

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

September 05, 2017  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Jack Vizecky, and Mic VanDeVere. Commissioner Sik was absent. Also present was Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Vizecky to approve consent agenda which included approval of the special meeting minutes from August 21, 2017 and the agenda for September 5, 2017. All (4) voted in favor.

Robert Olsen, Lincoln County Environmental, presented a proposed subdivision at Lake Shaokatan for Dale Paluch's property. The Commissioners were presented with an advisory letter from the DNR as well as the minutes from the Planning and Zoning Public Hearing held on August 16, 2017, which provided comments for consideration. A conditional use hearing will be held on September 20, 2017 to discuss excavation of more than 10 cubic yards of soil within a riparian lot for the purpose of 15' wide lake access on the property. The Planning and Zoning Board did unanimously recommend the approval of the preliminary plat. Motion by Drietz, seconded by Hamer to follow the recommendation of the Planning and Zoning Board and approve the preliminary plat for Dale Paluch's Lake Shaokatan shore land property. All (4) voted in favor.

Olsen, presented the proposals for the recycling RFP which were previously reviewed by the Solid Waste Recycling Committee. The businesses that submitted proposals were Olson Sanitation, SW Sanitation, Waste Management, and West Central. The Solid Waste Recycling Committee's recommendation is to go with a 5 year contract with Waste Management with a monthly cost of \$16,377.00. Motion by Vizecky, seconded by VanDeVere to accept the Waste Management proposal of \$16,377.00 per month and to have a 5 year contract prepared for review. All (4) voted in favor.

Olsen gave an update on the Hendricks recycling/garbage site. The two options available are the current site or to move it back to the previous site which is the County's property. The current site has not worked out. The Board was in consensus to extend the current fence on the County property and to move the recycling/garbage back to the previous site on the County property. Information only.

Olsen informed the Board that he visited the forfeited property in the City of Arco. The buildings on the site need to be demolished and there are many appliances and television sets that will need to be taken to the landfill. The cost for demolition will be \$3,500.00 and the Waste Management cost for removal of debris is an estimated cost of \$3,500.00 for a total cost of \$7,000.00. Motion by Hamer, seconded by VanDeVere to authorize demolition and cleanup of the forfeited property in the City of Arco (parcel # 16-0010-000) at a cost of \$3,500.00 for demolition and an estimated cost of \$3,500.00 for removal of debris by Waste Management at a total estimated cost of \$7,000.00. All (4) voted in favor.

Olsen asked for approval for the Ivanhoe Thrift Shop to use one of the County's recycling sheds as long as the Thrift Shop is in operation for drop off of items to be sold. Motion by VanDeVere, seconded by Drietz to authorize the Ivanhoe Thrift Shop to use one of the County's recycling sheds to be used for the drop off of items sold to be returned to the County if no longer needed. All (4) voted.

Dustin Hauschild, Highway Engineer's Assistant, presented project updates. They were as follows:

- Grading project by Verdi is getting close to complete. Paperwork will come to the Board at a future meeting for final payout.
- The 2017 paving project in Verdi needs some erosion and seeding repaired due to weather.
- Preconstruction meeting has been held with Riley Brothers for the box culvert project. (Contract 04-2017) The anticipated start date is October 1<sup>st</sup>. Glen Pederson, Lincoln County Attorney has signed the contract and it was recommended to move forward. The contract was presented for the Board Chair and Auditor to sign.
- Bid opening for contract 05-2017 for up to 5 box culverts will take place on September 18, 2017. The bids will be brought to the Board with a recommendation on September 19, 2017. This will allow more time to review the bids for accuracy.
- Pricing to mill County Road 134 will be brought to the meeting on September 19, 2017.

Hauschild presented three grant approval resolutions. Approval for the resolutions are as follows:

Motion by VanDeVere, seconded by Hamer to approve Resolution No. 37-2017 Grantee Resolution Approving Grant Agreement for SAP 041-601-029. All (4) voted in favor.

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT  
LINCOLN COUNTY  
RESOLUTION 37-2017  
SAP 041-601-029**

WHEREAS, Lincoln County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 41J49; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$242,143.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Lincoln County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

ADOPTED this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Motion by VanDeVere, seconded by Vizecky to approve Resolution No. 38-2017 Grantee Resolution Approving Grant Agreement for SAP 041-601-030. All (4) voted in favor.

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT  
LINCOLN COUNTY  
RESOLUTION 38-2017  
SAP 041-601-030**

WHEREAS, Lincoln County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 41J50; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$201,847.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Lincoln County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

ADOPTED this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Motion by VanDeVere, seconded by Drietz to approve Resolution No. 39-2017 Grantee Resolution Approving Grant Agreement for SAP 041-607-044. All (4) voted in favor.

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT  
LINCOLN COUNTY  
RESOLUTION 39-2017  
SAP 041-607-044**

WHEREAS, Lincoln County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 41J67; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$235,792.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Lincoln County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any

additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

ADOPTED this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Hauschild presented maintenance updates. They were as follows:

- Ditch cleaning
- Grading
- Graveling
- The intersection of County Road 115 was narrowed by the Pipestone County border.
- The rafters are up on the Tyler shop and the walls and sheeting are complete.
- Replacement of the water truck is being looked into. This was included in the 2017 budget. More information will be brought forward at the meeting on September 19, 2017.

Bob Verschelde, Maintenance Supervisor, presented the following updates:

- The hallway carpet by the jury room on third floor is in need of replacement. The estimated cost to replace is \$961 with an additional amount of \$210 for the carpet pad. It was the consensus of the Board to replace both the carpet and the pad.
- The cost to replace the thermostats throughout the building is \$46 per thermostat. Verschelde will order the thermostats and proceed with replacing throughout the building.
- Two quotes were received for the surge protectors for the a/c units. The two quote amounts were \$2,800 plus a labor amount of \$300-\$400 and \$2,746 with labor included. Verschelde will go with the lower quote.
- A claim for the last a/c unit repair will be submitted.

Robin Sterzinger, Lincoln County Financial Accountant, presented Resolution 34-2017 2018 Proposed Levy. Motion by VanDeVere, seconded by Drietz to approve Resolution 34-2017 2018 Proposed Levy of \$5,802,616.00. All (4) voted in favor.

**Resolution No. 34 – 2017  
2018 Proposed Levy**

**WHEREAS**, the County Auditor of Lincoln County, Minnesota, has made and submitted her estimate of expenses and revenues of said county for the year 2018, as required by law, and the county board of said county having duly examined and considered the same,

**NOW THEREFORE BE IT RESOLVED**, that there is hereby approved, the following proposed levy, against the taxable property of said county of Lincoln for the year 2018.

**2018 PROPOSED Levy  
\$5,802,616**

ADOPTED by unanimous vote, this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Sterzinger also presented the revised 2017 fee schedule for approval. There was one change noted. The septic system loan origination fee of .5% has been removed. Motion by Hamer, seconded by VanDeVere to accept the revised 2017 fee schedule. All (4) voted in favor.

Committee Reports were given:

- Drietz – Special Board meeting, SWCD special meeting
- Hamer – None
- Sik – Absent
- VanDeVere – Special Board Meeting, United Community Action, Southern Prairie, ACE
- Vizecky – Special Board Meeting

Auditor Warrants were presented.

Motion by Drietz seconded by Hamer to approve the following Commissioner Warrants #5528- #5678 for the following amounts: Revenue - \$43,063.97, and Road & Bridge - \$24690.20. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Braun Intertec Corp - \$2,712.50, Lake Benton City Administrator/Clerk - \$6,237.50, Lozinski Construction Services - \$13,800.00, Plum Creek Library Sys - \$21,154.00, Prairie Pride Cooperative - \$10,750.75 and 46 payments less than \$2,000.00 - \$13,099.42.

Deb Vierhuf, Lincoln County Auditor, presented Resolution No. 35-2017 Tax Forfeited Classification/Appraisals for approval. Motion by VanDeVere, seconded by Drietz to approve Resolution No. 35-2017 Tax Forfeited Classification/Appraisals. All (4) voted in favor.

**Resolution No. 35-2017  
Tax Forfeited Classification/Appraisals**

**WHEREAS**, certain lands in Lincoln County, Minnesota, have forfeited to the State of Minnesota for non-payment of taxes, and,

**WHEREAS**, the Lincoln County Board of Commissioners classify these lands as non-conservation lands, in accordance with Minnesota Statutes 282.01.

**NOW THEREFORE BE IT RESOLVED** that the following parcels of land be appraised as follows:

**City of Ivanhoe**

Parcel #18-0250-000

BLK – 13

N 34' Lot 18 and all of Lot 19

**\$ 10,000.00**

**ADOPTED** by unanimous vote, this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Vierhuf presented resolution No. 36-2017 Tax Forfeited Auction for approval. Motion by VanDeVere, seconded by Hamer to approve Resolution No. 36-2017 Tax Forfeited Auction. All (4) voted in favor.

**Resolution No. 36-2017  
Tax Forfeited Auction**

**WHEREAS**, certain lands have forfeited to the State of Minnesota, for non-payment of taxes, and

**WHEREAS**, said lands have been classified and appraised, according to law, and lists thereof have been placed on file with the county auditor dated August 1, 2017 therefore,

**BE IT RESOLVED**, that the county auditor is hereby directed to sell said parcel(s) of land, for cash only, at public auction for not less than the appraised value, said sale to commence at 10:00 a.m., Thursday, November 9, 2017 in the Commissioner's Room-Courthouse, Ivanhoe, Minnesota, and continue thereafter according to law.

**ADOPTED** by unanimous vote, this 5<sup>th</sup> day of September, 2017.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor

Motion by Drietz, seconded by VanDeVere to adjourn at 10:54 a.m. All (4) voted in favor.

ATTEST:

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Richard Hamer, 2017 Board Chair

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Deb Vierhuf, County Auditor