

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 02, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Don Evers, Richard Hamer, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Jagt, seconded by Drietz to approve minutes from January 19, 2016 and agenda for February 02, 2016. All voted in favor.

Robert Verschelde, Maintenance Supervisor, gave an update on the heating/cooling system. A certified design representative of the Daikin heating/cooling systems wants to look at our system to see why we are having issues. Information only at this time.

Verschelde also reported that Safe Assure did a walk through and there are a couple items that will need to be corrected. Information only.

Robert Olsen, Environmental, reported that the viewer's report has been completed for County Ditch 2. The total CD# 2 Benefits are a little over \$800,000. Olsen added that he would like the Board to set a hearing date for County Ditch 2. The Environmental Office will publish notice of the meeting for three weeks, send out first class notices, and post a notice at the courthouse. Motion by Jagt, seconded by VanDeVere to set a public hearing for County Ditch 2 to review the viewers report and ditch benefits on April 5, 2016 at 1:00 p.m. All voted in favor.

Olsen also reported that the viewers have started looking at County Ditch 40 for a redetermination of benefits.

Olsen also reported that their office will begin holding informational meetings on the 1 rod buffer requirement on the ditch systems in the County.

Olsen also presented a summary of permits for the 2015 year. Olsen informed the Board that his office is looking at changing the income schedule to qualify for septic grants. This would allow us to help more individuals to upgrade their septic system. The federal poverty level is the current schedule that is being used. Olsen will have a recommendation at the next meeting.

Olsen also reviewed some of our feedlot ordinance requirements. Olsen will be reviewing the ordinance for possible updates in the near future. If there is interest in starting a facility in Lincoln County and the interested individual has an issue with any part of the ordinance, they can come and visit with the Board about granting a variance. Information only.

Committee Reports were given:

- VanDeVere – SWHHS, Rural MN Energy Board, Southern Prairie, Supporting Hands, ACE
- Drietz – Personnel, Safety, Emergency Communications Board
- Hamer – Transit for Western Community Action, Shaokatan Lake Association Meeting
- Jagt – SWHHS
- Evers – HRA, Plum Creek Library Board, Lincoln County Transit, Western Community Action, Highway Labor Management

Auditor Warrants were presented.

Motion by Jagt, seconded by Drietz, to approve the following Commissioner Warrants #1212 - 1254 for the following amounts: Revenue - \$73,430.93, Road & Bridge - \$5,539.59, Debt Service - \$3,300.00, Ditch - \$13,885.50, and Solid Waste Task Force - \$895.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Bladholm Construction, Inc. - \$49,260.07, Bolton and Menk - \$13,787.50, Doom & Cuypers Inc. - \$14,012.59, Ehlers & Associates Inc. - \$3,300.00, MCCC MI 33 - \$2,661.00 and 38 payments less than \$2,000.00 - \$14,029.86.

Deb Vierhuf, Lincoln County Auditor presented the Maintenance and Support Contract with TriMin for IFS for approval. The Joint Integrated IFS Committee and MnCCC have approved the contract as well. Motion by Evers, seconded by Jagt to approve the Maintenance and Support Contract with TriMin for IFS. All voted in favor.

Vierhuf also presented Resolution No 13-2016 for final payment to Doom and Cuypers Construction Inc. for the addition to the Law Enforcement Center. Total cost of the project included the original contract sum of \$105,509.00 Plus Change Order 1 of \$4,792.90 and Change Order 2 of \$1,612.60 for a total of \$111,914.50. Motion by VanDeVere, seconded by Jagt to approve Resolution No 13-2016 for final payment to Doom and Cuypers Construction Inc. for the addition to the Law Enforcement Center which included Change Orders 1 and 2. Commissioners VanDeVere, Jagt, and Hamer voted in favor. Commissioners Evers and Drietz voted in opposition. Motion carried by majority vote.

**RESOLUTION NO 13 – 2016
FINAL PAYMENT TO DOOM AND CUYPERS CONSTRUCTION INC.**

WHEREAS, the construction of the following Project, Addition to the Law Enforcement Center; has in all things been completed by Doom & Cuypers Construction Inc., the final contract costs being \$111,914.50, and the County Board being fully advised in the premises.

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified in said final estimate.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Vierhuf also presented Resolution No 14-2016 for final payment to Bladholm Construction Inc. for the Auditor/Treasurer renovation. Total cost of the project included the original contract sum of \$47,890.00 Plus change order 1 of \$1,309.00 for a total of \$49,199.00. Motion by Drietz, seconded by VanDeVere to approve Resolution No 14-2016 for final payment to Bladholm Construction Inc. for the Auditor/Treasurer renovation which included change order 1. All voted in favor.

**RESOLUTION 14 – 2016
FINAL PAYMENT TO BLADHOLM CONSTRUCTION, INC.**

WHEREAS, the construction of the following Project, Auditor/Treasurer Renovation; has in all things been completed by Bladholm Construction, Inc, the final contract costs being \$49,199.00, and the County Board being fully advised in the premises.

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified in said final estimate.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Vierhuf also asked for approval to unrestrict the missing heir balance of \$267.14. It is required that any estate money that we cannot find the owner of be maintained and restricted for 21 years. This time period has lapsed for the current restricted balance of \$267.14 so we can move it from restricted to general revenue. Motion by VanDeVere, seconded by Jagt to unrestrict the missing heir balance of \$267.14 and move it to general revenue. All voted in favor.

Robin Sterzinger, Financial Accountant, presented the county asset list. The list was reviewed by each department and there are assets on the list that are no longer owned by the county and need to be officially disposed of. Motion by Jagt, seconded by Drietz to approve disposal of assets as per the list supplied by Sterzinger. All voted in favor.

Vierhuf also asked for approval to pay the on call time County Coroner bill and Coroner visit by Dr. Snow as an auditor warrant. Motion by Jagt, seconded by Evers to pay on call time County Coroner bill and Coroner visit by Dr. Snow as an auditor warrant. All voted in favor.

The Tobacco Ordinance was discussed with County Attorney Glen Petersen. Petersen will also review the ordinance that is in place. Motion by Jagt, seconded by VanDeVere to leave the Tobacco ordinance as is as long as it meets state standards. All voted in favor.

The personnel committee had met previously to discuss whether the non-union employees that are on a wage schedule will receive the cost of living adjustment. Motion by Drietz, seconded by Jagt to give a .40 cost of living adjustment to the non-union employees that are on a wage schedules effective 1/1/16. All voted in favor.

Motion by Jagt, seconded by VanDeVere, to adjourn at 11:30 a.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor