

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Aug 02, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Richard Hamer, Joe Drietz, Don Evers, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by VanDeVere to approve the consent agenda which included approval of minutes from July 19, 2016 and agenda for Aug 2, 2016. All voted in favor.

Amber Scholten, Emergency Management, requested approval of the Emergency Management Program Grant of \$16,008.00. This amount goes towards salary with a County matching amount. Motion by VanDeVere, seconded by Evers to approve the Emergency Management Program Grant of \$16,008.00 and authorized the Board Chair and Auditor to sign. All voted in favor.

Scholten also requested that the Board designate her as the primary voting member for the SW EMSRB. Motion by Jagt, seconded by Drietz to designate Amber Scholten as the Primary voting member for the SW EMSRB. All voted in favor.

Scholten also informed the Board that some warranty work is needed on the sirens. Currently there are plastic bearings in the sirens. The siren itself works but it does not rotate. The bearings will be replaced with metal bearings this fall. Information only.

Scholten also presented information on the Hazard Mitigation Plan. There is no grant money available but if there is a disaster, there will be funds available. Scholten has been talking to the surrounding counties about applying as a region instead of as an individual county. This would cost \$6,500 per county instead of \$25,000 - \$30,000. Scholten will gather the information required and bring to the next Board meeting for approval. Information only.

Scholten has made a decision on the vendor she will be using for the public notification system. She will be bringing information regarding the system at the next meeting.

Teresa Schreurs, Director of Community Development, brought the Service Agreement for legacy funding forward for approval. The maximum the County will have to pay will be \$25,000 to put the complete Master Plan together. The application process has been completed and it looks favorable for us to move forward. The second phase is the Service Agreement. After discussion, the Board wanted to get additional information before moving forward. Schreurs will gather more information and will present it at the next meeting.

Dustin Hauschild, Lincoln County Engineer's Assistant, presented project updates. They were as follows:

- The items that needed to be repaired on CSAH 2 have been completed from the 2016 paving project.
- The preconstruction meeting for the Arco project has been scheduled for August 4th at 11:00 a.m. at the Highway Department office. The start date will be around August 15th.
- The expected start date for the grading project on CSAH 9 will start around the 10th of August.
- An amended grant agreement needs to be signed for the LRID fund.
- Bid opening for 4 Box Culvert Projects and the Gravel Crushing Project will take place on August 16th.

- We will be advertising for two additional Box Culverts in the Lake Benton Township.

Hauschild also presented maintenance updates. They were as follows:

- Have started on the second round of ditch mowing.
- The narrowing of CSAH 101 has been completed.
- Will be also narrowing CSAH 109.
- Some larger road ditch cleanings have been done on CSAH 12 and 18.

Hauschild also informed the Board that a speed study will be done on the West side of Tyler.

Hauschild also informed the Board that Chris Clarke has given his official resignation and will be done at the County on August 12th. Within the April 19, 2016 minutes, the Board approved hiring Chad Midtaune as an Engineer Tech 1 upon the Field Aide's resignation. The Road and Bridge department will move forward with this plan at this time.

Hauschild also reminded the Board that the Road and Bridge Committee meeting is scheduled for August 10th at 8:00 a.m.

Robert Olsen, Environmental, reminded the Board that the Lake Shaokatan Lake Improvement District hearing will be held on August 13th at 10:00 a.m. in the Courthouse Assembly Room. When the hearing letters were sent, nomination letters for the Board of Directors were also sent out. We have received 4 nominations. The County Board will appoint the individuals for the Board of Directors but it does not have to be done at the time of the hearing. Information only.

Olsen also reported on the following items:

- The DNR has found curly leaf in Lake Stay. If the area can be identified, it could be treated at a minimal cost.
- The estimated increase for the waste management contracts will be about 2%.

Olsen also informed the Board that he would like to budget for a four wheeler to be used for viewing the ditch systems. Part of this could be paid for through the ditch administrative fees. Olsen would also like to budget for a trailer to be used for hauling pesticide jugs and Ag plastic. The County has been approved for a grant connected to the hauling of the Ag plastic and the grant dollars could be used to purchase the trailer. Information only.

Olsen informed the Board that we could record the ditches on the redeterminations that have just been finalized. Olsen would get some assistance from Rinke Noonan who has knowledge on the process. Motion by Evers, seconded by Drietz to approve the recording of the redetermined ditches. All voted in favor.

Olsen also informed the Board that the Verdi issue has been brought up again. It is not clear what exactly can be done. Should a town meeting be held to see what all of the residents want? The Board was in favor of a town meeting being held.

Chad Meester, Lincoln County Sheriff, requested approval on the final candidate for the Jail Administrator Position. Discussion was held. The Board felt they were not involved with the process. Motion by Jagt, seconded by Hamer to hire Robin Sik as the Jail Administrator. Commissioners Jagt and Hamer voted in favor. Commissioners Drietz, Evers, and VanDeVere voted in opposition. Motion did not carry.

Meester also requested authorization to pay for the new squad car as an Auditor Warrant. Motion by Jagt, seconded by VanDeVere to approve the purchase of the new squad as an Auditor Warrant. All voted in favor.

Meester also presented the Board with Resolution No 36-2016 Resolution Approving State of Minnesota Joint Powers Agreements with the County of Lincoln on Behalf of its County Attorney and Sheriff. Motion by Jagt, seconded by VanDeVere to approve Resolution No 36-2016 Resolution Approving State of Minnesota Joint Powers Agreements with the County of Lincoln on Behalf of its County Attorney and Sheriff. All voted in favor.

RESOLUTION NO. 36-2016

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF LINCOLN ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Lincoln on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify, and delete connectivity, systems, and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Lincoln, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Lincoln on behalf of its County Attorney and Sheriff are hereby approved.

2. That the Sheriff, Chad Meester, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, [__name or position name] is appointed as the Authorized Representative's designee.

3. That the Attorney, Glen Petersen or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, [__name or position name] is appointed as the Authorized Representative's designee.

4. That Richard Hamer the 2016 Board Chair of the County of Lincoln, and Deb Vierhuf, the County Board Auditor, are authorized to sign the State of Minnesota Joint Powers Agreements.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Dan Kuss, Veterans Service Officer asked for approval on Resolution No. 37-2016 VSO Grant. Motion by VanDeVere, seconded by Drietz to approve Resolution No 37-2016 VSO Grant. All voted in favor.

**RESOLUTION OF LINCOLN COUNTY
VSO Grant
#37-2016**

BE IT RESOLVED by the Lincoln County Board of Commissioners that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2015 Chapter 77 Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Lincoln County Board of Commissioners that Dan Kuss, the Lincoln County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the county.

WHEREUPON the above resolution was adopted at the Lincoln County Board of Commissioners Regular Meeting this 2nd day of August, 2016.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Kuss also requested out of state travel to attend the National VSO Training Convention in San Diego in June of 2017. Motion by Drietz, seconded by VanDeVere to approve out of state travel for the National VSO Training Convention in San Diego in June of 2017. All voted in favor.

Committee Reports were given:

VanDeVere – Environmental Meeting, Energy Board, ACE, Supporting Hands, Final Ditch Hearings.
Drietz – Water One Plan, Water One Public Hearing,
Hamer – Western Community Action, Western Mental Health, Personnel at the Sheriff's Office
Jagt – Final Ditch Hearings
Evers – HRA, SWCD, Lincoln County Transit, Western Community Action Transit, Highway Labor Management

Auditor Warrants were presented.

Motion by Drietz seconded by Evers, to approve the following Commissioner Warrants #2641 - 2695 for the following amounts: Revenue - \$62,598.96, Road & Bridge - \$14,093.96, Ditch - \$79,932.49, and Lake Benton Lake Improvement District - \$1,149.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$20,031.35, Barker Excavating, Inc. - \$11,456.38, Brey Tiling & Excavation, LLC - \$6,533.10, Coorman Contracting, Inc. - \$41,609.80, Good Septic & Excavating - \$5,398.00, Lyon Co Auditor – Treasurer - \$4,220.12, Pictometry International Corporation - \$18,933.75, Prairie Pride Cooperative - \$9,785.00, SW MN Regional Radio Board - \$2,100.05, TE Underground, LLC - \$8,000.00, Victor Construction Inc. - \$14,200.00, West Shore Services, Inc. - \$2,150.00 and 43 payments less than \$2,000.00 - \$13,356.86.

Bob Vershelde, Maintenance Supervisor, gave an update on the heating/cooling units.

The consensus of the Commissioners is to add the ACE office to be included on receiving a land-line and a listing in the phone book. We will calculate the total monthly cost for the land-line, listing, and the cell phone when we have those figures. Information only.

Deb Vierhuf, Lincoln County Auditor, informed the Board that a letter has been issued to the Office of the State Auditor asking that we continue to use a private CPA firm for the years of 2017 and 2018. Information only.

Discussion was held regarding the Lincoln County Impound lot. Glen Pedersen, Lincoln County Attorney recommended that we have a Joint Powers Agreement with the other cities if we would like to open the impound lot up to all law enforcement in Lincoln County. Glen will look into writing up a Joint Powers Agreement regarding the Lincoln County Impound Lot. Information only at this time.

Motion by Jagt, seconded by Drietz to adjourn at 12:21 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor