

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 7, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present were Financial Accountant, Robin Sterzinger and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve consent agenda which included the minutes from January 17, 2017 and the agenda for February 7, 2017. All voted in favor.

Chad Meester, Lincoln County Sheriff, gave an update on the part-time dispatcher/jailer position. The personnel committee has interviewed, references have been contacted, and background check is in process. Meester should be ready to bring a candidate for approval to the Board at the meeting on the 21st. Information only.

Eileen Christensen, Lake Benton City Administrator, and Dave Enke, Lake Benton City Council Member, were present to discuss the possibility of the County covering the Law Enforcement in the City of Lake Benton. They are interested in possibly pursuing an agreement similar to what the City of Hendricks has with the County. The City of Hendricks is currently entering their second 5 year contract with the County. Depending on how many hours of coverage the City would like, the County would possibly have to hire additional staff to cover the needs of expanding their services. Enke informed the Board that the City of Lake Benton is planning to hold some public meetings to discuss the options. Sheriff Meester will be present at the meetings. Information only.

Dustin Hauschild, Highway Engineer's Assistant, presented project updates. They were as follows:

- Have submitted paving plans to MnDOT for review.
- Working on seal coat plans for the summer.
- A bigger radius is going to be put at the Intersection of 271 and 17 in Hendricks due to the trucks having a hard time making that corner.

Hauschild also presented the Maintenance updates. They were as follows.

- Working on getting the dozers and scrapers ready before road postings go up.
- Have been researching renting a 155 horse John Deer tractor due to the cost efficiency of their rental program.
- The gravel property purchase agreement has been signed by all parties.

Hauschild asked for approval to purchase two budgeted vehicles to replace unit 43(2001 Ford 150 Super Cab pickup) and unit 44(Chevy 1500 2 wheel drive regular cab pickup). The vehicles to purchase are a Ford Edge SE with a state bid of \$25,920.32 plus any corresponding fees and a 2017 Dodge Ram 4 wheel drive crew cab with a state bid of \$25,320.92 plus any corresponding fees. Both vehicles are coming from Nelson Auto Center in Fergus Falls. Unit 43 and 44 will be put on the State Auction Site at a later date. Motion by Drietz, seconded by VanDeVere to purchase a 2017 Ford Edge SE with a state bid of \$25,920.32 plus corresponding fees and a 2017 Dodge Ram 4 wheel drive crew cab with a state bid of \$25,320.92 plus corresponding fees for the Highway Department. Commissioners Drietz, Hamer, and VanDeVere voted in favor. Commissioner's Sik and Vizecky voted in oppositions. Motion carried by a majority vote.

Hauschild also asked for approval to purchase Eagle Point software at \$1,000.00 per year. This is an increased cost of \$250 per year to add additional users and additional in house training. Motion by VanDeVere, seconded by Vizecky to purchase Eagle Point Pinnacle software for the Highway Department at a cost of \$1,000.00 per year. All voted in favor.

Hauschild also reported that MnDOT has conducted a speed study as part of a legislative mandate. This study is to determine if there is a recommendation to increase the speed to 60 mph on many roadway segments. The recommendation has come back to consider increasing the speed on 271 from TH 19 to the South Dakota border. MnDOT will consider all comments before making this change. Information only.

Robert Olsen, Environmental, gave a report on the Lake Shaokatan Lake Improvement District.(LSLID) The LSLID Board of Directors have met and discussed the resolution setting the ag land assessments for a total of \$5,000. The Board has considered the concerns of the landowners and have requested that the resolution be approved as previously presented and they would not remove any of the Ag parcels that are within the boundary set. Motion by VanDeVere, seconded by Drietz to accept and approve the LSLID Resolution # 02-2016 Resolution of the Lake Shaokatan Lake Improvement District (LSLID) Adopting 2016 Final Budget and Approving 2016 Special Assessments Payable 2017 for \$5,000. All voted in favor.

Olsen also informed the Board that the LSLID is currently raising funds to treat the lake and has had some conversations with the DNR. Currently the treatment is set by statute and only 15% of the littoral zone of the lake can be treated without additional permits from the DNR. The LSLID and the Lincoln County Environmental office will begin the process of discussing their concerns with the DNR to be able to treat earlier and treat more than 15% of the lake. Olsen is also hoping to be able to use a drone to get more precise pictures and data on the weed growth. Information only.

Olsen also requested approval to purchase a drone to be possibly shared with the Highway Department. Olsen provided a quote to purchase for \$1,300.00, Olsen would need to get a permit and license with a cost of \$5 for three years. Olsen also stated that he would no longer need the four wheeler if he purchases the Drone. Motion by Drietz, seconded by VanDeVere to purchase a Drone for the Environmental office at a cost of \$1,300 plus corresponding fees. All voted in favor.

Olsen also presented the 2016 County Drainage Systems report. Motion by Drietz, seconded by Sik to approve the 2016 County Drainage Systems report as presented. All voted in favor.

Olsen also presented information regarding mowing the road ditches on State Highways. A new permitting process has been put in place for the landowner to get a permit to mow the road ditches on their own land along State Highways. If the landowner does not get a permit, it is open for anyone from the public to get a permit to mow the road ditch. Enforcement will possibly fall back on the County and State Law Enforcement. Information only.

Olsen asked for approval of Resolution 13-2017 Resolution of the Lincoln County Ditch System Assessments for 2017. Motion by VanDeVere, seconded by Vizecky to approve Resolution 13-2017 Resolution of the Lincoln County Ditch System Assessments for 2017. All voted in favor.

**Resolution No. 13-2017
Resolution of the Lincoln County Ditch System Assessments for 2017**

Be it Revolved by the Lincoln Board of Commissioners, acting as the County Ditch Authority, County of Lincoln, State of Minnesota, that the following assessments are herewith adopted; and

Be it Further Resolved that the following one year assessments are adopted to maintain an appropriate balance in each of the following Ditch Repair Funds:

| <u>DITCH</u> | <u>AMOUNT</u> |
|-----------------------|---------------|
| County Ditch No. 7 | 5,000.00 |
| County Ditch No. 15 | 5,000.00 |
| County Ditch No. 35 | 25,000.00 |
| County Ditch No. 36 | 5,000.00 |
| County Ditch No. 37 | 75,000.00 |
| County Ditch No. 40 | 5,000.00 |
| Public Ditch No. 1 | 5,000.00 |
| Public Ditch No. 2 | 2,500.00 |
| Judicial Ditch No. 11 | 5,000.00 |
| Judicial Ditch No. 19 | 5,000.00 |
| Judicial Ditch No. 22 | 2,500.00 |
| Judicial Ditch No. 29 | 10,000.00 |
| Judicial Ditch No. 30 | 25,000.00 |
| Judicial Ditch No. 32 | 2,500.00 |

BE IT FURTHER RESOLVED, that the aforementioned assessments are due and payable to the Ditch Repair Funds in 2017.

WHEREUPON the above resolution was adopted at the regular meeting of the Lincoln County Board of Commissioners this 7th day of February, 2017.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor

Olsen discussed the upcoming wind development with the Board. Olsen has contacted the wind companies regarding putting their maintenance facilities within a city. If the facilities are built on a township road, the road weight limits could be a concern and a conditional use permit is required. The increased wind development will create new jobs and there will be additional needs for housing. Information only.

Vince Robinson was present and addressed some options for the housing issue. Robinson also presented the Board with a broadband handout which will be discussed at the meeting on February 21st. Information only.

Olsen also requested approval to post and advertise for a new Environmental Technician position. This individual would assist with AIS, Feedlot, LSLID, and other general departmental duties. Motion by VanDeVere, seconded by Drietz to approve posting and advertising for a new Environmental Technician position for the Environmental Department. Commissioner Drietz, Hamer, VanDeVere, and Vizecky voted in favor. Commissioner Sik voted in opposition. Motion carried by majority vote.

Committee Reports were given:
 Drietz – SWCD, RCRCA
 Hamer – LCEDC, LC Housing, Western Mental Health, LSLID
 Sik – Plum Creek Library, Highway Labor Meeting

VanDeVere – SWHHS, SW Regional Dev, Explore SW MN, Solid Waste Recycling Comm, ACE, Helping Hands
Vizecky – SWHHS, Zuercher review at Nobles County

Auditor Warrants were presented.

Motion by VanDeVere, seconded by Sik that upon research of the bill for \$2,100.00 for the Highway Department, to approve the following Commissioner Warrants #4083 - #4156 for the following amounts: Revenue - \$69,539.68, Road & Bridge - \$31,716.86, Ditch - \$150.93, Solid Waste Task Force - \$956.00, and LSLID - \$70.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$2,493.00, Alpha Wireless Communications Corp - \$2,846.00, CNH Industrial Capital America LLC - \$3,699.80, Computer Prof Unlimited Inc. - \$4,926.96, Dean Brandt's Heating & Air Conditioning - \$2,100.00, Nate Jacob OHD (Overhead Doors) - \$3,657.97, Petersen Law Office PLLC - \$14,723.66, Pipestone Co Hwy Dept. - \$9,525.60, Prairie Pride Cooperative - \$11,272.95, Joseph W. Savage - \$6,144.07, TE Underground. LLC - \$8,087.50, Waste Management of WI-MN - \$10,298.33, and 62 payments less than \$2,000.00 - \$22,657.63.

Robin Sterzinger, Lincoln County Financial Accountant, asked for approval of the Log Cabin Donations. Motion by VanDeVere, seconded by Vizecky to accept the Log Cabin Donations as follows:

- Coralee Rochel - \$30.00
- Don and Diane Evers - \$20.00
- Naomi R Enke - \$350.00

All voted in favor.

Sterzinger also presented Resolution 14-2017 Amending Resolution 45-2016 2017 County Commissioner Compensation. Motion by Drietz, seconded by VanDeVere to approve Resolution 14-2017 Amending **Resolution 45-2016 2017 County Commissioner Compensation. All voted in favor.**

**Resolution No. 14-2017
Amending Resolution 45-2016
2017 County Commissioner Compensation**

BE IT RESOLVED, that the County Commissioner Salary for the year 2017 for Lincoln County, Minnesota, be set at **\$16,000.00 per annum**, per commissioner, and

BE IT RESOLVED, that the per diem payment schedule be set at **\$75.00 per day**, for authorized meetings, and

BE IT FURTHER RESOLVED, that said per diem payments be authorized when required by law, MSA 375.055 and 375.06, and other applicable statutes, for services by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law, and for commissioner's attendance at the following meetings:

| | |
|--|--------------------------------------|
| 18 County Adult Mental Health | Lincoln County Library Board |
| 5 th District Public Defender | Lincoln County Prom & Tourism |
| ACE of SW MN Board | Lincoln SWCD Board Representative |
| Affirmative Action Officer | LSLID |
| AMC Committees | MCIT |
| Area II Water | Negotiating Committee/Personnel |
| Audit | Nutrition Council |
| Building/Capital Improvement | Plum Creek Library Board |
| Broad Band Task Force | Prairieland Economic Development |
| Community Awareness & Emergency Mgt. | RCRCA |
| County Council on Aging | Regional Advisory Board (RAC) |
| County Park Board | Road & Bridge Committee |
| Daytime Activity Center | Road Inspection Committee |
| Emergency Communications Board | Rural MN Energy Board |
| Extension Committee | Solid Waste Recycling Comm |
| Health/Safety | Southern Prairie Community Care |
| Helping Hands (SWHHS) | Step II Grievance |
| Highway Round Table | Step III Grievance |
| Hwy 68 Coalition | SW Emergency Med. Services |
| Insurance Committee | SW Environmental Task Force |
| J.C.D. #13 and #31 Drainage (Lyon) | SW MN PIC Council |
| J.C.D. #16 Drainage (Pipestone) | SW Regional Development |
| Juvenile Detention Center | SWMHHS Health |
| Labor Management | SWMHHS Human Services |
| LacQuiParle Watershed Advisory | Transit Representative |
| Land Use/Zoning | Water Management Task Force(C&VC) |
| Law Library | United Community Action |
| LBLID | Western Mental Health |
| Lincoln Co Enterprise Dev | Western Mental Health Dev. Selection |
| Lincoln County Board of Appeals | Wind Power Committee/Mtgs. |

FURTHER RESOLVED that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

BE IT FURTHER RESOLVED, that the sum of **\$30.00 per day** be allowed for meal reimbursement, **ADOPTED** by unanimous vote, this 7th day of February, 2017.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor

Sterzinger also presented a list of assets that are marked for disposal and asked for approval of said disposal. Motion by VanDeVere, seconded by Drietz to approve disposal of assets as per list supplied by Robin Sterzinger, Financial Accountant. All voted in favor.

Motion by VanDeVere, seconded by Drietz to appoint Commissioner Hamer to the Transit Committee to replace Commissioner Vizecky due to conflict with another committee. All voted in favor

Motion by VanDeVere, seconded by Drietz to appoint the Commissioners for the AMC committees as follows:

- Environment & Natural Resources Policy Committee – Commissioner Sik
- General Government Policy Committee – Commissioner VanDeVere
- Health & Human Services Policy Committee – Commissioner Vizecky
- Public Safety Policy Committee – Commissioner Hamer
- Transportation & Infrastructure Policy Committee – Commissioner Drietz

All voted in favor.

Motion by Drietz, seconded by VanDeVere to appoint the following individuals as AMC voting delegates.

- Commissioner Drietz
- Commissioner Hamer
- Commissioner Sik
- Commissioner VanDeVere
- Commissioner Vizecky
- Auditor Deb Vierhuf
- Financial Accountant Robin Sterzinger
- Emergency Management Director Amber Scholten

All voted in favor.

Motion by Hamer, seconded by VanDeVere to appoint Commissioner Drietz as the delegate to Yellow Medicine One Watershed One Plan and Commissioner Sik as the alternate. All voted in favor.

Commissioner Vizecky requested a discussion to take place at the next Board meeting to form a Law Enforcement Committee. Information only.

Motion by Drietz, seconded by Sik, to adjourn at 12:28 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor