

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Sept 6, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Jagt, seconded by Drietz to approve the consent agenda which included approval of the minutes from Aug 16, 2016 and the Agenda for Sept 06, 2016. All voted in favor.

Jim Trojanowski, Plum Creek Library Director, presented information on their funding request for 2017. The request will be \$42,308.00 which includes \$34,808.00 to be divided between the 3 established libraries and \$7,500.00 to be paid to the Hendricks Library in a continuing effort to get them up to date with the other Lincoln County libraries. David Blees, Hendricks City Administrator, was present to show support and appreciation for what has been done for the Hendricks Library. Information only.

Bid opening took place at 9:30 for parcel #'s 18-0224-000 and 18-0225-000. No bids were received.

Chad Meester, Lincoln County Sheriff, presented information on the Zuercher CAD Demo that took place on August 25th. Meester presented information on our current records system, the new system, and possible funding options. With the Zuercher system, everything would be tied together. Meester has spoken to the Nobles County Sheriff. They have been a customer with Zuercher for several years. If Nobles County would be the host county, we could be added to their server. This would be a cost savings to Lincoln County. The city law enforcement agencies could be added to this system at the current cost. A portion of our current 911 funds could be used towards this system. The estimated cost for this system would be \$115,450. Information only.

Dustin Hauschild, Lincoln County Engineer's Assistant, presented project updates. They were as follows:

- Have been firming up some soft spots in the city of Arco. Hoping to have gravel done soon. Will be starting the curb and gutter soon.
- County Road 9 is being worked on as weather permits.
- Presented contracts to be signed for the Box Culvert bid that was awarded on Aug 16, 2016.

Hauschild informed the Board that a representative from the Xcel Energy Substation project will be present at the next meeting to answer any questions on the Road Use Agreement for County Road 134 that the Board has received to review.

Hauschild presented information on the Gravel Crushing bid from Sterzinger Crushing Inc. for \$170,100.00 that was received on Aug 16, 2016. The recommendation is to move forward on the one bid that was received. Dave Halbersma, Lincoln County Engineer suggested designating the wheelage tax dollars to go towards the gravel cost in the budget. Motion by Drietz, seconded by VanDeVere to accept the Gravel Crushing bid of \$170,100.00 from Sterzinger Crushing Inc. All voted in favor.

Hauschild opened the bids for Project No SAP 041-599-052 and SAP 041-599-055 at 10:30 a.m. The Engineer's Estimate was \$106,176.50. Bids received were as follows:

- | | |
|---------------------------|--------------|
| • R & G Construction | \$120,090.50 |
| • A & C Excavating | \$135,376.50 |
| • Midwest Contracting LLC | \$140,472.00 |

After the bids were reviewed for accuracy, the following motion was made. Motion by Jagt, seconded by Evers to accept the low bid of \$120,090.50 from R & G Construction for Project No SAP 041-599-052 and SAP 041-599-055. All voted in favor.

Hauschild reviewed the maintenance updates. They were as follows:

- Will wait on the remaining 2 miles of the road widening of County Road 109 to accommodate a landowner request about silage chopping.
- There was a concern about a steal culvert failing on County Road 12 so it was replaced.
- Soft spots on County Road 12 west of US 75 will be repaired.
- Some culverts on County Road 7 and 13 will be lined.

Lindsey Knutson, AICP Planning Director of MnDOT District 8, gave an update on the District 8 Ten Year Capital Highway Investment Plan. Information only.

Doug Host, Clifton Larson Allen, presented the 2015 Audit Report. He also commented on how well the audit went. Motion by Jagt, seconded by Evers, to accept the 2015 Audit Report as presented. All voted in favor.

Robert Olsen, Environmental, presented information on the Ag BMP funds. These funds can now be used for funding new wells, sealing of wells and paying the hook-up cost for Rural Water. There are certain requirements that need to be met and would need to be reviewed at the time of the request. The funds would be reimbursed to the County through a loan that would be assessed on the property owner's taxes over 10 years at 3.5%. Motion by Evers, seconded by VanDeVere to move forward with using the Ag BMP funds for well related loans as an option for Lincoln County landowners. All voted in favor.

Olsen also presented information on the Regional Park Master Plan that was discussed at the August 16, 2016 meeting. Olsen feels this is a great opportunity to receive some very substantial funding. Olsen's recommendation is to have DSI as the lead on writing the Master Plan. The Environmental office will assist DSI when needed. Motion by VanDeVere, seconded by Jagt to approve moving forward on the Regional Park Master Plan and approve the Service Agreement between the Lincoln County Parks Department and Development Services, Inc. at a maximum cost of \$15,000 to be charged by Development Services, Inc. which would also include help from Lincoln County Staff when needed. All voted in favor.

Olsen also presented information about an ISTS Loan. Currently the rule is that the property to have the loan assessed to it should have a value of \$10,000. The land value on a current parcel to receive an ISTS loan is \$9,600. Olsen asked that the Board would grant a variance so the ISTS loan can be applied to the land that has a value of \$9,600. Motion by Evers, seconded by Drietz to approve the ISTS loan to be placed on a parcel of land that has a value of \$9,600. All voted in favor.

Olsen also informed the Board that Lyon County will be proceeding with the mattress recycling. Lincoln County will also begin accepting mattresses but would like to have approval to purchase an enclosed trailer to hold the mattresses until time of delivery. Motion by VanDeVere, seconded by Jagt to move forward with obtaining quotes to purchase an enclosed trailer to hold mattresses for recycling until delivery. All voted in favor.

Olsen also presented a Helipad Ordinance and asked that the Board set a hearing to pass the Helipad Ordinance. Motion by Drietz, seconded by Evers to order setting the hearing date of September 21, 2016 at 7:00 p.m. for public comment on passing the Helipad Ordinance. All voted in favor.

Olsen also reminded the Board that Consolidation Hearing for CD 24 and JD 31 will be held on September 13, 2016 at 1:00. Commissioner Jagt will be unable to attend. Motion by Jagt, seconded by VanDeVere to have Commissioner Evers replace Commissioner Jagt for the Consolidation Hearing of CD 24 and JD 31. All voted in favor.

Bob Verschelde, Maintenance Supervisor presented additional information on the cost of replacing the third floor heating/cooling unit by Tessiers versus having a new company replacing the third floor unit. The quote from Tessiers to replace the unit is \$24,000 plus the cost of the crane. Another quote was received from Dean Brandt. That quote was \$33,500.00 and included all costs except the crane fee and any additional electrical work that would be required. Motion by VanDeVere, seconded by Drietz to move forward with having Tessiers replace the heating/cooling unit on the third floor at an estimated cost of \$25,000.00. All voted in favor.

Verschelde also informed the Board that we have received two applications for the custodian position and will be holding interviews sometime this week.

Committee Reports were given:

VanDeVere – Park Board Meeting, ACE,
Drietz – Yellow Medicine Annual meeting, Area II and RCRCA,
Hamer – Western Community Action, Transit in Marshall, Western Mental Health,
Jagt – None
Evers – HRA, Lincoln County Transit, LBLID, SAMMIE, Buffer Strip Meetings

Auditor Warrants were presented.

Motion by Jagt seconded by Evers, to approve the following Commissioner Warrants #2877 - 2947 for the following amounts: Revenue - \$73,817.18, Road & Bridge - \$33081.78, Ditch - \$1,513.00, and Lake Benton Lake Improvement District - \$326.88. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: The Computer Man Inc. - \$3,139.27, Election Systems & Software Inc. - \$2,469.07, Ground Works - \$12,936.90, Hancock Concrete Prod Co LLC - \$12,616.96, Brett Johnson - \$2,040.00, Richard Olsen - \$2,325.00, Petersen Law Office PLLC - \$17,624.00, Plum Creek Library Sys - \$21,264.00, Prairie Pride Cooperative - \$9,702.56, TE Underground, LLC - \$7,383.20 and 61 payments less than \$2,000.00 - \$17,237.88.

Robin Sterzinger presented Resolution 38-2016 2017 Proposed Levy for approval. Motion by VanDeVere, seconded by Evers to approve Resolution 38-2016 2017 Proposed Levy. All voted in favor.

**Resolution No. 38 – 2016
2017 Proposed Levy**

WHEREAS, the County Auditor of Lincoln County, Minnesota, has made and submitted her estimate of expenses and revenues of said county for the year 2017, as required by law, and the county board of said county having duly examined and considered the same,

NOW THEREFORE BE IT RESOLVED, that there is hereby approved, the following proposed levy, against the taxable property of said county of Lincoln for the year 2017.

**2017 PROPOSED Levy
\$5,653,700**

ADOPTED by unanimous vote, this 6th day of September, 2016.

ATTEST:

Richard Hamer, Board Chair

Deb Vierhuf, County Auditor

Deb Vierhuf, Lincoln County Auditor informed the Board that our postage lease will be ending October 31, 2016. The new lease amount that has been quoted to us by Claritus is \$454 per month for a 63 month

lease. Motion by Drietz, seconded by Jagt to approve the new Postage Machine Lease in the amount of \$454 per month for 63 months. All voted in favor.

Motion by Drietz, seconded by Jagt to adjourn at 12:43 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor