

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

January 3, 2012
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Don Evers, followed by the Pledge of Allegiance. Commissioners present were Adam Gillund, Joan Jagt, Curt Blumeyer, Larry Hansen and Don Evers. Also present were County Auditor, Kathy Schreurs, and County Attorney, Glen Petersen.

Motion by Jagt, seconded by Hansen to nominate Curt Blumeyer as 2012 Chair. Motion by Gillund, seconded by Jagt that nominations cease and a unanimous ballot be cast for Curt Blumeyer as Chair. All voted in favor.

Motion by Gillund, seconded by Hansen, to nominate Joan Jagt 2012 Vice-Chair. Motion by Gillund, seconded by Evers, that unanimous ballot be cast for Joan Jagt as Vice-Chair. All voted in favor.

Motion by Jagt, seconded by Evers to approve agenda items. All voted in favor.

Motion by Evers, seconded by Gillund, to approve minutes with corrections from the December 20, 2011 Commissioner Meeting. All voted in favor.

Motion by Gillund, seconded by Jagt, to approve 2012 corporate authorization signatures related to Bank of the West of Ivanhoe, MN for county banking procedures and administration. All voted in favor.

Motion by Jagt, seconded by Evers, to approve Resolution No. 07-2012 (Bank Depositories). All voted in favor.

**Resolution No. 07-2012
Bank Depositories**

The following banks and financial institutions, having submitted to the Board of Commissioners of Lincoln County, proposals to be designated public depositories together with assignments of the securities described in all of the said proposals and assignments:

Wells Fargo
MBS (Multi Bank Securities)
FNC (Financial Northeastern Companies)
Bank of the West
Canby Co-op Credit Union
State Bank of Taunton
1st Security Bank, Hendricks
1st Security Bank, Lake Benton
1st Security Bank, Canby
Citizens State Bank, Tyler

All banks and financial institutions that our brokerage firms deposit in and the said Board of Commissioners of said County having designated said banks and brokerage firms to act as depositories of the public funds of said County.

BE IT RESOLVED, by the Board of Commissioners of Lincoln County, that the proposals, the securities therein specified and the assignments thereof of each of said institutions be and the same are hereby approved this 3rd day of January, 2012.

ATTEST: (SEAL)

Curt Blumeyer, 2012 Board Chair

Susan M. Paluch, County Treasurer

Motion by Hansen, seconded by Evers, to approve Resolution No. 01-2012 (Mileage Rate and Meal Reimbursement). All voted in favor.

Resolution No. 01-2012
2012 Lincoln County Mileage and Meal Reimbursements

BE IT RESOLVED, that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

BE IT FURTHER RESOLVED, that the sum of **\$30.00 per day** be allowed for meal reimbursement, providing receipts and/or reimbursement forms are submitted with request for payment.

ADOPTED by unanimous vote, this 3rd day of January, 2012.

ATTEST:

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor

Motion by Gillund, seconded by Jagt, to approve Resolution No. 02-2012 (Setting Time/Days). All voted in favor.

RESOLUTION 02-2012
Setting Time/Days for 2012 Regular Meetings
(MSA 375.07)

BE IT RESOLVED, that the first and third Tuesdays of each month for the year 2012, be set as the official days for regular meetings of the Lincoln County Board of Commissioners.

BE IT FURTHER RESOLVED, that the hours for said meetings be fixed at:
9:00 a.m. for January 17, 2012, and the months of February 2012, through January 8, 2013, all in accordance with M.S.A. 375.07 with the exception of December 4, 2012 which will be held on December 6, 2012 at 2:00 p.m.

BE IT FURTHER RESOLVED, that said county Board meetings be held in the Commissioner's Room of the Courthouse, Ivanhoe, MN, 319 North Rebecca Street, in the City of Ivanhoe, State of Minnesota.

ADOPTED by unanimous vote, this 3rd day of January 2012.

ATTEST:

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor

Motion by Hansen, seconded by Evers, to approve Resolution No. 03-2012 (Authorization for Payments). All voted in favor.

RESOLUTION No. 03-2012
Pre-Authorized Payments by Auditor's Warrant(s)

BE IT RESOLVED, that the County Auditor be and is hereby authorized to issue her warrant(s), drawn on the proper fund, for the following expenditures:

All utilities, (water, sewer, electrical, heating fuel, phone, etc.), incidentals, postage, payroll activity, insurance, board approved contracts, monthly lease payments, maintenance contracts, court ordered expenses, permit fees, dues, registrations, employee travel expenses, miscellaneous taxes, tax distributions and refunds, inter fund billings, expenditures subject to finance charges, bank charges, payments to other political subdivisions, lost-duplicate-cancelled warrants of \$1,000.00 or less, motor vehicle registration expenses and County Attorney and County Sheriff contingency claims.

Said claims to be paid upon proper presentation of claims during the year 2012.

BE IT RESOLVED, that the County Auditor is hereby authorized to make fund transfers from time to time to maintain non-deficient fund balances or to issue warrants in payment of obligations of the County.

ADOPTED by unanimous vote this 3rd day of January 2012.

ATTEST:

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor

Motion by Gillund, seconded by Jagt to approve \$100 appropriation to each of the Legion/VFW's in the County of Lincoln, and to include the Legion Post of Porter, MN (cemetery decoration) for their services for the year 2012. All voted in favor. Said Auditor Warrant(s) to be issued upon receipt of a verified claim form. This being in accordance with M.S.A. 375.34 and 375.35 procedures.

Motion by Evers, seconded by Hansen, to approve Resolution No. 04-2012 (Soil Water Payments). All voted in favor.

RESOLUTION No. 04 -2012
2012 Soil & Water Conservation District Appropriation/Payments

WHEREAS, the District Board of Supervisors of the Lincoln County Soil & Water Conservation District has submitted a budget and made application to the Board of County Commissioners for aid in meeting expenses for soil and water conservation purposes in Lincoln County, Minnesota, for the year beginning January 1, 2012;

NOW THEREFORE BE IT RESOLVED that the County of Lincoln, Minnesota, hereby appropriates the sum of \$107,150.00 for Soil Conservation purposes for the year 2012 beginning January 1, 2012, and ending December 31, 2012, all in accordance with M.S.A 40.07, Subd. 15.

BE IT FURTHER RESOLVED that said appropriation be paid as follows:

\$35,717.00 payment on January 20, 2012
\$35,717.00 payment on June 22, 2012
\$35,716.00 payment on October 19, 2012

BE IT FURTHER RESOLVED that the county auditor is hereby authorized to issue her warrant for said amounts/payments as scheduled above (Revenue Fund/SWCD Account).

ADOPTED by unanimous vote this 3rd day of January, 2012.

ATTEST:

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor

Motion by Gillund, seconded by Evers, to approve Resolution No. 05-2012 (Ag Inspector). All voted in favor.

RESOLUTION No. 05-2012
(Agriculture Inspector Appointment)

WHEREAS, provision is made in M.S.A 18.80, Subd. 1, for the appointment of a County Agricultural Inspector.

NOW THEREFORE BE IT RESOLVED, that Robert Olsen, Lincoln County Environmental Office, PO Box 66, Ivanhoe, MN 56142 and telephone number is (507)-694-1344, is hereby appointed as Lincoln County's Agricultural Inspector, from January 1, 2012 to December 31, 2012.

BE IT FURTHER RESOLVED, that the County Agricultural Inspector and/or his Assistant, may attend the Annual Short Course and other Regional or District Conferences held during the year 2012.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Commissioner of Agriculture, State of Minnesota.

ADOPTED by unanimous vote, this 3rd day of January, 2012.

ATTEST:

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor

Motion by Hansen, seconded by Gillund, to appropriate \$300.00 to each organization in the County of Lincoln that operates an aeration system on a county lake. These organizations include the following:

- Lake Hendricks Improvement Association
- The Shaokatan Sportmans Club
- The Tyler Rod & Gun Club
- The Lake Benton Sportsmans Club
- The Arco Sportsmans Club

All voted in favor. The county auditor was authorized to issue her warrant(s) to each organization for the operating year 2011-2012.

Auditor Schreurs reported no changes to the current "Out of State Travel Policy". Motion by Gillund, seconded by Hansen, to approve "Out of State Travel Policy" for 2012. All voted in favor.

Motion by Gillund, seconded by Jagt, to set aside up to 20% of the remaining balance in the county's forfeited tax sale fund for the acquisition and maintenance of county parks or recreational areas as defined in M.S. 398.31 and 398.36 (M.S. 282.08). All voted in favor.

Motion by Jagt, seconded by Evers, to approve 2012 Data Processing Agreement with Southwest Health and Human Services. All voted in favor.

Motion by Evers, seconded by Jagt, to approve 2012 Transit Services Agreement with Southwest Health and Human Services. All voted in favor.

Motion by Evers, seconded by Jagt to approve 2012 Transit Agreement with the State of Minnesota. Commissioners Evers, Jagt, Hansen and Blumeyer voted in favor. Commissioner Gillund abstained. Motion carried by majority vote.

Motin by Gillund, seconded by Hansen, to approve 2012 Committee Appointments/Re-Appointments. All voted in favor.

Lincoln County Commissioner Committee Appointments – 2012

Road Inspection Committee	:	All County Board Members
SW Health & Human Services	:	Blumeyer & Jagt (Alternate Evers)
Negotiating Committee/Personnel:		Gillund & Jagt (Alternate Hansen)
S.W. Regional Development	:	Hansen
County Council on Aging	:	Hansen
RSVP Board	:	Hansen (Alternate Jagt)
Western Mental Health	:	Gillund (Alternate Jagt)
Lincoln County H.R.A.	:	Evers
Extension Committee	:	Blumeyer & Jagt
County Park Board	:	Gillund (Alternate Jagt)
Water Management Task Force(C&VC):		Blumeyer & Jagt
Plum Creek Library Board	:	Evers
Lincoln County Library Board	:	Evers
Solid Waste Recycling Comm.	:	Hansen (Alternate Blumeyer)
Law Library	:	Evers
Daytime Activity Center	:	Jagt
Lincoln County Prom. & Tourism	:	Jagt
Lincoln Co. Enterprise Dev.	:	Hansen (Alternate Jagt)
Lincoln SWCD Board Representative:		Blumeyer & all Commissioners as alternates
AMC Committees	:	All Commissioners
S.W. MN PIC Council	:	Blumeyer
Wind Power Committee/Mtgs.	:	All Commissioners
Rural MN Energy Board	:	Hansen (Alternate Evers)
Area II Water	:	Blumeyer (Alternate Hansen)
RCRCA	:	Evers
Yellow Medicine Watershed Advisory		Blumeyer
LacQuiParle Watershed Advisory:		Blumeyer
J.C.D. #16 Drainage (Pipestone):		Hansen, Evers, Jagt, Gillund
J.C.D. #13 and #31 Drainage (Lyon):		Jagt/Blumeyer (Fenske/Stensrud/Ritter)
Land Use/Zoning	:	All Commissioners
SW Environmental Task Force	:	Evers
Insurance Committee	:	Blumeyer
Health/Safety	:	Hansen (Alternate Jagt)
Building/Capital Improvement	:	Hansen/Blumeyer
Regional Radio Board	:	Blumeyer (Alternate Evers)
Step II Grievance	:	Gillund & Jagt
Step III Grievance	:	All Commissioners
RC & D	:	Blumeyer
Audit	:	Jagt & Blumeyer
Lincoln County Board of Appeals:		All Commissioners
SW Emergency Med. Services	:	Gillund
Western Community Action	:	Loretta Lundberg
Western Mental Health Dev. Selection:		Gillund (Alternate Jagt)
Nutrition Council	:	Hansen
5 th District Public Defender	:	Blumeyer
Affirmative Action Officer	:	Jagt
Prairieland Economic Development:		Hansen
Juvenile Detention Center	:	Hansen
MCIT	:	All Commissioners per Board Approval
LBLID	:	Sub Committee – Evers & Hansen (Alternate Jagt)

Bids for the 2012 Official and Secondary newspapers were opened and reviewed. A bid was received from the Lincoln County Editorial Association. The Lincoln County Editorial Association is comprised of the Hendricks Pioneer, The Ivanhoe Times, The Lake Benton News and the Tyler Tribute. The Lincoln County Editorial Association offered a joint printing bid of \$7.74 per column inch. This was the only bid received and was a reduction from 2011, which was \$8.60 per column inch. The Board requested that a multi-year contract be considered. Motion by Gillund, seconded by Hansen, accept bid of \$7.74 from the Lincoln County Editorial Association as the 2012, 2013 and 2014 Official Lincoln County Newspaper. All voted in favor.

Gary Serie, Veteran's Service Officer, reported that he had submitted a grant application to the Minnesota Department of Veterans Affairs for a County Veterans Service Office Enhancement Grant. The grant amount is \$7,800.00 and would be used for newspaper and local advertisements, brochures, pamphlets, and calendars. Motion by Jagt, seconded by Hansen, to accept Veterans Service Enhancement Grant of \$7,800.00 and Resolution No. 06-2012 (County Veterans Service Office Enhancement Grant Program). All voted in favor.

Lee Amundson, County Engineer gave a construction/maintenance update.

Motion by Gillund, seconded by Jagt, to change the following position titles:

Engineering Technician to Engineering Technician I
Senior Engineering Tech to Engineering Technician II
Construction Manager to Engineering Tech III

All voted in favor.

Amundson reported that James Draper, Jr., has accepted the position of Engineering Technician I and has started work on a temporary basis. He will begin full time on May 7, 2012 as he will have then finished his last semester of school.

Amundson reported that he had been chosen to attend the ATSSA Convention in Florida beginning February 12, 2012. All expenses will be reimbursed. Motion by Gillund, seconded by Evers, to approve out-of-state travel for Amundson to attend the ATSSA Convention. All voted in favor.

Amundson reported that the next Safe Communities meeting will be held on January 10, 2012 at 10:00 a.m. in the Highway Department Conference Room.

Amundson reported that the National Association of County Engineers (NACE) Annual Conference will be held early in April of 2012 in Lexington, KY. Motion by Hansen, seconded by Jagt, to approve out-of-state travel for Amundson to attend the NACE Convention. All voted in favor.

Amundson requested authorization to apply for a County credit card as companies are requiring a credit card when purchasing supplies, paying registrations or making reservations. Amundson will work with the Auditor and Treasurer to research the possibility of obtaining a County credit card.

Vince Robinson, Lincoln County Enterprise Development Corp. (LCEDC), Tyler City Council members, and representatives from the Schuneman Equipment, Tyler, reported that Schuneman Equipment received extensive damage to their building from the July 1, 2011 tornado. As a result of the storm damage Schuneman representatives have decided that they would like to repair the damaged building and add an addition, which would double the size of the existing structure. Robinson requested that the Board consider the establishment of a Tax Increment Financing District or an 80% tax abatement plan. Motion by Evers, seconded by Hansen, to set a Public Hearing for February 7, 2012 at 11:00 a.m. to hear input regarding the abatement plan.

Jack Vizecky, Sheriff, reported that the Brown, Lyon, Lincoln, Redwood, Renville Drug Task Force was being reduced by two agents. As a result of the staff reduction, Lincoln County is withdrawing membership to the Drug Task Force.

Vizecky requested consideration to purchase a new patrol vehicle for the Sheriff's Department. Motion by Hansen to authorize purchase of a patrol vehicle. Motion died for lack of a second.

Commissioner Jagt stated that she would like the Sheriff to look into the cost of leasing a vehicle and using the savings from the Drug Task Force membership towards a leased vehicle.

Motion by Gillund, seconded by Jagt, to use the savings from the Drug Task Force and the unspent portion of the 2011 Sheriff's budget to purchase a patrol vehicle. Commissioners Gillund, Jagt, Evers, and Blumeyer voted in favor. Commissioner Hansen voted in opposition. Motion carried by majority vote.

Robert Olsen, Environmental, reported that terms of two members of Planning and Zoning Board will expire. Motion by Jagt, seconded by Evers to reappoint Babs Brown and Arvid Otkin each to a 3-year term. All voted in favor.

Olsen reported that demolition of the buildings of the tax forfeited property in Verdi Township (aka Salty Dog) is estimated to cost \$10,000.00 to \$12,000. Olsen will continue to research cleanup costs.

Olsen reported that the County Ditch #35 Project has received an exemption from the MN Wetland Conservation Act and repairs are expected to begin on January 9, 2012.

Olsen reported that the Joint Ditch #31 Project should be totally covered by FEMA and no cost to the benefitted land owners.

Olsen reported that he has received numerous weed control complaints from land owners in Hendricks Township.

Committee Reports were given:

Hansen – none
Blumeyer – SWCD, SWHHS
Gillund – Union Negotiations
Jagt – SWHHS, Union Negotiations
Evers – HRA, SWHHS

Auditor Warrants were presented.

Motion by Jagt, seconded by Evers, to approve the following Commissioner Warrants # 01011 – 01018 for the following amounts: Revenue - \$8,476.26, Road & Bridge - \$71,436.00, Debt Service - \$1,260,246.25. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12:
AMC - \$5,166.00, MCIT - \$71,436.00, Northland Securities - \$1,260,246.25, and 5 payments less than \$2,000 totaling \$3,310.26.

Motion by Gillund, seconded by Evers, to adjourn at 12:55 p.m. All voted in favor.

ATTEST:

(SEAL)

Curt Blumeyer, 2012 Board Chair

Kathy Schreurs, County Auditor