

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

June 20, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 2:00 p.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present was Lincoln County Deputy Auditor, Robin Sterzinger. No conflicts of interest were noted.

Motion by Drietz, seconded by Vizecky to approve consent agenda which included approval of the minutes from June 6, 2017 and the agenda for June 20, 2017. All voted in favor.

Loretta Lundberg, Lincoln County Recorder, asked for approval to update computers for her staff. Motion by VanDeVere, seconded by Sik to approve the purchase of five Elite Desk 705G3 Micro Towers from MN State Contract in the amount of \$4,747.05 and five LED Monitors and cables from The Computer Man in the amount of \$2,905.00 at a total cost of \$7,652.05 plus any corresponding fees to be paid out of the Recorder's compliance account for the Recorder's office. All voted in favor.

Lundberg presented information on the Media Conversion Contract with Fidlar Technologies. The County has been working on getting this in place for four years. With this contract, the County will be imaging back real indexes that are recorded and the County's records will be archived off site. Motion by VanDeVere, seconded by Vizecky to approve the Media Conversion Contract with Fidlar Technologies at a total cost of \$13,236.69 to be paid out of the Recorder's compliance account. All voted in favor.

Dave Halbersma, Lincoln County Engineer, reviewed the Tyler shop bids with the Board. The bid opening was held on June 6, 2017. Halbersma presented bid alternate 2A which was the 50'x70' engineered building with fiberglass insulation. The bid from Sussner is a wood structure with insulation in the walls at a total cost of \$143,600.00. The bid from Space Development Co is a metal structure with insulation in the walls and ceilings at a total cost of \$144,000.00. VanDeVere preferred the wood structure because it is easier to finish out a wood structure and it takes less expensive hardware to do the finishing work which will be done by the Highway department. Motion by Vizecky, seconded by VanDeVere to approve the low alt 2A bid to Sussner Construction, for the maintenance building in Tyler, which is a wood structure in the amount of \$143,600.00. All voted in favor.

Halbersma presented project updates. They were as follows:

- The remaining finishing work on CSAH 9 project has been delayed due to rain.
- The State Bridge Bonding Bill has been approved. It doesn't look like it will be enough to do the full waiting list. CSAH 1 has 2 bridges that have been on this list for three years and CSAH 7 Bridge will be given top priority since it can be heavily used during harvest and it is weight restricted at this time. Halbersma is hoping to get funding for all three but if not, he will come back to the Board about using State Aid funding.
- Still waiting on the Twp. bridge permits.

Halbersma asked for approval on the 2016 Highway Annual Report which was presented for review at the May 16th meeting. Motion by Drietz, seconded by Sik to approve the 2016 Highway Annual Report. All voted in favor.

Halbersma informed the Board that Patty Paradis-Beernaert was hired as a Tech 1 and promoted to a Tech 2 in 2014. She has been with the County for four years so Halbersma would like to move her to a Tech 3. Halbersma will go through the proper posting procedure that is required by the Union and bring back for approval at a later date. Information only.

Halbersma requested that Chad Midtaune be given a cell phone allowance of \$20.00. Motion by VanDeVere, seconded by Vizecky to approve the cell phone allowance of \$20.00 for Chad Midtaune once the proper documents are filled out. All voted in favor.

Halbersma presented maintenance updates. They were as follows:

- Had the closing for the purchase of land for the gravel pit. Will be working with Robert on the conditional use hearing.
- Will be completing shoulder mowing this week.
- Iler pit is being reclaimed so we can leave the pit.
- Crack patching for sealcoating is complete.
- Sealcoating will start in the next couple days.

Halbersma reminded the Board about the R&B committee meeting which will be held June 22, 2017. Information only.

Robert Olsen, Environmental, reported that the Lake Benton Lake treatment was successful in the area it was done but there is Curly Pond Leaf in other locations. The LBLID annual meeting will be held on July 15th at the Senior Citizens Center in Lake Benton at 10:00 a.m. and there will be discussion as to if a full lake treatment should be done. Information only.

Olsen reported that Lake Shaokatan monitoring continues. The weed growing in Lake Shaokatan is Coon Tail and it has been growing at a rate of 1 ½ feet per week. The DNR did a survey last week. The weed needs to be deemed a nuisance before treatment can begin. The results of the survey should be available soon. Monitoring will continue. The LSLID annual meeting will be held July 8, 2017 at the Lincoln County Courthouse at 10:00 a.m. Information only.

Olsen reported that Resolution No. 28-2017 for the buffer enforcement has been submitted to the state and we are now eligible for funding. After we receive the funding, we may need to pass some of the funds on to the watersheds for their ditch enforcement. SWCD will work with the landowners to get the buffers in compliance and if enforcement is needed, the County will step in and enforce. Information only.

Olsen asked for approval to move the Hendricks recycling back to the County property. Olsen will look into the cost of a cedar fence to go along the property line once the pile has been reclaimed and moved back from the property line. The cost of the fence will be shared between the Highway department and the Environmental office. A quote for the fence will be brought back at a future meeting. Motion by Hamer, seconded by VanDeVere to move the Hendricks Recycling back to the County property. All voted in favor.

Olsen informed the Board that the Solid Waste Committee had met and the consensus was that it would be in the best interest of the County to request proposals for recycling and rural garbage. Motion by VanDeVere, seconded by Drietz to request proposals for recycling and rural garbage to be returned by August 10, 2017. All voted in favor.

Olsen discussed staffing issues with the Board. Olsen needs to hire a part-time employee at 12.5 hours per week to continue the Wednesday p.m. and Saturday a.m. Landfill hours. Olsen would like to hire someone at 20 hours per week due to more demand. This employee would fall under the Union contract and would be required to have the HHW and safety training. No motion was made at this time.

Daryl Schlapkohl, Parks Manager, and Amber Scholten, Emergency Management Director were present to discuss storm shelter issues at our County parks. They will check with MCIT and surrounding counties to see what options (if any) can be offered. Information only at this time.

Committee Reports were given:

- Drietz – Building Committee, Insurance Committee, Lincoln Co Enterprise Dev.,
- Hamer – Western Mental Health
- Sik – None
- VanDeVere – Building Committee, AMC, Personnel

Vizecky – Personnel

Auditor Warrants were presented.

Motion by Drietz, seconded by Vizecky to approve the following Commissioner Warrants #5124 - #5193 for the following amounts: Revenue - \$56,833.42, Road & Bridge - \$20,368.39, Debt Service - \$46,433.75, Ditch - \$677.96, and LSLID - \$354.98. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Bond Trust Services Corporation - \$46,433.75, Independent Emergency Services - \$8,939.75, Prairie Pride Corporation - \$12,647.14, Regents of the University of Minnesota - \$14,086.20, SW Sanitation Inc. - \$4,221.76, Waste Management of WI-MN - \$10,395.41, WM of Southern Minnesota-MA 1 - \$6,705.30 and 63 payments less than \$2,000.00 - \$21,239.19.

Motion by VanDeVere, seconded Drietz to void Check #5060 for \$1,994.94 to Lincoln County Treasurer for the deed tax on the Skime property which was paid by the seller per agreement. All voted in favor.

Discussion was held on whether to make AED/CPR training mandatory or to have it stay voluntary as it has been done in the past. Commissioner VanDeVere thought a couple sessions should be offered every year on a voluntary basis. Scholten will send out an email to see how many employees are interested in the voluntary training. An update will be given at the meeting on July 5, 2017. Information only.

Scholten informed the Board that we should hear about the Courthouse Security Grant by the end of June. Information only.

Scholten informed the Board that the room that is used for a tornado shelter for the Courthouse now has a key code lock on it. Scholten will look into other options and bring back to the next meeting. Information only.

The Ditch Viewer contract will be discussed at the next meeting. After the Lincoln County Attorney has a chance to review, a decision will be made on whether to adopt the Ditch Viewer contract. Information only.

Motion by Drietz, seconded by VanDeVere to adjourn at 3:50 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor