

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

February 8, 2011  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Don Evers, followed by the Pledge of Allegiance. Commissioners present were Adam Gillund, Joan Jagt, Curtis Blumeyer, Larry Hansen, and Don Evers. Also present was Deputy County Auditor, Chuck DeBates.

Motion by Gillund, seconded by Jagt, to approve minutes from the January 18, 2011 Commissioner meeting. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to approve agenda items and additions. All voted in favor.

Lee Amundson, County Engineer gave the construction/maintenance update. Snow and weather conditions have resulted in several equipment breakdowns.

Amundson reported that a vacancy has occurred in the Highway Department. Motion by Blumeyer, seconded by Hansen, to authorize Amundson to post for a motor grader operator. All voted in favor.

Loretta Lundberg, Recorder, reported that the Recorders Office cannot continue to be Acceptance Agents for the Seattle Passport Agency effective May 1, 2011 due to new regulations that do not allow Acceptance Agents to have access to security paper that is used for Birth/Death records. The regulations also do not allow Driver's License Agents to process passports. Lundberg reported that many post offices also process passports, but no post offices in Lincoln County offer the service. Lundberg will schedule a meeting with other Department Heads to discuss options.

Robert Olsen reported that USAgain has not been collecting items from their receptacles, so his office has been collecting the items and bringing them to Ivanhoe.

Olsen also reported:

- FEMA has approved culvert repairs of \$7,200.00 in County Ditch 35
- Cost for Joint Ditch 31 mitigation proposal changes would be approximately \$63,000.00
- Lake Benton Lake Improvement District to treat approximately 380 acres on west end of lake with approximate cost of \$40,000.00
- The DNR has spent approximately \$70,000.00 to repair tile in the Swan Lake/Danebod Lake area along U.S. Hwy. 14
- He is working on amendment to the County's Animal Ordinance regarding the roaming of animals (i.e. horses, cattle)
- He had received a request to put a fence around the Hendricks Rural Dumpster site

Motion by Jagt, seconded by Hansen to approve 2010 County Ditch Report. All voted in favor.

Motion by Hansen, seconded by Jagt to approve 2010 Feedlot Program Report. All voted in favor.

Olsen reported that Howard & Darlene Iler had paid some of the costs regarding the Verdi cleanup and has requested that the remaining balance be assessed to his property taxes over a five-year period with an interest rate of 3.5%. Motion by Blumeyer, seconded by Hansen to approve special assessment payment plan for Howard & Darlene Iler to repay costs incurred for property clean-up costs. Commissioners Hansen, Jagt, Blumeyer and Evers voted in favor. Commissioner Gillund voted in opposition. Motion carried by majority vote.

Roseanne Lasnetski, Retired Senior Volunteer Program, reported that her laptop computer is no longer useable. Motion by Gillund, seconded by Hansen to allow up to \$700.00 for purchase of laptop computer. All voted in favor.

Norm VanOverbeke, Emergency Management Coordinator, reviewed the proposed All Hazard Mitigation Plan. Wade Setter, Deputy Director of the MN Department of Public Safety was also in attendance. Motion by Jagt seconded by Blumeyer, to approve Resolution No. 10-2011 (All Hazard Mitigation Plan). All voted in favor.

**Resolution of Lincoln County  
10-2011  
Adoption of the Lincoln County All-Hazard Mitigation Plan 2010**

WHEREAS, Lincoln County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and the March, 2008 planning crosswalk; and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Lincoln County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Lincoln County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Lincoln County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Lincoln County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Lincoln County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that Lincoln County supports the hazard mitigation planning effort and wishes to adopt the Lincoln County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Board Chair and attested to by the Deputy Auditor this 8<sup>th</sup> day of February 2011.

ATTEST: (SEAL)

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Don Evers, 2011 Board Chair

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Chuck DeBates, Deputy County Auditor

VanOverbeke reported that the Lake Benton Fire Department has been approved for FY2010 Assistance to Firefighters Grant. The grant was applied for as a regional request for Lincoln County. The approved project costs total to \$507,850.00. The Federal share is 95 percent or \$482,458.00 of the approved amount and the local share of the costs is 5 percent or \$25,392.00.

A general position description for an Emergency Management/Safety Director was reviewed by the Board. The Board discussed the possibility of adding ARMER duties to the description. Wade Setter informed the Board that the County could be eligible for a three-year subsidy of \$20,000.00 for the first year, \$15,000.00 for the second year and \$10,000.00 for the third year. No action at this time.

Paul Olsen, HRA, reviewed an application that will be submitted to the Minnesota Department of Employment & Economic Development (DEED) to help with residential building repairs. Motion by Gillund, seconded by Hansen to approve Resolution No. 11-2011 (Local Government Application). All voted in favor.

**Local Government Application Resolution – Lincoln County  
Resolution No. 11-2011**

BE IT RESOLVED that the County of Lincoln, Minnesota, act as the legal sponsor for the project contained in the FY 2011 Small Cities Development Grant Full Application to be submitted on or before February 10, 2011, and that the Chair of the Lincoln County Board of Commissioners and the Lincoln County Auditor are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project.

BE IT FURTHER RESOLVED that Lincoln County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Lincoln County has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest, or other unlawful or corrupt practice

BE IT FURTHER RESOLVED that upon approval of its application by the State, Lincoln County may enter into an agreement with the State of Minnesota for the approved project, and that Lincoln County certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that the Chair of the Lincoln County Board of Commissioners and the Lincoln County Auditor, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the Lincoln County Board of Commissioners designates the Lincoln County Housing & Redevelopment Authority as the responsible body for carrying out the Small Cities Development Grant.

I CERTIFY THAT the above resolution was adopted by the Lincoln County Board of Commissioners on February 8, 2011.

ATTEST: (SEAL)

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Don Evers, 2011 Board Chair

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Chuck DeBates, County Auditor

Correspondence was reviewed and the following Committee Reports were given:

Evers – HRA, Human Services, Plum Creek Library

Gillund – Western Mental Health

Jagt – Human Services and SWHHS Interim Board

Blumeyer – Public Health, SWHHS Interim Board, Regional Radio Board, SWCD, Labor Management

Hansen – Rural Energy Board, Solid Waste, RSVP, Labor Management

Sue Paluch, Treasurer, requested the Board to consider a salary adjustment for the County Treasurer position due to her 20 years of experience. The current salary is \$38,000. Paluch reported that the previous Treasurer salary was \$47,745 in 2010. Paluch began her term in

January 2011. Motion by Gillund, seconded by Jagt to set 2011 Treasurer's salary at \$45,000 retroactive to January 4, 2011. All voted in favor.

Paluch reported that the percentage of unpaid taxes for 2010 was 1.78%.

Jack Vizecky, Sheriff, requested approval to hire two additional deputies. No action at this time.

Vizecky, reported that the County will need a trainer for the ARMER radio equipment. Alpha Wireless was suggested as a possibility. No action at this time.

Motion by Gillund, seconded by Jagt to approve 2011 Annual County Boat and Water Safety Grant Agreement in the amount of \$3,662. All voted in favor.

Vizecky requested authorization to purchase a new Chevrolet Tahoe for the Sheriff's Department. Vizecky reported that the Tahoe will replace two older vehicles. Motion by Jagt, seconded by Gillund to authorize purchase of 2011 Chevrolet Tahoe at a cost of \$29,152.30. All voted in favor.

Vizecky reported that an Emergency Operations Controller (EOC) will need to be installed in Brookings County, South Dakota in order for the new ARMER radios to communicate with radios in South Dakota. If the County approves the installation of the EOC by the end of February, the State of Minnesota will pay \$4,000 for the installation of the equipment. Lincoln County will also need a Memorandum of Understanding with Brookings County. Motion by Blumeyer, seconded by Hansen, to authorize Vizecky to apply for the installation of the EOC from the State of Minnesota. All voted in favor.

Craig Larson, Maintenance, reported that the security fence is being installed in the SWHHS office in the courthouse. Larson also reported that the carpeting for Courtroom A has been ordered and that Steve Doom will be installing conduit under the courtroom floor to run electrical wiring for recessed outlets and phone lines.

Larson reported that the company that designed the Extension offices would design the second floor offices at a cost of \$2,000. No action at this time.

Larson reported that he will be on medical leave for approximately two weeks in March and that Doyle Sorensen will be available to help with maintenance during his absence.

Larson reported that he would like to plan for sidewalk repairs/replacement in front of the courthouse. No action at this time.

Auditor Warrants were presented.

Motion by Gillund, seconded by Blumeyer, to approve the following Commissioner Warrants #12890 - 12980 for the following amounts: Revenue - \$83,045.03, Road & Bridge - \$31,950.52, Ditch - \$80.10, and Solid Waste Task Force - \$560.00. All voted in favor.

Motion by Gillund, seconded by Hansen, to approve Pay Equity Report. All voted in favor

Motion by Gillund, seconded by Jagt, to adjourn at 1:10 p.m. All voted in favor.

ATTEST:

(SEAL)

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Don Evers, 2011 Board Chair

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Kathy Schreurs, County Auditor