

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

June 6, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Vice Board Chair, Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Hamer was absent. Also present was Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Vizecky, seconded by VanDeVere to approve consent agenda which included approval of the minutes from May 16, 2017 and the agenda for June 6, 2017. All (4) voted in favor.

Dustin Hauschild, Lincoln County Engineer's Assistant, announced that Joe Wilson has passed his Professional Engineer's Exam. Information only.

Hauschild presented the project updates. They were as follows:

- 2017 paving project on Co Rd 107, CSAH 10 and 9. The paving is completed and the shoulder is in place. They will do the striping and will do some final grading when the road dries up.
- Arco City project – Duinicks has corrected the ADA issues and the seeding contractor has fixed the bad spots. A resident has put a retaining wall in the right of way that will need to be addressed.
- The Red Pine agreement has been reviewed and signed by the Lincoln County Attorney. The test quality of the strength of the roads and culverts is still being reviewed. If additional gravel is needed on the roads, it is paid for by Red Pine Wind Farm. The proposed start date of the Project is late June to early July.
- The Striping contract that was awarded during the May 16th meeting needs to be signed.

Hauschild presented Resolution 26-2017 Renewal of MnDOT and Lincoln County Master Agreement. Motion by VanDeVere, seconded by Drietz to approve Resolution 26-2017 Renewal of MnDOT & Lincoln County Master Agreement. All (4) voted in favor.

**RESOLUTION NO. 26-2017
MnDOT and Lincoln County Master Agreement**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That Lincoln County enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the Lincoln County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of Lincoln County without further approval by this Board.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor

Hauschild asked for approval of Resolution No. 27-2017 Final Payment on project No. 04-2016 (2016 Gravel Crushing). The project was completed by Sterzinger Crushing Inc. and all documents have been completed. Motion by VanDeVere, seconded by Vizecky to approve Resolution No. 27-2017 Final Payment on Project No. 04-2016 (2016 Gravel Crushing). All (4) voted in favor.

RESOLUTION NO. 27 – 2017

Final Payment on Project No. 04-2016 (2016 Gravel Crushing)

WHEREAS, the construction of the following Project, Contract 04-2016, 2016 Gravel Crushing has in all things been completed by Sterzinger Crushing Inc., the final contract costs as follows:

Original Contract Amount	\$ 170,100.00
Final Contract Amount	\$ 171,012.87
Final Payment Amount	\$ 8,550.64

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above conditional on Sterzinger Crushing Inc. signing and returning final payment documents.

ADOPTED by the Lincoln County Board of Commissioners this 6th day of June, 2017.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor

Hauschild reviewed maintenance updates. They were as follows:

- Have been working at the Ihler Gravel Pit.
- Culvert repair
- Blading roads
- Will be doing some seal coat patching on Co Rd 7 and 13.
- Will be doing some bituminous patching.

Hauschild informed the Board that the Laurel Skime land purchase will be closing on June 19th. Attorney Glen Petersen is reviewing the abstract. The Board Chair and the Auditor are authorized to sign the final purchase agreement. Information only.

Hauschild asked for approval to issue an Auditor Warrant for the purchase of the Laurel Skime property. Motion by VanDeVere, seconded by Sik to approve an Auditor Warrant for the remaining amount of \$514,528.00 plus attorney fees, bank fees and any other corresponding fees for the purchase of the Laurel Skime property. (Parcel # 08-0162-000, 08-0163-000, & 15-0110-010) All (4) voted in favor.

Bid opening was held at 9:30 a.m. for the Maintenance Building project in Tyler, MN. Hauschild received four bids and asked twice if there were any additional bids. The bid included four options which were Alternate 1A – 50'x60' engineered building with fiberglass insulation, Alternate 1B – 50'x60' engineered building with closed cell spray foam insulation, Alternate 2A – 50'x70' engineered building with fiberglass insulation, Alternate 2B – 50'x70' engineered building with closed cell spray foam insulation. The bids were as follows:

Bidder	Bid Alt 1A	Bid Alt 1B	Bid Alt 2A	Bid Alt 2B
Doom & Cuypers Inc.	\$156,540.00	\$165,775.00	\$168,479.00	\$176,656.00
Space Development Co.	\$124,000.00	\$132,000.00	\$144,000.00	\$154,000.00
Sussner Construction	\$133,300.00	\$145,500.00	\$143,600.00	\$161,800.00
Bladholm Construction	\$139,949.00	\$147,270.00	\$150,403.00	\$158,620.00
Bladholm Construction (Voluntary Alt Steel bid)	\$149,750.00			

The bids will be reviewed for accuracy and an award recommendation will be presented at the meeting on June 20, 2017. Information Only.

Robin Sterzinger, Lincoln County Financial Accountant, presented ISTS (septic) loan information to the Board. Previously when an ISTS amount was paid through the taxes, principle, interest and penalty was receipted into the ISTS fund. Through some research it was found that the penalty and interest should be receipted directly to the Revenue fund. A transfer of \$122,045.36 will be done from the ISTS fund to the Revenue fund. This will take the dollars from the restricted amounts and make them available for spending. Sterzinger also pointed out the principle on the notes that the County has received is \$2,100,000.00 and the interest and penalty earned by the County is \$301,000.00. Information only.

Robert Olsen, Environmental, presented Resolution 28-2017 Compliance, and Enforcement of the Buffer Initiative. A motion was made at the March 21, 2017 meeting stating that Lincoln County be the authority over the implementation and enforcement of the buffer initiative but a formal resolution needs to be approved. Lincoln County will receive approximately \$102,000 in funding to do the enforcement. A portion of this may go to Yellow Medicine Watershed. Motion by VanDeVere, seconded by Vizecky to approve Resolution 28-2017 Compliance, and Enforcement of the Buffer Initiative. All (4) voted in favor.

**RESOLUTION #28-2017
Compliance and Enforcement of the Buffer Initiative**

Affirming Lincoln County's jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48

WHEREAS, during the 2015 First Special Session, the 89th Legislature adopted Chapter 4, creating the water quality buffer initiative; and

WHEREAS, Chapter 4 authorizes a county to assume jurisdiction over the compliance provisions of the water quality buffer initiative; and

WHEREAS, improved water quality is a statewide goal, but is best administered by local policymakers, whose familiarity with their home communities will ensure a cooperative and efficient implementation of the initiative; now, therefore,

BE IT RESOLVED, Lincoln County affirms its jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48; and

BE IT FURTHER RESOLVED, county staff will draft a rule, ordinance, or official controls, to be approved by the Lincoln Board of County Commissioners, to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48.

WHEREUPON the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 6th day of June 2017.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor

Olsen informed the Board that the Hendricks recycle site will be moved back to the County property. This site will be easier to manage and there is room for expansion. Olsen would like to see an eight foot fence constructed along the property line. Information only.

Olsen informed the Board that he is putting an RFP together for the Solid Waste contract starting January 1, 2018. A copy of the RFP was given to the Board for review. Olsen will get approval to send the RFP out at a future meeting. Information only.

Amber Scholten, Emergency Management Director, presented information on CPR and First Aid training. Scholten informed the board that at the last Safety meeting it was recommended to make the training mandatory for all County employees. Currently the training can be offered on a voluntary basis unless the equipment and job duties of the position mandate the training because it is an OSHA requirement. No motion was made at this time.

Scholten informed the Board that she received two quotes for the CPR and First Aid Training. The quotes were \$45.00 per employee through Pam Bakker out of Tyler and \$50.00 per employee from Sheila Monnier out of Hendricks. Information only.

Committee Reports were given:

Drietz – Emergency Communications Board, RCRC and Area II, Missouri River Watershed Policy Committee
Hamer – Absent
Sik – SWHHS, Explore SW MN
VanDeVere – SW Reg. Dev, Broadband Teleconference,
Vizecky – None

Auditor Warrants were presented.

Motion by VanDeVere, seconded by Sik to approve the following Commissioner Warrants #4969 - #5040 for the following amounts: Revenue - \$137,895.46, Road & Bridge - \$6,782.32, Ditch - \$713.20, LBLI - \$26,998.40 and LSLID - \$251.36. Commissioner Sik, VanDeVere, and Vizecky voted in favor. Commissioner Drietz abstained due to an Ivanhoe Service Center bill. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12: Allen Trigg Construction - \$4,124.91, Computer Prof Unlimited Inc. - \$4,926.96, MN Pollution Control Agency - \$61,748.92, Pictometry International Corporation - \$23,976.41, PLM Lake and Land Management - \$26,998.40, Joseph W. Savage - \$7,446.16, Southwest Health and Human Services - \$18,118.00, and 74 payments less than \$2,000.00 - \$25,300.98.

Discussion was held on the Clean Indoor Air Ordinance. The decision was made to not move forward on an individual Lincoln County Clean Indoor Air Ordinance. Information only.

Deb Vierhuf, Lincoln County Auditor, presented the final forfeited properties. These properties have now been recorded and the taxes owed will be abated. The Building Committee, along with the Maintenance personal and the Auditor will visit the properties in July so a value can be set, resolution passed and an auction date established. Information only.

Vierhuf presented a Ditch Viewer Contract for review. After review and comments from our viewers, the contract can be approved. Information only.

Vierhuf presented the new 2017 Fee Schedule for approval. Motion by VanDeVere, seconded by Vizecky to approve the 2017 Fee Schedule. All (4) voted in favor.

Vierhuf asked that the first meeting in July be changed due to the July 4th holiday. Motion by VanDeVere, seconded by Vizecky to change the first meeting in July to Wednesday, July 5th at 9:00 a.m. All (4) voted in favor.

Vierhuf gave an update on the Log Cabin donations. We have received \$4,727.00 in donations. A bill was presented for \$4,124.91 for renovations to the Log Cabin. This will leave a balance of \$602.09. There will be some additional bills submitted. These bills will be paid out of the Parks budget and any future donations will also go to the Parks budget. Information only.

Motion by Drietz, seconded by Sik to adjourn at 11:08 a.m. All voted in favor.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor