

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

April 19, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Don Evers, Richard Hamer, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Drietz, seconded by Evers to approve the consent agenda which included approval of the 3.2 On-Sale Malt Liquor License for July 4, 2016 and Lawful Gambling license to St John Cantius Catholic Church for July 4, 2016 celebration, approval of 2016 Boat & Water Safety Grant of \$4,279 and authorized Chair Hamer to sign said agreement, approval of minutes from April 05, 2016 and agenda for April 19, 2016. All voted in favor.

Karrie Harvey, IT director, gave an update on the following items:

- The exchange server has been updated.
- We have replaced all the XP computers.
- IT has been working at Lincoln County for about ½ day per week but for the next proposal, would like to move to 1 day per week to keep up with the needs of the County.
- The SWHHS IT staff includes 5 techs that Lincoln County has access to.

Dave Halbersma, Lincoln County Engineer, reviewed project updates. They were as follows:

- Have met with Arco City Council regarding the upcoming CSAH 26 project. The project still needs some minor changes before final approval.
- We have 3 box culvert projects coming up. Before any final decisions are made, we will see what happens with the legislative bonding.

Halbersma also gave an update on the County Road 9 project. This project has about \$200,000 in grant dollars designated to it. We are having some resistance on getting ROW's from the land owners. If the project is held up too long, we could lose grant dollars. Motion by Jagt, seconded by Drietz to move forward with condemnation on getting the ROW's for County Road 9 project. All voted in favor.

Halbersma also presented a Trunk Highway No. 14 detour agreement with MnDOT for signatures along with Resolution No. 22-2016 MnDOT agreement No. 1002570. Estimated revenue to be received for road damage is \$2,820.43. Motion by Jagt, seconded by Evers to approve Resolution No. 22-2016 MnDOT Agreement No. 1002570 Trunk Highway No. 14. All voted in favor.

**LINCOLN COUNTY RESOLUTION
#22-2016
MnDOT Agreement No. 1002570 Trunk Highway No. 14**

IT IS RESOLVED that Lincoln County enter into MnDOT Agreement No. 1002570 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 1 and No. 13 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 14 from the South Dakota border to Trunk Highway No. 75 in Lake Benton under State Project No. 4101-89 (T.H. 14=7)

IT IS FURTHER RESOLVED that the County Board Chair and the County Highway Engineer are authorized to execute the Agreement and any amendments to the Agreement.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Halbersma gave a staffing update. One internal interview was held for the Engineering Tech position. Halbersma's recommendation is to hire the internal applicant once we receive the current Office Field Aide's official resignation. The new Engineering Tech would have a 30 day trial period to determine if the position is compatible. Motion by VanDeVere, seconded by Drietz to hire Chad Midtaune as the Engineering Tech upon resignation of the current Office Field Aide position. All voted in favor.

Halbersma presented some follow up discussion from the Road and Bridge Hearing. County Road 17 and County Road 1 overlay projects are scheduled to receive federal money in 2019. Since the cost of bituminous supplies is less, the State would like to move some projects to 2018. This would affect our 5 year plan. Also regarding County Highway 134, the State is going to be doing some traffic counts and the Road and Bridge Department is going to do some of their own traffic counts to get a better idea of what the traffic count is. Information only.

Halbersma is also planning to do some Weight Deflectometer testing at a cost of about \$100 per mile. Lincoln County and Pipestone County will possibly be combining together to do this testing. The benefit of the testing is that the road overlay depth can be lowered if the strength of the road is good and this could be a large cost savings. Information only.

Halbersma reviewed maintenance updates. They were as follows:

- Road postings were removed on April 15th.
- Snow equipment has been removed.
- Working on the road shoulders.
- Hoping to do some ditch burns and culvert repair.
- Labor management meeting has been tentatively set for April 25th at 8:00 a.m.
- Commissioner's Round Table will be tentatively set for May 3rd at 1:00 p.m.

Halbersma reviewed the current policy for charging Townships, Cities, and Residents. The current policy is to charge 30% overhead on cost of inventory items used by Cities, and Residents (but no overhead cost to townships). Halbersma would like to do away with the 30% overhead charge as this is a service to our Townships, Cities, and Residents. Motion by VanDeVere, seconded by Drietz to change our Highway Policy to charge the straight cost of inventory items to all Lincoln County Townships, Cities and Residents and to do away with the 30% overhead cost. All voted in favor.

Robert Olsen, Lincoln County Environmental, reviewed the SCORE report and asked for approval of said report. Motion by Evers, seconded by Jagt to approve the 2015 SCORE report. All voted in favor.

Olsen also has reviewed the Ditch Viewer Policy. The wages of the Ditch Viewers has increased but the Policy needs to be changed to represent the correct wage that is paid. Motion by Drietz, seconded by VanDeVere to change the Ditch Viewer Policy Ditch Viewer's wages to show the current rate paid. All voted in favor.

Olsen also reported that there will need to be more ditch redeterminations done to get the buffers established and update the benefits to 2016 standards. On June 21st at 1:00 p.m., the County Board of Commissioners will take under consideration ordering the redetermination of benefits for JD #19, CD #15, and CD #42. The Commissioners have instructed the Environmental office to send letters to the members of these ditch systems informing them of their intentions. Information only.

Olsen also reported that a tentative hearing date would be June 21st at 1:00 p.m. to consider redeterminations on JD #19, CD #15, and CD #24.

Olsen also reported that a Conditional Use Hearing for Central Specialties will be held in the Assembly Room on April 20, 2016 at 7:00 p.m.

Daryl Schlapkohl, Parks Manager, gave an update on the 8 new sites at Norwegian Creek. Schlapkohl is encouraging the young people to move to the North part. Currently the playground equipment is about 1 mile from these sites. Schlapkohl would like to put some new Rainbow equipment near the new sites at a cost of \$19,929.00. Motion by VanDeVere, seconded by Evers to purchase the Rainbow Commercial Design 7 playground equipment for Norwegian Creek at a cost of \$19,929.00 to be taken out of the capital improvements fund. All voted in favor.

Schlapkohl also reported that he is hoping to put some swing sets in but is going to look for funding/grants in other areas for that.

Schlapkohl also reviewed the cost of the current 8 sites and would like to see 7 additional sites put in for an approximate cost of \$25,000.00. Schlapkohl is confident that all of the new sites will be filled and the cost would be recouped in three years. Motion by Drietz, seconded by VanDeVere to approve moving forward with 7 additional sites at Norwegian Creek. All voted in favor.

Discussion was also held on the hay land by the parks that is currently being leased out. The Board is considering not renewing the leases for these hay lands and just allowing it to be native grasses and not be mowed/bailed. Information only.

Schlapkohl also asked for approval to pay Lincoln Lyon Electric on an Auditor Warrant for the underground wiring of the new camping spots. This needs to be paid before the wiring is done. Motion by Evers, seconded by Jagt to pay Lincoln Lyon Electric for the underground wiring to the new camping spots as an Auditor Warrant. All voted in favor.

Scott Simmons, the new Big Stone Wildlife Manager of Wetlands of Lincoln and Lyon County, stopped in to introduce himself to the Board. Information only.

Chad Meester, Lincoln County Sheriff, gave an update on the surplus State Patrol computers and equipment. The purchase of these items is in the current Sheriff's budget and would replace the desktops that the deputies currently have. With these computers, the deputies would have access to logging into the State system to issue citations and email. They would also be able to work on other documents while they are out patrolling. Motion by Jagt, seconded by VanDeVere to approve the Toughbook purchase at a cost of \$13,629.50 for 7 Panasonic Toughbook and docking stations, hardware and program connectivity. Commissioners Hamer, Jagt, and VanDeVere voted in favor, Commissioners Drietz and Evers voted in opposition. Motion Carried by majority vote.

Meester also informed the Board of another surplus item to be added to the current list of surplus equipment to be sold at auction or with quotes/bids.

Meester also had further discussion on approval of a departmental cell phone and the cell phone allowance policy with ideas of reimbursement. No action at this time.

Committee Reports were given:

- VanDeVere – County Park Board
- Drietz – Area II Water, RCRCA, Health and Safety,
- Hamer – Western Community Action,
- Jagt – Arco City Council
- Evers –SW Environmental Task Force,

Auditor Warrants were presented.

Motion by Jagt seconded by VanDeVere, to approve the following Commissioner Warrants #1753 - 1830 for the following amounts: Revenue - \$58,530.45, Road & Bridge - \$22,061.12 and Ditch - \$3,242.34. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: A & C Excavating LLC - \$4,788.00, A.C.E. of Southwest Minnesota - \$2,389.75, Depth. Of Transportation - \$2,049.99, Divine Prov.Health Center Inc. - \$2,530.98, DLT Solutions LLC - \$8,054.08, Erickson Engineering Company, LLC - \$2,282.00, Bill Moldestad - \$3,029.01, Southwest Health and Human Services - \$12,529.00, SW Sanitation Inc. - \$2,488.36, Waste Management of WI-MN - \$8,511.91, WM of Southern Minnesota MA 1 - \$6,573.94, Ziegler Inc. - \$4,265.96 and 66 payments less than \$2,000.00 - \$24,340.93.

Loretta Lundberg, Lincoln County Recorder, asked for approval for out of state travel for one of the Deputy Recorders to attend the educational symposium in May at Davenport, IA. Motion by VanDeVere, seconded by Jagt to approve out of state travel to the Recorder for one of the Deputy Recorders to attend the Education Symposium in May at Davenport, IA. All voted in favor.

Discussion was held on on-call pay for the Coroner's office. After some research, the Board decided to increase the hourly rate for calls done but not to move to on-call pay. Motion by Drietz, seconded by Evers to increase the Coroners hourly rate while on calls to \$150.00 per hour. All voted in favor.

Motion by Drietz, seconded by Evers to adjourn at 12:10 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor