

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

July 19, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by VanDeVere, seconded by Drietz to approve the consent agenda which included approval of minutes from July 5, 2016 and agenda for July 19, 2016. All voted in favor.

Jay Trusty, Executive Director of Southwest Regional Development Commission, gave a power point presentation on their planning process and direction for the future.

Bob Verschelde, Maintenance Supervisor, presented a quote of \$3,100 to the Board from Southwest Glass for an additional handicap door. The consensus of the Board was to leave as is.

Verschelde also gave an update on the heating/cooling units. The Board would like to look at possibly converting to a different system. The consensus was to proceed with quotes for the 3rd floor for a different heating/cooling system.

Verschelde also had a request to build a garage for excess lawn and snow equipment. It would also provide an easily accessible spot for the Emergency Management equipment. The plan is to budget over the next couple years to get some funds built up. The Board would like Verschelde to move forward with quotes to get an idea of what the cost will be. Information only.

Jason Overby, General Manger for Lincoln Pipestone Rural Water, and Matt Taubert, CPA for Meulebroeck, Taubert & Co, were present to review the 2015 Lincoln Pipestone Rural Water audit.

Overby also gave an overview of past and upcoming projects, new customers, grant funds, and rate increases.

Dave Halbersma, Lincoln County Engineer, requested approval of Resolution No. 33-2016 Final Payment on projects SAP 041-599-043, SAP 041-599-045, SAP 041-599-048, SAP 041-599-046, SAP 041-599-047 and SAP 041-599-050 and would like to pay as an Auditor warrant. Motion by Jagt, seconded by VanDeVere to approve Resolution 33-2016 Final Payment on projects SAP 041-599-043, SAP 041-599-045, SAP 041-599-048, SAP 041-599-046, SAP 041-599-047 and SAP 041-599-050 and to pay as an Auditor warrant. All voted in favor.

**RESOLUTION
33 - 2016**

WHEREAS, the construction of the following Projects, SAP 041-599-043, SAP 041-599-045, SAP 041-599-048, SAP 041-599-046, SAP 041-599-047, SAP 041-599-050 has in all things been completed by Midwest Contracting Co. LLC, the final contract costs as follows:

| | |
|--------------------------|---------------|
| Original Contract Amount | \$ 797,434.00 |
| Final Contract Amount | \$ 797,071.10 |
| Final Payment Amount | \$ 39,853.57 |

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 19th day of July, 2016.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Halbersma also requested approval of Resolution No. 34-2016 Final payment on projects SAP 041-599-037, SAP 041-619-012, SAP 041-599-041, SAP 041-609-018, and would like to pay as an Auditor Warrant. Motion by Evers, seconded by Jagt to approve Resolution No. 34-2016 Final payment on projects SAP 041-599-037, SAP 041-619-012, SAP 041-599-041, SAP 041-609-018, and to pay as an Auditor warrant. All voted in favor.

**RESOLUTION
34 - 2016**

WHEREAS, the construction of the following Projects, SAP 041-599-037, SAP 041-619-012, SAP 041-599-041, SAP 041-609-018 has in all things been completed by R & G Construction Co, the final contract costs as follows:

| | |
|--------------------------|-----------------|
| Original Contract Amount | \$ 1,112,474.60 |
| Final Contract Amount | \$ 1,072,313.05 |
| Final Payment Amount | \$ 53,615.65 |

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified above.

ADOPTED by the Lincoln County Board of Commissioners this 19th day of July, 2016.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Halbersma reviewed project updates which were as follows:

- Most of the overlay projects are complete. Have a little seeding to do on County Road 2. There are a few small issues that will need to be fixed by the contractor.
- The County has done some dirt moving to get the poles moved on CSAH 9. The end of July is the tentative start date for the major part of the project.
- The County has mapped out areas for the contractors to pick from for the gravel crushing projects. This is a new approach.
- Will be advertising for 4 Township box culverts. The bids will be opened on Aug 16 along with the gravel crushing bids.
- Blazing Star has asked if the County would be the road authority for their wind project so they can go through us as a contact. This is similar to the CapX project.

Halbersma reviewed the MnDOT District 8 ten year Capital Highway Investment Plan (CHIP).

Halbersma gave an update on the Tyler shop. Halbersma would like the Road and Bridge Committee to meet to review all details. The members of that committee will be contacted with some tentative dates.

Halbersma also reviewed maintenance updates which were as follows:

- The County Foreman has checked into the thistle complaint along County Road 7. It has now been mowed so no action was taken by the Road and Bridge Department.
- Working on raising County Highway 101.
- Replaced a culvert on County Highway 139.
- Have been doing brush spraying and gravel hauling.
- Have been demoing a John Deer Motor Grader.
- Have had some minor flooding from the rain in the Tyler area. Will be looking at the Tyler Golf Course Road.

Halbersma also informed the Board that the Labor Management meeting has been set for July 25th at 8:00 a.m.

Commissioner VanDeVere was approached by a property owner inquiring about signs stating that children are present. Halbersma will look into what the County has done in the past and give the property owner a call.

Robert Olsen, Environmental, presented information on damages to be paid out on JD #13, JD #31, CD #24 and CD #33 and asked that they could be paid as Auditor warrants. Motion by Jagt, seconded by VanDeVere to approve paying the damages for JD #13, JD #31 Branch 9, CD #24, and CD #33 and to pay them as Auditor warrants. All voted in favor.

Olsen also presented information from the Lake Benton Lake Improvement annual meeting which he attended on July 16, 2016. Discussion was held on how the seasonal campers within the County parks contribute to the Lake Benton Lake Improvement District. Each County seasonal site has a \$50 charge within their yearly fee that is contributed to the Lake Benton Lake Improvement District. The Lake Benton Lake Improvement District will look at if there is a fair and equitable way to charge all campers that are on Lake Benton year round through a special assessment. Olsen also would like the Board to acknowledge Board members Ed Gruhot and L W Klien for their many years of service on the Lake Benton Lake Improvement District Board.

Chad Meester, Lincoln County Sheriff, presented information on the Computer Assisted Dispatch (CAD). This system would pull many different record management systems together and would allow for sharing information with other law enforcement agencies. A proposal was put together to become an additional user on the Computer Information Systems under Lyon County. The cost to become an additional user is \$155,667.50 plus a \$15,000 per year license renewal fee. The 911 dollars that we currently have could be used for some of this expense and we could budget for the system over a 3 year span. Information only at this time.

Meester also announced the upcoming retirement of Doug Lage and requested approval to post and advertise a part-time deputy to replace him. The current hours of this deputy are approximately 5 hours per month for courtroom security. Motion by Jagt, seconded by VanDeVere to post and advertise for a part-time deputy to cover the courtroom security hours. Commissioners Jagt, Hamer, and VanDeVere voted in favor, Commissioners Drietz and Evers voted in opposition. Motion carried by majority vote.

Meester also requested authorization to hire a Chief Deputy. The County has had this position filled in the past but it has been vacant for many years. Meester feels this position would be very beneficial. No action was taken at this meeting. Information only.

Meester informed the Board of an Autism Awareness video and expressed the importance of exposure on topics of this type.

Meester also asked for approval of Resolution #32-2016 Resolution approving State of Minnesota Joint Powers Agreement with the County of Lincoln on behalf of its Sheriff regarding the Minnesota Internet Crimes against Children task force and authorizing the 2016 Board Chair to sign the Joint Powers Agreement. Motion by Jagt, seconded by Evers to approve Resolution #32-2016 Resolution approving

state of Minnesota Joint Powers Agreement with the County of Lincoln on behalf of its Sheriff regarding the Minnesota Internet Crimes against Children task force and authorizing the 2016 Board Chair to sign the Joint Powers Agreement. All voted in favor.

RESOLUTION NO. 32-2016
RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE
COUNTY OF LINCOLN ON BEHALF OF ITS SHERIFF REGARDING THE MINNESOTA INTERNET
CRIMES AGAINST CHILDREN TASK FORCE (ICAC)

WHEREAS, the County of Lincoln on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Lincoln, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Lincoln on behalf of its Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Sheriff, Chad Meester, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Richard Hamer, the Chair of the County of Lincoln, and Deborah Vierhuf, the County Auditor, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 19th day of July, 2016.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Daryl Schlapkohl, Parks Manager, presented the Board with a budget request. Schlapkohl would like to purchase a tractor and recommended paying and budgeting for the tractor over the next 5 years at a cost of \$3,712.00 per year. There would be a 0% interest charge. Information only at this time.

Schlapkohl also informed the Board that one of their loyal seasonal campers had a major stroke. Due to the seriousness of the incident, a request was made to refund ½ of the seasonal fee. Motion by VanDeVere, seconded by Jagt to reimburse half of the seasonal fee to the seasonal camper due to a major health issue. All voted in favor.

Rosanne Lasnetski requested that ACE be given a land-line on the new phone system. The Board will pay for either a land-line or a cell phone for ACE. Commissioner VanDeVere will discuss the phone situation with Michelle from ACE to determine how the cost of the phone and the listing in the phone book will be paid for. This will be discussed further at the next meeting.

Committee Reports were given:

VanDeVere – SW Regional Dev,
Drietz – RCRCA and Area II
Hamer – None

Jagt – None
Evers – AMC District 8 meeting, LBLID Annual Meeting

Auditor Warrants were presented.

Motion by Drietz seconded by Evers, to approve the following Commissioner Warrants #2513 - 2605 for the following amounts: Revenue - \$122,356.46, Road & Bridge - \$24,849.67, Ditch - \$1,390.50, and Lake Benton Lake Improvement District - \$4,164.36. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A.C.E. of Southwest Minnesota - \$2,389.75, Christensen Broadcasting - \$7,500.00, Clifton Larson Allen LLP - \$3,200.00, Computer Prof Unlimited Inc. - \$14,773.96, Double D Gravel Inc. - \$13,761.00, Duinick Incorporated - \$9,636.04, GCR Tires & Service - \$2,901.18, Petersen Law Office PLLC - \$17,624.00, Pro-Vision Inc. - \$2,843.83, SMSU Business Services, II 139 - \$4,164.36, Southwest Health and Human Services - \$14,473.22, SW Sanitation Inc. - \$6,054.12, Tyler Body Shop - \$3,403.19, Waste Management of WI-MN - \$9,583.31, WM of Southern Minnesota MA 1 - \$6,573.94, Ziegler Inc - \$2,063.14, and 76 payments less than \$2,000.00 - \$31,815.95.

Deb Vierhuf, Lincoln County Auditor, informed the Board that she had been approached about re-advertising for Lots 1, 2 & 3 of Block 10 in Ivanhoe that are owned by the County. The lots are parcel #'s 18-0224-000 and 18-0225-000. Motion by Drietz, seconded by VanDeVere to advertise for parcel #'s 18-0224-000 and 18-0225-000 with a legal description of Lots 1, 2 & 3 of Block 10 in Ivanhoe that are owned by the County. All voted in favor.

Vierhuf also asked the Board to void check #2469 in the amount of \$1,247.16 due to clerical error. Motion by VanDeVere, seconded by Drietz to void check #2469 for \$1,247.16 due to a clerical error. All voted in favor.

Vierhuf also asked for approval for the Board Chair to sign a Quit Claim Deed that needs to be signed for a strip of land along parcel #19-0004-000 that the Board quit claimed to the City of Lake Benton for the Lake Benton City water main. The purchase was previously approved during the October 20, 2015 meeting. Motion by Jagt, seconded by Evers to approve 2016 Board Chair, Richard Hamer to sign the Quit Claim Deed for the strip of land along parcel #19-0004-000 to be quit claimed to the City of Lake Benton for the Lake Benton City water main (purchase previously approved during the October 20, 2015 meeting). All voted in favor.

Motion by Jagt, seconded by Drietz to adjourn at 12:39 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor