

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

November 21, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Vice Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Richard Hammer was absent. Also present was Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Drietz to approve consent agenda which included approval of the Board meeting minutes from November 7, 2017, the agenda for November 21 and the 3.2 On Sale 3.2 Malt Liquor License for Marble Store. All (4) voted in favor.

At 9:05 a.m. a public hearing was held regarding liquor applications for the Hendricks Golf Club Association and the Knotty Pine Supper Club. Motion by Vizecky, seconded by VanDeVere to approve liquor licenses for the Hendricks Golf Club Association and the Knotty Pine Supper Club for the period of January 1, 2018 to December 31, 2018. All (4) voted in favor.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- Hendricks concrete work is complete. The intersections of Lincoln and Main and Garfield and Main were completed by the city and their contractor. The county had a cost share agreement with the city on the Lincoln and Main intersection and the county will pay for the entire cost of the Garfield and Main intersection to help with a future project where it would need to be completed.
- South Box Culvert on CSAH 1 should be open to traffic soon. This will be gravel over the winter.
- CSAH 17 past Wilno is scheduled to be paved in the spring. Wilson feels it would be a good time to do County Road 110 at that same time. If they decide to do that, it will be included with the paving projects next spring.
- City of Ivanhoe is considering applying for the Safe Routes to School Grant which would include sidewalk and ramp work. In order to get the grant, the county will need to be the sponsor and fiscal agent. The project would take place in the year 2022.

Joe Wilson, Lincoln County Engineer, presented maintenance updates. They were as follows:

- The bridge maintenance repair list was compiled from the inspections. Our maintenance crew has started working on the items on the list.
- Some fencing has been put in place at the Skime pit.
- Working on reinforcing the floor of the storage area above the sign room, in the old Ivanhoe shop.
- Will work on stumps by Arco as weather permits.
- Ditch cleaning and shaping will continue as weather permits.
- The contractor should be in next week to finish the remaining items at the Tyler shop.
- A meeting is scheduled at 1:00 p.m. today with MnDOT to discuss the agreement for sharing the building.

Wilson informed the Board that he has one applicant he would like to interview for the Engineering Tech position. An interview is scheduled for 4:00 p.m. today and Wilson confirmed that Commissioner Vizecky from the Personnel Committee would be able to attend. Information only.

Wilson inquired about the Engineer's Contract that was handed out at the last meeting for review. Motion by VanDeVere, seconded by Vizecky to approve the Engineer's Employment Contract. All (4) voted in favor.

Robert Olsen, Environmental, reviewed the MPCA County Feedlot Program Agreement. Dallas Cornell, Lincoln County Environmental Tech, was also present as he has been doing the feedlot inspections. Motion by VanDeVere, seconded by Vizecky to approve the MPCA County Feedlot Program Agreement. Commissioner Drietz, VanDeVere, and Vizecky voted in favor. Commissioner Sik abstained due to having a feedlot in Lincoln County. Motion carried by majority vote.

Olsen asked for approval of the AIS Prevention Plan. Olsen informed the Board that Lincoln County will be receiving \$64,000.00 in AIS funding in the year 2018. Olsen has been using some of the funding for radio ads, signs, advertising, handouts and microfiber towels with an AIS message. Motion by VanDeVere, seconded by Drietz to approve the AIS Prevention Plan. All (4) voted in favor.

Olsen presented the Regional Household Waste Management Agreement for approval. This is an agreement between Lincoln and Lyon County as to how household waste is handled and disposed of at the facilities in Lyon County and the cost associated with this. The purpose is to keep toxic and hazardous materials out of the local landfill. Motion by VanDeVere, seconded by Sik to approve the Regional Household Waste Management Agreement. All (4) voted in favor.

Olsen informed the Board that Alfred Jessen has made the request to clean JD 16. There is a wetland in that area so our WCA representative Dale Sterzinger has been contacted as well as Dennis Johnson from

NRCS. The project has been reviewed and approved to move forward. The contractor will be A & C Construction and the approximate cost should be about \$4,000.00. Motion by VanDeVere, seconded by Vizecky to approve the ditch cleaning request for JD 16 to be completed by A & C Construction at an estimated cost of \$4,000.00. All (4) voted in favor.

Olsen asked for approval of Resolution No. 44-2017 Resolution of the Lincoln County Board of Commissioners Acting as the Ditch Authority for County Ditch No. 2. Motion by VanDeVere, seconded by Vizecky to approve Resolution No. 44-2017 Resolution of the Lincoln County Board of Commissioners Acting as the Ditch Authority for County Ditch No. 2. All (4) voted in favor.

RESOLUTION NO. 44 -2017

RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS ACTING AS THE DITCH AUTHORITY FOR COUNTY DITCH NO.2

WHERE AS: The Lincoln County Board of Commissioners adopted Lincoln County Resolution No. 10-2017 Transferring \$18,000.00 from the general fund to the County Ditch No. 2 repair fund to cover expenses related to the re-determination of benefits for County Ditch No. 2 and;

WHERE AS: The re-determination has been completed and;

WHERE AS: All pre-pays have been collected and remaining assessments have been placed and;

WHERE AS: The Lincoln County Board of Commissioners acting as the Ditch Authority for County Ditch No. 2 Agree to extend the term of this loan for 10 years starting in 2018, now therefore:

BE IT RESOLVED by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota do instruct the Lincoln County Auditor to set a repayment schedule of 10 equal yearly payments at an interest rate of 4% and;

BE IT FURTHER RESOLVED that County Ditch No. 2 Repair fund shall make payments to the Lincoln County General Fund each year beginning in January of 2018

WHEREUPON the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 21st day of November, 2017.

ATTEST:

Joe Drietz, 2017 Board Vice Chair

Deb Vierhuf, County Auditor

Olsen discussed the previous issue with JD 31 and the Persoon family that was brought forward during the November 7, 2017 meeting. Olsen also presented a written guarantee that was signed by A & C Construction. Olsen went through the process of what happened with JD 31 and said there was a portion of the system that failed. If just the portion that failed would have been repaired, it would have cost about \$1,000 to \$1,500. The bill in question from A & C Construction for \$8,977.50 was for a larger area than just the part that failed. Commissioner Vizecky as well as the rest of the Board feels that we need to have some kind of spec sheet so this type of situation is avoided in the future. Olsen informed the Board that he could do an order sheet with each ditch project of this size where the project and what needs to be done are explained and signed off on. The Board feels the current bill should still be paid but would like Olsen to initiate the form that explains the project and has everyone sign off on. Motion by Vizecky, seconded by Drietz to approve paying the bill from A & C Construction in the amount of \$8,977.50 as an auditor warrant. All (4) voted in favor.

Olsen presented the 1 year ditch assessment resolution for review and requested approval to publish so the public has a chance to comment. Motion by VanDeVere, seconded by Vizecky to approve publishing the 1 year ditch assessment resolution so landowners have a chance to comment. All (4) voted in favor.

Olsen discussed the current recycling contract and the fees that will be charged to our Commercial properties and the fee that will be charged to individuals that use the rural dumpsters outside of Lincoln County. The Commercial properties will pay ½ of the cost of the recycling container which will be billed by the Environmental office. The residents outside of Lincoln County that use the rural dumpsters will be charged \$82.50. Information only.

Dan Kuss, Lincoln County Veterans Service Officer, gave an update on the forms that will be required for the volunteers that drive the Veterans Van and handed out a draft policy and a release of liability form for review and comment. Kuss will continue to check with other counties on what types of policies they have in place. Kuss is hoping to have the Van operational to the Veterans by January 1, 2018. Information only.

Daryl Schlapkohl, Lincoln County Park Manager, informed the Board that the current mower is no longer warrantied and he would like to replace it with a new mower from Kibble Equipment in Tyler. Schlapkohl did look into the cost of leasing a mower but determined with the hours we put on our mowers, it would be more cost effective to purchase a mower every two years to continue with a warrantied mower and to keep the trade-in value up. Schlapkohl has it in his budget for 2018 but does have money remaining in his budget for this year. Schlapkohl also plans to reimburse Revenue for the amount that was collected from the new seasonal sights. Motion by VanDeVere, seconded by Sik to approve the purchase of a new

mower from Kibble Equipment in Tyler in the amount of \$37,923.74 less the trade-in value of \$29,923.74 for a net cost of \$8,000.00. All (4) voted in favor.

Curt Madsen, Lincoln County Fair representative, was present to give an update on the Lincoln County Fair held in Tyler. Also present were Lincoln County Fair Board members Frank Jorgensen and Donald Evers. Madsen gave an update on the following items:

- The fair went very well. The weather was good and attendance was up.
- A grant was received from USDA for \$10,979.46. These funds were used to put box stall pens in the horse barn.
- Letters were sent to landowners asking for donations. The fair received \$4,000 in donations from the letter that was sent.
- The fair grounds are also used for Aebleskiver Days and some private parties.
- Building upgrades are done every year.
- The appropriation request was increased by 2% for 2018 and the Fair Board is very appreciative of any increase we would give them.
- They will be applying for the USDA grant again in 2018.

Committee Reports were given:

Drietz – Missouri River Watershed
 Hamer – absent
 Sik – SWHHS, SW Tourism
 VanDeVere – SW Reg Dev, SWHHS,
 Vizecky – None

Auditor Warrants were presented.

Motion by Vizecky seconded by VanDeVere to approve the following Commissioner Warrants #6181-#6244 for the following amounts: Revenue - \$114,077.71, Road & Bridge - \$23,898.47, Debt Service - \$3,300.00, Ditch - \$4,834.49 and Forfeited - \$3,464.55. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Alpha Wireless Communications Corp - \$3,292.00, Daniel Buseth - \$13,680.00, Deangelo Brothers Inc. - \$13,870.00, Divine Prov. Health Center Inc. - \$2,211.75, Double D Gravel Inc. - \$15,947.50, Ehlers & Associates Inc. - \$3,300.00, GCR Tires & Service - \$2,051.66, MN Pollution Control Agency - \$47,579.23, Joseph W Savage - \$11,208.47, SW Sanitation Inc. - \$3,684.33, Waste Management of WI-MN - \$3,464.55, WM of Southern Minnesota MA 1 - \$6,705.30 and 52 payments less than \$2,000.00 - \$22,580.43.

Vierhuf informed the Board that Joshua Behnke Construction LLC had submitted the IC134's (MN Revenue Contractor Affidavit) for the SWHHS remodel project. Everything is now complete so we can make the final payment of \$4,198.00. Motion by Drietz, seconded by VanDeVere to approve making the final payment of \$4,198.00 to Joshua Behnke Construction LLC for the SWHHS remodel project as an auditor warrant. All (4) voted in favor.

Motion by VanDeVere, seconded by Sik to authorize Michelle Facile, Lincoln County Deputy Recorder, to sign the bills for the Recorder's office until Loretta Lundberg, Lincoln County Recorder, returns. All (4) voted in favor.

Vierhuf presented the SWHHS By-Laws to be passed at the SWHHS December meeting for review. Information only.

Vierhuf informed the Board that we received \$11,688.77 for the last insurance claim that was filed for the air conditioning repair. Information only.

Vierhuf informed the Board that parcel 18-0250-000 that was placed on the auction held on November 9th did not sell. The parcel can be sold over the counter for \$10,000. If the parcel does not sell, the property can be reappraised at a later date and the auction process will need to be redone. Information only.

Vierhuf informed the Board that MCIT dividend funds of \$46,476.00 have been received and receipted into the capital improvement fund. Information only.

Motion by Sik, seconded by Drietz to adjourn at 11:32 a.m. All (4) voted in favor.

ATTEST:

 Joe Drietz, 2017 Board Chair

 Deb Vierhuf, County Auditor