

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

June 21, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 2:00 p.m. by Vice Board Chair, Joe Drietz, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Financial Accountant, Robin Sterzinger, and Lincoln County Attorney, Glen Petersen. Commissioner Hamer was absent. No other conflicts were noted.

Motion by Evers, seconded by Jagt to approve the consent agenda which included approval of minutes from June 07, 2016 and agenda for June 21, 2016. All (4) voted in favor.

Vince Robinson, LCEDC, presented information on County Wide Broadband. Robinson would like to see a multi-county work group started with Murray, Pipestone, and Lincoln County and he would like a couple Lincoln County Commissioners on the work group. VanDeVere and Evers volunteered to be on the broadband work group committee. Information only.

Robinson also informed the Board that the Enterprise Development Corporation is working with four EDAs, the HRA and two hospitals in the County to do a County Wide Housing Assessment. The goal of the assessment is to try to determine the status of our housing stock and future potential. Information only.

Robinson also informed the Board that the Westview Apartments interior construction work is done, 8 of the 12 units are rented. Project should be wrapped up in about 6 weeks. Hoping to have an open house at the end of July. Information only.

Commissioner Hamer arrived at 2:52.

Dave Halbersma, Lincoln County Highway Engineer, opened the bids for CSAH 26 reconstruction in Arco. Bids received were as follows:

- R & G Construction - \$530,115.35 Corrected - \$530,155.35
- Duininck - \$498,261.88

Bids were reviewed and one correction was found as noted above. Motion by VanDeVere, seconded by Jagt to accept the low bid of \$498,261.88 from Duininck for the CSAH 26 Reconstruction Project in Arco. All voted in favor.

Halbersma reviewed project updates which were as follows:

- The CSAH 9 project paperwork needs some additional signatures.
- Have received the contracts back from R & G Construction for signature.
- Pre-construction meeting has been held for CSAH 9. Xcel Energy is moving the poles. The majority of the work will start mid to late July.
- County Road 5 blacktop portion of project is complete. Still need to do shoulder work.
- CSAH 9 blacktop portion of project is complete. Still need to do shoulder work.
- Patch has been completed on County Road 19.
- Concrete work in Tyler is essentially complete. Blacktop has been milled. Waiting for the overlay to be completed.
- County Road 2 has the aggregate base complete and then will need to be blacktopped.

Halbersma gave an update on the Tyler Shop building. The inspection has been completed. Halbersma will move forward with appraisals of the new shop and old shop building.

Halbersma also presented the Multi Year Road Plan and asked for approval. Motion by Drietz, seconded by VanDeVere to approve the Multi Year Road Plan. All voted in favor.

Halbersma also presented the AAA Striping Service Co bid abstract which is a joint bid with Pipestone and Lincoln County. Bid amounts were as follows:

- AAA Striping Service Co - \$54,547.62
- Traffic Marking Service, Inc. - \$56,254.48
- Swanston Equipment Co - \$57,700.35

Motion by Jagt, seconded by Evers to approve the joint Pipestone/Lincoln County low bid from AAA Striping for \$54,547.62. All voted in favor.

Halbersma reviewed maintenance updates. They were as follows:

- Done with our first round of mowing.
- Working on patching and graveling.
- Fixed a couple catch basins in Lake Benton.

Robert Olsen, Environmental, introduced Jordan Burmeister from Geronimo Wind who gave an update on the Blazing Star Wind Project and Solar project activities. Information only.

Olsen asked for approval for the Final Hearing for CD #24 and CD #33. The proposed date for the Final Hearing is July 19 at 1:00 p.m. for CD #24 and 1:30 p.m. for CD #33. Motion by Jagt, seconded by VanDeVere to approve the Final Hearing for CD #24 and CD #33 to be on July 19th at 1:00 p.m. for CD #24 and 1:30 for CD #33 in the Commissioners room at the Lincoln County Courthouse. All voted in favor.

Olsen also informed the Board that Lyon County has set the Final Hearing dates for JD #31 Branch #9 and JD #13 for July 26, 2016 at the Lincoln County Courthouse Commissioners room. The Hearing for JD #13 will be at 1:30 p.m. and the Hearing for JD 31 Branch #9 will be at 2:00 p.m.

Olsen presented information on the recycling container change out from sheds to roll off containers. The cost to convert to the roll off containers would be an increase of approximately \$925.63 per month. Although it is a higher cost, this is a much cleaner option for recycling. Motion by VanDeVere, seconded by Drietz to approve changing from the recycle sheds to roll off recycling containers at an additional cost of \$925.63 per month. All voted in favor.

Olsen informed the Board that he will bring before them a buffer violation on CD #7 at the board meeting on July 5, 2016. Information only.

Olsen also informed the Board that there is a substantial amount of weed growth in the Lake Benton Lake on the East side. This is being monitored but we would not be able to treat the lake this year. The LBLID has been building up funds and would have enough money to do a treatment next year. Information only.

Olsen also informed the Board the Lake Shaokatan Lake Association met on June 20th and the DNR has received a signed copy of the Lake Shaokatan Vegetation Management Plan. A petition has been circulating and the petition will be brought to the County so the amount of signatures can be validated.

Dan Kuss, Veterans Service Officer, gave an update on Veterans families served, grant dollars used, and outreach. Information only.

Committee Reports were given:

- VanDeVere – SWHHS
- Drietz – RCRCA, Area II,
- Hamer – Western Community Action, Western Mental Health
- Jagt – SWHHS, Southern Prairie

Evers – Plum Creek, LBLID, SWCD

Auditor Warrants were presented.

Motion by VanDeVere seconded by Jagt, to approve the following Commissioner Warrants #2310 - 2386 for the following amounts: Revenue - \$115,787.56, Road & Bridge - \$32,628.21, and Ditch - \$3,082.50. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$10,320.00, Bakker Septic Tanks, LLC - \$3,608.24, Bolton & Menk - \$3,082.50, GCR Tires & Service - \$2,754.87, Kirkvold Oil Co - \$2,085.53, Larkin Hoffman \$10,389.00, Mail Finance - \$2,694.00, MN/DOT Commissioner of Transportation - \$16,500.00, Office Peeps Inc. - \$2,284.11, Rainbow Play Systems Inc. - \$11,284.42, Runchey, Louwagie & Wellman - \$5,039.28, SeaChange - \$3,325.58, SW Sanitation Inc. - \$2,603.86, Thomas Plumbing Inc - \$6,273.33, Tom Hodges Construction & Electrical - \$23,000.00, Victor Construction Inc. - \$12,900.00, WM of Southern Minnesota MA 1 - \$6,573.94, and 61 payments less than \$2,000.00 - \$26,779.61.

Robin Sterzinger, Lincoln County Financial Accountant, presented changes to sections 100, 104 and 126 of the personnel policy adding language to give the County Commissioners the final approval of any changed or new departmental policies at the County and the final approval for all hires and fires. Motion by VanDeVere to approve the changes to personnel policy sections 100, 104, and 126 to add language to give the Commissioners final approval of any changed or new departmental policies at the County and the final approval for all hires and fires. All voted in favor.

Sterzinger also presented information on the square footage of the SWHHS area. The current amount charged is 1,597 square feet. The actual square footage is 1,771 feet. Motion by Jagt, seconded by VanDeVere to adjust the amount of square footage billed starting July 1, 2016 from 1,597 feet to 1,771 feet, which is the correct amount of square feet used by SWHHS. All voted in favor.

Sterzinger also informed the Board on the status of the Courthouse Security grant dollars that have been approved by Legislature. Amber Scholten, Emergency Management Director will be submitting the grant. Information only.

Sterzinger presented budget information to the Board and informed them that she would be having an informational presentation at the next Board meeting and would extend an invitation to all Department Heads. Information only.

Motion by Jagt, seconded by Drietz to adjourn at 4:44 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor