

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Sept 20, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present was Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from Sept 06, 2016 and the Agenda for Sept 20, 2016. All voted in favor.

Chris Sorensen, Director of SWHHS, presented some additional quotes for the proposed remodel. Only one contractor gave a bid due to lack of interest from the other contractors. A bid was received from Josh Behnke. The base amount of the bid without the materials was \$29,383.00. Two different quotes were obtained from local lumber yards. Thompson Lumber's quote was \$13,111.00 and Tyler Lumber Company's quote was \$9,934.07. The cost of the remodel will be recouped by increasing the rent from SWHHS by \$3 per square foot. Motion by VanDeVere, seconded by Jagt to move ahead with the SWHHS remodel project to be paid out of the Capital Expenditure Budget with an authorized cost up to \$40,000, approving the base amount of \$29,383.00 to the contractor, Josh Behnke, and the amount of \$9,934.07 to the Tyler Lumber Company as the material provider, and to increase the rent \$3 per square foot. All voted in favor.

Bob Verschelde, Maintenance Supervisor, asked for approval to offer the Custodian position to one of the candidates. The Personnel Committee's recommendation is to offer the position to Francis Dombek contingent on results of an employment physical. Motion by Evers, seconded by Jagt to offer the Custodian position to Francis Dombek contingent on results of an employment physical. Commissioners Evers, Jagt, Hamer, and VanDeVere voted in favor. Commissioner Drietz abstained. Motion carried by a majority vote.

Verschelde also informed the Board that an insurance claim has been submitted for the air conditioning system and there is a chance we could receive compensation for some of our repair expense.

Robert Olsen, Environmental, presented a petition to impound and divert drainage on CD #37 for approval. Olsen also requested that if the petition is accepted, he would also need the Board to approve the Findings and Order Accepting the Petition and Appointing Duane Hensel as the Engineer and set a hearing date. Motion by Drietz, seconded by Evers to accept The Findings and Order Accepting the Petition to Impound and Divert Drainage on CD #37 and Appointing Duane Hensel as the Engineer and set the hearing date for October 17, 2016 at 10:00 a.m. in the Lincoln County Assembly Room. All voted in favor.

Olsen also presented an Easement Agreement for approval. The easement needs to be granted to allow the Drainage Authority, on behalf of the ditch to construct and maintain a pump station and additional tile for CD #37. Motion by Evers, seconded by Jagt to approve and sign the Easement Agreement with Stanley and Marie Gorecki for CD #37. All voted in favor.

Olsen also presented one quote of \$5,200.00 to the Board for a Stealth Cargo Trailer from Boulton Trailer Sales. The trailer will be used for the mattress recycling program. Motion by VanDeVere, seconded by Drietz to purchase a Stealth Cargo Trailer for the mattress recycling program from Boulton Trailer Sales at a cost of \$5,200.00 plus applicable taxes and fees. All voted in favor.

Olsen also reminded the Board that the Helipad Ordinance Hearing has been set for September 21, 2016 at 7:00 p.m. in the Courthouse Assembly Room.

Olsen also discussed our upcoming commercial recycling contract. Due to the amount increasing from \$3,200 per month to \$8,000 per month, other options are being looked at. Information only.

Dave Halbersma, Lincoln County Engineer, presented project updates. They were as follows:

- The gravel is in for the Arco City construction project. Curb and gutter will be started soon. Still need to do shaping and sidewalk and the blacktop will not be done for a couple weeks.
- County Road 9 project is progressing. Most of the dirt work on the east part of the project from the railroad tracks to US Hwy 75 is complete. Part of the project has been put on hold to wait for another project in the area to finish.
- The Box Culvert preconstruction meeting with R & G Construction will be today at 1:00 p.m.

Halbersma also informed the Board that the Fall Road Tour will be set up soon. Some of the areas that will be looked at are County Road 134, County Road 9, the Arco City project, and the Tyler shop project. Information only.

Halbersma requested that when the bill comes in for Triple A Striping for the 2016 maintenance striping, that it be authorized to be paid as an Auditor Warrant. Motion by Jagt, seconded by VanDeVere to authorize payment to Triple A Striping for the 2016 maintenance striping as an Auditor Warrant. All voted in favor.

Halbersma reviewed the maintenance updates. They were as follows:

- Received a quote from a company out of Sioux Falls for the Tyler shop. Would like to explore the option of building a wood frame building. The building dimensions would most likely be 50x70. Will also look at some area buildings to get some ideas.
- 2016 maintenance striping has been completed.
- Hoping to get additional ditch cleaning done.
- Have been doing some brush and tree spraying.
- Have been pulling up some shoulders. Waiting for sod to dry up before they go back to finish it.
- Fall spraying will be done soon.
- Will be hauling sand for the winter salt/sand mixture.
- Continuing to work on soft spots on County Road 12.

Chris Rogers, the Xcel Energy representative, was present to summarize the upcoming substation project and also discussed two different options for the traffic wear on County Road 134. Option 1 is to reimburse cost of repair not to exceed the cost of grinding up one mile of road. Option 2 is to have Xcel Energy pay a lump sum amount of \$25,000 for the use of 1 mile of County Road 134. Halbersma's recommendation was to go with the \$25,000 lump sum agreement. Motion by Jagt, seconded by Evers to approve the \$25,000 lump sum agreement for the use of 1 mile of County Road 134 by Xcel Energy for the upcoming substation work and also to authorize the Board Chair and Auditor to sign. All voted in favor.

Committee Reports were given:

VanDeVere – SW Reg Dev, Redwood Falls Recycle Tour, Rural MN Energy Board, Ditch #31 & #24 Consolidation Hearing

Drietz – Water Management Task Force, Insurance Committee, SW MN PIC Council,

Hamer – Lincoln County Enterprise Dev., Personnel Interviews

Jagt – None

Evers – Personnel Interviews, Ditch #31 & #24 Consolidation Hearing, Western Community Transit,

Auditor Warrants were presented.

Motion by VanDeVere seconded by Drietz, to approve the following Commissioner Warrants #3024 - 3107 for the following amounts: Revenue - \$83,762.91, Road & Bridge - \$32,853.20, Ditch - \$24,005.49, and Solid Waste Task Force - \$1,258.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Behnke Seed - \$5,290.00, Bolton & Menk - \$3,086.00, Clifton Larson Allen LLP - \$15,500.00, Computer Prof. Unlimited Inc. - \$4,904.96, Divine Prov. Health Center Inc. - \$2,103.00, GCR Tires & Service - \$2,770.76, Lyon Co Auditor – Treasurer - \$16,078.27, Neve's - \$3,427.05, Prairie Pride Cooperative - \$2,033.97, Regents of the University of Minnesota - \$2,115.60, Rinke-Noonan - \$4,298.45, Southwest Health and Human Service - \$2,597.50, SW Sanitation Inc. - \$4,212.11, Tom Hodges Construction & Electrical - \$10,500.00, True North Steel - \$16,059.60, Tyler City Administrator - \$2,698.00, Waste Management of WI-MN - \$9,590.59, WM of Southern Minnesota MA 1 - \$6,573.94, and 66 payments less than \$2,000.00 - \$28,039.80.

Deb Vierhuf, Lincoln County Auditor, asked for authorization to void check #2261 to Lake Stay Twp. for \$29,417.88 and reissue due to lost warrant. Motion by Jagt, seconded by Evers to authorize check #2261 to Lake Stay Twp. for \$29,417.88 to be voided and reissued due to a lost warrant. All voted in favor.

Vierhuf also asked for approval and authorization for the Auditor to sign the Business Associate Agreement between Lincoln County and USI. USI will be the new Select 105 and 125 administrator due to purchase of Hanratty and Associates. Motion by Jagt, seconded by Evers to approve and authorize the Auditor to sign the Business Associate Agreement between Lincoln County and USI. All voted in favor.

Motion by Jagt, seconded by Drietz to adjourn at 11:03 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor