

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

December 7, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 2:00 p.m. by Board Vice Chair Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Corey Sik, Jack Vizecky, and Mic VanDeVere. Commissioner Richard Hammer was absent. Also present was Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney Glen Petersen. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Vizecky to approve consent agenda which included approval of the Board meeting minutes from November 21, 2017, and the agenda for December 7. All (4) voted in favor.

Robert Olsen, Environmental, asked for approval to increase the Solid Waste fee to Commercial and non-resident individuals. These fees would be billed annually by the Environmental office. The Solid Waste assessment to Lincoln County residents would remain at the \$55.00. Motion by VanDeVere, seconded by Sik to approve the \$82.50 for the non-resident Solid Waste fee and the Commercial individuals would pay 50% of the cost of their recycling containers with the Lincoln County Resident fee to remain at \$55.00. All (4) voted in favor.

Olsen presented a Ditch Repair Request and Inspection Report to the Board for review. The Board is in favor of the form but would like to have an acknowledgement signature spot for the landowner. They would also like a final disclaimer line added where the Contractor signs that the work was done with the correct materials and as discussed and if something is found contrary to this, the work will be guaranteed. Olsen will make changes to the form and bring back to a future meeting for further review. Information only.

Olsen informed the Board that Joint County Ditch 16 has been cleaned and that many beaver dams have been removed from different areas in the ditch systems. Information only.

Commissioner Drietz inquired if all of our Lincoln County Cemeteries have 911 signs in case something happens where an ambulance is needed. Motion by Drietz, seconded by VanDeVere to have the Environmental office check to see if all Lincoln County Cemeteries have a 911 sign and if not, to have one installed. All (4) voted in favor.

Sue Paluch, Lincoln County Treasurer presented the quarterly investment report and asked for approval of a new Money Market Public Investment account for new funds received. Motion by Drietz, seconded by Vizecky to approve the new Money Market Public Investment/Savings account for new funds received. All (4) voted in favor.

Dale Sterzinger, SWCD District Manager, presented a power point on different projects being done in Lincoln County. A wide variety of different projects were covered. Information only.

Joe Wilson, Lincoln County Engineer, presented project updates. They were as follows:

- The 2017 Construction Projects are completed for the year.
- Surveying has been completed for upcoming projects.
- The design for the 2018 Overlay Projects is being completed.

Wilson presented Resolution 45-2017 Final Payment to Traffic Marking Services for approval. Motion by VanDeVere, seconded by Sik to approve Resolution No. 45-2017 Final Payment to Traffic Marking Services. All (4) voted in favor.

**RESOLUTION
45 - 2017**

WHEREAS, the construction of Contract 02-2017 (Project SP 041-070-004) has in all things been completed by Traffic Marking Services Inc., the final contract costs as follows:

Original Contract Amount	\$ 152,803.43
Final Contract Amount	\$ 149,782.78
Final Payment Amount	\$ 7,489.14

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 7th day of December, 2017.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor

Joe Wilson, Lincoln County Engineer, presented maintenance updates. They were as follows:

- Tyler shop punch items have been completed. The contractor will be coming in tomorrow to look into changing the ridge cap. County personnel will begin working on the interior.
- Ditch cleaning and stump removal has been completed on County Road 111 & 123.
- Working on equipment maintenance.
- Installing some 911 sign posts.
- Put a fence around the CD 37 lift station for the Environmental office.
- Working on burning debris in ditches as wind allows.
- Snow fences are being installed in various areas to help with blowing snow.
- The joint meeting with MnDOT went well.

Wilson informed the Board that the interview process has been completed and asked for approval to hire Kyra Gores as an Engineering Tech 1. Motion by VanDeVere, seconded by Vizecky to hire Kyra Gores as an Engineering Tech 1 pending passing the physical and any other employment requirements and acceptance of the position. All (4) voted in favor.

Wilson informed the Board that he has included \$11,000 in the 2018 budget for a brush mower. He would like to get approval to purchase in 2017 due to a \$500 rebate that is being offered. Will bring more information to the next meeting. Information only.

Wilson informed the Board that the Federal MnDOT agreement will be presented for approval at a future meeting. Information only.

Committee Reports were given:

Drietz – AMC Annual Conference, Area II and RCRCA

Hamer – absent

Sik – SWHHS

VanDeVere – AMC Annual Conference, Southern Prairie Community Care, Solid Waste Recycling Commissioner, Rural MN Energy Board, United Community Action

Vizecky – Two Personnel meetings

Commissioner VanDeVere announced that Hole in the Mountain Park has been designated as a Regional Park. Lincoln County can now begin the process for filing for grants for regional funds. Information only.

Auditor Warrants were presented.

Motion by Vizecky seconded by VanDeVere to approve the following Commissioner Warrants #6319-#6394 for the following amounts: Revenue - \$68,674.39, Road & Bridge - \$44,756.20, Ditch - \$11,297.99, and Solid Waste - \$1,432.50. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Boulton Trailer Sales - \$2,025.00, Buffalo Ridge Concrete Inc. - \$8,430.22, Computer Prof Unlimited Inc. - \$4,970.96, Crysteel Truck Equipment Inc. - \$2,479.00, Hendricks City Administrator - \$32,749.10, Petersen Law Office PLLC - \$7,361.83, Joseph W Savage - \$10,303.03, Sundance Auto Repair - \$2,256.42, United Community Action Partnership - \$25,000.00, Waste Management of WI-MN - \$11,069.57 and 66 payments less than \$2,000.00 - \$19,515.95.

Glen Petersen, Lincoln County Attorney, presented the Child Support Cooperative Arrangement with SWHHS for approval which states how Lincoln County's Attorney and Law Enforcement time spent on child support issues is reimbursed to the County. Petersen said the contract is similar to the past Cooperative Arrangement. Motion by VanDeVere, seconded by Sik to approve the Child Support Arrangement with SWHHS. All (4) voted in favor.

Vierhuf presented a letter from the MN Board of Water and Soil Resources that verified that our Buffer Ordinance No. 50 is adequate and that Lincoln County is determined to be "With Jurisdiction" in accordance with Minn. Stat. §103F.48 Subd. 1(j). Information only.

Vierhuf asked for clarification on purchasing boots at the Highway Department. In the Union Contract it is specified that \$150.00 can be spent on boots replaced due to damage. The clothing allowance of \$250 talks about the uniform allowance but does not specify that boots are included. If the Board would like boots included within the normal uniform allowance, the Union Contract will need a language change to specify this. The Board was in consensus that they would like boots included with the clothing allowance. Information only.

Discussion was held on land owned by the County that could be used for a Veteran's memorial. The County is not allowed to donate land to a Veteran's organization. The County could donate the land to the City of Ivanhoe and they could allow the memorial to be constructed but the land would still belong to the City and would need to be maintained by the City. The County could also allow the memorial to be constructed and continue to maintain the property. Another option would be to advertise the land for bids and the Veteran's organization could purchase the land. The Veterans organization is looking into other options but this could be addressed again at a future date. Information only.

Vierhuf informed the Board that an appeal was filed by BNSF Railway Company to lower their value for taxes payable in 2018. This appeal was negotiated and the value for BNSF Railway Company will be

reduced by about 29% throughout the State. This will not have a big effect on Lincoln County. Information only.

Robin Sterzinger, Lincoln County Financial Accountant, informed the Board that Lincoln County is not required to include the Lake Improvement Districts in the annual audit. This is due to the amount of funds that flow through the districts are not material. This would save the County \$1,000 - \$1,500 per district. Sterzinger feels that we have enough checks and balances in place to catch any issues and recommends removing the Lake Improvement Districts from the annual audit unless requested. Motion by VanDeVere, seconded by Sik to remove the Lake Benton Lake Improvement District and the Lake Shaokatan Lake Improvement District from the annual Lincoln County Audit unless requested. All (4) voted in favor.

Sterzinger presented the Clifton Larson Allen Audit Agreement for the 2017 audit year for approval and noted that we would instruct Clifton Larson Allen to remove the Lake Improvement Districts from the audit. Motion by Drietz, seconded by VanDeVere to approve the Clifton Larson Allen Audit Agreement for the 2017 audit year with the stipulation that the Lake Improvement Districts would be removed from the 2017 Audit. All (4) voted in favor.

Motion by Sik, seconded by VanDeVere to close the meeting to discuss Union Negotiations at 4:29 p.m. All (4) voted in favor.

Motion by Sik, Seconded by VanDeVere to open the meeting at 4:46 p.m. All (4) voted in favor.

Motion by Sik, seconded by VanDeVere to adjourn at 4:47 p.m. All (4) voted in favor.

ATTEST:

Joe Drietz, 2017 Vice Board Chair

Deb Vierhuf, County Auditor

Richard Hamer, Board Chair, called the Truth and Taxation public meeting to order beginning at 6:00 p.m. Present were County Commissioners Hamer, Sik, Vizecky and VanDeVere; County Staff Deb Vierhuf, Bruce Nielsen, Robin Sterzinger, Joe Wilson, and Dustin Hauschild; Members of the public John Appelen, Darrel Johnson, and Paul and Sandy Fehrman.

The Board reviewed the proposed 2018 County levy. Public discussion was held.

The motion was made by VanDeVere, seconded by Sik, to adjourn the Truth in Taxation meeting at 6:46 p.m. All voted in favor.

Attest:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, Auditor