

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

November 1, 2011
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Don Evers, followed by the Pledge of Allegiance. Commissioners present were Don Evers, Adam Gillund, Curtis Blumeyer, Larry Hansen and Joan Jagt. Also present were Auditor, Kathy Schreurs and Glen Petersen, County Attorney.

Motion by Jagt, seconded by Blumeyer, to approve minutes from the October 18, 2011 Commissioner meeting. All voted in favor.

Motion by Gillund, seconded by Hansen, to approve agenda items. All voted in favor.

Liz Struve, Small Business Development Center reported on the impact of the organization in Lincoln County. Struve asked the Board to consider an appropriation of \$500.00 for 2012. Motion by Gillund, seconded by Jagt, to approve appropriation of \$500.00 to the Small Business Development Center for FY 2012. All voted in favor.

Cara Nielsen, Transit Department, requested approval of an updated Drug and Alcohol Policy, as requested by the Federal Transit Administration and the Federal Motor Carrier Safety Administration. Motion by Jagt, seconded by Blumeyer, to approve Resolution No. 43-2011 (Drug and Alcohol Testing Policy). All voted in favor.

Resolution No. 43-2011
RESOLUTION ADOPTING
THE LINCOLN COUNTY HEARTLAND EXPRESS
DRUG AND ALCOHOL TESTING POLICY
AS REVISED ON OCTOBER 18, 2011

WHEREAS, the Lincoln County Heartland Express recognizes that alcoholism and other drug dependencies are significant social problems with a potential for causing severe effects to the transit system's work force. The Lincoln County Heartland Express recognizes that such drug dependency may be an illness. Consistent with this understanding, the Lincoln County Heartland Express has an obligation to insure that its employees perform their jobs safely, efficiently and in a professional manner.

WHEREAS, the purpose of this document is to set forth the Lincoln County Heartland Express Drug and Alcohol Testing Policy regarding alcohol and other drug use in the workplace and to comply with the Drug Free Workplace Act.

ADOPTED by unanimous vote this 1st day of November, 2011.

ATTEST:

Don Evers, 2011 Board Chairperson

Kathy Schreurs

Robert Olsen, Environmental, reported that

- pipe is being installed on the Judicial Ditch 28 repair
- issues regarding repair of County Ditch 35 are being worked out
- pipe being laid east of Tyler for JD 31 FEMA project repair
- received Petition for Improvement – JD 13
- Susan Krier has been hired as the Environmental Administrative Assistant

Lee Amundson, Engineer, gave the construction/maintenance update.

Motion by Jagt, seconded by Gillund, to approve updated position descriptions in the Highway Department and authorize the hiring of an engineering position. All voted in favor.

Amundson reported:

- Fiber Optic line from the Courthouse to the Highway building is almost completed
- Manholes and pipe are being laid in Swan Lake outlet (Tyler)
- 2011 Fall Road Tour for November 9 at 8:30 a.m.
- Safe Community Program meeting November 9 at 1:00 p.m.

Motion by Blumeyer, seconded by Jagt, to approve Resolution No. 42-2011 (Federal MN/Dot Agency Agreement). All voted in favor.

**RESOLUTION 42 - 2011
RESOLUTION FOR AGENCY AGREEMENT**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Lincoln County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chair and the Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 00041", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

ATTEST:

Don Evers, 2011 Board Chair

Kathy Schreurs, County Auditor

Jeanna Sommers, Emergency Management, reported that the state of Minnesota has approved funding for equipment and installation of the Brookings County Radio Control Station. Motion by Blumeyer, seconded by Jagt, to accept grant of \$10,536.54 and approve agreement No. 33791 with the State of Minnesota through the Commissioners of Public Safety for equipment and installation costs of a Brookings County Radio Control Station. All voted in favor.

Doug Goodrich, RCRCA, reviewed the RCRCA Annual Report and past and current water projects.

Jack Vizecky, Sheriff, requested consideration to hire an additional deputy for the sheriff's office. Motion by Gillund, seconded by Jagt, to authorize the Sheriff to hire an additional full time Deputy Sheriff effective January 1, 2012. Commissioners Gillund, Hansen and Jagt voted in favor. Commissioners Evers and Blumeyer voted in opposition. Motion carried by majority vote.

Glen Petersen, County Attorney, reported that the City of Lake Benton would like Lincoln County to act as fiscal agent for the Assistance to Firefighters Grant. Motion by Jagt, seconded by Gillund to approve Fiscal Agent Agreement with the Lake Benton City Fire Department – FEMA Grant No. EMW-2010-FR-00072. All voted in favor.

Correspondence was reviewed and the following Committee Reports were given:

- Evers – AMC District 8, Plum Creek, HRA, SWHHS, Highway Labor Management
- Gillund – Labor Negotiations, Environmental and Highway Personnel, SWEMS, Western Mental Health
- Jagt – Labor Negotiations, Environmental and Highway Personnel, AMC District 8, SWHHS
- Blumeyer – AMC District 8, SWHHS, Regional Radio Board
- Hansen – RSVP, AMC District 7

Motion by Blumeyer, seconded by Jagt, to appoint Commissioner Gillund as an alternate to the Drug Task Force. All voted in favor.

Auditor Warrants were presented.

Motion by Blumeyer, seconded by Gillund, to approve the following Commissioner Warrants #15055 – 15117 for the following amounts: Revenue – \$14,270. 85 Road & Bridge - \$33,274.92, Ditch - \$3,823.99, Debt Service – \$7,700.00. All voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12:

A & C Excavating - \$2,400.00, Deangelo Brothers - \$11,841.00, Nebraska Salt & Grain - \$2,205.45, Prairie Pride - \$17,520.82, Standard and Poors - \$7,700.00, The Computer Man - \$2,601.34. There were 53 payments less than \$2,000 which equaled \$14,801.76.

Motion by Jagt, seconded by Blumeyer, to approve amendment to the SWHHS Joint Powers. All voted in favor.

Motion by Blumeyer, seconded by Gillund, to approve the Nurse Family Partnership Joint Powers Agreement. All voted in favor.

Bob Byrnes, Extension Regional Director, joined the meeting through a conference phone. Byrnes reported that Susan Krier, Extension Support Staff has resigned to take a position at the Environmental Office. Byrnes recommended that the position be filled at 80% FTE. Motion by Gillund, seconded by Jagt, to approve post/advertise/hire 80% FTE Administrative Secretary for the Extension Office. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to close the meeting at 12:12 p.m. to discuss union negotiations, per MS 13D. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to open the meeting at 12:45 p.m. All voted in favor.

Commissioners Jagt and Gillund gave an update on union negotiations.

The Board reviewed various departmental budgets.

Motion by Gillund, seconded by Jagt, to adjourn at 12:50 p.m. All voted in favor.

ATTEST:

Don Evers, 2011 Board Chair

Kathy Schreurs, County Auditor