

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

September 19, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve consent agenda which included approval of the Board meeting minutes from September 5, 2017 and the agenda for September 19, 2017. All voted in favor.

Doug Host, Clifton Larson Allen LLP, presented the 2016 Audit Report and thanked the staff for a very smooth audit. Motion by VanDeVere, seconded by Sik to accept the 2016 Audit Report as presented. All voted in favor.

Dave Halbersma, Highway Engineer, presented the bids for contract No 05-2017 (Box Culverts) which included Project No. SAP 041-599-053, SAP 041-599-057, SAP 041-599-058, and SAP 041-599-059. Bid opening was held on September 18, 2017 at 11:00 a.m. in the Commissioners Room. Bids were as follows:

- R & G Construction \$643,674.40
- Midwest Contracting LLC \$681,301.00
- A & C Excavating \$690,387.90
- Riley Bros Construction Inc. \$693,603.40
- Quam Construction Company, Inc. \$794,333.40

Halbersma recommended going with the low bid from R & G Construction for \$643,674.40 which was 16% below the engineer's estimate. Motion by VanDeVere, seconded by Vizecky to award the bid for Contract 05-2017 (Box Culverts) Project No. SAP 041-599-053, SAP 041-599-057, SAP 041-599-058, and SAP 041-599-059 to R & G Construction in the amount of \$643,674.40 which is 16% below the engineer's estimate of \$769,852.00. All voted in favor.

Halbersma has received quotes for grinding up County Road 134. This project has been talked about for a number of years and the existing blacktop needs to be addressed. The project is projected to be complete by October 20, 2017. Quotes were ½ of what was expected. Quotes were as follows:

- Midstate Reclamation \$14,533.30
- Allstate Pavement Recycling and Stabilization \$16,029.38
- R & G Construction \$19,235.25
- Bowes Construction \$20,945.05

Motion by Drietz, seconded by VanDeVere to award the project to Midstate Reclamation in the amount of \$14,533.30 to grind up County Road 134. All voted in favor.

Halbersma informed the Board that the seeding restoration has been completed on County Road 9. Information only.

Halbersma presented information on the current sharing agreement between Pipestone County and Lincoln County for the Highway Engineer position. Since current employee, Joe Wilson, has passed his Engineer's exam and is listed on the State Registry for Minnesota Highway Engineers, it could be a good time to discontinue the current contract between Lincoln and Pipestone and appoint the current qualified Lincoln County employee as Highway Engineer. Approval to post on County Bulletin Boards was requested. Motion by Drietz, seconded by VanDeVere to internally post for applications for the Highway Engineer Position. All voted in favor.

Halbersma presented Maintenance updates. They were as follows:

- The Tyler shop is getting close to complete. The doors will be installed within the next week. Once the outside is complete, the Highway Department will take over doing the interior work.
- Highway striping should be completed next week.
- The Ivanhoe motor grader has been repaired.
- Some low lying flood prone areas on County Road 18 and 123 are being built up.
- Intersection at County Road 115 and the Pipestone County line is being revised.
- Ditch cleaning along Country Road 8 is complete.
- Have been reclaiming the Frederick's gravel pit.
- Winter sand is being hauled.
- Intersection of County Road 17 where it meets 271 in Hendricks is being widened for better truck access.

Halbersma presented information on a 1995 Kenworth truck listing on Craig's list. The current budget has an amount of \$30,000 budgeted for a new water truck. The 1995 Kenworth has a few items to be fixed but the price was reduced to \$29,000 due to this. Highway staff have looked the truck over and were happy with the condition of the truck. Halbersma would like approval to purchase the 1995 Kenworth water truck.

Motion by Drietz, seconded by VanDeVere to approve purchasing the 1995 Kenworth water truck for \$29,000.00 plus tax, title and any other corresponding fees. All voted in favor.

Amber Scholten, Emergency Management Director, presented information on having a Sheriff's office employee as Deputy EM. Scholten has been working with Robin Sik, Jail Administrator, to get a job position description together to present to the Union Rep to assure union compliance. The position would just be added duties and would not include a different wage schedule or added pay. The extra duties will not start until 2018. Information only.

Scholten presented the grant agreement with the MN Dept. of Public Safety for approval. The amount of the grant is \$10,000 with zero matching funds from the County. Scholten would like to use the grant dollars to purchase tablets for each County in the region to be used for a pilot program of a damage assessment team. The grant purchase and reimbursement will go through the regional fiscal agent which is Lincoln County. Motion by VanDeVere, seconded by Sik to accept the grant agreement with the MN Dept. of Public Safety and to use the dollars to purchase tablets to be used by the regional EM members not to exceed the amount of \$10,000.00. All voted in favor.

Scholten presented a quote to upgrade the security in the Court Administrator's Office. The quote is from Bladholm Construction in the amount of \$11,555.00. The estimate is based on being able to use some existing materials. If existing materials don't work, there could be some adjustments. Motion by Sik, seconded by Vizecky to move forward with the security upgrade in the Court Administrator's Office and accept the quote of \$11,555.00 from Bladholm Construction. All voted in favor.

Robert Olsen, Environmental, informed the Board that a 5 year contract with Waste Management would be presented soon. Information only.

Olsen presented a commercial recycling proposal and a nonresident recycling/rural garbage fee proposal for review. If the proposal is approved, the Environmental office will bill the commercial properties for the recycling container. Olsen is also proposing that the nonresident recycling/rural garbage fee will increase to \$82.50. Lincoln County residents will continue to pay the \$55.00 Solid Waste assessment on their tax statements. Letters, informing those involved, will be sent out. Information only.

David Bles, Hendricks City Administrator and Julie Hogie, Hendricks City Mayor, were present to discuss the rural dumpster issue in the City of Hendricks. The City is concerned with the County moving the dumpsters back to the county property which is located next to a housing development. Different ideas were presented to solve the problem at the rural dumpster site. Olsen is looking into having the garbage/recyclables picked up more often to see if that will solve the issue. Information only.

Olsen presented the Ditch Viewer Contract for approval. Motion by Hamer, seconded by Vizecky to approve the Ditch Viewer Contract. All voted in favor.

Olsen informed the Board that the standard SSTS grant of \$18,600.00 plus \$3,000, due to ordinance requiring an inspection at the time of property transfer, was awarded to be used in the 2018 budgeted septic expenses. We also were awarded \$25,931.00 in low income assistance grants for septic systems for 2018 to be awarded to qualifying Lincoln County residents. Information only.

Olsen informed the Board that the P&Z Hearing is September 20, 2017 at 7:00 p.m. The draft Buffer Ordinance will be presented for public comment during this hearing. The draft Buffer Ordinance was discussed by the Board and copies were presented for review. Information only.

Robin Sterzinger, Lincoln County Financial Accountant, presented some proposed adjustments to the preliminary budget. The appropriations that showed an increase for 2018 were discussed. The Board will continue to review the budget in preparation for approving the final budget. At this time, the 2018 budget shows a 1.23% increase from 2017 to 2018. Information only.

Dan Kuss, Veterans Service Officer, asked for approval of Resolution No. 40-2017 VSO Grant. Motion by VanDeVere, seconded by Sik to approve Resolution No. 40-2017 VSO Grant. All voted in favor.

**VSO Grant
No 40-2017**

BE IT RESOLVED by the Lincoln County Board of Commissioners that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Lincoln County Board of Commissioners that Dan Kuss, the Lincoln County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the county.

WHEREUPON the above resolution was adopted at the Lincoln County Board of Commissioners Regular Meeting this 19th day of September, 2017.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor

Kuss presented items that the grant dollars could be used for. Some of the items will be advertising, outreach, and van expense. Kuss is currently working on establishing a policy and procedures manual for use of the van. Kuss hopes to be able to do volunteer training for those that will be operating the van. Information only.

Committee Reports were given:

Drietz – Broadband Task Force, RCRCA, Prairieland Economic Development

Hamer – Labor Negotiations

Sik – None

VanDeVere – SWHHS, Labor Negotiations, SW Regional Dev

Vizecky – Labor Negotiations

Auditor Warrants were presented.

Motion by Drietz seconded by Hamer to approve the following Commissioner Warrants #5744- #5821 for the following amounts: Revenue - \$111,839.58, Road & Bridge - \$27,100.38, and Ditch - \$160,299.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Arnold Motor Supply - \$2,726.77, CliftonLarsonAllen LLP - \$11,150.00, Computer Prof. Unlimited Inc. - \$5,024.96, Kirkvold Oil Co. - \$2,275.00, Petersen Law Office PLLC - \$7,361.83, Pictometry International Corporation - \$5,100.00, Prairie Pride Cooperative - \$12,053.80, Joseph Savage - \$8,960.45, Southwest Health and Human Services - \$2,597.50, SW Sanitation Inc. - \$7,654.79, Thompson Excavating - \$59,336.34, Waste Management of WI-MN - \$10,526.74, West Shore Services, Inc. - \$2,150.00 WM of Southern Minnesota MA 1 - \$6,705.30, Yellow Medicine River Water Dist. - \$100,962.66, Zuercher Technologies, LLC - \$25,435.00, and 62 payments less than \$2,000.00 - \$29,217.82.

Deb Vierhuf, Lincoln County Auditor, presented information on advertising for lease/rent of the recently purchased ag/pasture land. The property lies North of County Highway 9 in the E ½ SE ¼ of section 25 in Verdi Township and W ½ of the SW ¼ of Lake Benton Township. (Parcel #'s 08-0162-000, 08-0163-000 and 15-0110-010) There are approximately 62.7 acres of Ag land and 46 acres of Pasture land which could be adjusted for the Lincoln County gravel crushing operation. Motion by Drietz, seconded by Sik to approve advertising to lease/rent the Ag and Pasture land located in the E ½ SE ¼ of Verdi Township and the W ½ of the SW ¼ of Lake Benton Township. All voted in favor.

Motion by Drietz, seconded by VanDeVere to adjourn at 11:58 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor