

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Oct 04, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present was Lincoln County Auditor, Deb Vierhuf. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from Sept 20, 2016, the Agenda for Oct 04, 2016 and the FY2017 Snowmobile Maintenance Grant Agreement. All voted in favor.

Cathleen Amick, Transportation Director, and Nick Leske from Western Community Action were present to give an update on service versus fees received for Lincoln County. Amick announced that the name has changed to Community Transit of United Community Action Partnership on October 1, 2016. Public concerns were also discussed and the proposed Lincoln County Service Design was presented to the Board. Leske also informed the Board that a new 2017 contract will be drafted and presented to the advisory committee and will then be brought to the Lincoln County Board for approval at a later date. Information only.

Robert Olsen, Environmental, reminded the Board that a date for a hearing on the Petition for Impoundment, Rerouting, and Diverting Water on CD #37 has been set for October 17, 2016 at 10:00 a.m. in the Lincoln County Courthouse Assembly Room. Olsen also reviewed a letter stating a favorable opinion from AREA II and the BWSR Design Report which will be presented at the hearing. Information only.

Olsen also informed the Board that the DNR Advisory Report for the Lake Shaokatan Lake Improvement District has been received and recommended that the Board set the hearing date for November 1, 2016. Motion by Evers, seconded by Jagt to set a final hearing date for November 1, 2016 at 1:00 p.m. in the Assembly Room for the Lake Shaokatan Lake Improvement District to review the DNR Advisory Report, review the Findings and Order, hear testimony for setting up the Shaokatan Lake Improvement District, set the levy and choose a Board to oversee the District. All voted in favor.

Olsen also informed the Board that the Helipad Ordinance Hearing was held with no opposition. The language has also been forwarded to the County Attorney. Motion by Drietz, seconded by VanDeVere to approve the Helipad Ordinance. All voted in favor.

Olsen also informed the Board that the Environmental Office is in need of a new copier. Two quotes have been received. One quote was from Office Peeps for a Toshiba with a five year maintenance agreement for \$5,850.00. The second quote was from One Office Solutions for a Sharp with a five year maintenance agreement for \$6,011.00. The copier can be purchased with excess funds in the AIS fund. Motion by Drietz, seconded by Jagt to approve the purchase of the Toshiba copier with a 5 year maintenance contract from Office Peeps for \$5,850.00 plus applicable fees. All voted in favor.

Olsen also requested additional hours for the part-time landfill employee. The additional hours will make the employee PERA eligible. The other full-time staff could fill in for the extra time but would then be paid overtime, which would be a larger cost to the County. Motion by Drietz, seconded by VanDeVere to approve the extra hours for the Landfill employee which would make the position PERA eligible. All voted in favor.

Olsen also informed the Board that he is considering going out for bid on the solid waste/recycle program. Information only.

Dustin Hauschild, Lincoln County Engineer's Assistant, presented project updates. They were as follows:

- Some corrections need to be done on the City of Arco project to meet ADA requirements.
- A Pipestone County Highway employee assisted Lincoln County per agreement.
- Grade testing was done on the County Road 9 project and the road passed for the portion that was completed. Still working on the portion west of the railroad tracks.
- Hansonville Box Culverts are complete except for some minor shaping and grass seeding. Will be working on the Diamond Lake Box Culverts located on 180th Avenue.
- Gravel Crushing Contract with Sterzinger Construction will start soon. Contracts were given to the Board Chair and Auditor for signature.

Hauschild notified the Board that the Fall Road Tour will be on November 7th starting at 8:00 a.m.

Hauschild presented maintenance updates. They were as follows:

- Have started the fall mowing.
- Finished up with County Road 110 intersection by Wilno.
- Hoping to line culverts on County Road 7 and 13.
- Getting snow plow equipment ready.

Committee Reports were given:

VanDeVere – Regional Landfill

Drietz – ARMER Radio

Hamer – Helipad Hearing, Hendricks City Council meeting

Jagt – None

Evers – HRA, SWCD, Western Community Transit/Lincoln County, Preconstruction meeting on Box Culverts

Auditor Warrants were presented.

Motion by Jagt seconded by Evers, to approve the following Commissioner Warrants #3135 - #3188 for the following amounts: Revenue - \$146,736.55, Road & Bridge - \$3,328.01, and Ditch - \$5,790.45. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$17,300.00, Boulton Trailer Sales - \$5,637.25, Computer Prof Unlimited Inc. - \$4,773.96, Frontier Communications - \$27,295.13, Johnson Trenching Co - \$2,167.00, MN Dept. of Agriculture - \$44,131.00, MN Dept. of Correction - \$14,358.62, Regents of the University of Minnesota - \$13,776.21, Southwest Health and Human Services - \$12,529.00, Thomas Electric Inc. - \$4,552.45 and 43 payments less than \$2,000.00 - \$9,334.39.

Robin Sterzinger, Financial Accountant, reviewed the appropriations portion of the budget with the Board. The amounts were decided for the various organizations. Information only.

Motion by VanDeVere, seconded by Jagt to reschedule the December 6th Lincoln County Board meeting to December 8th at 2:00 p.m. due to the AMC conference. All voted in favor.

Motion by VanDeVere, seconded by Jagt to set the Truth and Taxation meeting for December 8, 2016 at 6:00 p.m. All voted in favor.

Deb Vierhuf, Lincoln County Auditor, reviewed the process of consolidating the Lincoln County Auditor and Lincoln County Treasurer positions into one position with the title of Lincoln County Auditor-Treasurer. A resolution for this purpose is being reviewed by the County Attorney. Information only.

Motion by VanDeVere, seconded by Drietz to adjourn at 11:17 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor