

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

July 05, 2017  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Vice Chair, Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Hamer was absent. Also present was Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Vizecky to approve consent agenda which included approval of the minutes from June 20, 2017 and the agenda for July 5, 2017. All voted in favor.

Jason Overby, Lincoln-Pipestone Rural Water General Manager, along with Board members Frank Engels, Janice Moen, and Joe Weber, presented the Lincoln-Pipestone Rural Water System 2016 Audit report. Overby also reviewed the following updates:

- 44 new customers have been hooked up to rural water in 2016.
- 4 new customers have been added (in 2016) in Lincoln County with 3 of those paying for the assessment through the tax rolls. Total accounts in Lincoln County is 1,042.
- All of the Lincoln County Cities are served by Lincoln-Pipestone Rural Water.
- Priority 1 2016 capital improvement was the Verdi water source and distribution system. Two new wells have been added in South Dakota.
- Priority 2 2016 capital improvement was the connection to Louis and Clark. Water is expected to be brought in by year end.
- Working on the ability for customers to report their water meter amount by AMR.
- Looking for a water source by the Dawson/Montevideo area.

Sue Paluch, Lincoln County Treasurer, gave a report on the Lincoln County investments. Information was given on the amount of investments, interest rates, and rollover dates for the CD investments. Information only.

Dave Halbersma, Lincoln County Engineer, reviewed project updates. They were as follows:

- CSAH 9 in slopes will be completed soon.
- Seeding has been completed in Arco.

Halbersma asked for approval of Resolution 29-2017 Final payment for SAP 041-626-002 Arco project. Motion by VanDeVere, seconded by Vizecky to approve Highway Resolution 29-2017 SAP 041-626-002 Arco project. All (4) voted in favor.

**RESOLUTION  
29 - 2017**

**WHEREAS**, the construction of the following Projects, SAP 041-626-002 has in all things been completed by Duininck Inc., the final contract costs as follows:

Original Contract Amount	\$ 498,261.88
Final Contract Amount	\$ 518,750.86
Final Payment Amount	\$ 29,690.04

**NOW THEN, BE IT RESOLVED** that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above conditional on Duininck Inc. signing and returning final payment documents.

**ADOPTED** by the Lincoln County Board of Commissioners this 5<sup>th</sup> day of July, 2017.

ATTEST:

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Joe Drietz, 2017 Board Vice Chair

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Deb Vierhuf, County Auditor

Halbersma informed the Board that bridge funding should be awarded during the next week and requested approval to start advertising for box culvert bids once the funding letter is received. Motion by VanDeVere, seconded by Sik to approve advertising for box culverts once the funding letter is received. All (4) voted in favor.

Halbersma has the bridge on CSAH 7 as first priority and would like the Board to consider offering a \$5,000 incentive to the contractor to have the bridge completed by October 1. This would benefit the farmers in the area for harvest since the bridge currently has a low weight limitation. The consensus of the Board was to offer the \$5,000 incentive. Information only.

Halbersma will bring back a 5 year plan to the Board at a future meeting. Information only.

Halbersma informed the Board that Red Pine has started hauling gravel to update the roads for construction of the Wind Tower project and the County has issued invoices for road damages. Information only.

Halbersma presented a draft letter and a map that shows what county roads could possibly be turned back to the townships. The consensus of the Board was to send the letters out to the townships.

Halbersma informed the Board that the Tech 3 Union Position has been posted for the correct amount of days and Patty Paradis-Beernaert was the only applicant. Motion by Vizecky, seconded by Sik to promote Patty Paradis Beernaert from a Tech 2 to a Tech 3 position effective July 5, 2017. All (4) voted in favor.

Halbersma presented the Anderson Gravel Pit Agreement for approval. Motion by VanDeVere, seconded by Vizecky to approve the Anderson Gravel Pit Agreement. All (4) voted in favor.

Halbersma informed the Board that 2017 shared Maintenance Striping Bids were opened at Pipestone County. The Bids were as follows:

Bidder	Lincoln	Pipestone	Total Bid
AAA Striping Service Co.	\$40,320.00	\$33,522.84	\$73,842.84
Traffic Marking Service, Inc.	\$41,280.00	\$35,213.87	\$76,493.87
Swanston Equipment Co.	\$46,080.00	\$38,193.96	\$84,273.96

Pipestone County awarded the bid to AAA Striping Service Co. provided Lincoln County is in agreement. Motion by Sik, seconded by VanDeVere to award the Maintenance Striping Bid to AAA Striping Service Co. with a low bid of \$40,320.00 for the Lincoln County share. All (4) voted in favor.

Halbersma presented the maintenance updates. They were as follows:

- The motor grader transmission will need to be repaired.
- Sweeper needs to be repaired.
- Seal coat work is complete.
- The first round of mowing is complete.
- A new invasive weed species has been possibly found. The species will be identified and an update will be given at a later date.

- The engineer plans for the new Tyler shop have been received. The contracts need to be signed by the Auditor and Board Chair. A full update will be given at the next meeting.
- The conditional use permit hearing has been set for July 19<sup>th</sup> for the construction and operation of aggregate extraction (Gravel Mining) by the Highway Department.

Robert Olsen, Environmental, presented the following updates:

- Had started the move of the rural garbage/recycling location back to the County property but will now hold off due to looking at some other options.
- The LSLID Board will have a vegetation plan completed for the LSLID Annual meeting. There has been some recreation on Lake Shaokatan but the weeds are definitely growing. Information only.
- The LBLID Board will be discussing whether to increase the levy due to a possible full lake treatment needing to be done next year.
- Boat inspections are being done at the lakes and new signs are being put up to remind people of the importance of cleaning your boat when leaving.
- The solid waste RFP has been sent out and there has been some interest.
- Monitoring is continuing of the dairy by Lake Benton due to complaints.

Amber Scholten, Emergency Management Director, was present and gave the following updates:

- Has sent out a CPR/AED sign-up sheet for the departments where the training is voluntary. The Sheriff, Highway, and Parks departments will have mandatory training which will be set up twice per year and billed to the departments.
- Still looking into the Tornado Shelter issue within the courthouse.
- The County was awarded \$2,500 in grant dollars to do a Courthouse Security Assessment. Scholten will look into this further and bring more information forward at a future meeting.
- Scholten recommended moving forward with the third floor Courts upgrade for security. The Board was in agreement and Scholten will bring back quotes at a future meeting.
- Signs will be put up at the Parks to explain the criteria of why the sirens would be set off. It will be the responsibility of the campers to seek their own shelter.
- Lincoln County is the Fiscal agent for region 5 emergency management. Our region is getting \$10,000 for a damage assessment project. With the funds, every county is getting an iPad, training and setting up a group to help with damage assessments if a county is hit with a disaster.
- Lincoln County will receive the IPAWS grant again this year.
- Hail damage was discovered on our radio equipment on the MnDOT tower. A claim will need to be filed.

Scholten requested that a warrant to Joseph W Savage in the amount of \$7,125.69 and a warrant to Civic Plus in the amount of \$3,995.00 be issued as Auditor Warrants. Motion by VanDeVere, seconded by Vizecky to issue warrants to Joseph W. Savage in the amount of \$7,125.69 and Civic Plus in the amount of \$3,995.00 as Auditor Warrants. All (4) voted in favor.

Bob Verschelde, Maintenance Supervisor, gave an update on the following items:

- The third floor AC unit had a broken wire which has been repaired. The first floor unit has had the compressor removed and we are now waiting for a circuit board. Due to the type of surges through Ottertail, we will need some additional surge protectors. Quotes will be brought back at a future meeting.
- Looking at putting new thermostats throughout the Courthouse. Will bring additional information at a future meeting.
- Verschelde has visited the two forfeited properties. A date will be set for the Building Committee, the Auditor, and the Maintenance Supervisor to view the properties.

Dan Kuss, Veterans Service Officer, gave an update on the following items:

- Lincoln County has the opportunity to have a van with a wheelchair lift donated by Newgate School. The award will be announced at the Patriot Ride to be held on July 8<sup>th</sup> in Anoka County. The Board was in favor of receiving the van if Lincoln County is chosen as the recipient.
- Kuss is working with approximately 8 veterans per week.

Committee Reports were given:

Drietz – SWCD, Road and Bridge Committee

Hamer – Absent

Sik – Plum Creek Library, Lake Benton Lake Improvement District

VanDeVere – ACE of SW MN, Southern Prairie Community Care

Vizecky – Safe Assure

Auditor Warrants were presented.

Motion by Drietz, seconded by Vizecky to approve the following Commissioner Warrants #5232 - #5269 for the following amounts: Revenue - \$51,398.74, Road & Bridge - \$81,164.46, Ditch - \$16,733.47, and LBLID - \$296.39. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Duinck Incorporated - \$5,780.97, Flint Hills Resources LP - \$71,790.70, Lyon Co Auditor-Treasurer - \$5,610.27, Petersen Law Office PLLC - \$7,361.83, Duane Wichern - \$10,608.00, Zuercher Technologies, LLC. - \$38,152.50, and 32 payments less than \$2,000.00 - \$10,288.79.

Motion by Drietz, seconded by Sik to adjourn at 11:23 a.m. All voted in favor.

ATTEST:

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Joe Drietz, 2017 Board Vice Chair

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Deb Vierhuf, County Auditor