time dispatcher. Motion by Sik, seconded by VanDeVere to approve posting and advertising for a full-time dispatcher. All (4) voted in favor.

Robert Olsen, Environmental, informed the Board that some of the ditch systems needed additional funding and requested approval of Resolution 45-2018 Resolution of the Lincoln County Ditch System for One-Year Loan. Motion by Drietz, seconded by Sik to approve Resolution 45-2018 Resolution of the Lincoln County Ditch System for One-Year Loan. All (4) voted in favor.

**RESOLUTION NO. 45 - 2018
RESOLUTION OF THE LINCOLN COUNTY DITCH SYSTEM
FOR ONE-YEAR LOAN**

BE IT RESOLVED by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota, that the following ditch transfers are herewith adopted; and

BE IT FURTHER RESOLVED that the Lincoln County General Fund loan to the following ditch systems in the total sum of \$48,500.00 for the duration of one (1) year with interest at the rate of 4%.

The following individual ditch systems will have a deficit cash balance. Minn. Stat. 103E.655, subd. 2 allows for loans to be made from the General Fund to a ditch system with insufficient cash to pay expenditures. If the County Board transfers money from another fund to a drainage system account, the money must be reimbursed from the proceeds of the drainage system that received the transfer.

<u>DITCH</u>	<u>Amount</u>
County Ditch No. 15	\$ 22,000.00
County Ditch No. 18	\$ 5,500.00
Judicial Ditch No. 32	\$ 21,000.00

Consider the approval of the transferring monies in the amount of \$48,500.00 as of December 31, 2018 from the General Fund to individual ditch systems with deficit cash balances at 2018 year end. The monies transferred will be reimbursed effective December, 2019.

WHEREUPON the above resolution was adopted at a regular meeting of the Lincoln County

Board of Commissioners this 18th day of December, 2018

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor

Olsen requested approval to repair the outlet on Branch 5 of CD 35 in section 4 of Diamond Lake Township. Motion by Drietz, seconded by Sik to approve the repair to the outlet of Branch 5 of CD 35 for an approximate amount of \$30,000.00. All (4) voted in favor.

Olsen informed the Board that the meeting was held with the DNR in New Ulm about the Lake Benton Lake Improvement District. A variance will hopefully be granted to treat the eastern 1/3 of Lake Benton with sonar. There will also be localized treatment by Norwegian Creek with diquat. Monitoring and documentation will also be maintained to show that a whole lake treatment is needed. Information only.

Olsen informed the Board that he would like to declare the skid loader as surplus to be sold on Minnbid. This will be discussed further at a future meeting. Information only.

Commissioner VanDeVere stated that he received a call from Lyon County Commissioner Rick Anderson and the Regional Parks & Trails Commission is recommending that Lincoln County receive \$53,000 in grant funding with a matching amount of \$6,000 to be used to build the existing Master Plan and enhance conceptual designs within the plan as a result of the planned park improvements. Information only.

VanDeVere also stated that Daryl Schlapkohl, Parks Manager, will be attending the next meeting to discuss purchasing a skid loader which will be needed for future park and trail projects. Information only.

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Working on the County Highway project 7 widening project.
- Working on bridge projects.
- Working on a federal application for the pedestrian ramps and sidewalks.

Wilson presented maintenance updates. They were as follows:

- Equipment maintenance.
- Blading of gravel roads as weather permits.
- Will do tree cutting and removal if the snow disappears.
- Hauling pea rock for next year's seal coating plans.

Wilson asked for approval to designate the 1997 Mikasa hand packer machine as surplus property and sold on auction. Motion by Drietz, seconded by Sik to declare the 1997 Mikasa hand packer machine as surplus property to be sold on Minnbid. All (4) voted in favor.

Wilson informed the Board that the road load increase is in affect for the northern part of the state but it is not in affect for the southern part of the state due to low frost. Information only.

Wilson informed the Board that the Highway Accountant is out on leave and her duties are being covered by Dustin Hauschild and the Auditor's office as needed. Information only.

Robin Sterzinger, Lincoln County Financial Accountant, informed the Board that we are still at a 2% increase for our final certified levy and asked for approval of Resolution No. 43-2018. Motion by VanDeVere, seconded by Sik to approve Resolution No. 43-2018 Certified Levy at 2%. All (4) voted in favor.

**Resolution No. 43-2018
2019 Certified Levy**

WHEREAS, the County Auditor of Lincoln County, Minnesota, has made and submitted her estimate of expenses and revenues of said County for the year 2019, as required by law, and the county board of said County have duly examined and considered the same,

NOW THEREFORE BE IT RESOLVED, that there is hereby approved, the following certified levy, be ordered extended against the taxable property of said County of Lincoln for the year 2019. The detail of the County Budget is on file in the County Auditor's Office, Lincoln County Courthouse, Ivanhoe, Minnesota, and may be reviewed during normal business hours.

2019 BUDGET REVENUES / EXPENDITURES

Revenue	2,798,747
Regional Library	53,936
Road & Bridge	1,419,427
Human Services	978,833
Debt Service	421,924
TOTAL	5,672,867
Plus Lake Benton LID	50,000
Plus Lake Shaokatan LID	-
Total Levy	5,722,867

Fund 01 - General Government	2019 BUDGET			2018 BUDGET	
	<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditures</u>

		<u>\$</u>				
1	Board of Commissioners	-	185,130	(185,130)	-	184,420
5	Administration	2,073,828	1,128,740	945,088	1,549,181	200,228
12	Court Administrator	-	23,100	(23,100)	-	22,550
14	Capital Outlay and Improvements	45,000	50,000	(5,000)	46,476	184,000
41	County Auditor/Treasurer	3,900	399,652	(395,752)	3,500	313,963
42	Drivers License	35,500	25,000	10,500	35,500	25,000
43	County Treasurer	-	-	-	400	153,885
44	Safety Officer/Coordinator	-	15,858	(15,858)	-	15,858
61	Elections	-	8,750	(8,750)	-	186,650
70	Data Processing	-	103,000	(103,000)	-	103,000
74	Technology / Equipment	20,000	28,700	(8,700)	-	28,700
74	Compliance Fund	19,360	25,900	(6,540)	-	22,800
91	County Attorney	-	179,893	(179,893)	-	175,237
101	County Recorder	75,300	258,952	(183,652)	74,600	282,356
101	County Recorder Equipment Fund	17,600	13,000	4,600	15,000	17,000
103	County Assessor	-	232,913	(232,913)	-	229,307
111	Courthouse Operations	-	218,400	(218,400)	-	263,977
112	Jail Building	-	33,350	(33,350)	-	35,270
121	Veterans Service Officer	7,500	43,061	(35,561)	7,500	42,476
131	Transportation Department	-	45,000	(45,000)	-	30,000
142	BC/BS Employee Insurance	-	-	-	-	-
General Government Totals		2,297,988	3,018,399	(720,411)	1,732,157	2,516,677
Fund 01 - Public Safety		Revenues	2019 BUDGET Expenditure <u>\$</u>	Net	2018 BUDGET Revenues	Expenditures
201	County Sheriff	107,050	1,496,180	(1,389,130)	105,250	1,399,800
205	Boat & Water Safety Enforcement	2,000	4,950	(2,950)	2,000	4,950
205.6810	Aeriation Systems	-	1,500	(1,500)	-	1,500
212	ARMER	-	54,000	(54,000)	-	79,000
213	911 Enhancement Program	75,200	70,000	5,200	75,200	62,300
222	County Coroner	-	18,000	(18,000)	-	18,000
251	Probation Officer	10,521	48,597	(38,076)	9,794	49,847
252	Adult Probation Programming	2,000	-	2,000	2,000	-
281	Emergency Management	101,000	188,694	(87,694)	101,000	210,805
Public Safety Totals		297,771	1,881,921	(1,584,150)	295,244	1,826,202
Fund 01 - Public Works/Sanitation		Revenues	2019 BUDGET Expenditure <u>\$</u>	Net	2018 BUDGET Revenues	Expenditures
392	Landfill/Solid Waste	384,500	364,568	19,932	367,500	350,344
Public Works Totals		384,500	364,568	19,932	367,500	350,344
Fund 01 - Public Health		Revenues	2019 BUDGET Expenditure <u>\$</u>	Net	2018 BUDGET Revenues	Expenditures
431	Public Health	-	78,122	(78,122)	-	72,226
Public Health Totals		-	78,122	(78,122)	-	72,226
		2019 BUDGET			2018 BUDGET	

Fund 01 - Culture & Recreation		<u>Revenues</u>	<u>Expenditure</u> <u>s</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditures</u>
512	Regional Library - Plum Creek Library	-	53,936	(53,936)	-	46,872
521	County Parks	202,000	265,246	(63,246)	198,100	263,246
549.6861	Historical Society	-	8,000	(8,000)	-	8,000
549.6862	SMAHC (Arts)	-	650	(650)	-	650
608	Trails Grant - Snowmobile	25,000	25,000	-	25,000	25,000
Culture & Recreation Totals		227,000	352,832	(125,832)	223,100	343,768
Fund 01 - Conservation/Natural Resources		<u>Revenues</u>	<u>2019 BUDGET</u> <u>Expenditure</u> <u>s</u>	<u>Net</u>	<u>2018 BUDGET</u> <u>Revenues</u>	<u>Expenditures</u>
605.605	Environmental Office	-	-	-	-	-
605.606	Planning & Zoning (Env)	38,837	38,837	-	38,837	38,397
605.607	Street Sign Addressing (Env)	10,434	10,434	-	10,450	10,457
605.610	Buffer Enforcement	105,000	73,789	31,211	105,000	67,315
605.624	Feedlot (Env)	71,500	71,500	-	71,501	71,418
605.651	Aquatic Invasive Species (Env)	64,885	64,885	-	64,885	64,512
611	County Extension	50	112,312	(112,262)	50	115,848
625	ISTS (Env)	44,119	44,119	-	43,600	43,331
625	ISTS Loan Payments (Sp Assess)	164,208	164,208	0	167,465	167,465
631	Water MGMT Task Force (SWCD)	15,488	18,843	(3,355)	15,488	18,843
635	BWSR Grant (SWCD)	8,778	8,778	-	8,778	8,778
649.6863	Agr Society (Fair)	-	36,500	(36,500)	-	36,500
649.6864	Soil Conservation SWCD	-	140,400	(140,400)	-	134,400
649.6865	Are II MN River Basin	-	4,822	(4,822)	-	4,822
649.6866	RC-RCA (Red-Cott)	-	5,175	(5,175)	-	5,175
Conservation/Natural Resources Totals		523,299	794,602	(271,303)	526,054	787,261
OTHER ECONOMIC DEVELOPMENT		<u>Revenues</u>	<u>2019 BUDGET</u> <u>Expenditure</u> <u>s</u>	<u>Net</u>	<u>2018 BUDGET</u> <u>Revenues</u>	<u>Expenditures</u>
798-6868	County Promotion / Tourism	-	-	-	-	-
798-6868	Explore SW MN	-	1,000	(1,000)	-	1,000
798-6869	SW MN Tourism Association	-	300	(300)	-	300
798-6871	SW Initiative Foundation	-	1,940	(1,940)	-	1,770
798-6872	Enterprise Development Corp (LCEDC)	-	60,000	(60,000)	-	58,000
798-6873	Rural MN Energy Board	-	8,836	(8,836)	-	2,500
798-6874	A C E of SW MN (RSVP)	-	15,341	(15,341)	-	13,239
798-6876	Legion / VFW (MSA 375-35)	-	1,300	(1,300)	-	1,300
798-6877	SW MN Workforce Council	-	2,080	(2,080)	-	1,865
798-6878	County Council on Aging	-	2,000	(2,000)	-	2,000
Other Economic Development Totals		-	92,797	(92,797)	-	81,974
Fund 1 Totals		3,730,558	6,583,241		3,144,055	5,978,452
Levy and Aid Necessary to Balance				(2,852,683)		
Surplus/(Spend Down)				-		
General Revenue Levy				(2,852,683)		

Fund 03 - Road and Bridge Fund		2019 BUDGET			2018 BUDGET	
		Revenues	Expenditure \$	Net	Revenues	Expenditures
300	Revenues	3,910,550	-	3,910,550	4,290,632	-
301	Administration	-	620,553	(620,553)	-	539,275
302	Engineering	-	186,573	(186,573)	-	194,126
303	Authorized Work	-	-	-	-	-
311	Highway Maintenance	-	1,189,562	(1,189,562)	-	1,171,700
321	Construction	-	2,473,346	(2,473,346)	-	2,903,364
331	Equipment Maintenance	-	705,221	(705,221)	-	701,927
341	Shop Maintenance	-	143,222	(143,222)	-	131,888
361	Accounts Receivable	-	11,500	(11,500)	-	8,000
Fund 3 Totals		3,910,550	5,329,977	(1,419,427)	4,290,632	5,650,280
Levy and Aid Necessary to Balance				(1,419,427)		
Surplus/(Spend Down)				-		
R&B Levy				(1,419,427)		
Fund 05 - Human Services Fund		2019 BUDGET			2018 BUDGET	
		Revenues	Expenditure \$	Net	Revenues	Expenditures
5	Human Services	-	978,833	(978,833)	-	934,311
Fund 5 Totals		-	978,833	(978,833)	-	934,311
Levy and Aid Necessary to Balance				(978,833)		
Surplus/(Spend Down)				-		
Human Services Levy				(978,833)		
Fund 31 - Debt Service		2019 BUDGET			2018 BUDGET	
		Revenues	Expenditure \$	Net	Revenues	Expenditures
381	2011A G O Bond	-	210,774	(210,774)	-	224,363
385	2012A R & B Reconst Rev Bond	-	211,150	(211,150)	-	209,091
Fund 31 Totals		-	421,924	(421,924)	-	433,454
Levy and Aid Necessary to Balance				(421,924)		
Surplus/(Spend Down)				-		
Debt Service Levy				(421,924)		

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TOTALS	7,641,108	13,313,975	(5,672,867)	7,434,687	12,996,497
PROPERTY TAXES	5,672,867			5,561,810	(2018 Tax Levy)
LBLID ASSESSMENT	50,000		LBLID & LSLID ASSESSMENTS	75,000	
LSLID ASSESSMENT	-			-	
GRAND TOTALS	<u>13,363,975</u>	<u>13,313,975</u>		<u>13,071,497</u>	<u>12,996,497</u>
AMOUNT PROPERTY TAX CHANGE	<u>\$ (111,057)</u>				
PERCENT CHANGE	<u>2.00%</u>				

County Wide Summary		2019
Total County Levy and Aid Necessary to Balance		5,672,867
Desired Surplus/(Spend Down)		-
Total LBLID Levy and Aid Necessary to Balance		50,000
Total LSLID Levy and Aid Necessary to Balance		-
Total Resulting Levy		5,722,867

	2019 BUDGET	2018 BUDGET
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Fund 40 - Ditch Fund		Revenues	Expenditure \$	Net	Revenues	Expenditures
40	Ditches	460,900	308,355	152,545	218,478	218,478
Fund 40 Totals		460,900	308,355	152,545	218,478	218,478
Levy and Aid Necessary to Balance				152,545		
Surplus/(Spend Down)				-		
Ditch Levy				152,545		
Fund 91 - Solid Waste Task Force		Revenues	2019 BUDGET Expenditure \$	Net	2018 BUDGET Revenues	Expenditures
91	832 Joint Powers Solid Waste	12,300	13,100	(800)	18,300	15,050
Fund 91 Totals		12,300	13,100	(800)	18,300	15,050
Levy and Aid Necessary to Balance				(800)		
Surplus/(Spend Down)				-		
Solid Waste Levy				(800)		
Fund 92 - Lake Benton Lake Improvement District		Revenues	2019 BUDGET Expenditure \$	Net	2018 BUDGET Revenues	Expenditures
92	816 LB Lake Imp Dist	75,300	153,500	(78,200)	75,300	153,500
Fund 92 Totals		75,300	153,500	(78,200)	75,300	153,500
Levy and Aid Necessary to Balance				(78,200)		
Surplus/(Spend Down)				-		
Debt Service Levy		50,000				
Fund 93 - Lake Shaokatan Lake Improvement District		Revenues	2019 BUDGET Expenditure \$	Net	2018 BUDGET Revenues	Expenditures
93	813 LS Lake Imp Dist	-	60,000	(60,000)	60,000	60,000
Fund 93 Totals		-	60,000	(60,000)	60,000	60,000
Levy and Aid Necessary to Balance				-		
Surplus/(Spend Down)				-		
Debt Service Levy		-				
TOTALS		87,600	226,600		153,600	228,550

ADOPTED by unanimous vote, this 18th day of December, 2018.

ATTEST:

Mic VanDeVere, 2018 Board Chair

Deb Vierhuf, County Auditor

Sterzinger stated that the Lincoln County 2019 Fee Schedule has been reviewed and updated by all departments and is in need of approval. Motion by Sik, seconded by Drietz to approve the Lincoln County 2019 Fee Schedule. All (4) voted in favor.

Amber Scholten, Emergency Management, gave an update on the Region 5 2018 State Homeland Security Program Grant. The funds will be used to purchase four EOC trailers to be used throughout the region for emergency situations. Training will be done on the trailers by a separate contractor. Motion by Drietz, seconded by Sik to accept the 2019 Region 5 Homeland Security Program Grant in the amount of \$103,920.00 to be used to purchase 4 EOC trailers and training associated with the trailers. All (4) voted in favor.

Scholten informed the Board that Scott Reiten with Cornerstone Consulting Services, LLC, will be the contractor to provide technical and professional services as outlined within the project work plan with fees not to exceed \$21,500.00. Motion by Vizecky, seconded by Sik to approve the contract with Scott Reiten, Cornerstone Consulting Services, LLC not to exceed \$21,500.00 in fees. All (4) voted in favor.

Scholten presented the 2018 Emergency Management Performance Grant in the amount of \$16,160.00 that goes toward Emergency Management salary. Motion by Drietz, seconded by Sik to accept the 2018

Emergency Management Performance Grant in the amount of \$16,160.00 which pays for a portion of the EM salary. All (4) voted in favor.

Scholten informed the Board that she attended an EMS meeting with Robin Sik. Minneota is losing their ambulance service so the coverage area is changing. Scholten presented a Lincoln County map which shows the area covered by Canby, Hendricks, Ivanhoe and Tyler ambulance. Scholten would like to have a meeting with all area EMS personnel and a couple Commissioners to discuss ideas for recruitment. The Board thought this was good idea. Information only.

Committee Reports were given:

Drietz – LQP Yellow Bank Watershed, DNR/LBLID in New Ulm, SW MN PIC Council,
 Hamer – Absent
 Sik – Personnel, LBLID, DNR/LBLID in New Ulm, Explore SW MN
 VanDeVere – Personnel, LBLID, Missouri River Watershed, ACE, Southern Prairie Community
 Care
 Vizecky – None

Auditor Warrants were presented.

Motion by Vizecky seconded by VanDeVere to approve the following Commissioner Warrants #9097 - #9178 for the following amounts: Revenue - \$63,904.40, Road & Bridge - \$32,133.94, Ditch - \$46,525.91 and LID - \$252.70. Commissioner Sik, VanDeVere and Vizecky voted in favor. Commissioner Drietz abstained due to a bill for Ivanhoe Service Center. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: Samantha Best - \$3,040.00, Cornerstone Consulting Services LLC - \$11,000.00, CPT - \$5,133.00, Erickson Engineering Company, LLC - \$5,468.30, Ground Works, LLC - \$22,957.00, Hendricks Farmers Lumber Co. - \$6,203.55, Kibble Equipment LLC - \$13,500.00, Lucas Moorse - \$3,600.00, Prairie Pride Cooperative - \$3,194.58, Regents of The University of Minnesota - \$14,438.40, SW Sanitation Inc. - \$2,940.39, YMR Watershed District - \$24,705.91, Ziegler Power Systems (CAT) - \$2,184.34 and 68 payments less than \$2,000.00 - \$24,451.48.

Discussion was held on the Commissioner pay and per diems were discussed. Motion by Drietz, seconded by Sik to approve Resolution 44-2018 2019 Commissioner Compensation with a change in the per diems and an additional amount for the Board Chair. Commissioner Drietz, Sik, and Vizecky voted in favor. Commissioner VanDeVere abstained. Motion carried by majority vote.

**Resolution No. 44-2018
 2019 County Commissioner Compensation**

BE IT RESOLVED, that the County Commissioner Salary for the year 2019 for Lincoln County, Minnesota, be set at \$16,000.00 per annum, per commissioner, and

BE IT RESOLVED, that the Board Chair shall receive an additional \$1,000 per year, and

BE IT RESOLVED, that the per diem payment schedule be set at \$75.00 for a Half-day meeting and \$100 for a Full-day (two or more non-consecutive meetings or one meeting lasting all day), for authorized meetings, and

BE IT FURTHER RESOLVED, that said per diem payments be authorized when required by law, MSA 375.055 and 375.06, and other applicable statutes, for services by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law, and for commissioner's attendance at the following meetings:

18 County Adult Mental Health
 5th District Public Defender
 ACE of SW MN Board
 Affirmative Action Officer
 AMC Committees
 AMC Voting Delegates
 Area II Water
 Audit
 Building/Capital Improvement
 Broad Band Task Force
 Community Awareness & Emergency Response (CARE)
 County Council on Aging
 County Park Board
 Daytime Activity Center
 Emergency Communications Board
 Explore SW Minnesota/Travel SW MN
 Extension Committee
 Health/Safety
 Helping Hands (SWHHS)
 Highway Round Table
 Hwy 68 Coalition
 Insurance Committee
 J.C.D. #13 and #31 Drainage (Lyon)
 J.C.D. #16 Drainage (Pipestone)
 Juvenile Detention Center
 Labor Management
 LacQuiParle Watershed Advisory

Lincoln County Library Board
 Lincoln SWCD Board Representative
 LSLID
 MCIT
 Negotiating Committee/Personnel - HIGHWAY
 Negotiating Committee/Personnel - SHERIFF
 Nutrition Council
 Missouri River Watershed Policy Committee
 Plum Creek Library Board
 Prairieland Economic Development
 RCRCA
 Regional Advisory Board (RAC)
 Road & Bridge Committee
 Road Inspection Committee
 Rural MN Energy Board
 Solid Waste Recycling Comm.
 Southern MN Tourism Assoc. (State/per capita)
 Southern Prairie Community Care
 Step II Grievance
 Step III Grievance
 SW Emergency Med. Services
 SW Environmental Task Force
 SW MN PIC Council/SW MN Workforce Dev. Council
 SW Regional Development
 SWMHHS Health
 SWMHHS Human Services
 Transit Representative

FURTHER RESOLVED that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

BE IT FURTHER RESOLVED, that the sum of **\$30.00 per day** be allowed for meal reimbursement,

BE IT FURTHER RESOLVED, all expenses (meals, mileage, lodging, per diems), must be submitted within 90 days of the date of the expense to be reimbursable.

ADOPTED by unanimous vote, this 18th day of December, 2018.

ATTEST:

 Mic VanDeVere, 2018 Board Chair

 Deb Vierhuf, County Auditor

Deb Vierhuf, Lincoln County Auditor, informed the Board that with the Ditch Viewing of CD #2 there were a couple federal properties that were assessed a ditch fee. Federal property is exempt from ditch assessments so we will need to abate the properties. Motion by Sik, seconded by VanDeVere to approve abating the ditch assessment on parcel #07-0099-005 and #07-0112-001 which is exempt from ditch assessments because it is federal land belonging to US Fish and Wildlife. All (4) voted in favor.

Vierhuf presented Bob Vershelde’s letter of resignation. Motion by Drietz, seconded by Sik to approve Robert Vershelde’s letter of resignation. All (4) voted in favor.

Vierhuf asked that the Commissioners set a salary range for the Maintenance Supervisor. Discussion was held. Motion by VanDeVere, seconded by Drietz to set the salary range at \$35,000 - \$55,000 for the Maintenance Supervisor position with the offer dependent on experience. Commissioner Drietz, VanDeVere and Sik voted in favor. Commissioner Vizecky voted in opposition. Motion Carried by majority vote.

Motion by Drietz, seconded by Vizecky to adjourn at 10:55 a.m. All voted in favor.

ATTEST:

 Mic VanDeVere, 2018 Board Chair

 Deb Vierhuf, County Auditor