

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

Dec 20, 2016  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, and Mic VanDeVere. Commissioner Joan Jagt was absent. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Evers, seconded by VanDeVere to approve the consent agenda which included approval of the minutes from Dec 08, 2016, and the agenda for Dec 20, 2016. All (4) voted in favor.

John Schneider, Manager of Minnesota Conservation Programs of Ducks Unlimited, was present to inform the Board about a piece of land that has been purchased in Verdi Township. The amount of tax on the property was previously \$218.00 per year. The amount that will be received through PILT will be approximately \$525.00 per year for future years. Information only.

Bruce Nielsen, Lincoln County Assessor, was present to inform the Board that US Fish and Wildlife has expressed interest in accessing our Pictometry program. Nielsen would like some direction from the Board whether to charge US Fish and Wildlife and if so, how much to charge. The Board feels there should be a charge and would like information on what the other Counties are doing. Nielsen will get that information together and present to the Board at a future meeting. Information only.

Dave Halbersma, Lincoln County Engineer, presented project updates. They were as follows:

- The DNR may want to put a fence in the culverts on County Road 9 for the turtles. The DNR has been trying to raise the funds for this project.
- Highway safety improvement project plans are being worked on.
- Bituminous project plans are being worked on.
- Hoping to do an early bid letting on County Road 9 bituminous project.
- US Fish and Wildlife construction recommendations for restrictions on construction dates for the Topeka Shiner area has been changed to May 15<sup>th</sup> through July 31<sup>st</sup> which will help with projects in that area.
- Would like to have a bid opening for the Tyler shop done in early spring. Trying to get all the information together so the plans can be finalized.

Halbersma presented maintenance updates. They were as follows:

- The used snow blower truck that was purchased from MnDOT has been working out well.
- Have been busy with snow plowing.
- Working on miscellaneous repairs on equipment.

Halbersma also informed the Board that he was considering designating the \$23,000 of funds left from County Road 134. The Board thought we should hold off on the designation until we see what the future of that road will be.

Loretta Lundberg, Lincoln County Recorder, asked for approval to purchase a Ricoh MP 2501SP copier from A & B Business Solutions for \$3,315.00. Motion by VanDeVere, seconded by Drietz to approve the Recorders office purchasing a Ricoh MP 2501SP copier from A & B Business Solutions for \$3,315.00. All (4) voted in favor.

Robert Olsen, Environmental, asked for approval on Resolution 47-2016 Resolution of the Lincoln County Ditch System for a One-Year Loan. Motion by VanDeVere, seconded by Evers to approve Resolution 47-2016 Resolution of the Lincoln County Ditch System for a One-Year Loan. All (4) voted in favor.

**RESOLUTION NO. 47-2016  
RESOLUTION OF THE LINCOLN COUNTY DITCH SYSTEM  
FOR ONE-YEAR LOAN**

**BE IT RESOLVED** by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota, that the following ditch transfers are herewith adopted; and

**BE IT FURTHER RESOLVED** that the Lincoln County General Fund loan to the following ditch systems in the total sum of \$18,800.00 for the duration of one (1) year with interest at the rate of 4%.

The following individual ditch systems will have a deficit cash balance. Minn. Stat. 103E.655, subd. 2 allows for loans to be made from the General Fund to a ditch system with insufficient cash to pay expenditures. If the County Board transfers money from another fund to a drainage system account, the money must be reimbursed from the proceeds of the drainage system that received the transfer.

<u>DITCH</u>	<u>Amount</u>
County Ditch No. 2	14,800.00
Judicial Ditch No. 11	2,000.00
Judicial Ditch No. 31	2,000.00

Consider the approval of the transferring monies in the amount of \$18,800.00 as of December 31, 2016 from the General Fund to individual ditch systems with deficit cash balances at 2016 year end. The monies transferred will be reimbursed effective December, 2017.

**WHEREUPON** the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 20th day of December, 2016

ATTEST:

\_\_\_\_\_  
Richard Hamer, 2016 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor

Olsen also presented the Proposed Ditch Assessments Resolution and asked that the Board order the publishing and posting of the resolution prior to approval. Motion by Evers, seconded by Drietz to order the publishing and posting of the Proposed Ditch Assessments Resolution to be approved at a future meeting. All (4) voted in favor.

Commissioner VanDeVere inquired about the possible hire of a position in the Environmental office in the future. The position has been included in the Environmental budget. This position would be responsible for working with solid waste, recycling, clothes pickup, AIS and other miscellaneous duties. Information only.

Amber Scholten, Emergency Manager, asked for approval of Lincoln County being the fiscal agent for the SHSP grant. The County will get \$3,000 for the service. The bills will go through Lincoln County and would then be reimbursed through the grant. The \$3,000 received will go towards Safe Assure. Motion by Drietz, seconded by VanDeVere to approve Lincoln County acting as the fiscal agent for the State Homeland Security Program Grant (SHSP) agreement and to authorize Scholten to sign the agreement. All (4) voted in favor.

Scholten also informed the Board that she will be sending 2 Sheriff's office employees to the ALICE training. The cost will be \$300 and will be paid out of the EM Budget. Information only.

Scholten also inquired about dedicating unused funds from the 2016 budget to be used in future years. Unless the funds were budgeted for a specific purpose, they cannot be dedicated but a form is being worked on by the Financial Accountant to track unused budget dollars for future use. Information only.

Dale Sterzinger, SWCD Conservation Technician, and Conrad Schardin, SWCD Board Member, gave an organizational update. The office is currently going through many changes but the County Board should be assured that everything is going well. There will be some restructuring done in 2017. Sterzinger also informed the Board that there will be a Missouri Watershed Committee formed and the County will need one Commissioner and one alternate appointed to the committee. Information only.

Robin Sterzinger, Financial Accountant, presented Resolution #46-2016 2017 Certified Levy which shows a 2.9% increase to the budget. Motion by VanDeVere, seconded by Drietz to approve Resolution #46-2016 2017 Certified Levy which shows a 2.9% increase to the budget. All (4) voted in favor.

### Resolution No. 46-2016 2017 Certified Levy

**WHEREAS**, the County Auditor of Lincoln County, Minnesota, has made and submitted her estimate of expenses and revenues of said county for the year 2017, as required by law, and the county board of said county have duly examined and considered the same,

**NOW THEREFORE BE IT RESOLVED**, that there is hereby approved, the following certified levy, be ordered extended against the taxable property of said County of Lincoln for the year 2017. The detail of the County Budget is on file in the County Auditor's Office, Lincoln County Courthouse, Ivanhoe, Minnesota, and may be reviewed during normal business hours.

### 2017 BUDGET REVENUES / EXPENDITURES

Revenue	2,759,772
Regional Library	42,308
Road & Bridge	1,360,000
Human Services	919,604
Debt Service	424,909
<b>TOTAL</b>	<b>5,506,593</b>
Plus Lake Benton LID	35,000
Plus Lake Shaokatan LID	25,000
<b>Total Levy</b>	<b>5,566,593</b>

Fund 01 - General Government	2017 BUDGET			2016 BUDGET	
	Revenues	Expenditure	Net	Revenues	Expenditure
		\$			\$
1 Board of Commissioners	-	190,220	(190,220)	-	185,600
5 Administration	1,187,339	185,950	1,001,389	1,213,272	192,600
12 Court Administrator	-	22,750	(22,750)	-	22,000
14 Capital Outlay and Improvements	51,307	82,000	(30,693)	-	40,000
41 County Auditor	3,500	313,925	(310,425)	2,500	302,355
42 Drivers License	35,500	25,000	10,500	36,500	26,000

43	County Treasurer	400	149,458	(149,058)	500	146,047
44	Safety Officer/Coordinator	-	15,658	(15,658)	-	16,068
61	Elections	-	34,000	(34,000)	-	34,000
70	Data Processing	2,000	112,000	(110,000)	2,000	103,300
74	Technology / Equipment	3,500	28,700	(25,200)	5,000	24,150
74	Compliance Fund	18,000	22,800	(4,800)	18,000	13,000
91	County Attorney	-	168,353	(168,353)	-	162,159
101	County Recorder	64,000	278,659	(214,659)	64,000	289,436
101	County Recorder Equipment Fund	15,500	17,116	(1,616)	15,500	17,116
103	County Assessor	1,000	224,124	(223,124)	26,150	220,618
111	Courthouse Operations	-	220,650	(220,650)	-	225,702
112	Jail Building	-	43,250	(43,250)	-	45,200
121	Veterans Service Officer	7,500	36,421	(28,921)	7,500	34,928
131	Transportation Department	-	30,000	(30,000)	-	54,750
133	Transportation Volunteer Drivers	-	-	-	-	-
142	BC/BS Employee Insurance	-	-	-	-	-
149	LB LID Payment	-	-	-	2,500	-
<b>General Government Totals</b>		<b>1,389,546</b>	<b>2,201,034</b>	<b>(811,488)</b>	<b>1,393,422</b>	<b>2,155,029</b>
<b>Fund 01 - Public Safety</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<b>§</b>			<b>§</b>
201	County Sheriff	112,150	1,411,100	(1,298,950)	95,500	1,311,347
205	Boat & Water Safety Enforcement	3,000	4,780	(1,780)	3,000	6,230
205.6810	Aeriation Systems	-	1,500	(1,500)	-	1,500
212	ARMER	-	54,000	(54,000)	-	53,700
213	911 Enhancement Program	75,000	63,000	12,000	-	13,000
222	County Coroner	-	16,000	(16,000)	-	13,000
251	Probation Officer	9,934	51,700	(41,766)	8,000	50,700
252	Adult Probation Programming	3,000	-	3,000	4,000	-
281	Emergency Management	16,008	100,597	(84,589)	15,036	93,100
<b>Public Safety Totals</b>		<b>219,092</b>	<b>1,702,677</b>	<b>(1,483,585)</b>	<b>125,536</b>	<b>1,542,577</b>
<b>Fund 01 - Public Works/Sanitation</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<b>§</b>			<b>§</b>
392	Landfill/Solid Waste	367,500	354,000	13,500	310,000	316,024
<b>Public Works Totals</b>		<b>367,500</b>	<b>354,000</b>	<b>13,500</b>	<b>310,000</b>	<b>316,024</b>
<b>Fund 01 - Public Health</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<b>§</b>			<b>§</b>
431	Public Health	-	63,382	(63,382)	-	50,116
<b>Public Health Totals</b>		<b>-</b>	<b>63,382</b>	<b>(63,382)</b>	<b>-</b>	<b>50,116</b>
<b>Fund 01 - Culture &amp; Recreation</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<b>§</b>			<b>§</b>
512	Regional Library	-	42,308	(42,308)	-	43,454
521	County Parks	172,450	213,712	(41,262)	155,000	179,092
549.6861	Historical Society	-	8,000	(8,000)	-	8,000
549.6862	SMAHC (Arts)	-	650	(650)	-	650
<b>Culture &amp; Recreation Totals</b>		<b>172,450</b>	<b>264,670</b>	<b>(92,220)</b>	<b>155,000</b>	<b>231,196</b>
<b>Fund 01 - Conservation/Natural Resources</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<b>§</b>			<b>§</b>
605.605	Environmental Office	-	-	-	-	-
605.606	Planning & Zoning (Env)	36,600	36,600	-	38,740	36,964

605.607	Street Sign Addressing (Env)	5,700	5,700	-	5,700	5,700
605.624	Feedlot (Env)	71,500	71,500	-	54,582	54,479
605.651	Aquatic Invasive Species (Env)	64,885	64,885	-	68,500	70,714
608	Trails Grant - Snowmobile	25,000	25,000	-	25,000	25,000
611	County Extension	-	114,836	(114,836)	-	113,849
625	ISTS (Env)	40,600	40,600	-	47,800	44,748
625	ISTS Loan Payments (Sp Assess)	297,283	297,283	(0)	178,818	178,818
631	Water MGMT Task Force (SWCD)	15,488	18,843	(3,355)	15,488	18,843
635	BWSR Grant (SWCD)	8,778	8,778	-	8,778	8,778
649.6863	Agr Society (Fair)	-	35,000	(35,000)	-	35,000
649.6864	Soil Conservation SWCD	-	138,000	(138,000)	-	120,000
649.6865	Are II MN River Basin	-	4,822	(4,822)	-	4,822
649.6866	RC-RCA (Red-Cott)	-	5,175	(5,175)	-	5,175
<b>Conservation/Natural Resources Totals</b>		<b>565,834</b>	<b>867,022</b>	<b>(301,188)</b>	<b>443,406</b>	<b>722,890</b>
		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
<b>OTHER ECONOMIC DEVELOPMENT</b>		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<u>\$</u>			<u>\$</u>
798-6868	County Promotion / Tourism	-	-	-	-	3,000
798-6868	TRAVEL SW MINNESOTA	-	1,000	(1,000)	-	-
798-6869	SW MN Tourism Association	-	300	(300)	-	-
798-6871	SW Initiative Foundation	-	1,770	(1,770)	-	1,770
798-6872	Enterprise Development Corp (LCEDC)	-	45,000	(45,000)	-	45,000
798-6873	Rural MN Energy Board	-	1,000	(1,000)	-	1,000
798-6874	A C E of SW MN (RSVP)	-	9,552	(9,552)	-	9,139
798-6876	Legion / VFW (MSA 375-35)	-	1,300	(1,300)	-	1,300
798-6877	SW MN Workforce Council	-	1,795	(1,795)	-	1,795
798-6878	County Council on Aging	-	2,000	(2,000)	-	2,000
<b>Other Economic Development Totals</b>		<b>-</b>	<b>63,717</b>	<b>(63,717)</b>	<b>-</b>	<b>65,004</b>
<b>Fund 1 Totals</b>		<b>2,714,422</b>	<b>5,516,502</b>		<b>2,427,364</b>	<b>5,082,836</b>
<b>Levy and Aid Necessary to Balance</b>					<b>(2,802,080)</b>	
<b>Surplus/(Spend Down)</b>					<b>-</b>	
<b>General Revenue Levy</b>					<b>(2,802,080)</b>	
		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
<b>Fund 03 - Road and Bridge Fund</b>		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<u>\$</u>			<u>\$</u>
300	Revenues	5,618,813	-	5,618,813	8,684,580	-
301	Administration	-	507,789	(507,789)	-	575,753
302	Engineering	-	246,943	(246,943)	-	211,700
303	Authorized Work	-	-	-	-	-
311	Highway Maintenance	-	1,200,768	(1,200,768)	-	1,305,335
321	Construction	-	4,073,865	(4,073,865)	-	5,643,683
331	Equipment Maintenance	-	807,939	(807,939)	-	769,129
341	Shop Maintenance	-	131,009	(131,009)	-	169,980
361	Accounts Receivable	-	10,500	(10,500)	-	9,000
<b>Fund 3 Totals</b>		<b>5,618,813</b>	<b>6,978,813</b>	<b>(1,360,000)</b>	<b>8,684,580</b>	<b>8,684,580</b>
<b>Levy and Aid Necessary to Balance</b>					<b>(1,360,000)</b>	
<b>Surplus/(Spend Down)</b>					<b>-</b>	
<b>R&amp;B Levy</b>					<b>(1,360,000)</b>	
		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
<b>Fund 05 - Human Services Fund</b>		<b>Revenues</b>	<b>Expenditure</b>	<b>Net</b>	<b>Revenues</b>	<b>Expenditure</b>
			<u>\$</u>			<u>\$</u>
5	Human Services	-	919,604	(919,604)	-	904,461
<b>Fund 5 Totals</b>		<b>-</b>	<b>919,604</b>	<b>(919,604)</b>	<b>-</b>	<b>904,461</b>

Levy and Aid Necessary to Balance Surplus/(Spend Down)		(919,604)				
Human Services Levy		(919,604)				
<b>Fund 31 - Debt Service</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditure</u>
			\$		\$	
381	2011A G O Bond	-	218,659	(218,659)	-	230,600
385	2012A R & B Reconst Rev Bond	-	206,250	(206,250)	-	221,340
<b>Fund 31 Totals</b>		<b>-</b>	<b>424,909</b>	<b>(424,909)</b>	<b>-</b>	<b>451,940</b>
Levy and Aid Necessary to Balance Surplus/(Spend Down)		(424,909)				
Debt Service Levy		(424,909)				
<b>Fund 40 - Ditch Fund</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditure</u>
			\$		\$	
40	Ditches	151,048	151,048	-	111,029	111,029
<b>Fund 40 Totals</b>		<b>151,048</b>	<b>151,048</b>	<b>-</b>	<b>111,029</b>	<b>111,029</b>
Levy and Aid Necessary to Balance Surplus/(Spend Down)		-				
Ditch Levy		-				

TOTALS	8,484,283	13,990,876	(5,506,593)	11,222,973	15,287,402
PROPERTY TAXES	5,506,593		Net totals less funds	5,351,159	
LBLID ASSESSMENT	35,000		40,91,92,93	35,000	
LSLID ASSESSMENT	25,000			-	
GRAND TOTALS	14,050,876	13,990,876		16,609,132	15,287,402
AMOUNT PROPERTY TAX CHANGE	\$ (155,434)				
PERCENT CHANGE	2.90%				

<b>County Wide Summary</b>		<b>2017</b>				
Total County Levy and Aid Necessary to Balance		5,506,593				
Desired Surplus/(Spend Down)		-				
Total LBLID Levy and Aid Necessary to Balance		35,000				
Total LSLID Levy and Aid Necessary to Balance		25,000				
<b>Total Resulting Levy</b>		<b>5,566,593</b>				
<b>Fund 91 - Solid Waste Task Force</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditure</u>
			\$		\$	
832	Joint Powers Solid Waste	18,300	15,056	3,244	18,000	15,056
<b>Fund 91 Totals</b>		<b>18,300</b>	<b>15,056</b>	<b>3,244</b>	<b>18,000</b>	<b>15,056</b>
Levy and Aid Necessary to Balance Surplus/(Spend Down)		3,244				
Solid Waste Levy		3,244				
<b>Fund 92 - Lake Benton Lake Improvement District</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditure</u>
			\$		\$	
816	LB Lake Imp Dist	55,800	53,500	2,300	(12,500)	37,500
<b>Fund 92 Totals</b>		<b>55,800</b>	<b>53,500</b>	<b>2,300</b>	<b>(12,500)</b>	<b>37,500</b>
Levy and Aid Necessary to Balance Surplus/(Spend Down)		2,300				
Debt Service Levy		35,000				
<b>Fund 93 - Lake Shaokatan Lake Improvement</b>		<b>2017 BUDGET</b>			<b>2016 BUDGET</b>	
		<u>Revenues</u>	<u>Expenditure</u>	<u>Net</u>	<u>Revenues</u>	<u>Expenditure</u>

District		\$			\$	
813	LS Lake Imp Dist	60,000	60,000	-	-	-
<b>Fund 93 Totals</b>		<b>60,000</b>	<b>60,000</b>	-	-	-
9	<b>Levy and Aid Necessary to Balance</b>					
3	<b>Surplus/(Spend Down)</b>					
	<b>Debt Service Levy</b>	<b>30,000</b>				
<b>TOTALS</b>		<b>134,100</b>	<b>128,556</b>		<b>5,500</b>	<b>52,556</b>

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Committee Reports were given:

VanDeVere – ACE  
 Drietz – Red Pine Wind Tower meeting, SW MN PIC Council,  
 Hamer – Western Mental Health  
 Jagt – absent  
 Evers – RCRCA, Area II Water

Auditor Warrants were presented.

Motion by Drietz seconded by Evers, to approve the following Commissioner Warrants #3735-#3784 for the following amounts: Revenue - \$85,185.35, Road & Bridge - \$14,786.71, and Ditch - \$702.47. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$2,995.00, CRCN, INC. - \$2,590.00, Divine Prov. Health Center Inc. - \$2,504.00, Petersen Law Office PLLC - \$17,624.00, Pipestone Interiors - \$2,245.20, Prairie Pride Cooperative - \$12,225.38, Pro-Vision Inc. - \$2,822.00, Proaction Safety & Sales - \$6,122.17, Ramsey County - \$2,800.00, Regents Of The University Of Minnesota - \$13,776.21, Stoneberg Giles & Stroup - \$2,838.60, Thomas Plumbing Inc. - \$10,000.00, WM Of Southern Minnesota MA 1 - \$6,573.94 and 37 payments less than \$2,000.00 - \$15,558.03.

Deb Vierhuf, Lincoln County Auditor, requested a motion for the purchase of a tractor by the Parks Department. The tractor was discussed and approved as a budget item during the July 19, 2016 meeting but an official motion to purchase had not been made. Motion by VanDeVere, seconded by Evers to approve the purchase of a New Holland Boomer Tractor for the Parks Department. The cost is \$33,877.50 less \$15,500.00 trade in value on the New Holland TC40 with a payment schedule of \$3,699.80 per year for 5 years at 0% interest for a total net cost of \$18,377.50. All (4) voted in favor.

Vierhuf also asked for approval on Resolution #45-2016 2017 County Commissioner Compensation. Motion by VanDeVere, seconded by Drietz to approve Resolution #45-2016 2017 County Commissioner Compensation. All (4) voted in favor.

**Resolution No. 45-2016  
 2017 County Commissioner Compensation**

**BE IT RESOLVED**, that the County Commissioner Salary for the year 2017 for Lincoln County, Minnesota, be set at **\$16,000.00 per annum**, per commissioner, and

**BE IT RESOLVED**, that the per diem payment schedule be set at **\$75.00 for the first meeting and \$50 for each additional meeting**, for authorized meetings, and

**BE IT FURTHER RESOLVED**, that said per diem payments be authorized when required by law, MSA 375.055 and 375.06, and other applicable statutes, for services by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the

performance of services by individual county commissioners when required by law, and for commissioner's attendance at the following meetings:

18 County Adult Mental Health	Lincoln County Library Board
5 <sup>th</sup> District Public Defender	Lincoln County Prom & Tourism
ACE of SW MN Board	Lincoln SWCD Board Representative
Affirmative Action Officer	MCIT
AMC Committees	Negotiating Committee/Personnel
Area II Water	Nutrition Council
Audit	Plum Creek Library Board
Building/Capital Improvement	Prairieland Economic Development
CARE	RCRCA
Community Awareness & Emergency Mgt.	Regional Advisory Board (RAC)
County Council on Aging	Road & Bridge Committee
County Park Board	Road Inspection Committee
Daytime Activity Center	Rural MN Energy Board
Emergency Communications Board	Solid Waste Recycling Comm
Extension Committee	Southern Prairie Community Care
Health/Safety	Step II Grievance
Helping Hands (SWHHS)	Step III Grievance
Highway Round Table	SW Emergency Med. Services
Hwy 68 Coalition	SW Environmental Task Force
Insurance Committee	SW MN PIC Council
J.C.D. #13 and #31 Drainage (Lyon)	SW Regional Development
J.C.D. #16 Drainage (Pipestone)	SWMHHS Health
Juvenile Detention Center	SWMHHS Human Services
Labor Management	Transit Representative
LacQuiParle Watershed Advisory	Water Management Task Force( C&VC)
Land Use/Zoning	Western Community Action
Law Library	Western Mental Health
LBLID	Western Mental Health Dev. Selection
Lincoln Co Enterprise Dev	Wind Power Committee/Mtgs
Lincoln County Board of Appeals	Yellow Medicine Watershed Advisory
Lincoln County H R A	

**FURTHER RESOLVED** that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

**BE IT FURTHER RESOLVED**, that the sum of **\$30.00 per day** be allowed for meal reimbursement,

**ADOPTED** by unanimous vote, this 20th day of December, 2016.

ATTEST:

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Richard Hamer, 2016 Board Chair

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Deb Vierhuf, County Auditor

Commissioner Jagt arrived at 11:10 a.m.

Discussion was held on setting the Department Head salaries.

Motion by Evers to set the Department Head increase at \$1,500 for the 2017 year. Motion failed due to lack of a second.



Motion by Jagt, seconded by VanDeVere to set the Department Head increases at \$1,560.00 for all Department Heads except VSO officer and the Highway Engineer which will be set separately. Commissioner Drietz, Jagt, Hamer, and VanDeVere voted in favor. Commissioner Evers voted in opposition. Motion carried by majority vote.

Salaries are posted below:

Assessor	\$68,620.00	Maintenance Supervisor	\$51,120.00
Attorney	\$45,120.00	Parks Manager	\$53,120.00
Auditor	\$63,120.00	Recorder	\$71,520.00
Commissioners	\$16,000.00	Sheriff	\$70,120.00
EM/Safety	\$53,620.00	Treasurer	\$55,120.00
Environmental	\$61,220.00		

Discussion was held on setting the VSO salary increase. Motion by Jagt, seconded by VanDeVere to set the VSO salary increase at \$500.00. All voted in favor.

Discussion was held on the Deputy Auditor Confidential, Engineer's Assistant, and Accountant/Office Manager positions. Motion by Jagt, seconded by VanDeVere to approve a cost of living increase of .40 for the positions of Deputy Auditor Confidential, Engineer's Assistant and Accountant/Office Manager plus the normal step increase if they are not at the top of their scale. All voted in favor.

Vierhuf also informed the Board that the Agreement for Information Technology Services between Lincoln County and Southwest Health and Human Services will end on December 31, 2016. A new contract for January 1, 2017 to December 31, 2017 was presented for approval. Everything remained the same for the 2017 contract. Motion by VanDeVere, seconded by Jagt to approve the Agreement for Information Technology Services between Lincoln County and Southwest Health and Human Services for the time period of January 1, 2017 thru December 31, 2017. All voted in favor.

Vierhuf also informed the Board that we did receive another \$12,053.16 from MCIT for the Heating/Cooling unit claim. Information only.

Motion by Evers, seconded by Drietz to close the meeting to discuss an arbitration matter. All voted in favor.

Motion by Drietz, seconded by Evers to open the closed session. All voted in favor.

Motion by Drietz, seconded by Evers to recess the meeting until 1:30 p.m. All voted in favor.

The meeting was reconvened at 1:30 by Lincoln County Board Chair, Richard Hamer.

Discussion was held between the Commissioners and members of the public regarding the Lake Shaokatan Lake Improvement District Resolution #01-16 setting the levy at \$25,000 and Resolution #02-16 setting the assessment amount at \$5,000. There was some concern about Resolution #02-16 and how the Ag land is being assessed. John Thomsen, Lake Shaokatan Lake Improvement District Board Chair, stated that the District will be having their next meeting on January 3<sup>rd</sup> and the public is encouraged to attend. Their concerns will be taken into consideration.

Motion by VanDeVere, seconded by Jagt to approve Lake Shaokatan Lake Improvement District Resolution #01-16 for the levy amount of \$25,000. All voted in favor.

The Lake Shaokatan Lake Improvement District Resolution #02-16 for the assessment amount of \$5,000 will be tabled until a future meeting.

Motion by Drietz, seconded by Evers to adjourn at 2:10 p.m. All voted in favor.

ATTEST:

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Richard Hamer, 2016 Board Chair

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Deb Vierhuf, County Auditor