

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

April 05, 2016
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Richard Hamer, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Don Evers, Richard Hamer, Joan Jagt, and Mic VanDeVere. Also present were Lincoln County Auditor, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Evers, seconded by Drietz to approve minutes from March 15, 2016 and agenda for April 05, 2016. All voted in favor.

Commissioner Jagt announced that the month of April is National County Government Month. All Counties are being recognized nationwide. Information only.

Vince Robinson, Director of Lincoln County Enterprise Development Corporation, asked for approval from the Board to start the application process to have Hole in the Mountain Park designated as a regional park. There could be some legacy funds available if the park is designated as a regional park. From the application, an evaluation team will determine if the park ranks high enough to be established as a regional park. If it passes this step, there will need to be a master plan. Lincoln County Enterprise Development Corporation will take care of the application process and update the master plan if chosen as a regional designation. Lake Benton Area Foundation is willing to help with the cost if the ranking is high enough to move forward. Motion by Evers, seconded by VanDeVere to approve Resolution No 21-2016 Resolution Supporting Regional Park or Trail Designation Application in Greater Minnesota. All voted in favor.

**RESOLUTION NO. 21-2016
RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION
APPLICATION IN GREATER MINNESOTA:**

Park or Trail name: Hole in the Mountain Park

Location: Lake Benton, Minnesota

Date of Resolution: April 5, 2016

Check below as identified on application:

- Lead Applicant
 Joint Applicant/Partner

BE IT RESOLVED that Lincoln County as lead applicant, has the authority to act as legal public sponsor for the application described in the Request for Designation as a Regional Park or Trail in Greater Minnesota.

BE IT FURTHER RESOLVED that as lead applicant we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should Hole In The Mountain receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that listed applicant certifies Lincoln County will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

I CERTIFY THAT the above resolution was adopted by the listed lead applicant.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Robinson also informed the Board that the fiscal agent will be changing for Lincoln County Economic Development Corporation. Currently the Regional Development Commission has taken on the fiscal agent responsibilities. Starting July 1, 2016, the HRA will take on the fiscal agent responsibilities. Information only.

Robinson also reported that the Westview apartment's project in Hendricks has been progressing. Information only.

Chad Meester, Lincoln County Sheriff presented a list of equipment to be designated as surplus to be put on auction. Motion by VanDeVere, seconded by Jagt to designate unused items/equipment on said list provided by the Lincoln County Sheriff as surplus to be auctioned. All voted in favor.

Meester also gave an update on the following items:

- Exterior of the Law Enforcement Center is in need of some repair.
- Update on correctional room and board charges set by statute.
- Purchase of laptops and hardware to have in the squad cars. Information only at this time.
- Cell phone allowance information and procedures were reviewed.

Meester also informed the Board that in accordance with MN statute 387.213, a petition was submitted to the court to use contingency funds for a squad camera. Said petition was reviewed and a written order was issued by Judge Michelle Dietrich. Motion by Jagt, seconded by VanDeVere to approve use of contingency funds according to written order for the purchase of a watchtower video squad camera in the amount of \$5,080.00. All voted in favor.

Dustin Hauschild, Lincoln County Engineer's Assistant, reviewed project and maintenance updates. They are as follows:

- The preconstruction meeting for the overlay projects has been held. They expect to begin mid-June.
- County 9 regrade update. 4 parties have signed the right of way. Need some additional ROW signatures. If the project is delayed too long, we could lose the grant dollars.
- Arco reconstruction plans are close to complete. Still need to meet with the council and residents to go over final project plan.
- Bridge projects will be discussed further when we get final bridge bonding dollar information.
- TH 19 project will start mid-June with some culvert replacements. There will be a detour on County Road 1 and 16.
- The road shoulders have been disked.
- Have finished crack filling.
- Not a lot of frost issues were noted on the gravel roads.

Hauschild also reported that the internal posting for the highway opening is complete and they will be conducting 1 interview.

Michael Burnham, Frontier Account Executive, and Keith Severson, Frontier Phone Specialist, from Frontier Communications, presented a PRI phone system proposal. The cost to purchase the system with

42 phones is \$24,817.96. The savings to the County on the monthly phone bill will be approximately \$1,000.00 per month. Motion by VanDeVere, seconded by Drietz to approve the purchase of the new Frontier phone system at an approximate cost of \$24,817.96 based on 41 5330E phones and 1 5340E phone plus any additional charges for additional phones which would generate a savings of approximately \$1,000 per month in monthly charges. All voted in favor.

Robert Olsen, Lincoln County Environmental, presented a final plat for Benton Shores Estates II to be approved. After approval, a Mylar copy will be brought to the Courthouse for the appropriate signatures. Motion by Drietz, seconded by Evers to approve the Benton Shores Estates II final plat. All vote in favor.

Olsen also reported that he will be scheduling the final hearings for CD #33 and CD #24. Olsen is hoping to schedule them both on the same day. The proposed hearing date will be June 7th at 1:00 p.m.

Olsen also asked for approval to clean 4,000 feet of Judicial Ditch #30 at \$1.75 per foot. Motion by Jagt, seconded by Drietz to approve the cleaning of 4,000 feet of Judicial Ditch #30 at \$1.75 per foot. All voted in favor.

Olsen also reported that the Comprehensive Land Plan has been submitted for review. Olsen requested that two commissioners be appointed to the Comprehensive Land Committee. Motion by Jagt, seconded by VanDeVere to appoint Commissioners Evers and Hamer to the Comprehensive Land Committee. All voted in favor.

Olsen also reported that the Solid Waste Recycle Program Contract ends in 2017. Olsen requested that two commissioners be appointed to review the Solid Waste Recycle Program for the new contract. Motion by Jagt, seconded by Evers to appoint Commissioners Drietz and VanDeVere to review the Solid Waste Recycle Program for the new contract that will start in 2018. All voted in favor.

Olsen presented the 2015 Annual Report for AIS. Information only.

Olsen also presented a delegation agreement to be signed. Said agreement is to have 3 individuals sent to AIS Level 1 Inspector Training. Motion by Jagt, seconded by Drietz to sign delegation agreement for 3 individuals to attend Level 1 AIS Inspector Training. All voted in favor.

Olsen also presented Resolution 20-2016 Lincoln County Board of Commissioners and Minnesota Pollution Control Agency FY 2016-17 Grant Program Authorization Resolution. Motion by Drietz, seconded by VanDeVere to approve Resolution No 20-2016 Lincoln County Board of Commissioners and Minnesota Pollution Control Agency FY 2016-17 Grant Program Authorization Resolution. All voted in favor.

Resolution No. 20-2016
Lincoln County Board of Commissioners and Minnesota Pollution Control Agency FY 2016-17
Grant Program Authorization Resolution

WHEREAS, Lincoln County Board of Commissioners has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY16-17 Environmental Assistance Grant Program; and

WHEREAS, if MPCA funding is received, Lincoln County Board of Commissioners is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Lincoln County Board of Commissioners enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT the Lincoln County Board of Commissioners hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs Robert E. Olsen, Lincoln County Environmental Office Administrator to sign the grant agreement on its behalf.

WHEREUPON the above resolution was adopted at a regular meeting this 5th day of April 2016.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor

Bob Vershelde, Lincoln County Maintenance, presented a request to the Board regarding the transit office that is now vacant. Vershelde would like to use part of the office for maintenance and VSO would also like to use part of that office for clients. The Board was in favor of this. Information only.

Committee Reports were given:

VanDeVere – SWHHS. SW Regional Development, Solid Waste, Rural Energy Board, CARE meeting

Drietz – Minnesota Work Force, Lake Shaokatan Committee meeting

Hamer – Western Mental Health, Highway preconstruction meeting, Western Community Action (Transit)

Jagt – SWHHS

Evers – Western Community Action (Transit), LBLI Association meeting, Law Library, Highway preconstruction meeting

Auditor Warrants were presented.

Motion by Drietz seconded by Jagt, to approve the following Commissioner Warrants #1641 - 1708 for the following amounts: Revenue - \$99,009.85, Road & Bridge - \$27,012.82 and Solid Waste Task Force - \$806.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Burchland Manufacturing, Inc. - \$7,813.50, Computer Prof Unlimited Inc. - \$4,853.96, Contech Engineered Solutions LLC - \$11,223.72, CRCN, Inc. - \$3,600.00, Divine Prov Health Center Inc. - \$2,586.50, Hendricks Community Hospital - \$4,769.15, IdentiSys Inc - \$2,059.66, Larkin Hoffman. - \$4,117.50, MN Dept of Agriculture - \$35,890.00, Petersen Law Office PLLC - \$8,812.00, Regents of the University of Minnesota - \$13,776.21, SW Regional Development Comm - \$2,080.00 and 56 payments less than \$2,000.00 - \$25,246.47.

Deb Vierhuf, Lincoln County Auditor, presented information on parcel numbers 18-0224-000 and 18-0225-000. These parcels are currently owned by Lincoln County. If the County would sell those properties, they would be required to advertise the sale of these parcels for three consecutive weeks in the legal County paper. Motion by VanDeVere, seconded by Drietz to advertise the sale of parcel numbers 18-0224-000 and 18-0225-000 for three consecutive weeks in the Lincoln County legal paper. All voted in favor.

Motion by VanDeVere, seconded by Jagt to adjourn at 12:20 p.m. All voted in favor.

ATTEST:

Richard Hamer, 2016 Board Chair

Deb Vierhuf, County Auditor