

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

April 4, 2017
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Richard Hamer, Corey Sik, Jack Vizecky, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve consent agenda which included approval of the minutes from March 21, 2017 and the agenda for April 4, 2017. All voted in favor.

Amber Scholten, Emergency Management Director, was present to get approval for the Safe and Secure Grant. The grant provides a 50% match. An estimate has been submitted for safety glass for the offices, security locks, and security cameras for the hallways and entrances. The full amount of the estimate is \$59,000.00 and if approved, 50% of that amount would be received through the grant. Motion by Drietz, seconded by Vizecky to approve the application for the Safe and Secure Grant. All voted in favor.

Scholten gave an update of Alert, Lockdown, Inform, Counter, and Evacuate (ALICE) training. Scholten, a deputy and a dispatcher/jailer attended the training. Scholten would like to bring the training to the County for the county, schools, hospitals, and possibly surrounding counties. More information will be brought forward at a later date. Information only.

Scholten reviewed some Armor bills that were presented for approval within the Commissioner Warrants. Information only.

Scholten informed the Board that the Courthouse Safety Training will be held on April 13th and June 29th at 10:00 a.m. and 1:00 p.m. Information only.

Scholten announced that severe weather awareness week is April 17th – 21st and on Thursday, April 20th a Statewide Tornado Drill will take place at 1:45 p.m. and 6:45 p.m. Information only.

Bob Verschelde, Maintenance Supervisor, presented information on a couple quotes received for the maintenance and service of the Sheriff's Department generator. The two quotes were from Ziegler and Interstate PowerSystems. Ziegler gave a 3-year contract quote in the amount of \$3,079.89 per year and a 1-year contract quote in the amount of \$1,912.87 per year. Interstate gave a quote of \$904.00 for a 6 month inspection and annual service for the 2017 year and that amount would increase to \$940.00 for 2018 and \$978.00 for 2019. Verschelde's recommendation was to go with the Interstate PowerSystem's quote. Motion by VanDeVere, seconded by Vizecky to approve the Interstate PowerSystem's quote for the maintenance of the Sheriff's Department generator at a cost of \$904.00 in 2017, \$940.00 in 2018 and \$978.00 in 2019, authorizing Verschelde to sign the contract, and would like as much of the cost to come out of the 911 funds as possible. All voted in favor.

Verschelde reported that the 1st floor A/C unit needs a new compressor and that the 3rd floor A/C unit that was replaced has a working compressor that can be installed into the first floor unit. Information only.

Verschelde reported that the breakers have been blowing on the first floor due to the use of space heaters. The Commissioners would like Verschelde to get a quote from an electrician on what the cost would be to update the breaker boxes to be able to handle this type of usage. Information only.

Kia Harris, Regional Extension Director, Taylor Mueller, 4H program Coordinator, and Jill Daniels, Administrative Extension Secretary, were present to give an update on the programs that are done through Extension. Some information covered was as follows:

- Creating a stronger Minnesota through education and research.
- Extension's Mission is to make a difference by connecting community needs and University resources to address critical issues.
- The critical support of counties and funding.
- Research, Education and Value that is brought by Extension.
- The 4H program.
- Who Lincoln County Serves.
- Access to Educators.
- Scholarship opportunities.
- Minnesota participation.
- Lincoln County community clubs.
- Discovering positive ways to encourage youth development.
- 4H Ambassador's program.
- 4H community outreach.
- The critical need for Scientists and Engineering.
- Training youth to keep Minnesota competitive in Agriculture.
- Lincoln County membership.

Information only.

Chad Meester, Lincoln County Sheriff, was present to ask for approval to post and advertise if necessary for a full time deputy and approval to post and advertise for a part-time deputy once the full-time position is filled. Motion by Sik, seconded by Hamer to approve posting and advertising if necessary for a full time deputy and post and advertise for a part-time deputy once the full-time position is filled. All voted in favor.

Discussion was held on turnover within the Sheriff's office and exit interviews. Information only.

Meester reported that two candidates have been interviewed for the part-time (24-32 hours per month) jailer/dispatcher positions. Meester asked for approval to hire both candidates. Motion by Sik, seconded by Hamer to hire Stevie Koopman and Shane Rieder as part-time dispatcher/jailers. All voted in favor.

Dustin Hauschild, Highway Engineers Assistant, presented project updates. They were as follows:

- The concrete for the 2016 Arco project needs some patching due to last year's contract not meeting some of the ADA specifications.
- Currently advertising for the chevron and striping safety projects.
- Have been completing township culvert plans. Will be going to the state for approval.
- The plans for the 2017 paving projects that were previously awarded to Duinicks will start soon. The tentative date for the preconstruction meeting will be Monday, April 10th at 10:00 a.m.
- Haven't heard when Sterzinger Crushing Inc. will begin the crushing project that was awarded last year but should be soon.

Hauschild presented maintenance updates. They were as follows:

- Have been pulling shoulders in on the gravel roads.
- Will begin working on the shoulders of the paved roads.
- Will be removing snow plow equipment.
- Are still looking into the Arco park road. The Arco City Mayor will look back in the city minutes to see if anything more specific was noted.

Hauschild discussed the Red Pine Wind Development Agreement that was previously distributed. Hauschild would like some direction from the Board regarding if an administrative fee should be charged within the agreement. Previous agreements with other companies have had a \$7,500.00 amount within the contract for the administrative fee. Motion by Drietz, seconded by VanDeVere to approve a \$5,000.00 administrative fee for the road authority and a \$2,500.00 administrative fee for the drainage authority for a total amount of \$7,500.00 to be within the Red Pine Wind Development Agreement. All voted in favor.

Hauschild informed the Board that they will begin working on a road use agreement for Blazing Star wind project and will bring back at a future meeting for discussion on the administrative fee. Information only.

A discussion was held regarding the Hendricks recycle area. This site will be looked at to see how the situation can be improved. Information only.

Robert Olsen, Environmental, reviewed the SCORE report. The SCORE report shows all of the 2016 total amounts for the Lincoln County recycle and landfill program. Motion by VanDeVere, seconded by Drietz to approve the SCORE report. All voted in favor.

Olsen presented Resolution 21-2017 Resolution for County Noxious Weeds. Olsen read the resolution for the record. Motion by Drietz, seconded by Sik to approve Resolution 21-2017 Resolution for County Noxious Weeds. All voted in favor.

Resolution No. 21-2017 Resolution for County Noxious Weeds April 4, 2017

WHEREAS, the Lincoln County Board of Commissioners, the Lincoln County Agriculture Inspector and Supervisors present at the Annual Township Association Meeting recognizes that the following weeds Musk Thistle (*Carduus Nutans*) and Bull Thistle (*Cirsium Vulgare*) should be added to the Lincoln County Noxious Weeds list and;

WHEREAS, Musk Thistle (*Carduus Nutans*) and Bull Thistle (*Cirsium Vulgare*) will be added to the Lincoln County Controlled Noxious Weed list in addition to the Noxious weeds listed on the state of Minnesota's noxious weed list and this list will be sent to Minnesota Department of Agriculture to be approved by the Commissioner of Agriculture and placed on the Minnesota Department of Agriculture website to be viewed by the public and;

WHEREAS, upon approval by the Minnesota Commissioner of Agriculture. The approved list of Lincoln County Noxious Weeds will be posted prior to May 15th each year with the general weed notice and;

WHEREAS, Lincoln County is solely responsible for the listing of County Noxious Weeds and the enforcement of their control.

NOW THERE FOR, Be it resolved that the Lincoln County Board of Commissioners along with the Officers of the Lincoln County Township association do request the Minnesota Commissioner of

Agriculture to declare Musk Thistle (*Carduus Nutans*) and Bull Thistle (*Cirsium Vulgare*) Noxious weeds in Lincoln County Minnesota.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor

Olsen asked for approval for the MCIT Joint Powers Agreement with the Lake Shaokatan Lake Improvement District. This agreement needs to be in place to acknowledge participation as a member of the Minnesota Counties Intergovernmental Trust. Motion by Vizecky, seconded by Hamer to approve the MCIT Joint Powers Agreement with the Lake Shaokatan Lake Improvement District. All voted in favor.

Olsen presented the Delegation Agreement and the AIS Annual Report with the DNR for approval. Motion by Drietz, seconded by VanDeVere to approve the Delegation Agreement and the AIS Annual Report with the DNR. All voted in favor.

Olsen informed the Board that the LSLID approved their Vegetation Plan at the LSLID meeting. Lincoln County staff will monitor the lake very closely for weed growth so something can be started as soon as allowable. Information only.

Olsen informed the board that the bid opening was held by Yellow Medicine Watershed District for the CD #38 ditch project. The low bid was \$420,000.00. The engineer's estimate was \$488,000. Information only.

Committee Reports were given:

- Drietz – Missouri Watershed Committee
- Hamer – Western Mental Health, LSLID, Extension, Hendricks TWP meeting.
- Sik – None
- VanDeVere – ACE, Solid Waste Recycling Comm, Rural MN Energy Board,
- Vizecky – None

Auditor Warrants were presented.

Motion by Drietz, seconded by Vizecky to approve the following Commissioner Warrants #4489 - #4549 for the following amounts: Revenue - \$140,816.92, Road & Bridge - \$11,054.71, Ditch - \$2,368.20 and Solid Waste Task Force - \$1,140.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Alpha Wireless Communications Corp - \$4,150.00, Computer Prof Unlimited Inc. - \$5,131.96, Dept. of Transportation - \$2,049.99. Development Services Inc. - \$2,648.55, Motorola Solutions, Inc. - \$3,607.38, Plum Creek Library Sys. \$21,154.00, Prairie Pride Cooperative - \$10,150.14. Regents of the University of Minnesota - \$14,386.20, Joseph W Savage - \$4,819.84, SW MN Regional Radio Board - \$2,100.00, Zuercher Technologies, LLC - \$63,587.50 and 50 payments less than \$2,000.00 - \$21,594.27.

Discussion was held on appointing a new member as the SWHHS representative. Motion by VanDeVere, seconded by Hamer to appoint Commissioner Sik as the SWHHS representative. Commissioner Drietz, Hamer, Sik, and VanDeVere voted in favor. Commissioner Vizecky voted in apposition. Motion carried by majority vote.

Loretta Lundberg, Lincoln County Recorder, requested approval for out of state travel for her and Michelle Facile, Deputy Recorder. Motion by VanDeVere, seconded by Sik to approve out of state travel to Davenport IA for the Annual Education Symposium for the dates of May 22 – 24, 2017 for Loretta Lundberg, Lincoln County Recorder, and Michelle Facile, Deputy Recorder. All voted in favor.

Motion by Drietz, seconded by VanDeVere granting authorization to void check #4436 to Ziegler Power Systems (CAT) for \$1,300.00. All voted in favor.

Deb Vierhuf, Lincoln County Auditor gave an update on the SWHHS remodel contract. The contractor Joshua Behnke Construction brought in the appropriate liability certificate documentation to the Auditor's office, the remodel contract was signed, and the phase 1 payment of \$14,800.00 has been issued. Information only.

Discussion was also held on the current office being used by ACE. The ACE office may be moved to third floor and shared with the maintenance supervisor and the Lincoln County Attorney. The current ACE office downstairs would then be offered to SWHHS. Information only.

Vierhuf also presented the 2017 State of Minnesota Annual County Boat and Water Safety Grant Agreement for approval. The 2017 budget spending plan was also submitted as supporting documentation. Motion by VanDeVere, seconded by Drietz to approve the 2017 State of Minnesota Annual County Boat and Water Safety Grant Agreement. All voted in favor.

Motion by Drietz, seconded by VanDeVere to adjourn at 11:55 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2017 Board Chair

Deb Vierhuf, County Auditor