

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

October 03, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Hamer to approve consent agenda which included approval of the Board meeting minutes from September 19, 2017 and the agenda for October 03, 2017. All voted in favor.

Dustin Hauschild, Lincoln County Engineer's Assistant, presented project updates. They were as follows:

- Grinding of County Road 134 has begun. The cost will be covered by the \$25,000.00 that was paid by Xcel for the road use agreement and \$12,500.00 from ADM. There are some areas of asphalt deterioration. The Highway Department may have to go over some spots with a second pass. Project should be done by the end of the week.
- The contract for County Road Box Culverts has begun. The Box Culvert on County Road 7 will resume work when the water level goes back down.
- The contract for Township Road Box Culverts will not begin until the spring of 2018.

Hauschild presented maintenance updates. They were as follows:

- The fall mowing has started.
- The blade and rollers are out on County Road 134 to place materials behind the reclaimer.
- Will start installing snow equipment.

Hauschild informed the Board that one bid was received to buy the 2004 Cat Motor Grader. The bid was from Groundworks in the amount of \$72,505.00. Motion by VanDeVere, seconded by Sik to approve the sale of the 2004 Cat Motor Grader to Groundworks for an amount of \$72,505.00. All voted in favor.

Hauschild requested approval to declare the old water truck, 2001 Chevy pickup (unit #44), and an air compressor that has been taken out of service as surplus property and authorize the items to be sold on auction. Motion by Drietz, seconded by VanDeVere to declare the old water truck, 2001 Chevy pickup (unit #44) and an air compressor that has been taken out of service as surplus property and authorize the items to be sold on auction. All voted in favor.

Lindsey Bruer, AICP Planning Director for MnDOT, presented a road update. Bruer informed the Board that the State Highway 271 project may be moved up to 2019 depending on legislative funding. 271 is currently scheduled to be reclaimed and overlaid in 2022. Bruer presented a map of the 4 year and 10 year road plan. The 4 year plan is a more definite plan while the 10 year plan is flexible and could change. Information only.

Robert Olsen, Environmental, presented comments that he has received from the commercial dumpster and the non-resident solid waste letters that were sent out. Olsen received written correspondence from some of the commercial property residents that he will respond to. Information only.

Olsen informed the Board that the some of the Hendricks dumpsters will be removed from the rural garbage site. The remaining dumpsters will be serviced twice per week. The City EDA is working on a proposal for a different site that may be brought to the Board at a future meeting. Information only.

Olsen informed the Board that there are 6 properties in Verdi that need to be cleaned up. The next step will be to compile evidence and decide if an administrative order needs to be issued. If the order is issued, the property owners will have a chance to correct the issue themselves. If the issue is not corrected, Lincoln County will proceed with the process to clean up the properties and will assess the charges to the taxes. The Board was in consensus to move forward. Information only.

Olsen informed the Board that the Arco forfeited property will be cleaned up in the coming weeks. Information only.

Chad Meester, Lincoln County Sheriff, informed the board that the cost to fix the 2005 Ford Excursion is high and feels there is not enough value in the vehicle to move forward with the fix. Meester recommended decommissioning the vehicle and placing it on the MN bid auction site. Motion by Vizecky, seconded by Sik to approve decommissioning the 2005 Ford Excursion and placing it on the MN bid auction site to be sold as is. All voted in favor.

Meester presented a 2018 squad car quote. The new squad car would replace a vehicle that a deputy is currently driving which will be taken out of the fleet once the new squad car is received. Any funds received for the sale of the current squad car will be used to offset the cost of the new squad car. Meester presented three quotes from area dealerships and state contract. The quotes were as follows:

- Lockwood Motors Inc. - 2018 Ram 1500 SSV Crew Cab \$27,240.00
- Einspahr Auto Plaza – 2018 Ram 1500 SSV Crew Cab \$27,590.00

- Nelson Auto Center - 2018 Ram 1500 SSV Crew Cab \$28,675.77

Meester also presented information on the up-fit costs from Pro Action Safety & Sales. The total cost of the up-fit is \$9,382.15. Meester's recommendation is to move forward with the Lockwood Motors, Inc. quote. Motion by VanDeVere, seconded by Sik to approve the purchase of the 2018 Dodge Ram Crew Cab from Lockwood Motors Inc. in the amount of \$27,240.00 plus any corresponding fees and to purchase the up-fit package from Pro Action Safety & Sales in the amount of \$9,382.15 plus any corresponding fees. All voted in favor.

Meester gave an update on the Zuercher system. The system recently went live and is going very well. The staff has been taking extra time to help each other and show shortcuts they have learned. The problem solving within the department has been very good. John Spindler, Tyler Police Chief was present to express how happy he was with the system and the help and support of the Zuercher representatives. Spindler feels that it has helped improve job performance and organization and is very impressed with the mapping. Tony Seivert, Lake Benton Police Chief, was present and informed the Board that Zuercher has been great to work with and he is looking forward to the organization and mapping of the product. Information only.

Vince Robinson, Executive Director of Lincoln County Enterprise Development Corp., informed the Board that due to expending capital funds for projects, an Environmental Review has to be done on every project and brought to the Lincoln County Board for approval. The Environmental Review was presented for approval. Motion by Drietz, seconded by VanDeVere to approve the Environmental Review for receipt of grant funds by Lincoln County Housing and Redevelopment Authority to be submitted to HUD. All voted in favor.

Robinson presented Resolution No. 41-2017 Resolution Appointing Certain Commissioners of the Housing and Redevelopment Authority of Lincoln County, Minnesota. Motion by VanDeVere, seconded by Vizecky to approve Resolution No. 41-2017 Resolution Appointing Certain Commissioners of the Housing and Redevelopment Authority of Lincoln County, Minnesota. All voted in favor.

**Resolution No. 41-2017
RESOLUTION APPOINTING CERTAIN COMMISSIONERS
OF THE HOUSING AND REDEVELOPMENT AUTHORITY
OF LINCOLN COUNTY, MINNESOTA**

WHEREAS, Minnesota Statutes, Section 462.428, Subdivision 1, authorizes the governing body of a county to appoint Commissioners of a Housing and Redevelopment Authority (HRA);

NOW THEREFORE BE IT RESOLVED by the County Board of Lincoln County, Minnesota:

1. Jon Olson of Tyler, MN is hereby appointed as a Commissioner of the Lincoln County HRA for a term of office ending July 11, 2018. Mr. Olson is filling the seat from District 2, previously held by Marlys Moser of Tyler, MN.

2. The Board finds that the terms of office of the other HRA Commissioners are scheduled to end as follows:

Julie Hogie of Hendricks, From and for County Commissioner District 3.	July 11, 2022
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John Lichtsinn of Lake Benton From and for County Commissioner District 1.	July 11, 2021
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Todd Dressen of Arco, From and for County Commissioner District 5.	July 11, 2019
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Jaime McKenzie of Ivanhoe, From and for County Commissioner District 4.	July 11, 2020
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Jennifer Nordmeyer of Lake Benton From and for County Commissioner District 1 (Commissioner District with Greatest number of public housing units)	July 11, 2018
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Marilyn Powell of Lake Benton From and for County Commissioner District 1 as an At-Large Board Member	July 11, 2022
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ATTEST:

 Richard Hamer, 2017 Board Chair

 Deb Vierhuf, County Auditor

Robinson informed the Board that a conference call will take place with Commissioner Drietz and VanDeVere to get some preliminary numbers from the consultant that did the Broadband Feasibility Study. Information only.

Daryl Schlapkohl, Parks Manager, gave an update on the Hole in the Mountain Park Log Cabin restoration. The material that was needed for chinking was a higher price than expected. The total cost of the renovation is \$1,600.00 over what was approved at the meeting on March 21, 2017. Schlapkohl informed the Board that some additional renovations will be needed at a later date but we will continue to try to encourage donations. Motion by VanDeVere, seconded by Sik to approve the additional \$1,600.00 for the Log Cabin restoration bringing the total cost of the project to \$8,424.91. All voted in favor.

Dustin Hauschild, Highway Engineer's Assistant, returned to the Board to verify that Pipestone County had passed a motion to dissolve the current Shared Engineer Contract effective immediately. Motion by Vizecky, seconded by VanDeVere to dissolve the current Shared Engineer Contract with Pipestone County effective immediately. All voted in favor.

The revised job description for the Highway Engineer's position, which was sent to the Commissioners for review, will need to be approved. The only change is requiring five years instead of seven years of work related experience which is common for this type of position. Motion by VanDeVere, seconded by Sik to approve the revised Highway Engineer job description. All voted in favor.

A new Highway Engineer will need to be appointed. Joe Wilson has applied for the position and submitted a resume and letter of interest. The Personnel Committee along with Highway Personnel have interviewed and determined that all requirements have been met by Wilson to be appointed. Motion by VanDeVere, seconded by Sik to appoint Joe Wilson as the Lincoln County Highway Engineer for a one year term at a salary of \$95,000.00 to be revisited in May. All voted in favor.

Hauschild informed the Board that with the appointment, the Highway Department will need to fill a Tech Position. Hauschild would like to post and advertise for a Tech 1, 2, or 3 position. Motion by VanDeVere, seconded by Vizecky to approve posting and advertising for a Highway Tech 1, 2, or 3 position. All voted in favor.

Committee Reports were given:

Drietz – SWCD, ARMER

Hamer – Labor Negotiations, Personnel

Sik – SW Tourism, SWHHS

VanDeVere – SWHHS, Regional Landfill, Southern Prairie Community Care, Rural MN Energy Board, United Community Action

Vizecky – Labor Negotiations, Personnel

Auditor Warrants were presented.

Motion by VanDeVere seconded by Hamer to approve the following Commissioner Warrants #5852-#5904 for the following amounts: Revenue - \$143,973.21 and Road & Bridge - \$10,942.20. Commissioner Hamer, Sik, VanDeVere and Vizecky voted in favor. Commissioner Drietz abstained due to the payment of an Ivanhoe Service Center bill. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: Computer Prof Unlimited Inc. - \$4,970.96, Forterra Concrete Products Inc. - \$6,900.22, Lincoln Soil-Water Conservation Dist. - \$46,000.00, Lincoln Electric - \$2,746.00, MN Dept. of Agriculture - \$46,005.00, Regents of the University of Minnesota - \$16,234.10, Joseph W Savage - \$5,940.00, Victor Construction Inc. - \$11,850.00, and 45 payments less than \$2,000.00 - \$14,269.13.

Motion by VanDeVere, seconded by Sik to reschedule the December 5, 2017 Lincoln County Board meeting to December 7, 2017 at 2:00 p.m. due to the AMC conference. All voted in favor.

Motion by Drietz, seconded by VanDeVere to set the Truth and Taxation meeting for December 7, 2017 at 6:00 p.m. All voted in favor.

Motion by Vizecky, seconded by Hamer to close the meeting at 11:34 a.m. to discuss negotiations. All voted in favor.

Motion by Hamer, seconded by VanDeVere to reopen the meeting at 12:29 p.m. All voted in favor.

Motion by VanDeVere, seconded by Vizecky to adjourn at 12:30 p.m. All voted in favor.

ATTEST:

 Richard Hamer, 2017 Board Chair

 Deb Vierhuf, County Auditor