

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 16, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Don Evers, Richard Hamer, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Jagt, seconded by Drietz to approve minutes from February 2, 2016 and agenda for February 16, 2016. All voted in favor.

Thomas Reeves, Attorney On Behalf of Hendricks Farmers Lumber Company, presented Preliminary Plats for two subdivisions, one on Lot Three (3) and one on Lot Four (4) of North Shore Estates for review. The two proposed subdivisions are "planned communities", each two townhouses with common walls, falling under Chapter 515B, the Minnesota Common Interest Ownership Act ("MCIOA") at Minnesota Statutes section 515B-102(e)(1). After discussion, it was suggested that the final plats be changed so that the 25' access easement in the preliminary plats be instead labeled "existing 25' **private** access easement" on the final plats and otherwise the preliminary plats be accepted for the final plats as set out in the submission of February 4, 2016. The land described herein is Torrens/Registered property. Motion By Jagt, seconded by Evers, subject to the change of the label of the access easement to read "existing 25' private access easement", to approve the February 4, 2016 submission by the applicant, Hendricks Farmers Lumber Company, of the Preliminary Plats for "North Shore Estates, First Addition", and "North Shore Estates, Second Addition", in Lots Three and Four of North Shore Estates as filed and recorded in the office of the County Recorder in and for Lincoln County, Minnesota. All voted in favor.

Chad Meester, Lincoln County Sheriff, gave an update on the following items.

- Federal, State, and Departmental Policies – the Board may view the policies at the Sheriff's office.
- Reviewed purchasing requirements and disposals. All purchases over \$5,000 and all property disposals need to be approved by the Board.
- Costs relating to prisoner care.
- A new vehicle will be purchased for the Sheriff's office. Meester will bring quotes for the Board to review at a future meeting.
- Commissioner Drietz and Sheriff Meester announced the hire of Marcus Brufat as a part-time Deputy.

Robert Olsen, Environmental, presented information on the septic system grant program. Currently to receive the 75% grant, the income level is \$31,750.00 for a family of four and to receive a 50% grant, the income level is \$50,000.00 for a family of four. Olsen is proposing that the income level be increased by 15%. This would increase the income levels for a family of four to \$36,053.00 for a 75% grant and \$57,000 for a 50% grant. Motion by VanDeVere, seconded by Jagt to approve the income level for a family of four to \$36,053.00 for a 75% septic system grant and \$57,000.00 for a 50% septic grant. All voted in favor.

Olsen reported that Red Pine Wind Project has proposed constructing a wind energy facility in Lincoln and Lyon County. This would include the Lincoln County Townships of Alta Vista, Ash Lake, Lake Stay, Limestone, Marble, Marshfield, and Royal. Information only at this time.

Olsen presented the 2015 Lincoln County Drainage Inspector's report. Motion by Jagt, seconded by VanDeVere to accept said drainage report. All voted in favor.

Olsen reported that AIS advertising to raise public awareness will cost \$15,000.00. This will include 15-20 ads per week for the months of April – October, 2016 on the KLOH, KARL-105.1, and KKCK radio stations. Motion by Drietz, seconded by Evers to allow Robert to sign on the behalf of the County for advertising contracts with KLOH, KARL Country and KKCK radio stations for AIS advertising at a cost of \$5,000 per radio station. All voted in favor.

Olsen informed the Board that there will be a CUP meeting in the Courthouse Assembly Room on February 17th regarding East River Electric moving the power lines from the intersection of County Road 111 and 13 if they would like to attend.

Olsen presented a graph to the Board that represents employee time spent in the different areas of the Environmental department.

Dave Halbersma, Lincoln County Engineer, gave the following project and maintenance updates:

- The SdDOT contacted the County about using County Road 1 and 10 for detours when replacing the bridge north of Elkton on Hwy 13. This is not on the schedule for this year but the project may get moved to an earlier date.
- MnDOT may be working on trunk highway 14 milling from Lake Benton to the SD Border in 2016. Was originally on the 2017 schedule. They will be using County Hwy 1 and 13 for the detour.
- Plans for County Road 9 reconstruction project have been submitted to MnDOT and to the Railroad for comment.
- Excel energy has a plan for moving the poles along County Road 9.
- Have submitted some of the Box Culvert Plans for approval.
- There has been a lot of snow removal and pushing snow back from the shoulders.
- There has been some equipment repair.

Halbersma reported that the Highway Department is ready to set the bid overlay date for projects. Motion by Jagt, seconded by Drietz to set the bid opening of the County Highway Overlay Projects for March 15th at 9:45. All voted in favor.

Halbersma reported that there will be various 2016 highway projects and would like authorization to advertise projects as needed. Motion by Drietz, seconded by Evers to authorize the Highway Engineer to advertise 2016 projects as needed. All voted in favor.

Halbersma reported that he has \$55,000.00 in the budget for GPS equipment. We currently have a 2007 model that will be traded in. A quote was received from Frontier Precision off the state contract for \$52,721.85 which includes the trade-in of the old unit. There will also be an additional cost of approximately \$1,000.00 for tripods and additional upgrades. The County is able to recoup the cost of the equipment as projects are completed and billed out to State Aid. Motion by VanDeVere, seconded by Jagt to approve the purchase of new Highway Department GPS equipment for \$52,721.85 which includes the trade-in of the old equipment. All voted in favor.

Halbersma reported that he has \$7500.00 in the budget for a new crimper. A crimper is used to push the straw into the ground when grass is seeded. The cost of a new crimper is \$7,813.50 which includes delivery charges. Motion by Drietz, seconded by Evers to approve the purchase of a new Highway Department Crimper at a cost of \$7,813.50. All voted in favor.

Halbersma informed the Board that the State Aid allotment is up 8.2% and the Township Road allotment is up 3.6%. Information only.

Committee Reports were given:

VanDeVere – None

Drietz – Area II Water, RCRCA, Personnel, ARMER Radio meeting, One Watershed One Plan,

Hamer – Western Community Action

Jagt – None
Evers – None

Auditor Warrants were presented.

Motion by VanDeVere, seconded by Jagt, to approve the following Commissioner Warrants #1303 - 1369 for the following amounts: Revenue - \$49,002.47, Road & Bridge - \$36,587.91, and Agency Fund - \$201.24. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Computer Prof Unlimited Inc. - \$5,045.63, Divine Prov. Health Center Inc. - \$2,665.00, H & L Mesabi - \$5,314.41, Konrad Material Sales, LLC - \$10,590.51, Petersen Law Office PLLC - \$17,624.00, Prairie Pride Cooperative - \$3,036.36, Waste Management of WI-MN - \$8,300.29, WM Of Southern Minnesota MA 1 - \$6,573.94, Ziegler Inc - \$6,313.15, and 58 payments less than \$2,000.00 - \$20,328.33.

Deb Vierhuf, Lincoln County Auditor, informed the Board that parcel # 11-0113-000 in Marble Township, which was listed on the tax forfeited list, did sell at the auction on February 11, 2016 for \$20,000. Information only.

Motion by Drietz, seconded by Jagt, to adjourn at 11:30 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor