

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 7, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Vizecky to approve consent agenda which included the minutes from February 21, 2017 and the agenda for March 7, 2017. All voted in favor.

Chad Meester, Lincoln County Sheriff, requested approval to post and advertise for a part-time dispatcher/jailer. This is to replace a part-time dispatcher that has left Lincoln County. Motion by Sik, seconded by VanDeVere to approve posting and advertising for a part-time dispatcher/jailer. Commissioners Hamer, Sik, and VanDeVere voted in favor. Commissioners Drietz and Vizecky voted in opposition. Motion carried by majority vote.

Robert Olsen, Environmental, presented the contracts for the wetland restoration project with Area II from Thompson Excavating and would like approval for the Board Chair and the Auditor to sign. Motion by Drietz, seconded by Hamer to approve the Board Chair and the Auditor to sign the contract with Thompson Excavating for the wetland restoration project with Area II. All voted in favor.

Olsen also presented information on the upcoming buffer enforcement. The goal is for the Environmental office and the Soil and Water Conservation District to work together with the landowners to implement the buffer requirements. Olsen's recommendation was that the Board should make a motion to state the intention of the Board with regards to implementation and enforcement. Motion by VanDeVere, seconded by Vizecky stating that it is the intention of the Board to be the authority over the implementation and enforcement of the buffer laws in Lincoln County. All voted in favor.

Olsen also presented a Solid Waste update. The program as a whole will be looked at to analyze the fees that are currently charged to the property owners versus the cost of the program to the County. Discussion was also held regarding the amount the contractors are charging the County. Olsen's recommendation was to do a RFP (request for proposals) for contractors to provide the garbage and recycling services. The Board was in favor of moving forward with a RFP (request for proposals) for the garbage and recycling services. Information only.

Committee Reports were given:

Drietz – None
Hamer – Western Mental Health, Hendricks Twp. meeting, Hansonville Twp. meeting,
Sik – Plum Creek Library
VanDeVere – Red Pine Wind Hearing
Vizecky – None

Auditor Warrants were presented.

Motion by VanDeVere, seconded by Vizecky to approve the following Commissioner Warrants #4302 - #4349 for the following amounts: Revenue - \$33,393.74, Road & Bridge - \$21,303.93, and County Agency Fund - \$50.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Computer Prof Unlimited Inc. - \$5,001.96, Frontier Precision Inc. - \$3,061.00, Meier Electric Inc. - \$2,387.00, MN Dept. of Corrections - \$10,771.37, Prairie Pride Cooperative - \$10,266.67, Joseph W. Savage - \$7,043.11, Titan Machinery - \$5,232.65, and 41 payments less than \$2,000.00 - \$10,983.91.

Robin Sterzinger, Financial Accountant, presented Resolution #17-2017 Resolution to Restricted/Assigned Specific Accounts. Sterzinger reviewed each balance with the Board. Motion by Drietz, seconded by Hamer to approve Resolution #17-2017 Resolution to Restricted/Assigned Specific Accounts. All voted in favor.

**RESOLUTION NO. 17-2017
RESOLUTION TO RESTRICTED/ASSIGNED SPECIFIC ACCOUNTS**

BE IT RESOLVED, that the Lincoln County Board of Commissioners hereby Reserves/Designates the following accounts for the specific account/amount as shown below as of December 31, 2016:

12/31/2016

01...2704	Assigned	Health Insurance Pool	540,297
01...2750	Restricted	Missing Heirs	0

01...2754	Restricted	Recorder's Equipment Fund	18,384
01...2755	Restricted	Compliance Fund	88,164
01...2756	Restricted	E-911 Enhancement	170,648
01...2764	Restricted	Sheriff's Contingency Fund	268
01...2765	Restricted	Attorney's Forfeiture Fund	3,375
01...2772	Restricted	Ag BMP ISTS	0
01...2773	Restricted	Lac Qui Parle ISTS	5,751
01...2774	Restricted	BWSR ISTS	26,405
01...2777	Assigned	US Fish & Wildlife	0
01...2780	Restricted	Adult Probation Programming	37,225
01...2782	Assigned	Safe & Sober	321
01...2787	Restricted	Ag BMP Note Fund	199,203
01...2788	Restricted	Lake Shaokatan Note Fund	68,102
01...2790	Restricted	Greater YMR Phase II Note Fund	11,650
01...2791	Restricted	Verdi Well Field Imp. Fund	15,412
01...2792	Restricted	Redwood River Watershed Note Fund	75,608
01...2793	Restricted	Lac Qui Parle Watershed Note Fund	46,673
01...2794	Restricted	Gun Permit To Carry	22,793
01...2813	Assigned	Recycle/Score	38,119
01...2847	Assigned	Joint Powers Solid Waste	14,577
01...2853	Assigned	Capital Improvements	291,827
01...2867	Assigned	Technology/Communications	52,396
01...2877	Assigned	Aquatic Invasive Species	29,591
01...2879	Assigned	Feedlot	42,886
	Total		1,799,674

ADOPTED by unanimous vote this 7th day of March 2017.

Richard Hamer, Board Chair

Deb Vierhuf, County Auditor

	12/31/2016	
Less: Assigned-Above	1,010,013	
Less: Restricted-Above	789,661	1,799,674
Unreserved/Undesignated	2,992,166	

Robin Sterzinger, Lincoln County Financial Accountant, presented the Procurement Policy for approval. The policy needs to be in place due to Lincoln County being the fiscal agent and handling the federal dollars for the Emergency Management SHIP grant. Motion by Drietz, seconded by Vizecky to approve the Lincoln County Procurement Standards Policy. All voted in favor.

Deb Vierhuf, Lincoln County Auditor, requested that a motion be made to amend the motion for the Titan Case grapple fork purchase for the Highway Department during the January 17, 2017 meeting to include the amount of \$125.00 for delivery. Motion by VanDeVere, seconded by Sik to amend the motion from the January 17, 2017 for the Titan Case grapple fork purchase of \$5,107.65 for the Highway Department to add \$125.00 delivery charge making the total cost \$5,232.65. All voted in favor.

Vierhuf also presented a new lease agreement for SWHHS. The agreement was for the time-period of January 1, 2017 – December 31, 2017 unless terminated. Due to language questions, the approval was tabled until the March 21st Board meeting. Information only.

Motion by Drietz, seconded by Sik to adjourn at 10:37 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor